

Business Paper

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 26th MAY, 2020

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Council Chambers, Gundagai on:

Tuesday, 26th May, 2020 at 6:00PM

The agenda for the meeting is enclosed.

Phillip McMurray
General Manager

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available of Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

Order Of Business

1	Acknowledgement of Country	5
2	Open Forum	5
3	Apologies	5
4	Disclosures of Interest	5
5	Confirmation of Minutes	6
5.1	Minutes of the Ordinary Meeting of Council held on Tuesday 28 April 2020	6
6	Mayoral Minutes	19
6.1	Mayoral Minute - Councillor Engagement	19
7	Reports from Committees	21
7.1	Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 14 May 2020	21
8	General Manager's Report.....	28
8.1	Business	29
8.1.1	Lease of Road Reserve Between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 Near Netherleigh Lane Cootamundra	29
8.1.2	Review of the Riverina Eastern Region Organisation of Councils and Riverina Joint Organisation Operations	31
8.1.3	Delivery Program/Operational Plan Quarterly Progress Report.....	33
8.1.4	Draft 2020/21 Operational Plan and Associated Documents.....	34
8.1.5	Report on the Local Government Council COVID-19 Stimulus Package and Emergency Services Levy	36
8.1.6	Review of Rates and Charges Financial Hardship Policy	38
8.1.7	Cootamundra Rugby Club Clubhouse Project.....	41
8.1.8	The Cootamundra Arts Centre Operations Update	42
8.1.9	Updated Council Meeting Action Report.....	44
8.1.10	Information Bulletin	45
8.1.11	Open Forum Submissions.....	46
8.1.12	July, 2020 Cuppa for the Driver 2020 Campaign.....	48
8.2	Finance	50
8.2.1	March 2020 Quarterly Budget Review Statement.....	50
8.2.2	Investment Report - March 2020.....	52

8.2.3	Updated Monthly Major Projects Program	53
8.3	Community and Culture	60
8.3.1	Old Gundagai Gaol Masterplan Report	60
8.4	Development, Building and Compliance	61
8.4.1	Exhibition of Local Strategic Planning Statement	61
8.4.2	Development Applications Approved April 2020.....	63
8.5	Regulatory Services	65
8.6	Assets	66
8.6.1	Gundagai Sewage Treatment Plant Tender Report	66
8.7	Civil Works	68
8.7.1	Civil Works and Technical Services Report - May 2020	68
8.7.2	Extended Trial of Community Bus.....	70
8.8	Technical Services	72
8.9	Facilities	73
8.9.1	Gundagai Preschool Kindergarten Project Update	73
8.10	Waste, Parks and Recreation	75
8.10.1	Cootamundra Aquatic and Sports Stadium Facility Review.....	75
8.10.2	Tender - Cootamundra Materials Recovery Facility	77
9	Motion of which Notice has been Given.....	79
9.1	Notice of Motion - Meet the request to fund a loan to the Cootamundra Rugby Union Club to complete the clubhouse project and set terms that are realistic for the Cootamundra rugby union club to be able to repay the debt and that the club will be able to continue to operate successfully into the future.....	79
10	Questions with Notice	80
10.1	Councillors Questions With Notice for May, 2020.....	80
11	Confidential Items	81
11.1	Closed Council Report	81
11.2	Lease of the Road Reserve between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 Near Netherleigh Lane Cootamundra.....	81
11.3	Proposal to Purchase Part of Lot 3 in DP 1243629 being an Area of Land at the Cootamundra Aerodrome Owned by Council.....	82
11.4	Resumption of Open Council Meeting	82
11.5	Announcement of Closed Council Resolutions	82

1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

ADJOURN MEETING FOR OPEN FORUM**2 OPEN FORUM****RESUME OPEN MEETING****3 APOLOGIES****4 DISCLOSURES OF INTEREST**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 APRIL 2020

REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Tuesday 28 April 2020

RECOMMENDATION

The Minutes of the Ordinary Meeting of Council held on Tuesday 28 April 2020 be confirmed as a true and correct record of the meeting.

Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTA CENTRE, COOTAMUNDRA

6:00PM, TUESDAY 28th April, 2020

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS GUNDAGAI
ON TUESDAY, 28 APRIL 2020 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart.

Note: Pursuant to s747A of the Local Government Act, 1993 Cr Abb McAlister (Mayor) and Cr's Graham, Kelly, Nicholson, Phillips, and Stewart attended the meeting remotely using an audio visual link. Cr Abb McAlister (Mayor) chaired the meeting remotely.

Note: Cr Kelly arrived at 6:26pm for consideration of item 8.2.1 Borrowing for Cootamundra Water Mains Replacement and apologised for his late arrival.

IN ATTENDANCE: Phillip McMurray (General Manager), Ganesh Ganeshamoorthy (Manager Assets), Mark Ellis (Manager Civil Works), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), and Matt Stubbs (Manager Technical Services).

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Note: Due to COVID-19 the Meeting was closed to the public and there was no Open Forum. The Meeting was livestreamed. No written submissions relating to items on the agenda or any other matter were received by Council for presentation at the meeting.

3 APOLOGIES

Nil

4 DISCLOSURES OF INTEREST

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 31 MARCH 2020

RESOLUTION 107/2020

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

The Minutes of the Ordinary Meeting of Council held on Tuesday 31 March 2020 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

RESOLUTION 108/2020

Moved: Cr Dennis Palmer

Seconded: Cr David Graham

The Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT**8.1 BUSINESS****8.1.1 NEW REGULATIONS IN RESPONSE TO COVID-19****RESOLUTION 109/2020**

Moved: Cr Penny Nicholson

Seconded: Cr Dennis Palmer

- 1. Council determine whether to adhere to the regular statutory timetable for the Operational Plan and rating process or delay these for the permitted 30 day extension period.**
- 2. The relaxation of statutory provisions in relation to advertising and access to various public documents be noted.**
- 3. Council continue to utilise local newspapers**
- 4. Council consider the impact of the new regulations outlined in the report on existing policies more fully once normal circumstances resume.**
- 5. Consideration of the waiving of any non-rate related Fees and Charges under a new COVID-19 category be referred to Council for determination.**
- 6. Facilitate, where Council determines, relief measures to local ratepayers and businesses.**
- 7. Council undertake a full review of the Hardship Policy and a report be prepared and submitted at the Ordinary Meeting scheduled for 26th May, 2020.**

CARRIED

8.1.2 FINANCIAL SUSTAINABILITY REVIEW BY DR JOSEPH DREW**RESOLUTION 110/2020**

Moved: Cr Doug Phillips

Seconded: Cr Leigh Bowden

- 1. The report on the Financial Sustainability of Cootamundra-Gundagai Regional Council by Dr Joseph Drew, attached to the report, be adopted by Council as a reference document.**
- 2. Council consider the recommendations made by Dr Drew contained within the report.**
- 3. Council make representations to The Minister for Local Government, the Hon. Shelley Hancock to finance the service of Dr Joseph Drew provided by University of Technology Sydney.**

CARRIED

8.1.3 COOTAMUNDRA COMMUNITY ARTS CULTURAL CENTRE - REPORT FROM CHAIRPERSON APRIL 2020**RESOLUTION 111/2020**

Moved: Cr Leigh Bowden

Seconded: Cr Doug Phillips

The Cootamundra Community Arts Cultural Centre – Report From Chairperson April 2020 report be received and noted.

CARRIED

8.1.4 COMMUNITY DONATIONS POLICY**RESOLUTION 112/2020**

Moved: Cr Craig Stewart

Seconded: Cr Leigh Bowden

- 1. The proposed Community Donations Policy, attached to the report, be adopted.**
- 2. The appropriate provision for the budgeting and funding of the Community Donations program be included in the Operational Plan.**
- 3. The General Manager be delegated to develop, implement and review as required, the associated Community Donations Policy Procedures, attached to the report, consistent with the attached draft in 1 above.**
- 4. The Community Donations Policy be amended to reference the Cootamundra-Gundagai Regional Council Vision Statement values.**

CARRIED

8.1.5 UPDATED COUNCIL MEETING ACTION REPORT**RESOLUTION 113/2020**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

The Updated Council Meeting Action Report be received and noted.

CARRIED

8.1.6 MINUTES OF THE COOTAMUNDRA TOURISM ACTION GROUP S355 COMMITTEE MEETING HELD 5 MARCH 2020

RESOLUTION 114/2020

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

- 1. That the Minutes of the Cootamundra Tourism Action Group s355 Committee held 5th March, 2020, and considered, in part, by Council at the Ordinary Meeting of 31st March, 2020, be received and noted.**
- 2. Council confirm Committee Membership of Dotti Le Sage and Hans Bruitzman on the Cootamundra Tourism Action Group s355 Committee.**

CARRIED

8.1.7 INFORMATION BULLETIN

RESOLUTION 115/2020

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

The Information Bulletin and correspondence, attached to the report, be received and noted.

CARRIED

Note: Cr Kelly arrived at 6:26 PM for consideration of item 8.2.1 Borrowing for Cootamundra Water Mains Replacement.

8.2 FINANCE

8.2.1 BORROWING FOR COOTAMUNDRA WATER MAINS REPLACEMENT

RESOLUTION 116/2020

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

Council give authority to the General Manager to execute the loan application with Commonwealth Bank of Australia.

CARRIED

8.2.2 INVESTMENT REPORT - MARCH 2020

RESOLUTION 117/2020

Moved: Cr David Graham

Seconded: Cr Charlie Sheahan

That the Investment Report as at 31 March 2020 be received and noted.

CARRIED

8.2.3 MONTHLY FINANCE REPORT

RESOLUTION 118/2020

Moved: Cr Penny Nicholson

Seconded: Cr Craig Stewart

That the Monthly Finance Report for be received and noted.

CARRIED

8.2.4 MARCH 2020 MAJOR PROJECTS PROGRESS REPORT

RESOLUTION 119/2020

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

- 1. The March, 2020 Major Projects Progress Report on project status be received and noted.**
- 2. The recommended changes to the project budgets as listed be adopted.**

CARRIED

8.3 COMMUNITY AND CULTURE

Nil

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**8.4.1 DEVELOPMENT APPLICATIONS APPROVED FOR THE MONTH OF MARCH, 2020****RESOLUTION 120/2020**

Moved: Cr David Graham

Seconded: Cr Doug Phillips

The information on Development applications approved in March, 2020 be noted.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED

8.4.2 ON SITE SEWERAGE MANAGEMENT SYSTEM (OSSMS) POLICY**RESOLUTION 121/2020**

Moved: Cr Charlie Sheahan

Seconded: Cr Penny Nicholson

1. Council place the draft On Site Sewerage Management Systems Policy, attached to the report, on exhibition for a period of not less than 28 days.
2. The Policy be adopted under delegation should there be no submissions that warrant significant changes to the Policy.

CARRIED

8.4.3 ADOPTION OF RURAL LANDS STRATEGY**RESOLUTION 122/2020**

Moved: Cr Doug Phillips

Seconded: Cr Craig Stewart

1. Council place the amended draft Rural Lands Strategy, attached to the report, on exhibition for a period of 28 days.
2. Consultation be undertaken with the relevant State Government Agencies seeking their comments.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED

8.5 REGULATORY SERVICES

Nil

8.6 ASSETS**8.6.1 PLANT INCOME MANAGEMENT****RESOLUTION 123/2020**

Moved: Cr Craig Stewart

Seconded: Cr Charlie Sheahan

The Plant Income Management report for 2019/20 financial year be received and noted.

CARRIED

8.7 CIVIL WORKS**8.7.1 TENDER FOR WINNING AND CRUSHING OF GRAVEL****RESOLUTION 124/2020**

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

- 1. Council endorse the open tendering method for the proposed contract for winning and crushing of gravel.**
- 2. A further report be prepared and submitted for the consideration of Council at the completion of the tendering process.**

CARRIED

8.7.2 CIVIL WORKS & TECHNICAL SERVICES REPORT - APRIL 2020**RESOLUTION 125/2020**

Moved: Cr Penny Nicholson

Seconded: Cr Charlie Sheahan

The Civil Works and Technical Services Report for the month of April, 2020 be received.

