



**COOTAMUNDRA -
GUNDAGAI**
REGIONAL
COUNCIL

APPLICATION TO OPERATE A MOBILE FOOD VENDING VEHICLE

Section 68, Local Government Act 1993

[Office Use Only]

No: _____ Date Received: _____

Applicant Details (person or company having the benefit of the consent)	
Applicant Name	Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other:
	Name (<i>or company</i>)
Applicant Address	ACN:
	Postal Address
Contact details	Ph/Mobile:
	E-Mail

Food Vending Details	
Vehicle Type	<input type="checkbox"/> Truck <input type="checkbox"/> Van <input type="checkbox"/> Trailer <input type="checkbox"/> Other
Vehicle Registration:	Expiry:
Make/Model:	
Vehicle Owners Name:	
Address where vehicle is to be garaged:	
Have you notified Council that your food business is going to operate in the area?	<input type="checkbox"/> Yes. Council Registration Number: <input type="checkbox"/> No
Has your vehicle been inspected by CGRC?	<input type="checkbox"/> Yes. <input type="checkbox"/> No

Food Safety Supervisor (FSS)	
FSS Name	
Certificate number	
FSS Certificate expiry date	

Privacy Statement

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Council's *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.

Operational Details	
List all food you are intending to sell (provide details or attach menu)	
Is all food prepared in the vehicle?	<input type="checkbox"/> Yes <input type="checkbox"/> No - If no, provide address where food is being prepared:
	Does the premises have development consent for this use? <input type="checkbox"/> Yes (attach evidence) <input type="checkbox"/> No

Checklist of Documents to accompany Application
<input type="checkbox"/> RMS Vehicle Registration
<input type="checkbox"/> Certificate of Currency for Public Liability and Product Liability Insurance to the value of \$20,000,000
<input type="checkbox"/> Copy of current Food Safety Supervisor Certificate if applicable
<input type="checkbox"/> Mobile Food vehicle inspection report (less than 12 months old) if available
<input type="checkbox"/> Current CGRC Food Business Notification confirmation or attach completed Notification Form

Applicant Declaration	
<input type="checkbox"/>	I have read, agree and understand that I must comply with the <i>NSW Food Act 2003</i> and the <i>Food Standards Code</i> .
<input type="checkbox"/>	I have read the NSW Food Authority Mobile Food Vending Guidelines
<input type="checkbox"/>	I understand that my vehicle may be inspected by Council officers and a fee may apply
<input type="checkbox"/>	I declare that all the information given is true and correct.
Applicant Name	
Signature	Date: / /

NOTE - Inspections: Council operates under the Home Jurisdiction Rule. If your vehicle is garaged within the CGRC area when not in use, Council will contact you to arrange a time for you to present your vehicle for an inspection. If your vehicle is satisfactory you will be issued an approval. You will need to apply to renew your approval before the expiry of your existing approval if you wish to continue trading in the CGRC area. If your vehicle is garaged outside of the CGRC Area, Council will accept an inspection report (less than 12 months old) from another Council. Operators must notify Council, using the Temporary/Special Event Food Business Notification Form, before operating in the LGA. Under some circumstances a s68 Approval may also be required.

Lodge your Application

Via Mail:
PO BOX 420, Cootamundra NSW 2590

In person:
Cootamundra Office
81 Wallendoon St
Cootamundra NSW 2590

Gundagai Office:
255 Sheridan Street
Gundagai NSW 2722