



APPLICATION TO INSTALL A MANUFACTURED HOME, MOVEABLE DWELLING OR ASSOCIATED STRUCTURE ON LAND

Section 68, Local Government Act 1993

[Office Use Only]

No: _____ Date Received: _____

Applicant Details (person or company having the benefit of the consent)

Applicant Name	Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other:
	Name (or company)
Applicant Address	Postal Address
Contact details	Ph/Mobile:
	E-Mail
Applicants declaration	I apply for approval under Section 68 of the Local Government Act 1993 to undertake the works described in this application. I declare that all the information given is true and correct. I also understand that if the application is incomplete or does not comply with the legislative requirements it may be refused.
	Signature _____ Date: / /

Land to Be Developed

Lot:	Section	DP/SP
Street Address		
Town/Locality		

Proposal

New Installation Alteration of existing moveable dwelling

Owners Consent

Owners Name		
Owners Address		
Contact details	Ph:	E-Mail
Owners Signature (All owners must sign)	As owner of the land to which this application relates I/We consent to this application and also give consent for;	
	<ul style="list-style-type: none"> authorised Council Officers to enter the land to carry out inspections, Copies to be made of all documents for statutory assessment or administrative purposes. 	
Name	Signature:	Date: / /
Name	Signature:	Date: / /
Name	Signature:	Date: / /
<i>If signing on behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence e.g power of attorney, executor, trustee, Company Director / Secretary (under common seal)</i>		

Privacy Statement

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Council's *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.

Principal Contractor Details		
<input type="checkbox"/>	Builders Name	
	Builders Address	
	Contact details	Ph: _____ E-Mail _____
	Licence No	
<input type="checkbox"/>	Owner Builder	<i>If building work exceeds \$10,000</i>
	Permit No	

Development Consent details	
<i>A Development Consent for the Use of the land will be required before installation of the Manufactured Home or Moveable Dwelling.</i>	
Development Consent No:	Date of Determination:

REQUIRED ATTACHMENTS:	
<input type="checkbox"/>	2 x A3 copies of the plans for the moveable dwelling, including <ul style="list-style-type: none"> • Floor plan, • Elevations, • Floor levels and ground levels • the height, design, construction and provision for fire safety and fire resistance (if any).
<input type="checkbox"/>	2 x copies of the specifications for the moveable dwelling, including <ul style="list-style-type: none"> • a description of the construction and building materials • method of drainage, sewerage and water supply, and • statement regarding the use of new or second-hand and give particulars of any second-hand materials to be used
<input type="checkbox"/>	2 x copies of the site plan of the land
<input type="checkbox"/>	2 x copies of a sketch plan of the moveable dwelling, indicating it's height and proposed external configuration as installed, in relation to the site.
<input type="checkbox"/>	A copy of the engineer's certificate for the structure, footings and tie downs
<input type="checkbox"/>	Certificates of compliance as per the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005

NOTE: Be aware that you may need other approvals to complete your development.

This application form applies to manufactured homes, moveable dwellings (including caravans, tents) and relocatable home, as defined in the Local Government Act 1993 and the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005. All applications must be made in compliance with this legislation.

Lodge your Application

Via Mail:
PO BOX 420, Cootamundra NSW 2590

In person:
Cootamundra Office
81 Wallendoon St
Cootamundra NSW 2590

Gundagai Office:
255 Sheridan Street
Gundagai NSW 2722