CARRIED

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

Nil

8.10 WASTE, PARKS AND RECREATION

Nil

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - THAT THE WASTE STRATEGY PLAN BE ADOPTED AND MADE AVAILABLE FOR PUBLIC REVIEW AND COMMENT.

RESOLUTION 126/2020

Moved: Cr Charlie Sheahan

Seconded: Cr Leigh Bowden

That the Waste Strategy Plan be adopted and made available for public review and comment.

CARRIED

9.2 NOTICE OF MOTION - THAT COUNCIL WRITE TO THE HONORABLE SHELLEY HANCOCK, MINISTER FOR LOCAL GOVERNMENT, AND MS STEPH COOKE, MEMBER FOR COOTAMUNDRA, ADVISING THEM THAT COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL HAVE UNDERTAKEN THE RATE HARMONISATION, LEGISLATED BY THE STATE GOVERNMENT, AND THAT THE LETTER INCLUDE THE TABLE OF RATE CHANGES, THE FORMULA APPLIED TO ASCERTAIN THE HARMONISATION FIGURES AND A COMMENT ON THE ADVERSE IMPACT THAT THE RATE INCREASES ARE LIKELY TO HAVE ON MANY MEMBERS OF ITS COMMUNITY.

RESOLUTION 127/2020

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

That Council write to the Minister for Local Government, the Hon. Shelley Hancock, and Member for Cootamundra, Ms Steph Cooke, MP advising them that Cootamundra-Gundagai Regional Council has undertaken the Rate Harmonisation as legislated by the State Government, and that the letter include the table of rate changes, the formula applied to ascertain the harmonisation figures and a comment on the adverse impact that the rate increases are likely to have on many members of its community.

CARRIED

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 6:50 PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 May 2020.

.....

CHAIRPERSON

.....

GENERAL MANAGER

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

DOCUMENT NUMBER	327514
AUTHORISING OFFICER	Phillip McMurray, General Manager
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
ATTACHMENTS	Nil

To keep Councillors and the community aware of my engagements on behalf of Council I intend to provide regular updates through my Mayoral Minutes.

RECOMMENDATION

The information in the Mayoral Minute be received and noted.

27th May, 2020

Cr Sheahan attended an Adina Care Board Meeting

28th April, 2020

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Kelly, Nicholson, Phillips, Sheahan and Stewart attended a Councillor Workshop with Phillip McMurray and senior Council staff.

29th April, 2020

Phillip McMurray (General Manager) and I met with representatives from Australian Meat Group in Cootamundra

4th May, 2020

Cr Bowden attended a Cootamundra Tourism Action Group s355 Committee meeting.

5th May, 2020

I attended a finance meeting in Gundagai

12th May, 2020

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Kelly, Nicholson, and Sheahan attended a Councillor Workshop with Phillip McMurray (General Manager) and senior Council staff.

14th May, 2020

Cr Sheahan Chaired the Cootamundra-Gundagai Local Traffic Committee meeting.

15th May, 2020

I attended a finance meeting in Gundagai.

Cr Bowden attended an Australian Local Government Women's Association ZOOM meeting.

18th May, 2020

Cr Bowden attended an Ellwood's Hall s355 Committee meeting.

20th May, 2020

Phillip McMurray (General Manager) and I attended a meeting with Steph Cooke.

21st May, 2020

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Nicholson, and Sheahan attended a Councillor Workshop with Phillip McMurray (General Manager) and the Manager of Finance and Customer Service.

22nd May, 2020

Cr Graham and I attended a Softwoods Working Group meeting.

I attended a Riverina Eastern Region Organisation of Councils meeting

23rd May, 2020

I attended a Riverina Eastern Region Organisation of Councils Executive meeting.

7 REPORTS FROM COMMITTEES

7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 14 MAY 2020

REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 14 May 2020

RECOMMENDATION

- 1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 14 May 2020 (attached) are submitted for adoption.**
- 2. Council consider the recommendations contained within the Minutes.**

INTRODUCTION

The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 14th May, 2020 are submitted for the information of Council and the community.

Minutes

COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING

**ALBY SCHULTZ MEETING CENTRE,
COOTAMUNDRA**

11AM, THURSDAY 14th May, 2020

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON THURSDAY, 14 MAY 2020 AT 11AM**

PRESENT: Cr Charlie Sheahan, Manager Technical Services Matt Stubbs, Road Safety Officer Anthony Carroll, NSW Police Highway Patrol Sgt Ben Smith, TfNSW Fazlul Hoque, Manager Civil Works Mark Ellis

IN ATTENDANCE:

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 APOLOGIES

Ros White (Member for Cootamundra Steph Cooke's delegate) Sgt James Prentice (NSW Police)

3 DISCLOSURES OF INTEREST

4 CONFIRMATION OF MINUTES

2.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 13 FEBRUARY 2020

RECOMMENDATION

The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 13 February 2020 be confirmed as a true and correct record of the meeting

- 3.4 Haycarters Race.

The Cootamundra Cycle Club has elected to postpone the event rather than cancel due to the Covid 19 travel restrictions. The postponement would be after the announcement of the pandemic related travel bans are lifted. The race organizers would be required to submit a new application form.

5 REPORTS

3.1 ACCOMODATION SIGNAGE - MUTTAMA ROAD, COOLAC

RECOMMENDATION

- 1. That the request for signage be held off until the new Service Centre signage is determined and installed**

The Committees discussion was regarding the impact of the signage for the new Service Centre and intersection layout, and how it would affect the area before approving new signs

3.2 HOVELL STREET CURVE, COOTAMUNDRA

RECOMMENDATION

- 1. That Council requests Transport for NSW for an investigation of traffic flow and determine a recommended advisory speed for the curve at the north end of Hovell Street, Cootamundra**
 - (a) An advisory speed sign may be installed with recommended speeds determined by the Transport for NSW Speed Ball software**

3.3 OLD GUNDAGAI ROAD / MUTTAMA ROAD INTERSECTION

RECOMMENDATION

- 1. That a design plan of the site be prepared showing lanes, road alignment and signage be submitted to the next traffic committee meeting**

Committees discussion included:

- The high levels of traffic along the Old Gundagai Road especially for the October long weekend
- The increased heavy vehicle traffic along the road
- The lack of room for traffic to pass turning traffic the need to wait until oncoming vehicles have passed

3.4 OLD GUNDAGAI ROAD / CULLINGA ROAD INTERSECTION

RECOMMENDATION

- 1. That council install a 'Give Way' sign and pavement markings on Cullinga Road at the Old Gundagai Road intersection**

3.5 CULLINGA ROAD B-DOUBLE ACCESS

RECOMMENDATION

- 1. That further information be sourced from the applicant regarding truck movements before any decision is made**
 - a. The applicant be advised that any route changes will require a DA modification**

3.6 APPROACH RAMP TO HUME HIGHWAY FROM SHERIDAN STREET, GUNDAGAI

RECOMMENDATION

- 1. That Council recommends to Transport for NSW to conduct a speed zone analysis of the approach ramp**
 - a. Install an additional speed zone of the ramp to allow road users to speed up to highway traffic speeds**
 - b. Transport for NSW investigates the West Street ramp to the Hume Highway and makes a recommendation to remove the double speed zone area so that there are not two different speeds for opposing traffic lanes**

The existing speed zone signs would need to be moved depending upon the outcome of the investigation

3.7 BOURKE STREET DISABLED PARKING BAY

RECOMMENDATION

- 1. That a disabled parking bay be approved for the front of the Anglican Parish Church in Bourke Street, Cootamundra**

3.8 FIRST AVENUE, GUNDAGAI

RECOMMENDATION

- 1. That residents and communities (Gundagai Preschool Kindergarten, NSW Police, St Patricks School) along First Avenue should be consulted and then opinions invited from the wider community as to whether First Avenue should be a One Way Street. These community opinions should be presented to the next Traffic Committee meeting**

3.9 WOOLWORTHS CARPARK PEDESTRIAN CROSSINGS

RECOMMENDATION

- 1. That no changes are made until the question of traffic flow be addressed**

The Committees discussion on this was:

- Acknowledgement that policing the pedestrian crossings is difficult
- No decisions be made until the decisions regarding traffic flow is made and suitable planning occurs. See 3.10.

3.10 REQUEST FOR ONE WAY TRAFFIC IN CBD LANEWAYS

RECOMMENDATION

- 1. The businesses along the laneways be consulted as to their views on converting the lane between Adams to Bourke and Bourke to Wallendoon Streets to one way traffic with the direction of travel being North to South**
 - a. Following this consultation a report be presented to the next Traffic Committee meeting and then assess whether to continue with the proposal and include wider community consultation**

3.11 SALT CLAY ROAD / OLYMPIC HIGHWAY INTERSECTION

RECOMMENDATION

- 1. That Transport for NSW reconsider the design of the linemarking at this intersection with the view of retaining the original linemarking and an onsite safety inspection be held as soon as possible**

6 GENERAL BUSINESS

- **Parker Street school parking**

Discussion about the 'kiss and drop zone' at the Sacred Heart School. Concerns about how and when parents can park in this area were raised. The school requested the parking area and it may be prudent that they do some notifications within the school community about its use.

- **Letter from John Sexton regarding safety issues**

- Question about oversize vehicles parking and size of existing parking spaces

The committee discussed options for these vehicles to park

- Need for marking the parking bays in Murray Street

Council currently does not mark out general parking bays

- Public Awareness campaign

Road Safety Officer and media team to follow up

- Concern about speeding and reckless scooters around town

Road Safety Officer noted project for 2020/21

- Audit of visibility of No Parking signs as some are covered by trees

- Wallendoon / Sutton Street intersection. Consideration to be given to improving visibility of existing Give Way signs

Committee has raised the issue of resigning the intersection as Wallendoon being the priority street with no Give Way signs

Recommendation: That give way signs be aligned to give priority to the Wallendoon Street and a site design showing signs and additional road furniture be presented to the next Traffic Committee meeting

- **Punch Street speed signage extension**

It was questioned where Council were up to with these. Council to install as soon as possible with TfNSW covering the charges

- **Access for larger trucks at the Tegra Depot at Corss / Eagle Streets in South Gundagai**

The operator of the Tegra Depot has asked for reconsideration of the design of this intersection to allow larger length vehicles into their yard

The Meeting closed at 12:15pm.

.....

CHAIRPERSON

.....

GENERAL MANAGER

8 GENERAL MANAGER’S REPORT

8.1 BUSINESS

8.1.1 LEASE OF ROAD RESERVE BETWEEN LOT 5 DP 1092838 AND LOTS 60, 61 AND 62 DP 753604 NEAR NETHERLEIGH LANE COOTAMUNDRA

DOCUMENT NUMBER	320451
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.1 Decision-making is based on collaborative, transparent and accountable leadership</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

Council not enter into a lease for the road reserve between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 near Netherleigh Lane and take no further action in this matter.

Introduction

Under the Roads Act, 1993 Council is permitted to lease unused road reserve to adjoining property owners following a public notification of an 'Intent to Lease' paper and consideration of any submissions received.

At the Ordinary Meeting held on Tuesday, 11th December, 2018 Council resolved (Min no. 283/2018) to advertise the proposed lease of unused public road 'Netherleigh Lane' being the road reserve between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 Cootamundra (the road) pursuant to s153 of the Roads Act (the Act) as follows:

- 1. The proposal to lease the subject road reserve as identified on the plan attached to the report be placed on public exhibition.**
- 2. Following the statutory exhibition period, a further report be presented to Council outlining submissions received (if any) for Council's consideration.**

Following the public notification period a further report was submitted for the consideration of Council at the meeting on 26th March, 2019 at which Council resolved (Min no. 95/2019) as follows:

Council enter into a five (5) year lease of unused public road 'Netherleigh Lane' (Lot 5 DP 10928338 and Lots 60, 61 & 62 DP 753604) with the owner of 'Netherleigh', 294 Netherleigh Lane Cootamundra in accordance with Section 153 of the Roads Act 1993 for an annual fee of \$145.00.

