

**Essential & Desirable Criteria**  
**Cadet Building Surveyor**  
**Closing – 22 August 2025**

Please adequately address the essential criteria contained below. Failure to do so may result in your application not being considered.

Should you find the writing space insufficient, you're welcome to add an additional piece of paper to address the criteria.

Name: \_\_\_\_\_ Contact No. \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

**Essential Criteria**

1. Eligibility to commence (or already commenced) study to gain recognised qualifications in building certification.

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2. A genuine interest in working in Local Government and building certification.

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- 3. Ability to work as part of a collaborative, multidisciplinary team and take direction from senior staff.**

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- 4. Hold a SafeWork NSW recognised General Construction Induction Card (White Card) or be prepared to obtain same.**

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- 5. A commitment to ongoing study requirements and ability to manage time and prioritise work.**

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- 6. Competent computer skills, including familiarity with Microsoft Office programs (e.g., Word, Excel, Outlook).**

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**7. Current Australian Class C Drivers Licence (or ability to obtain within a reasonable time).**

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**8. Awareness of Work Health and Safety responsibilities and a willingness to comply with workplace safety requirements.**

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## **Desirable Criteria**

**1. Basic understanding of building certification and the role of certifiers.**

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**2. Qualifications and/or experience in a related discipline such as construction, building design or drafting.**

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- 3. Demonstrated interpersonal and verbal communications skills, with a professional and courteous approach to engaging with customers, colleagues, and stakeholders.**

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