

**THIS FORM MUST BE SUBMITTED TO COUNCIL  
WHEN WORKS ARE COMPLETE AND PRIOR TO USE**

## APPLICATION FOR OCCUPATION OR SUBDIVISION CERTIFICATE

*Environmental Planning & Assessment Regulation 2000 Clause 149 (1)*



### 1. Application Reference

Construction Certificate Approval No:

### 2. Subject Land / Property

Lot / Section / Deposited or Strata Plan:

Address and/or Land / Property Name:

### 3. Details of Building or Subdivision Work

Description of Subdivision Works:

Description of work (please nominate whether "Whole of Building", "Part of Building" or "Part of Partially Completed Building". **NOTE:** if you identify "Part of Building" you must list the "part" of the building/development the OC applies to.

Classification under BCA:

### 4. Consent Details

Development Consent OR Complying Development Certificate No:

Date of Determination:

### 5. Principal Certifying Authority

Cootamundra- Gundagai Regional Council:

**Cootamundra - Gundagai Regional Council has been nominated to carry out all required inspections during construction.**

### 6. Application for Occupation/Subdivision Certificate

I formally apply for the nominated  
Certificate Type:

- ☐ **Occupation Certificate (Building Works)**
- ☐ **Subdivision Certificate (Subdivisions Only)**

### 7. Owner/Applicant Authorisation

Name:

Signature:

Owner/Applicant:

Owner ☐ Applicant ☐

Date:

Address:

#### Privacy Statement

The information and personal details provided by you on this Form are managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Cootamundra-Gundagai Regional Council's policies and procedures as outlined in Council's *Privacy Management Plan*. Should you choose not to provide this information (wholly or in part) this may impact upon consideration of the matter by Council. The information will ultimately be stored in Council's records system.