CARRIED

That decision has been the subject of judicial review proceedings in the Supreme Court. Those proceedings were commenced by Mr Andrew Bell, a nearby landowner.

Due to deficiencies in the public notification process to this point, at the Ordinary Meeting held on Tuesday, 24th September, 2019 Council resolved (Min no. 347/2019) to re-advertise the proposed lease of unused public road 'Netherleigh Lane' between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 Cootamundra (the road) pursuant to s153 of the Roads Act (the Act) as follows:

- 1. The proposal to lease the subject road reserve as identified on the plan attached to the report be placed on public exhibition for a period of thirty (30) days to comply with Section 153-Section 157 of the Roads Act, 1993.**
- 2. Notification of the proposed lease be sent to neighbouring landholders to comply with Section 153-Section 157 of the Roads Act, 1993.**
- 3. Following the statutory exhibition period, a further report be presented to Council outlining submissions received (if any) for Council's consideration.**

Notifications were sent to adjoining landholders. In relation to resolution three (3) above, the further report referred to above has not been prepared and submitted to Council due to ongoing legal action being heard in the Supreme Court. Mr Bell has sought to amend his case to seek orders prohibiting Council from continuing with this process as part of the Supreme Court proceedings.

Issues associated with this ongoing matter were received at a recent Councillor Workshop. This report has been prepared pursuant to that workshop.

In relation to the ongoing proceedings, it is not considered prudent for Council to continue proceedings in this matter for reasons to be considered in closed council. It is therefore recommended that Council resolve to not enter into any lease for the road reserve between Lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 Cootamundra near Netherleigh Lane and take no further action in this matter. Further, and in order to secure the resolution of the proceedings at the least cost to Council and the community, it is recommended that Council pay Mr Bell in respect of his costs within 7 days of the filing of a notice of discontinuance.

8.1.2 REVIEW OF THE RIVERINA EASTERN REGION ORGANISATION OF COUNCILS AND RIVERINA JOINT ORGANISATION OPERATIONS

DOCUMENT NUMBER	327080
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.2 Active participation and engagement in local decision-making</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<p>1. Cover letter from Cr Rick Firman and Review of operations of REROC and the Riverina Joint Organisation by MorrisonLow (under separate cover)</p>

RECOMMENDATION

- Council provides in-principle support for the way forward determined in relation to the creation of a new Regional Organisation under the structure of a company limited by guarantee.**
- A final decision on Council's participation in the new Regional Organisation be determined once the funding arrangements for the COVID-19 Local Government Stimulus package have been resolved.**

Introduction

The New South Wales State Government passed laws in November, 2017 allowing the state's local councils to form voluntary Joint Organisations (Jo). Each JO was to comprise of a minimum of three (3) councils and be established in an existing NSW planning region.

A five-region pilot program was undertaken in 2015-16 comprising forty three (43) councils which was hoped to provide an alternative to forced council amalgamations.

Concerns of councils at the state government's proposed boundaries remained at the time of the announcement even though the state government provided \$3.3M in seed funding to assist with the development of the new Jos and remove, or alleviate, any cost burden felt by councils.

Discussion

The Riverina Eastern Region Organisation of Councils (REROC) was voluntarily formed in 1997 with twelve (12) participating councils to promote co-operation of waste management between councils. Those councils were Bland, Coolamon, Cootamundra, Gundagai, Holbrook, Junee, Lockhart, Temora,

Tumbarumba, Tumut, Urana and Wagga Wagga. REROC evolved to incorporate a wider range of environmental matters.

The current members of REROC are the councils of: Bland, Coolamon, Cootamundra-Gundagai, Greater Hume, Junee, Lockhart, Snowy Valleys, Temora, Wagga Wagga, Goldenfields Water and Riverina Water.

The Riverina Joint Organisation (RivJO) was proclaimed and commenced operation in October, 2018 and comprises of the 9 councils that are the members of REROC.

As part of the decision of the REROC members to join The RivJO the operations of the RivJO were to be reviewed after twelve (12) months to confirm that the RivJO was the best progression to ensure a resourceful and effective partnership for the region.

The REROC Board decided to run these two Organisations side by side for 18 months, with the resolution that an External Review, under separate cover, would be conducted by an independent consultant to determine the best way forward and ensure that a RivJO was the best progression to ensure a resourceful and effective partnership for the region. Further, the decision for REROC to continue was to ensure the operational activities continued and to ensure the Government continued to support JO's.

The attached cover letter from Cr Rick Firman, OAM report details the meeting of the sub-committee and how they determined the recommendations now included in this report.

8.1.3 DELIVERY PROGRAM/OPERATIONAL PLAN QUARTERLY PROGRESS REPORT

DOCUMENT NUMBER	327452
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	In accordance with section 404(5) of the Local Government Act, 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Delivery Program 2018-2021 Incorporating the Operational Plan 2019/20 Quarterly Progress Report, (Q3, 1 January - 31 March, 2020) be received and noted.

Introduction

Section 404 (5) of the Local Government Act, 1993 states that “The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery.”

Discussion

The progress report for the third quarter of the 2019/2020 year, outlining the extent to which the performance measures and targets set out in the Delivery Program and Operational Plan achieved during this quarter of the reporting year will be separately distributed.

8.1.4 DRAFT 2020/21 OPERATIONAL PLAN AND ASSOCIATED DOCUMENTS

DOCUMENT NUMBER	327457
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	Local Government Act, 1993 - Sect 405 Local Government (General) Regulation, 2005 - Regs 201
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

Council resolve that the Draft 2020/21 Operational Plan, inclusive of the Draft Revenue Policy, Draft Fees and Charges, Draft Budget and Draft Long Term Financial Plan, to be circulated separately to Council, be placed on public exhibition for a period of 28 days.

Introduction

Section 405 of the Local Government Act, 1993 outlines a number of provisions for Council to comply with including:

- A council must have its operational plan adopted before the beginning of each (financial) year.
- An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan and must include the statements and particulars required by the regulations.
- A council must give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than twenty eight (28) days) that the draft is to be on public exhibition.
- The plan must have a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.
- In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.
- The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.

NB: Despite section 405(1) of the Act, the operational plan of a council for the year beginning 1 July 2020 may delayed, however, must be adopted before 31 July, 2020 rather than 30 June, 2020 (Local Government (General) Regulation 2005 - Reg 413f).

Discussion

The 2020/21 Operational Plan is the annual statement outlining the delivering of elements of both the adopted 10 year Community Strategic Plan and the associated 4 year Delivery Program, and is comprised of the following elements:

- Draft Revenue Policy
- Draft Fees and Charges
- Draft Actions, Projects and Activities for the next financial year
- Draft Long Term Financial Plan which includes the Budget

These documents will be distributed separately.

8.1.5 REPORT ON THE LOCAL GOVERNMENT COUNCIL COVID-19 STIMULOUS PACKAGE AND EMERGENCY SERVICES LEVY

DOCUMENT NUMBER	327081
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. \$395M Stimulus Package Minister's message - 26 April 2020 (under separate cover) 2. Media Release Economic Stimulus Package to Safeguard Council Jobs, Services and Infrastructure - 26.04.2020 (under separate cover) 3. COVID-19 Local Government Economic Stimulus Package - FAQs - May 2020 (under separate cover)

RECOMMENDATION

1. The information on the Economic Stimulus for Councils, under separate cover, be received.
2. The report on the Local Government Council COVID-19 Stimulus Package and Emergency Services Levy be received and noted.

Introduction

NSW Government announced a funding of \$395Million to assist the 128 Councils in New South Wales to assist in safeguarding council jobs, and local services and infrastructure.

The package comprises:

- Funding of a \$112.5 million Council Job Retention Allowance of \$1,500 per fortnight per employee for three months
- Funding of the \$32.76 million increase in the emergency services levy for all NSW councils for 2020-21.
- Access to low-interest, infrastructure loans from TCorp in line with TCorp's credit criteria
- Access, subject to meeting certain requirements, to a NSW Government guarantee for commercial borrowings.

Discussion

The stimulus includes \$250M in low cost loans to councils, however, Cootamundra-Gundagai Regional Council does not meet the criteria to be able to apply through TCorp due to a lack of investment in the major banks.

That council must be projecting a 30% reduction in own-source revenue each quarter, commencing with the 4th quarter of the 2019-20 financial year, to be eligible for the Council Job Retention Allowance. If councils have claimed funding for a quarter and subsequently significantly exceed this revenue target, they may be required to repay all or part of that quarter's amount. OLG will issue further information regarding the process and criteria to apply for the stimulus. As no Council staff have been stood down due to the COVID-19 pandemic period Council has no need to make application for the Council Job Retention Allowance.

Council has submitted one application for funding as part of the rebuild and refurbish local showgrounds for completions electrical upgrades, installation of a solar system and major building repair work.

Council will benefit from the State Government grant of \$193,907.78 being the difference in the increase to the Emergency Services Levy of \$505419.12 for the 2019/20 financial year to \$699,326.91 for the 2020/21 financial year.

8.1.6 REVIEW OF RATES AND CHARGES FINANCIAL HARDSHIP POLICY

DOCUMENT NUMBER	327304
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant and supportive community: all members of our community are valued 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	There are Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Review of Rates and Charges Financial Hardship Policy be received.

Introduction

Councillors have expressed a desire to provide assistance to ratepayers of non-residential, commercial properties not *explicitly* provided for in the existing *Rates and Charges Financial Hardship Policy*¹ due for review in December, 2021. This ‘assistance’ is also to cover addressing any administrative burdens associated with the application process.

Discussion

The Local Government Act, 1993 (the Act) provides for the following assistance to ratepayers:

- Periodical payment arrangements for overdue rates and charges (Section 564)
- Writing off or reducing interest accrued on rates or charges (Section 564 and 567)
- *Waiving, reducing or deferring the payment of the increase in the amount of rate payable because of hardship resulting from general revaluation of land in the Local Government Area (Section 601). NB: This assistance is only available in the first year that the new valuations are used to levy rates*
- Waiving, or reducing rates, charges and interest of eligible pensioners (Section 575 and 582)
- Section 712 of the Act provides that proceedings for recovery of a rate or charge for pensioners may be commenced at any time within 20 years from the date when the rate or charge became due and payable.

Recent advice from the Office of Local Government² notes a specific amendment to the Local Government Act (Section 747AB):

¹ <https://www.cgrc.nsw.gov.au/wp-content/uploads/2017/12/Rates-and-Charges-Financial-Hardship-Policy.pdf>

² <https://www.olg.nsw.gov.au/wp-content/uploads/2020/05/20-18.pdf>

COVID-19 pandemic—recovery of unpaid rates

During the prescribed period, proceedings for the recovery of a rate or charge may not be commenced against a person by or on behalf of a council under section 712 unless the council has considered each of the following—

- (a) whether the payment of the rate or charge could be made in instalments or by way of some other financial arrangement,*
- (b) whether the person should be referred to a financial counsellor,*
- (c) whether mediation or alternative dispute resolution should be attempted first,*
- (d) whether interest on the unpaid amount should be deferred or waived.*

The *Rates and Charges Financial Hardship Policy* uses the general term ‘ratepayer’ throughout the document, thereby making no distinction between what rates they are paying and the only qualification of this term is found in the following section, however; the residential ‘limitation’ of the subsections are, by virtue of the primary clause, actually not restrictive:

“Assessment Process

Each case will be considered individually and on its merits, and will take into account, but will not be limited to:

- *The property for which the hardship application applies must be the principal place of residency of the applicant/s if categorised as “Residential” for rating purposes.*
- *The property for which the hardship application applies must be categorised as “Residential” or “Farmland” for rating purposes...*

Further, in respect of the duration of the ‘assistance’ and the reducing of administrative burdens:

“If the ratepayer continues to experience hardship after the concession period approved by Council has expired, then a new application must be made by the ratepayer.

