



## CHANGE(S) OF DETAILS

I/We \_\_\_\_\_  
(Surname or Company / Business Name) (Given Name or ACN)

Of \_\_\_\_\_  
(Address)  
 \_\_\_\_\_  
(State) (Postcode)

Property Assessment Number \_\_\_\_\_

Property Address (if different to above) \_\_\_\_\_

wish to make the following changes:  indefinitely OR  until date \_\_\_\_/\_\_\_\_/\_\_\_\_

which are to take effect :  immediately OR  as of date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Change of Postal Address** Rates and Water/Sewer accounts to be sent to the following address:

Postal Address: \_\_\_\_\_  
 \_\_\_\_\_  
(State) (Postcode)

**Removal of Pension Concession**

I/we declare that the following ratepayer is no longer eligible to receive a pension concession for rates and water/sewer:

Name of Ratepayer no longer eligible: \_\_\_\_\_

Reason no longer eligible: \_\_\_\_\_

Date ratepayer became ineligible: \_\_\_\_\_

**Change of Bank Account (for Direct Debit deductions only)** New account details are as follows:

Account in the Name Of: \_\_\_\_\_

Financial Institution's BSB: \_\_\_\_\_ Account Number: \_\_\_\_\_

Name of Financial Institution: \_\_\_\_\_

**Change amount of Deduction or Payment**

The amount of the deduction or payment to be: (if left blank will assume 'zero'. Indicate all amounts for new arrangement)

\$ \_\_\_\_\_ for Rates Account; per  week  fortnight  month

\$ \_\_\_\_\_ for Water and Sewer Account  week  fortnight  month

\$ \_\_\_\_\_ for Debtors Account  week  fortnight  month

**Credit Refund Request**  EFT  Cheque (please specify details):

Amount of Refund: \$ \_\_\_\_\_ Rates or Water (please circle) BSB: \_\_\_\_\_ Account No. \_\_\_\_\_

**Other Change (please specify details):**

Customer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Privacy Statement**

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Councils *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.