



## PLANNING CERTIFICATE APPLICATION – 2026/27

I hereby apply for the undermentioned certificate(s) for the property described herein:

- |   |           |
|---|-----------|
| <input type="checkbox"/> Flood Information Certificate.....   | POA       |
| <input type="checkbox"/> Certificate under Section 735A (Local Government Act 1993).....  | \$ 79.00  |
| <input type="checkbox"/> Certificate under Schedule 5 (Environmental Planning & Assessment Act 1979) formerly Section 121ZP.....  | \$ 79.00  |
| <input type="checkbox"/> Certificate under Section 23 (Swimming Pools Act 1992).....  | \$ 77.00  |
| <input type="checkbox"/> Certificate under Section 10.7(2) (Environmental Planning & Assessment Act 1979).....  | \$ 74.00  |
| <input type="checkbox"/> Certificate under Section 10.7(2) & (5) (Environmental Planning & Assessment Act 1979).....  | \$ 185.00 |
| <input type="checkbox"/> House Drainage/Sewer Plan.....   | \$ 89.00  |
| <input type="checkbox"/> Dwelling Permissibility Search (per allotment).....  | \$ 377.00 |
| <input type="checkbox"/> Issue of Fire Safety Schedule for Premises >300m <sup>2</sup> (per building)<br>(Clause 80A EP&A Development Certification & Fire Safety Regulations 2021).....                        | \$ 625.00 |
| <input type="checkbox"/> Issue of Fire Safety Schedule for Premises <300m <sup>2</sup> not previously issued (per building)<br>(Clause 80A EP&A Development Certification & Fire Safety Regulations 2021) ..... | \$ 323.00 |
| <input type="checkbox"/> Urgency Fee - 2 day delivery.....  | \$ 172.00 |
| <input type="checkbox"/> Electronic Service Delivery (applied to emailed documents) .....   | \$ 12.00  |

Please note: - Credit card payments will also be charged a non-refundable 1% transaction fee

NOTE: Property Certificates are issued by Individual Assessment.

### DESCRIPTION OF LAND

House No. \_\_\_\_\_ Street \_\_\_\_\_ Locality \_\_\_\_\_

Lot \_\_\_\_\_ Section \_\_\_\_\_ DP/SP \_\_\_\_\_ Land Area ha/m<sup>2</sup> \_\_\_\_\_

Owner's Name \_\_\_\_\_

Applicant Name \_\_\_\_\_

Applicant Address \_\_\_\_\_

Applicant Reference \_\_\_\_\_

Return Certificate by: **CHOOSE ONE ONLY i.e. if you request email, you will not receive a hard copy**

- Pickup at Council Offices     Post     Email     Fax

Provide details ie. Address/email/fax \_\_\_\_\_

#### Privacy Statement

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Council's *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system. I hereby acknowledge that the above information has been read and checked by myself and represents the property on which I wish Cootamundra-Gundagai Regional Council to issue the appropriate Certificate.

Applicant signature \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_ Phone Number \_\_\_\_\_

#### OFFICE USE ONLY

Amount Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Assessment: \_\_\_\_\_

Receipt No. \_\_\_\_\_ Cashier: \_\_\_\_\_ Doc ID no. \_\_\_\_\_ Cert Ref. \_\_\_\_\_



Please process payment for \_\_\_\_\_ to the below credit card.

**CREDIT CARD PAYMENT DETAILS**

Cardholder Name: \_\_\_\_\_

Card Type:  Visa  
 MasterCard

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_\_ / \_\_\_\_\_

CCV Number: \_\_\_\_\_

*(Payment cannot be processed without a CCV number and your request will be returned if not supplied)*

Amount: \$ \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Please be advised all Credit Card Payments will incur a 1% non-refundable transaction fee\***

**Privacy Statement**

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Council's *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.