*In such circumstances evidence provided with the initial application **may** be used to confirm the ratepayer’s hardship status, however Council **may** request additional information to confirm the ratepayer’s current hardship status if deemed necessary.”*

Here the imperative ‘must’ is similarly tempered by an administrative flexibility of several ‘may’ options.

In respect of lessening any administrative burdens, the existing requirements are not onerous or unreasonable and provide a very basic application procedure, the identification of which, if any, element being removed would only be marginal.

“Determination of Eligibility

*To request consideration for a concession under the hardship policy, the ratepayer must submit in writing a signed and dated application stating the nature of the hardship and the estimated period over which the hardship will be experienced. Evidence confirming the ratepayer’s hardship status must accompany the application in **one** of the following forms:*

- *Evidence in writing from a third party such as the ratepayer’s bank manager or accountant;*
- *Copy of recent bank statements for all accounts.*
- *Evidence in writing from a recognised financial counsellor;*

- *Statutory declaration from a person familiar with the ratepayer's circumstances who is qualified to provide Council with a clear, unbiased assessment of the ratepayer's hardship status, such as a carer, power of attorney or a medical practitioner.*

*Council **may** request additional information to confirm the ratepayer's hardship status if deemed necessary and **may** also request the ratepayer attend an interview to assist Council in the understanding of the issues causing hardship."*

Finally, in regard to the policy's first 'Purpose' the use of the term "*To provide financial assistance to ratepayers...*" whilst, perhaps, technically correct, in that no additional burden is levied, might be, at some point, better phrased as '*temporary relief*' as the original rate always remains due and payable.

8.1.7 COOTAMUNDRA RUGBY CLUB CLUBHOUSE PROJECT

DOCUMENT NUMBER	326480
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>1. A vibrant and supportive community: all members of our community are valued</p> <p>1.2 Public spaces provide for a diversity of activity and strengthen our social connections</p>
FINANCIAL IMPLICATIONS	Remaining works of \$103, 800.13 to be added to existing loan.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Correspondence - Steven Hardie Cootamundra Rugby Union club received 16.05.2020 (under separate cover) 2. email - Cr Graham- Cootamundra Rugby Clubhouse - 16.05.2020 (under separate cover) 3. email - Cr Graham -Cootamundra Rugby Union Club Loan dated 12.05.2020 (under separate cover) 4. Cootamundra Rugby Club Workshop Address to Councillors - dated 7.04.2020 (under separate cover)

RECOMMENDATION

- 1. The correspondence related to Cootamundra Rugby Club Clubhouse Project, attached to the report, be received and noted.**
- 2. The requested financial support detailed in the Cootamundra Rugby Club Workshop Address to Council, attached to the report, be approved and added to the existing loan.**

Introduction

The Cootamundra Rugby Club Clubhouse Project (the Project) commenced in 2017 with funding provided through the NSW Stronger Communities Fund Rounds 1 and 2 and Cootamundra-Gundagai Regional Council.

Discussion

Representatives from the Cootamundra Rugby Club Committee made representations to Councillors and the General Manager at a Councillor Workshop held Tuesday, 7th April, 2020 at the Alby Schultz Centre in Cootamundra.

The Cootamundra Rugby Club Workshop Address to Councillors, attached to the report, details the club's current financial status and outstanding works required to complete the Project.

8.1.8 THE COOTAMUNDRA ARTS CENTRE OPERATIONS UPDATE

DOCUMENT NUMBER	327472
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. CCACC Chairpersons Report-May 2020 (under separate cover) 2. CCACC Treasurers Report -17th May, 2020 (under separate cover) 3. Social Dis-Dance-Sing 2020 (under separate cover) 4. CCACC Bank Reconciliation - April, 2020 (under separate cover)

RECOMMENDATION

1. **The Cootamundra Creative Arts and Cultural Centre Inc. Reports and other correspondence, attached to the report, be received and noted.**
2. **The future operational requirements and management of the centre be subject to a further briefing of Councillors.**

Introduction

Ms Isabelle Scott has tendered documents for the information of Councillors.

Discussion

It is understood that the Cootamundra Creative Arts and Cultural Centre (Inc.) is to be wound up as at 30 June 2020. This body is independent of Council and is primarily being wound up due to a decline in board membership.

Whilst Council retains responsibility for the maintenance of the facility, and has a parallel S355 Committee, this incorporated association undertook significant administrative and management tasks ranging from seeking and obtaining grants, employing and training staff and volunteers, contract management and associated financial reporting.

Another aspect of the Cootamundra Arts Centre is an associated trust deed for the raising of funds and ongoing support of the centre.

It is timely for Council to review the wider implications of the trust deed, the ongoing S355 Committee discussions and a revised operational model for this facility.

8.1.9 UPDATED COUNCIL MEETING ACTION REPORT

DOCUMENT NUMBER	327620
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Updated Council Meeting Action Report (under separate cover)

RECOMMENDATION

The Updated Council Meeting Action Report be noted.

8.1.10 INFORMATION BULLETIN

DOCUMENT NUMBER	327108
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Correspondence the Hon Michael McCormack- Mobile Blackspots (under separate cover) 2. New Intergrated Planning and Reporting Requirements for NSW (under separate cover) 3. POSTER Call the COVID Hotline (under separate cover) 4. Correspondence - Cr Mayer - Frankston City - Federal Royal Commission into Gambling Reform (under separate cover) 5. Correspondence the Hon Scott Buchholz MP - Asst Minister for Road Safety and Freight Transpor (under separate cover)

RECOMMENDATION

The Information Bulletin and correspondence, attached to the report, be received and noted.

Introduction

Council receives circulars and correspondence from a variety of sources. The attached circulars and correspondence are provided for the information of Council and the community.

Councils Media Officer regularly submits media releases to inform the community of Council works and COVID-19 updates received by Murrumbidgee Local Health District and the Office of Local Government. All media releases can be found on Council's website www.cgrc.nsw.gov.au.

8.1.11 OPEN FORUM SUBMISSIONS

DOCUMENT NUMBER	326632
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant and supportive community: all members of our community are valued 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Open Forum Submission - Mr. John Sexton dated 28.04.2020

RECOMMENDATION

The written submissions for the Open Forum be received and noted.

Introduction

Due to Covid-19 amendments were made to the Local Government Act, 1993 in relation to the requirements for holding monthly Council meetings. To ensure compliance with the Public Health Order, public forums should only be held in a manner that is consistent with the Public Health Order and the Australian Health Protection Principal Committee's recommendations on indoor gatherings.

Discussion

Written submissions by members of the community have been called for the Open Forum section of Council's Ordinary Meetings. Any written submissions received in time shall be read aloud at the meeting and any action arising from those submissions will be provided to the correspondent in writing.

Note: the correspondence received by Mr. John Sexton was tabled at a recent Cootamundra-Gundagai Local Traffic Committee. The Minutes of that Meeting are included in the Agenda under item 7.1 Minutes of the Cootamundra-Gundagai Local Traffic Committee held on thursday 14th May, 2020.

COUNCIL MEETING ITEMS – 28 April 2020.

1. Allocation of parking spaces relating to sizes of vehicles. (Visibility issues with advent of super-large utilities such as Dodge Ram, Ford F350, Toyota Tundra etc.) Don't get me wrong – I'd have one myself if I could afford it, but I'd park it with due consideration!
2. Barrier lines for angle parking in Murray St between Adams & Burke Sts. (Many vehicles being parked 90deg to kerb, and left far enough out to impede visibility & traffic flow.)
3. Public awareness campaign re distance parked out from kerbs – including trailers or caravans – especially in narrower streets.
4. Speed signs for mobility scooters, or some awareness campaign for riders thereof, especially on Parker & Wallendoon Sts, & along the walkway outside Woolworths. (Most users are ok, but there are a couple of "rev-heads", and it is only a matter of time before a citizen is injured by one of the Rocket Jockeys.)
5. Audit of visibility of "No Parking" signs in close proximity to, [or obscured by] trees, and maintenance of adequate visibility.
6. Means of highlighting "GIVE WAY" signs facing traffic heading West along Wallendoon St on approach to Sutton St (Olympic Hwy) intersection. [Possibly solar-powered flashing lights incorporated into the triangular signs. Batteries to be capable of sufficient power reserves to function during hours of darkness.] (Triggered by approach of traffic?)

Public attendance at Council Meetings should not be curtailed due to concerns over the Corona Virus. It should be a simple enough matter to position chairs in accordance with the "Social Distancing" provisions, and to have a "squirt bottle" of sanitiser on hand!

John Sexton,
19 Hay St.,
Cootamundra.
0419 206 082
(02) 6942-1381.

8.1.12 JULY, 2020 CUPPA FOR THE DRIVER 2020 CAMPAIGN

DOCUMENT NUMBER	316196
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant and supportive community: all members of our community are valued 1.3 Our community members are healthy and safe
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

- 1. Council endorse Cootamundra-Gundagai Regional Council's inclusion in the Free Cuppa for the Driver 2020 Campaign.**
- 2. The Free Cuppa for the Driver 2020 Campaign be advertised through Council's usual media channels.**

Introduction

The Free Cuppa for the Driver scheme is an incentive program to combat driver fatigue. Driver fatigue is one of the three (3) big killers on NSW roads.

The Free Cuppa for the Driver scheme encourages drivers to stop and take a break at participating businesses while travelling in Western and South Western NSW.

Local participating businesses in the scheme donate a free tea or coffee to a driver that has driven 100 kilometres from their home postcode as indicated on their current driver's licence. Each participating business is identified by the Free Cuppa for the Driver logo on the front door or window of the business.

How it works:

- Local Businesses that sell tea or coffee are invited to register their participation in the scheme.
- The Local Government Road Safety Program in NSW market and administer the scheme.
- Businesses provide the free cuppas.
- Visiting drivers who have travelled at least 100 kilometres are eligible for a free cuppa by showing their driver's licence at any local participating business.
- Participants are encouraged to enter a prize-draw by answering a driver fatigue question in-store.

- Businesses are invited to provide their feedback about their experience at the end of the scheme.

Discussion

The Free Cuppa for the Driver addresses driver fatigue with the added benefit of encouraging visitors to stop and visit local businesses which assists the local economy. Cootamundra-Gundagai has had one business in Gundagai registered in previous years and it is hoped with the support of Council that businesses will be made aware of the program and register for the 2020 campaign. Businesses interested in participating in the 2020 program can register their interest at: <http://freecuppa.com.au/register-to-be-a-free-cuppa-provider/>.

8.2 FINANCE

8.2.1 MARCH 2020 QUARTERLY BUDGET REVIEW STATEMENT

DOCUMENT NUMBER	327595
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	As reported in the attached December 2019 quarterly budget review, the revised net operating result for the year to 30 June 2020 is a profit of \$782,000. The budget adjustments recommended to Council for approval in this report result in a net change to the operating result of -\$9,698,000.
LEGISLATIVE IMPLICATIONS	Clause 203(1) of the Local Government (General) Regulation requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the responsible accounting officer must submit a budget review statement to Council. The format of the review must be consistent with the minimum requirements contained in the Quarterly Budget Review Statement Guidelines provided by the Office of Local Government.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Quarterly Budget Review Report - March 2020. (under separate cover)

RECOMMENDATION

1. The March 2020 Quarterly Budget Review Report, under separate cover, be received.
2. The budget variations listed in the report be adopted.

Introduction

The purpose of this report is to present a summary of Council's financial position at the end of the March quarter, and to report on progress made against the original budget adopted by Council in its 2019-20 Operational Plan. A detailed list of budget variances is included in the attached Quarterly Budget Review, and these are presented for the purpose of adoption by Council.

Discussion

Detailed commentary on the individual variations is included in the report itself. The net change to the projected operating result is a decrease of \$9,698,000 to a surplus of \$782,000.

The main variation is the deferral of the bulk of the Gundagai Sewerage Treatment Plant project to the 2020/21 year. The effect is that \$9.8m of income is pushed back, along with \$6.7m of capital expenditure.

8.2.2 INVESTMENT REPORT - MARCH 2020

DOCUMENT NUMBER	327599
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	Council's investment income for April 2020 was \$13,397.33, 50% under the budgeted figure of \$26,845.00.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act (NSW), 1993, Local Government (General) Regulation, 2005 paragraph 212 and Council's Investment Policy.
POLICY IMPLICATIONS	The Investment Policy was adopted on 31 st July 2018 and is due for review on 31 st July 2021.
ATTACHMENTS	1. April 2020 Investment Report (under separate cover)

RECOMMENDATION

The Investment Report as at 30 April, 2020 be received and noted.

Introduction

The monthly investment report provides an overview of Council's investments, and their performance for the month.

Discussion

Investments for April, 2020 have produced interest of \$13,397.33, 50% below the adjusted budget.

8.2.3 UPDATED MONTHLY MAJOR PROJECTS PROGRAM

DOCUMENT NUMBER	327422
REPORTING OFFICER	Paul Woods, Executive Director - PMO
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Updated Monthly Major Projects Program

RECOMMENDATION

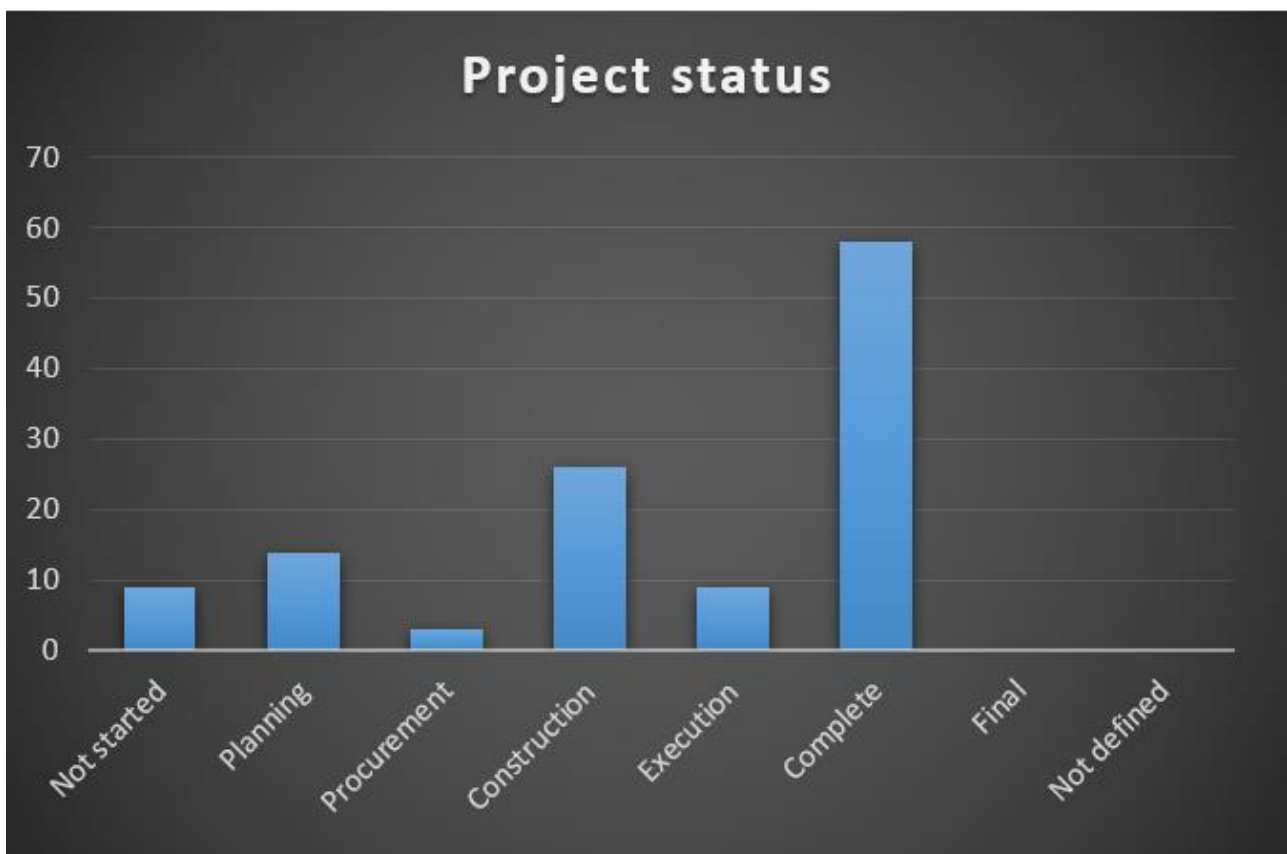
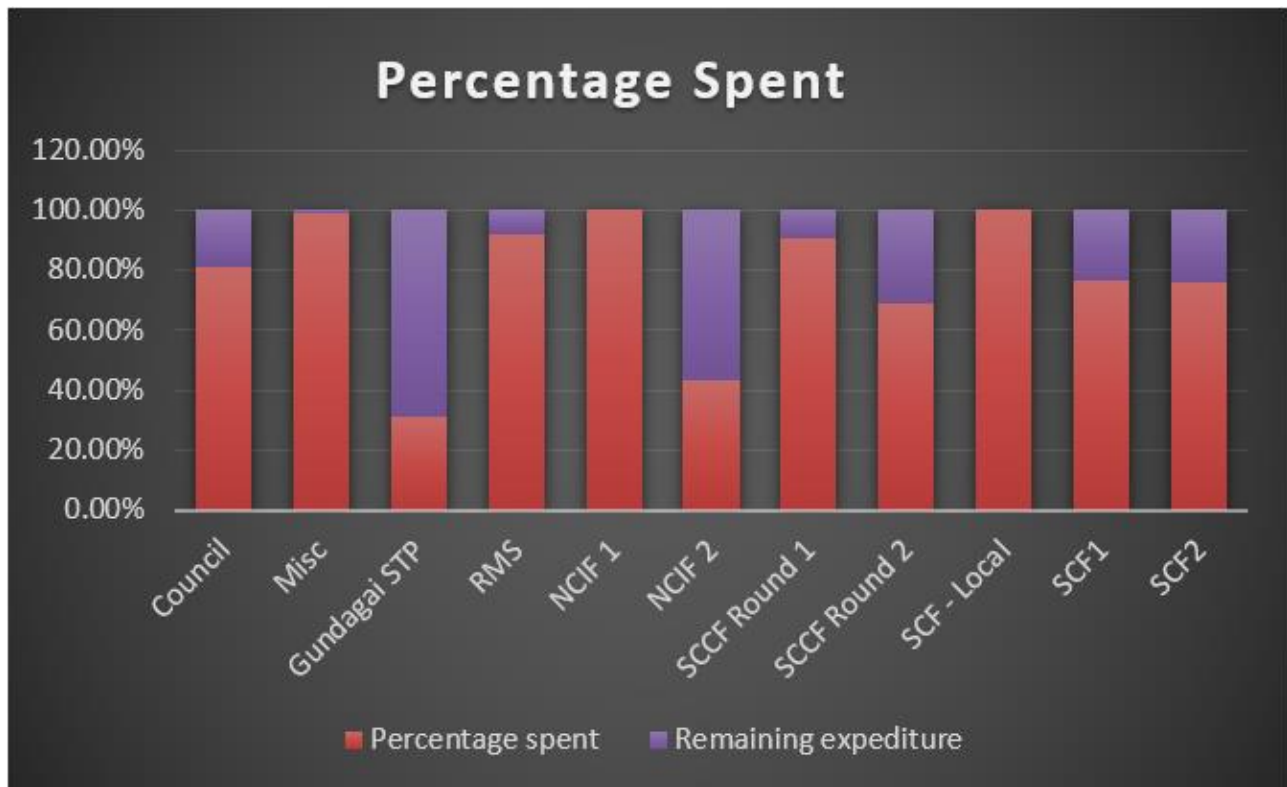
The Updated Monthly Major Projects Program report be received and noted.

Introduction

Council is currently managing 110 projects worth \$53,030,487. This report provides a monthly update as at 30th April, 2020 to Councillors as to the progress of the projects. The attached schedule provides a brief update on the status of each of the projects.

Discussion**Project expenditure**

The figures used for total expenditure include both actual invoices paid and orders raised in the system but not yet paid (committed expenditure). In some instances there can be a lag in time between the goods being ordered and being physically delivered on site. From a budget point of view it is important to include both actual and committed expenditure to assist with management of budgets.





As at 30th April 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Council funded projects					
Gundagai Library Extension	Council	Complete	195,000	189,788	97.33%
Mirrabooka Retaining Wall & Store Room	Council	Complete	-	-	0.00%
Cootamundra depot refurbishments	Council	Planning	900,000	27,424	3.05%
Turners Lane Industrial Land Development	Council	Planning	790,000	26,724	3.38%
Yass Road Service Centre - SW Fuels	Council	Complete	800,000	802,587	100.32%
Sheridan Street Gundagai Redevelopment - Main Street Upgrade	Council	Complete	5,430,490	5,437,602	100.13%
Sheridan and West Streets intersection treatments	Council	Complete	500,000	500,000	100.00%
Total			8,615,490	6,984,125	81.06%
Council Reserve funded projects					
Waste facility upgrades - Cootamundra - To be informed by waste strategy outcomes	Council Reserve	Planning	1,000,000	41,050	4.11%
Waste facility upgrade - Gundagai - To be informed by waste strategy outcomes	Council Reserve	Planning	400,000	-	0.00%
Total			1,400,000	41,050	2.93%
Misc grant funded projects					
Truckwash Upgrade - Cootamundra Saleyards	Country Truck Washes	Complete	362,935	371,171	102.27%
Morley's Creek Fishing Pier Replacement	Dept of Fisheries	Complete	61,600	61,600	100.00%
Wallendbeen Strategic Heritage Study & King Street Revitalisation	Heritage Near Me	Complete	95,000	87,650	92.26%
Stan Crowe Oval Gundagai canteen and changerooms construction (CAPREN)	NRL Grants	Complete	240,000	239,327	99.72%
Gundagai Sewerage Treatment Works Plant Replacement	NSW State Govt - Sewer	Construction	13,500,000	4,211,983	31.20%
Old Gaol - completion of repairs and maintenance activities and redesign of drainage (PRMF Grant)	Public Reserves Management Fund	Complete	15,000	15,637	104.25%
Old Primary School and Mens Shed - Renewal of fencing gutters, downpipes, facias and construction of retaining wall	Public Reserves Management Fund	Complete	171,760	153,540	89.39%
Coolac Recreation Reserve & Public Hall Trust - Solar Panels	SCF - Local	Complete	23,450	23,450	100.00%
Old Gaol masterplan, structural repairs, publicity and Captain Moonlight display (Heritage near me grant)	Heritage Near Me Heritage Activation Grant	Complete	87,605	92,362	105.43%
Total			14,557,350	5,256,720	36.11%
NCIF Round 1					



As at 30th April 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
NCIF Round 1	NCIF 1	Complete	5,000,000	5,000,000	100.00%
Total			5,000,000	5,000,000	100.00%
Total NCIF 2					
Gundagai Depot Training Room Construction	NCIF 2	Complete	300,000	285,153	95.05%
Gundagai Admin Refurbishment	NCIF 2	Procurement	100,000	4,458	4.46%
Branding and marketing plan	NCIF 2	Execution	100,000	45,861	45.86%
Better Community Strategy (ABCS)	NCIF 2	Execution	100,000	5,000	5.00%
Tourism and Economic development strategic plan	NCIF 2	Execution	150,000	89,002	59.33%
Recreational Needs Study	NCIF 2	Execution	100,000	53,156	53.16%
Consolidation and upgrade of Authority Corporate Software System	NCIF 2	Execution	414,282	273,737	66.07%
GIS Operational Review	NCIF 2	Planning	50,000	5,000	10.00%
Fees and charges review	NCIF 2	Execution	30,000	-	0.00%
Internal audit committee implementation	NCIF 2	Execution	20,000	-	0.00%
Business continuity and disaster recovery plans	NCIF 2	Planning	50,000	5,000	10.00%
Rates structure review	NCIF 2	Execution	50,000	5,000	10.00%
Signage updates	NCIF 2	Planning	250,000	26,559	10.62%
Local environmental plan development	NCIF 2	Planning	200,000	27,079	13.54%
Total			1,914,282	825,005	43.10%
SCCF Round 1 projects					
Cootamundra AFL - Demolition of old clubrooms & construction of new clubrooms	SCCF Round 1	Construction	372,800	121,485	32.59%
Gundagai Tigers - Construction of new shed & fitout of gymnasium	SCCF Round 1	Complete	100,000	97,134	97.13%
Cootamundra Racecourse - EXTERNAL repairs to flooring, repainting inside & out, refurbishment of function room, replacement of external cladding & replacement of seating of Grandstand building	SCCF Round 1	Complete	50,000	52,970	105.94%
Gundagai RSL - refurbishment of tennis clubrooms and squash courts - EXTERNAL	SCCF Round 1	Complete	150,000	149,729	99.82%
Coolac to Tumblong Rail Trail Development Plan	SCCF Round 1	Complete	54,600	54,600	100.00%
Nangus - Village Playground & Fitness Infrastructure (CAPREN)	SCCF Round 1	Complete	53,322	53,364	100.08%
Stockinbingal Playground and BMX track	SCCF Round 1	Complete	109,200	113,011	103.49%
Wallendbeen fitness infrastructure, playground and Rage Cage	SCCF Round 1	Complete	216,393	215,849	99.75%
Cootamundra Tennis - refurbishment of tennis court surfaces, new line marking including hot shot courts	SCCF Round 1	Complete	183,029	183,848	100.45%



As at 30th April 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Gundagai Scouts - EXTERNAL Construction & Installion of Climbing Wall	SCCF Round 1	Complete	100,000	99,931	99.93%
Large Scale Teen Playground at Jubilee Park Cootamundra	SCCF Round 1	Complete	499,900	500,000	100.02%
Gundagai large scale adventure playground & fitness centre	SCCF Round 1	Complete	1,000,000	969,856	96.99%
Total			2,889,244	2,611,777	90.40%
SCCF Round 2 projects					
Cootamundra Showground Completion of Multipurpose Pavilion SCCF2	SCCF Round 2	Complete	53,290	34,378	64.51%
Anzac Park South Supporters Toilets - Gundagai	SCCF Round 2	Complete	86,061	88,151	102.43%
Mirrabooka Revivification (SCCF2)	SCCF Round 2	Complete	67,045	66,425	99.08%
Cootamundra Rifle Club Mower, top dressing, building maintenance, storage shed	SCCF Round 2	Construction	63,015	26,898	42.68%
Upgrades to Christ Church hall Cootamundra	SCCF Round 2	Complete	70,273	70,143	99.81%
Cootamundra Squash Court Renovation	SCCF Round 2	Planning	97,655	285	0.29%
Gundagai Pony Club Undercover Arena	SCCF Round 2	Complete	199,151	195,312	98.07%
Gundagai Racecourse and Showground Amenities Block	SCCF Round 2	Complete	215,000	214,893	99.95%
Cootamundra Event Promotion Banners	SCCF Round 2	Construction	53,841	45,042	83.66%
Gundagai Event Promotion Banners	SCCF Round 2	Construction	53,841	49,437	91.82%
Gundagai Friendship Park Playground	SCCF Round 2	Construction	60,000	45,277	75.46%
Muttama Hall Re-stumping	SCCF Round 2	Complete	140,707	131,055	93.14%
Gundagai Community Garden	SCCF Round 2	Construction	63,552	11,830	18.61%
Stockinbingal Tennis Court resurfacing - 3 courts	SCCF Round 2	Complete	118,093	118,836	100.63%
Community Safety & Beautification of King Street Wallendbeen	SCCF Round 2	Execution	55,964	73	0.13%
Barry Grace Oval Wallendbeen	SCCF Round 2	Construction	98,397	17,665	17.95%
O'Connor Park - Home of the Cootamundra Strikers Soccer Club - Lighting	SCCF Round 2	Construction	98,397	65,387	66.45%
Cootamundra Arts Centre Tin Shed Theatre Projection	SCCF Round 2	Complete	61,682	61,755	100.12%
Cootamundra Arts Centre Rehearsal Space	SCCF Round 2	Procurement	122,294	11,043	9.03%
Cootamundra Turf Club Irrigation system upgrade	SCCF Round 2	Construction	81,970	49,799	60.75%
Cootamundra Aerodrome Drag Pad and Taxiway for Water Refilling	SCCF Round 2	Complete	160,312	160,557	100.15%
Cootamundra Junior Rugby League Rejuvenation of football field	SCCF Round 2	Complete	60,000	(6,237)	-10.40%
Upgrade to change rooms at ANZAC park Gundagai	SCCF Round 2	Construction	172,987	92,868	53.68%
Cootamundra Community Garden	SCCF Round 2	Construction	70,242	51,088	72.73%
Total			2,323,769	1,601,957	68.94%
SCF1 projects					
Gundagai pool tiling and disabled ramp	SCF1	Complete	300,000	262,827	87.61%



As at 30th April 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Gundagai Visitors Information Centre redevelopment - disabled ramp and disabled toilet	SCF1	Planning	300,000	16,845	5.62%
Gundagai Netball Courts Masterplan - construction of lighting, storage & shelter	SCF1	Construction	200,000	40,695	20.35%
Stephen Ward Rooms Outdoor Area construction	SCF1	Construction	200,000	45,308	22.65%
Rathmells Lane - Bitumin seal from Temora St to end	SCF1	Complete	248,451	247,115	99.46%
Footpath renewal	SCF1	Complete	500,000	501,136	100.23%
Cootamundra pool - water park	SCF1	Complete	400,000	398,942	99.74%
Fisher Park Cootamundra sports ground lighting installation	SCF1	Complete	250,000	255,946	102.38%
Pool shade Cloth - Cootamundra and Gundagai	SCF1	Complete	100,000	97,626	97.63%
Extension of Gundagai Water Supply to the Dog on the Tuckerbox site	SCF1	Planning	600,000	339,479	56.58%
Nangus Water Supply Works	SCF1	Procurement	647,500	27,937	4.31%
Stormwater mitigation	SCF1	Construction	1,000,000	801,922	80.19%
Cootamundra saleyards lighting and electrical upgrade	SCF1	Complete	268,882	259,021	96.33%
Adjungbilly Road reconstruction for B'Doubles	SCF1	Complete	2,100,000	2,100,000	100.00%
Cootamundra water mains replacement project *should be a separate work order for each segment*	SCF1	Complete	2,000,000	2,000,000	100.00%
Investment into Department of Education	SCF1	Not started	594,724	-	0.00%
Construct public toilets - Sheridan St Gundagai	SCF1	Complete	150,000	152,911	101.94%
Total			9,859,557	7,547,709	76.55%
SCF2 projects					
Yarri Park Youth precinct/Lions Park – Basketball courts and Pump Track	SCF2	Construction	130,000	118,563	91.20%
Gundagai Preschool – Capital works projects to build additional rooms, providing more spaces.	SCF2	Planning	510,000	145,292	28.49%
Coolac Hall & Oval – Project includes relining hall, new kitchen, installation of cricket nets, picket fence, irrigation and seating.	SCF2	Construction	200,000	93,840	46.92%
Gundagai Public School P&C – Installation of soft fall for playground.	SCF2	Complete	75,100	75,099	100.00%
Gundagai Tourism Action Group (\$355 Committee) – Gundagai Main Street History walk.	SCF2	Construction	50,000	36,549	73.10%
Ellwood Hall (Stockinbingal) – General repairs and installation of heating and cooling.	SCF2	Complete	60,000	58,637	97.73%
Gundagai Junior Rugby League – New PA system.	SCF2	Complete	14,753	14,753	100.00%
Battle of the Bidgee – Installation of permanent storage sheds to support to event.	SCF2	Complete	22,449	20,121	89.63%



As at 30th April 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Town & Country Inc – Disabled toilet.	SCF2	Complete	30,000	26,425	88.08%
Gundagai South Public School – Sensory garden.	SCF2	Planning	60,000	54,979	91.63%
Adjungbilly Hall – Upgrade tennis courts into multipurpose facility, install community BBQ.	SCF2	Construction	130,000	102,563	78.89%
Tumblong Hall – Community facilities, multipurpose courts and BBQ area.	SCF2	Construction	137,447	102,489	74.57%
Mill Centre – Interactive Tourist Attraction.	SCF2	Construction	200,000	42,792	21.40%
Owen Vincent Oval - Gundagai	SCF2	Complete	150,000	147,246	98.16%
Gundagai RSL – Landscaping Anzac Grove, Gundagai.	SCF2	Complete	25,000	22,685	90.74%
Cootamundra Nursing Home – Installation of solar panels	SCF2	Complete	53,227	52,507	98.65%
Cootamundra Mens Shed – Relocation of Mens Shed to Depot 2 on Hovell Street.	SCF2	Construction	100,000	62,344	62.34%
Cootamundra Arts Centre – Disabled access ramp.	SCF2	Planning	3,142	-	0.00%
Owen Vincent Oval Gundagai – River water pump	SCF2	Complete	40,000	40,000	100.00%
Cootamundra Rugby Union Club – New dressing room facilities and club room. (CAPNEW)	SCF2	Construction	430,000	430,811	100.19%
Cootamundra Harness Racing – Upgrades and maintenance to track.	SCF2	Construction	52,000	18,368	35.32%
Cootamundra Netball Courts – 4 new netball courts to replace non-complying courts.	SCF2	Construction	450,000	417,908	92.87%
Cootamundra Country Club – Upgrades to precinct including dam, machinery shed, course, upgrade to building façade.	SCF2	Construction	1,355,000	1,171,884	86.49%
Total			4,278,118	3,255,855	76.10%

SCCF3 projects					
Sustainable Redevelopment and Upgrade of Cootamundra Library	SCCF3	Not started	199,659	-	0.00%
Youth and Community Toolbox Room	SCCF3	Not started	200,000	-	0.00%
Muttama Memorial Hall Rejuvenation Works, Stage 2 – Kitchen and Supper Room Upgrade	SCCF3	Not started	59,869	-	0.00%
Stan Crowe Replacement of Turf Wicket -	SCCF3	Not started	96,000	-	0.00%
Carberry Park Car Park and Toilet Upgrade	SCCF3	Not started	448,526	-	0.00%
Indoor Rock Climbing Wall Cootamundra Stadium	SCCF3	Not started	250,000	-	0.00%
Pump Track Cootamundra	SCCF3	Not started	165,000	-	0.00%
St Patricks Primary School Enhanced Active Spares	SCCF3	Not started	129,000	-	0.00%
Total			1,548,054	-	0.00%

8.3 COMMUNITY AND CULTURE

8.3.1 OLD GUNDAGAI GAOL MASTERPLAN REPORT

DOCUMENT NUMBER	327436
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A prosperous and resilient economy: we are innovative and 'open for business' 2.3 Tourism opportunities are actively promoted
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Old Gungadai Gaol Masterplan Report (under separate cover)

RECOMMENDATION

The Old Gundagai Gaol Masterplan Report as prepared by Noel Thomson Architecture, dated April 2020, attached under separate cover, be adopted.

Introduction

Council received heritage grant funding from NSW Government to undertake a Masterplan for the Old Gundagai Gaol. Part of the process of acquitting the grant is for Council to adopt the report.

Discussion

Council was successful in its application to the NSW Government for heritage funding for the Old Gundagai Gaol. As part of that grant Noel Thomson Architecture was engaged to develop a masterplan for the Old Gundagai Gaol. The masterplan was developed with input from Council, the community and the NSW Government and is now presented to Council for adoption as the final process in acquitting the grant funds.

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE

8.4.1 EXHIBITION OF LOCAL STRATEGIC PLANNING STATEMENT

DOCUMENT NUMBER	327425
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Draft Local Strategic Planning Statement (under separate cover)

RECOMMENDATION

- 1. Council place the draft Local Strategic Planning Statement, attached under separate cover, on exhibition for a period of 28 days.**
- 2. Consultation be undertaken with the relevant State Government Agencies and stakeholders seeking their comments.**

Introduction

Council is required to adopt a Local Strategic Planning Statement that will guide the development and future land use of its area moving forward. This document has been developed from the feedback, strategies and input undertaken to date in the development of Council's strategic land use planning studies and strategies.

Discussion

Amendments were made to the Environmental Planning and Assessment Act, 1979 in March 2018 to create a requirement that NSW councils be required to prepare a Local Strategic Planning Statement (LSPS) by July, 2020.

The draft LSPS sets a seven-year strategic planning program to direct land use across the entire Cootamundra Gundagai Regional Council area. It provides context and direction which has been developed from extensive community consultation and takes account of the local character, values and features.

The LSPS has been prepared by taking into account information and feedback from Council's other strategic planning studies, government agency input and community feedback. The LSPS operates in a similar manner to Council's Community Strategic Plan in that it is an aspirational document that

articulates the values and future directions of the area and documents timeframes and strategies to achieve them.

The LSPS establishes fifteen planning priorities with numerous actions and strategies associated with each priority. The implementation table at the end of the document sets the outcomes and timeframes to achieve the initiatives within. It is an ambitious document focusing on community and land use outcomes and how these will set the direction of the Cootamundra-Gundagai Regional Council area moving forward.

Council is required to place the Local Strategic Planning Statement on exhibition, seek agency and community feedback into the statements, outcomes, timelines and aspirations of the document. In accordance with Council's adopted Community Participation Plan the LSPS will be placed on exhibition for a period of at least 28 days.

8.4.2 DEVELOPMENT APPLICATIONS APPROVED APRIL 2020

DOCUMENT NUMBER	326554
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	Compliance with the provisions of the Environmental Planning and Assessment Act, 1979 and related legislation.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The information on Development applications approved in April, 2020 be noted.

Introduction

The Development Application Approved in April, 2020 Report is submitted for information of the Council and the community regarding development applications processed.

Discussion

The following development applications were approved by Cootamundra-Gundagai Regional Council in April, 2020:

APP. NO.	PROPOSED BUILDING	STREET NAME
DA.2020.1	Continued use of alterations	Sheridan Street
DA.2020.32	New Agriculture shed for storage	Hanley Street
DA.2020.37	Dwelling Extension	Thompson Street
DA.2020.38	Dwelling Extension	Jugiong Road
DA.2020.40	New Garage	Ross Friend Place
DA.2020.41	Inground Swimming Pool	O'Brien Street
DA.2020.43	New Dwelling	Bapaume Street
DA.2020.44	New Shed	Cutler Avenue
DA.2020.46	Continued use of carport	Margaret Street
DA.2020.47	New Carport	Hay Street

DA.2020.48	New Dwelling	Lawson Drive
DA.2020.50	New Garage	Tom Street
DA.2020.52	New Inground Swimming Pool	Cooper Street

VALUE OF WORK REPORTED TO THIS MEETING: **\$1,201,735.00**

VALUE OF WORK REPORTED YEAR TO DATE: **\$10,989,659.00**

THIS TIME LAST YEAR:

VALUE OF WORK –April 2019 - *\$667,467.00*

VALUE OF WORK – YTD 2019 - *\$28,383,725.00*

8.5 REGULATORY SERVICES

Nil

8.6 ASSETS

8.6.1 GUNDAGAI SEWAGE TREATMENT PLANT TENDER REPORT

DOCUMENT NUMBER	327082
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.1 The natural environment is valued and protected
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Attachment 1 - Gundagai SGE Aug Supplementary Tender Evaluation Report. - Confidential 2. Attachment 2 Summary of Tender Price - Confidential 3. Attachment 3 Non Price and Price Score for MS123and6 - Confidential 4. Attachment 4 Potential Savings from PCI - Confidential 5. Attachment 5 Acceptance of Optional Savings from PCI - Confidential 6. Attachment 6 PCI Q&D Summary - Confidential

RECOMMENDATION

1. The Attachments one to six in relation to the Gundagai Sewage Treatment Plant Tender, attached under confidential cover, be received and noted.
2. The recommendations contained within Attachment One Gundagai Sewerage Augmentation Construction of a 3000EP Wastewater Treatment Plant and Associated Works Contract/RFT No. 10024401 be considered by Council.

Introduction

In 2017 Cootamundra-Gundagai Regional Council received monies from the NSW State and the Federal Government for the Gundagai Sewerage Treatment Plant Replacement Project with a combined value of \$13.5Million. Of that \$13.5M, \$10M was funded by NSW Safe and Secure Water Program and \$3.5M was funded through the Federal Government's Building Better Regions fund.

Discussion

In 2018 Cootamundra-Gundagai Regional Council has commenced work on the construction of the planned new sewerage treatment works in Gundagai.

In January, 2020, a request for tenders went out via eTender for the Gundagai Sewerage Augmentation for the construction of a 3000EP Wastewater Treatment Plant and Associated works with optional additional works and a mandatory pre-tender meeting was held in Gundagai on 30th January, 2020. Any potential tenderer considering any of the required works had to register for and attend the pre-tender meeting to have their submitted tender considered by the Tender Review Panel.

The attached documentation and correspondence, under confidential cover, details tenders received and provides information on how the Tender Review Panel scored the tenders which were considered by the Panel.

The recommendations contained in the Supplementary Tender Evaluation Report have not been included in this report due to the constraints for commercial confidence. In accordance with Section 10A(2)(d)(i) of the Local Government Act, 1993, they contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Details of the accepted Tender will be contained in the Minutes of the Ordinary Meeting which will be found at www.cgrc.nsw.gov.au.

8.7 CIVIL WORKS

8.7.1 CIVIL WORKS AND TECHNICAL SERVICES REPORT - MAY 2020

DOCUMENT NUMBER	327356
REPORTING OFFICER	Shelley Liehr, Executive Assistant - Operations
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That the Civil Works and Technical Services Report for the month of May, 2020 be received.

Introduction

This report provides a detailed update of the Civil Works and Technical Services Departments works undertaken for the month of May, 2020.

Discussion

Maintenance grading has continued on roads around the Stockinbingal area as well as West Jindalee, Old Hume Highway, and Cooininee Roads. Repairs to Black Springs Road were also carried out following recent heavy rain. The Gundagai crew will continue towards Deltroit and Hopewood Roads over the next couple weeks.

The Muttama Road works are nearing completion with all road base now placed and compacted. At the time of writing, final trimming is underway with sealing expected to be completed by 22nd May. A previously unsealed 700m section of road on Wee Jasper Road has been stabilised and sealed. The final Roads to Recovery project on this year's program has commenced on Old Gundagai Road being just north of Ryans Lane. This work is a continuation of previous year's project and involves widening and a sight realignment of the road to suit design standards.

Table drain maintenance has been completed on the Burley Griffin Way out near the Temora Shire boundary. This was works approved by Transport for NSW and involved clearing the table drains to allow better flow of water and generally improve the drainage.

Additional works on the Gap Bridge project has seen the extension of a culvert/headway on the left-hand side after the rail underpass. Asphaltting at several locations has also been completed including the Gap underpass and Campbell Street intersection.

Crews in Cootamundra have commenced the work on the private sub-division off Boundary Road. Initial work has seen the roadway stripped of topsoil and commencement of sewer lines and stormwater pipelines.

The drainage work has now been completed on West Street, Punch Street and Luke Street. This work is expected to greatly improve the flow of water along these streets. Spray-creting works are in progress on the footpath on the southern side of Sheridan Street, in front of the RSL Club. Kerb replacement works have been completed in Cooper Street between the Community Services building and Bourke Street. Works have now commenced on replacing a section in Hurley Street between Parker and Ursula Streets. Another works crew is currently installing stormwater culverts on rural roads and are working towards Burra Road, Red Hill and Nanangroe Roads. Removal of trees is also underway on Edwards Town Road.

General patching and other maintenance is being undertaken as required.

8.7.2 EXTENDED TRIAL OF COMMUNITY BUS.

DOCUMENT NUMBER	327384
REPORTING OFFICER	Shelley Liehr, Executive Assistant - Operations
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	Impacts on Plant Fund
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

Council extend the trial of the community bus to the end of November, 2020.

Introduction

Reports have been presented to the Ordinary Meetings of Council held in May and November, 2019 in relation to the use of the Council Hiace mini bus. The last resolution 437/2019 was to endorse a further five month trial until 30th April, 2020. A fee structure was also to be prepared with Mirrabooka.

Discussion

The fee structure for the community bus which has been used for the hiring is based on administration fee of \$20.00, mileage fee of 25 c/km and a refuelling charge of \$100.00 each time the bus was not refuelled on return.

These fees were thought to be comparative with general commercial hire rates. Further investigation into developing more appropriate fees had been deferred pending further consultation after the COVID-19 restrictions were lifted, although other light vehicles work on an hourly rate plus 50 c/km rate.

It was reported to the November, 2019 meeting that the bus had been hired out 16 times between July 9th and 31st October, 2019. The total travel in that period was 2855 Km with a total income of \$1,247.34 through hire fees. Since the November, 2019 meeting the bus has been hired out 8 times, with 4 of these being for Council use and has travelled a further 1,427 kilometres for a further \$607.10. In total the bus has now travelled 12,136 km with total income of \$1,854.44.

Unfortunately, the bus has been parked since the start of March, 2020 due to the COVID-19 restrictions so when these are relaxed, the bus may be able to be used for more again. Opportunities for local groups in both Cootamundra and Gundagai had been provided for groups to register interest in being able hire and driver induction.

Of the periods of hire, they have been reasonably local trips of perhaps up to say 80 km radius, which was one of the main purposes the community bus was envisaged to be used for.

Total fees for the bus since purchase are as shown in the table below.

Description	2018	2019	2020	Total cost to date
1 Fuel & Oils	\$ 442.08	\$ 460.11	\$ 246.17	\$ 1,148.36
2 Insurance	\$ 362.16	\$ 1,150.61	\$ 1,247.67	\$ 2,760.44
3 Tyres and Batteries	\$ -	\$ 45.45	\$ -	\$ 45.45
4 Registration	\$ 1,548.03	\$ 986.10	\$ 1,375.30	\$ 3,909.43
5 Major Repairs & Maintenance	\$ -			\$ -
6 Minor Repairs & Maintenance - Light	\$ 351.89	\$ 623.79	\$ 810.51	\$ 1,786.19
	\$ 2,704.16	\$ 3,266.06	\$ 3,679.65	\$ 9,649.87

Bearing in mind with the bus being used for community transport it has a hirer individual insurance premium as well as needing to meet stricter registration procedures twice per year.

If Council were to dispose of the bus in the current market it could sell for approximately \$40,000.

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

8.9.1 GUNDAGAI PRESCHOOL KINDERGARTEN PROJECT UPDATE

DOCUMENT NUMBER	327518
REPORTING OFFICER	Andrew Brock, Manager Facilities
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>3. Sustainable natural and built environments: we connect with the places and spaces around us</p> <p>3.2 Our built environments support and enhance liveability</p> <p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	The project was funded through the Stronger Communities Fund Program Round 2
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. **The Update on the Gundagai Preschool Kindergarten be received.**
2. **NBR Architecture be endorsed as the preferred company to undertake the complete construction package for the Gundagai Preschool-Kindergarten Capital Works Project funded by Stronger Communities Fund Program Round 2.**

Introduction

Cootamundra-Gundagai Regional Council, in conjunction with Gundagai Preschool Kindergarten representatives, developed a complete construction package (comprising of concept plans, development application documentation, and construction certificate detailed plans and specifications) which was advertised as a Request for Quotation (RFQ) via Tenderlink for the complete construction package of the new Preschool Kindergarten.

Discussion

The concept design package was sent out via Tenderlink and a total of 23 submissions were received at the conclusion of the tender period.

The Review Panel consisted of the Preschool Kindergarten building group, Council's Manager Facilities and an Early Childhood Learning Consultant. The Panel went through the submissions to find a suitable architectural firm that complied with the requirements of the RFQ. The working group

had several meetings via Zoom to discuss their considerations and to short list preferred consultants.

The Panel finally agreed on 2 preferred architectural firms, however, it was determined that further information was required from both parties. As a result, a list of additional questions was created by Preschool representatives, particularly in relation to previous experience with early learning centres and, after further consultation with both parties, a preferred firm was agreed upon.

NBRS Architecture has since been selected as the preferred architectural firm to undertake the complete construction package for the new Gundagai Preschool Kindergarten Design Project.

A further report will be prepared when the concept design has been received from NBRS Architecture, to be submitted for the consideration of Council.

8.10 WASTE, PARKS AND RECREATION

8.10.1 COOTAMUNDRA AQUATIC AND SPORTS STADIUM FACILITY REVIEW

DOCUMENT NUMBER	327315
REPORTING OFFICER	Wayne Bennett, Manager Waste, Parks and Recreation Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	Associated costs with managing the Expression of Interest of \$5,600 to be funded through the Sport and Recreational Needs Study budget.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. @leisure Planners - Cootamundra Aquatic and Sport Stadium Facility Review Draft Report 2020 - Confidential

RECOMMENDATION

1. The @leisure Planners Cootamundra Aquatic and Sport Stadium Facility Review Draft Report 2020, under confidential, be received and noted.
2. Council approve Cootamundra Aquatic and Sports Stadium Facility Review @leisure Planners to prepare and manage the implementation of an Expression of Interest (Eoi) to investigate the most cost effective and efficient method of managing the Cootamundra Aquatic Centre and Sports Stadium facilities now and into the future.
3. A final report relating to the Expression of Interest (Eoi), mentioned in 2 above, be prepared and submitted to for the consideration of Council no later than October, 2020.

Introduction

At the Ordinary Meeting held 29th October, 2019 Council resolved (Min no. 391/2019):

1. Council receive and note the Expressions of Interest report on the Cootamundra Aquatic Centre and Sports Stadium as submitted.
2. Council accept '@Leisure Planners' estimate of \$20,000 and be appointed to undertake an independent review of the Cootamundra Aquatic Centre and Sports Stadium in accordance with the Scope of Works as outlined by Council.
3. The \$20,000 budget be funded from the Sport and Recreation Needs Study Grant allocation.

This report is to consider and confirm the optimum future management of the Cootamundra Aquatic Centre and Sports Stadium facilities complex components and specifically to identify:

- Operating model options that would be appropriate for each of the identified facility sub-sets.
- Risks associated with each option when applied to relevant facility sub-sets, risk ratings and mitigation measures that could be applied.
- Key drivers of operating efficiency for each facility sub-set, and the potential of each identified operating model to optimise operating efficiencies.
- Any issues associated with the transition of management and operation of each facility sub-set.
- The impact of Council's intention to undertake out-sourced operating arrangements, and any recommended ways to manage that impact.

Discussion

The Draft @leisure Planners Cootamundra Aquatic and Sport Stadium Facility Review, attached to the report, is the first stage of a strategy aiming to provide guidance in relation to the provision of efficient and effective aquatic facilities now and into the future at Cootamundra.

There are several management models available to Council to operate aquatic and indoor sport facilities.

The model that suits best may be influenced by a range of factors:

- The type of entity who manages the facilities.
- The degree of control desirable by community, Council or user groups.
- The social or financial objectives.
- Exclusivity of occupancy of the premises.
- Single or multiple elements managed together in the facility, and
- Whether the facility is managed as a single facility or as part of a suite of facilities.

In many cases who manages a Centre determines how the other factors referred to above are managed. Options for who manages the facilities include:

- Direct supervision or internal Council management.
- Contract management.
- Lease (Commercial or Not for Profit, or User group).
- Council company limited by guarantee.

Some advantages and disadvantages of each management model are summarised in the attached report submitted for the consideration Council.

8.10.2 TENDER - COOTAMUNDRA MATERIALS RECOVERY FACILITY

DOCUMENT NUMBER	327317
REPORTING OFFICER	Catherine Smith, Procurement Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	The costs as detailed in the Tender report
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Cootamundra MRF - Scoring Sheet - Confidential 2. Cootamundra MRF - Tender Report - Confidential 3. Elouera Tender Submission #1 (Conforming) - Confidential 4. Elouera Tender submission #2 (Non Conforming) - Confidential 5. Elouera Tender Submission #3 (Non Conforming) - Confidential

RECOMMENDATION

1. **Negotiations commence with the sole Tenderer, Elouera Association to manage and operate the Cootamundra Materials Recovery Facility, including the weighbridge and transfer station and the Wallendbeen and Stockinbingal Landfill sites, with an expectation that a contract be in place by June 2020 as per the tender specification.**
2. **The outcome of those negotiations and a draft contract be reported to an Extraordinary Council meeting to be held as soon as possible after negotiations are complete.**

Introduction

Council, at its March, 2020 meeting, resolved to call for Tenders for the operation and management of the Cootamundra Materials Recovery Facility (MRF) and the Wallendbeen and Stockinbingal landfill sites.

In accordance with the above resolution, tenders were called and have now closed, with only one complying tender and two non-complying options received from Elouera Association. Attached to this report for information is the tender documentation submitted and associated tender assessment sheet. Both of those documents are confidential as in accordance with Section 10A(2)(d)(i) of the Local Government Act, 1993, they contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Discussion

Elouera Association has held a contract with Council to operate and manage the Cootamundra Materials Recovery Facility and the Wallendbeen and Stockinbingal Landfill sites, for some 22 years. In recent years,

this agreement has continued without a current contract. Dr Joseph Drew was appointed by Council to review Council's finances and as part of this review, considered the previous Materials Recovery Facility and Wallendbeen and Stockinbingal landfill operation Contract. The recommendation from this review was that council call for Tenders to find a financially sustainable method to best manage Council's recyclable materials.

There are a number of items within the Elouera Association submission's that conflict with Council's intended contract. Recommendations on a suitable way forward are discussed in the confidential attachment.

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - MEET THE REQUEST TO FUND A LOAN TO THE COOTAMUNDRA RUGBY UNION CLUB TO COMPLETE THE CLUBHOUSE PROJECT AND SET TERMS THAT ARE REALISTIC FOR THE COOTAMUNDRA RUGBY UNION CLUB TO BE ABLE TO REPAY THE DEBT AND THAT THE CLUB WILL BE ABLE TO CONTINUE TO OPERATE SUCCESSFULLY INTO THE FUTURE.

DOCUMENT NUMBER	327394
REPORTING OFFICER	Charlie Sheahan, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Charlie Sheahan was submitted on 18 May, 2020.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 26 May, 2020:

MOTION

That Council resolve to approve the request by the Cootamundra Rugby Union Club and provide a loan which will see the clubhouse project through to completion. Further, that Council set terms and conditions that are realistic for the Cootamundra Rugby Union Club to repay the loan and ensure the Club will be able to continue to operate successfully into the future.

Note from Councillor

I submit this notice of motion after much thought, and consultation with other Councillors, seeking the best outcome in the interest of the club, community and ratepayers.

The management of this project has been far from ideal, and communication between Council and the project management could have been better.

However we must look forward to the project completion and working collaboratively to realise another excellent sporting facility for the town and community is in the best interest of all.

The club needs assistance and have come to council, we have a responsibility to our community and ratepayers. If this project stagnates due to our refusal to assist, would not be appropriate to the wider community.

Even though Council is facing a financial emergency, the funds we make available, in the form of a loan to the club, will still come back to council reserves, and at 4% will be a better return than current invested funds.

10 QUESTIONS WITH NOTICE

10.1 COUNCILLORS QUESTIONS WITH NOTICE FOR MAY, 2020

DOCUMENT NUMBER	327512
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager

RECOMMENDATION

The Questions with Notice from Councillors and related responses from Council officers be noted.

Questions with Notice

The following questions with notice from Councillors have been received with the responses from Council officers provided respectively:

Leigh Bowden – Could you please explain the difference between an “Apology” and a “Leave of Absence” when a Councillor is unable to attend a meeting. What is the process required to be granted a “Leave of Absence”?

Response from Council Officer – The distinction – if a Councillor does not want to breach attendance requirements under both Code of Meeting Practice and the Local Government Act, 1993 – is that an apology is to cover an occasional or unexpected last minute absence. A leave of absence is generally associated with a more substantive absence due to travel, health, family, work etc. and is usually flagged at the last meeting the Councillor will be attending and requires a specific motion detailing the length of absence. It is possible for consideration to be given at the next or subsequent meeting, however, if a councillor is absent from three consecutive meetings without having a leave of absence granted by the council, their civic office becomes vacant. Under Section 234(1)(d) of the Local Government Act the vacancy in civic office is instantaneous ie. as soon as the councillor has been absent from three meetings without a leave of absence being granted by council resolution.

Leigh Bowden – How far progressed is the Masterplan for Walking and Cycle Tracks in Cootamundra?

Response from Council Officer – A response will be provided by a Council Officer at the meeting

Leigh Bowden – Why are there no fees and charges charged at Cootamundra Airport?

Response from Council Officer – Correspondence dated September, 2002 advised relevant aircraft owners and the Pilots Association that Council did not charge any landing fees at the Airport. However, Terminal daily fees for runway and terminal hire were included in the fees and charges in the 2012/13 financial year. Consideration has been given for the inclusion of fees, relating to the commercial use of the runway and maintenance of the facility, for inclusion in the 2020/21 Fees and Charges

11 CONFIDENTIAL ITEMS**11.1 CLOSED COUNCIL REPORT**

DOCUMENT NUMBER	327067
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	To facilitate compliance with sections 10 and 11 of the Local Government Act 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

Note

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should be closed.

RECOMMENDATION

1. Items 11.2 and 11.3 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2 and 11.3 be withheld from the press and public.

11.2 LEASE OF THE ROAD RESERVE BETWEEN LOT 5 DP 1092838 AND LOTS 60, 61 AND 62 DP 753604 NEAR NETHERLEIGH LANE COOTAMUNDRAProvisions for Confidentiality

Section 10A (2) (e) – The Confidential Report contains information that would, if disclosed, prejudice the maintenance of law; and

Section 10A (2) (g) – The Confidential Report contains advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Public Interest

It is considered that discussion of this matter in Open Council would, on balance, be contrary to the public interest as it may prejudice Council's ability to secure the optimum outcome for the community..

11.3 PROPOSAL TO PURCHASE PART OF LOT 3 IN DP 1243629 BEING AN AREA OF LAND AT THE COOTAMUNDRA AERODROME OWNED BY COUNCIL

Provisions for Confidentiality

Section 10A (2) (c) – The Confidential Report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Public Interest

It is considered that discussion of this matter in Open Council would, on balance, be contrary to the public interest as it may prejudice Council's ability to secure the optimum outcome for the community..