



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 31ST MARCH, 2020

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 31 MARCH 2020 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart

IN ATTENDANCE: Phil McMurray (Acting General Manager), Ganesh Ganeshamoorthy (Manager Assets), Susan Gheller (Manager of Business), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), Matt Stubbs (Manager Technical Services), Wayne Bennett (Manager Waste, Parks & Recreation Services)

Note:

Pursuant to s747A of the Local Government Act, 1993 Cr Dennis Palmer (Deputy mayor) and Cr's Bowden, Kelly, Phillips, Sheahan and Stewart attended the meeting remotely using an audio visual link.

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Note: Due to COVID-19 the Meeting was closed to the public and there was no Open Forum. The Meeting was livestreamed. No written submissions relating to items on the agenda or any other matter were received by Council for presentation at the meeting.

3 APOLOGIES

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 25 FEBRUARY 2020

RESOLUTION 077/2020

Moved: Cr David Graham
Seconded: Cr Charlie Sheahan

The Minutes of the Ordinary Meeting of Council held on Tuesday 25 February 2020 be confirmed as a true and correct record of the meeting.

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 078/2020

Moved: Cr David Graham
Seconded: Cr Penny Nicholson

A motion was moved that Council suspend standing orders.

CARRIED

8.2.2 PRESENTATION OF AUDITED FINANCIAL STATEMENTS

Note: Mr Brad Bohun of Crowe delivered a presentation to Council on the Audited Financial Statements for the year ended 30th June, 2019.

RESOLUTION 079/2020

Moved: Cr David Graham
Seconded: Cr Penny Nicholson

Item 8.2.2 Presentation of Audited Financial Statements be moved forward to allow Mr Brad Bohun of Crowe to deliver a presentation to Council on the Audited Financial Statements for the year ended 30 June, 2019.

CARRIED

5.2 MINUTES OF THE INTERNAL AUDIT COMMITTEE MEETING HELD ON THURSDAY 12 MARCH 2020

RESOLUTION 080/2020

Moved: Cr Doug Phillips

Seconded: Cr David Graham

That:

- 1. The Minutes of the Internal Audit Committee Meeting held on Thursday 12 March 2020 and 12 March 2020, attached under separate cover, be received and noted;**
- 2. The External Audit Report, on the operation of s355 Committees, attached under separate cover, and foreshadowed administrative actions be also noted.**

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT FOR MARCH, 2020

Note: the following amendments were made at the meeting:

21st -22nd February, 2020

Cr Sheahan did not attend the Australian Local Government Women's Association forum in Griffith.

5th March, 2020

Cr Nicholson attended the Cootamundra Tourism Action Group s355 Committee Annual General Meeting and Ordinary Meeting.

12th March, 2020

Cr Nicholson attended Jubilee Park for the official opening of the new adventure playground funded through the Stronger Country Communities Fund R1, with Member for Cootamundra, Steph Cooke, MP.

RESOLUTION 081/2020

Moved: Cr Dennis Palmer

Seconded: Cr Craig Stewart

The Mayoral Minute and additional information provided at the meeting be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 BUSINESS

8.1.1 INFORMATION BULLETIN

RESOLUTION 082/2020

Moved: Cr Gil Kelly

Seconded: Cr Dennis Palmer

The Information Bulletin, and correspondence, attached under separate cover, be received and noted.

CARRIED

8.1.2 COUNCIL MEETING ACTION REPORT

RESOLUTION 083/2020

Moved: Cr Leigh Bowden

Seconded: Cr Craig Stewart

The updated Council Meeting Action Report, attached, be received and noted.

CARRIED

8.1.3 MINUTES OF COOTAMUNDRA HERITAGE COMMITTEE MEETINGS HELD 3 FEBRUARY, 2020 AND 2 MARCH, 2020

RESOLUTION 084/2020

Moved: Cr David Graham

Seconded: Cr Doug Phillips

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 3rd February and 2nd March, 2020, attached under separate cover, be received and noted.

CARRIED

8.1.4 COOTAMUNDRA SHOWGROUND USERS GROUP S355 COMMITTEE MINUTES 18 MARCH, 2020**RESOLUTION 085/2020**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. The Minutes of the Cootamundra Showground Users s355 Committee held 18th March, 2020, attached under separate cover, be received and noted.**
- 2. The tree referred to in item 1.8 General Business of the Minutes be removed by Council officers if possible.**
- 3. The request for a donation to cover the cost of ground hire for the 2020/21 financial year submitted by Riding for the Disabled be deferred to the Ordinary Meeting to be held 25th April, 2020 and considered in conjunction with the community grants program.**

CARRIED

8.1.5 MINUTES OF THE STOCKINBINGAL MEMORIAL HALL S355 COMMITTEE 27TH FEBRUARY, 2020**RESOLUTION 086/2020**

Moved: Cr David Graham

Seconded: Cr Dennis Palmer

The Minutes of the Stockinbungal Memorial Hall s355 Committee meeting held 27th February, 2020, attached under separate cover, be received and noted.

CARRIED

MINUTES OF THE COOTAMUNDRA TOURISM ACTION GROUP S355 COMMITTEE (LATE ITEM)

Note: The Minutes from the Cootamundra Tourism Action Group s355 Committee Annual General Meeting and Committee Meeting be accepted by the chairperson as a Late Report.

RESOLUTION 087/2020

Moved: Cr David Graham

Seconded: Cr Charlie Sheahan

Council note the Cootamundra Tourism Actions Group's preference for Brand Concept three (3) (separate logos). However, if this concept is also adopted by council, that further tweaks to the logo design and a different by-line be implemented to better reflects the key offerings and community pride in Cootamundra the Cootamundra Tourism Actin Group s355 Committee believe have been missed from the current draft strategy document.

CARRIED

8.1.6 MINUTES OF THE GUNDAGAI TOURISM ACTION S.355 COMMITTEE MEETING HELD 24 FEBRUARY 2020

RESOLUTION 088/2020

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

1. The Minutes from the Gundagai Tourism Action s355 Committee meeting held 24th February, 2020, attached under separate cover, be received and noted.
2. Council adopt the brand concept three (3): Gundagai, “Gundagai Unleash your Freedom” and refrain from adopting a regional logo.
3. Council look at options for funding for the purchase and installation of a speaker system for Sheridan Street that plays the local radio station and be utilised for events.

CARRIED

8.1.7 MINUTES OF THE MEETING OF THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE, HELD 19 MARCH, 2020

RESOLUTION 089/2020

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

1. The Minutes of The Arts Centre Cootamundra held 19th March, 2020, attached under separate cover, be received and noted.
2. Recommendations included in the Minutes be considered by Council’s Manager Facilities.

CARRIED

8.1.8 MINUTES OF THE MEETING OF THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE, HELD 20 FEBRUARY, 2020

RESOLUTION 090/2020

Moved: Cr Doug Phillips
Seconded: Cr Craig Stewart

The Minutes of the Meeting of The Arts Centre Cootamundra s.355 Committee, held 20th February, 2020, attached under separate cover, be received and noted.

CARRIED

8.1.9 REPORT TO COUNCIL FROM COOTAMUNDRA CREATIVE ARTS INCORPORATED - MARCH 2020

RESOLUTION 091/2020

Moved: Cr Doug Phillips
Seconded: Cr Leigh Bowden

The report from Cootamundra Creative Arts Inc., attached under separate cover, be received and noted.

CARRIED

8.1.10 FURTHER REVIEW OF S355 COMMITTEE OPERATIONS

RESOLUTION 092/2020

Moved: Cr Charlie Sheahan
Seconded: Cr Craig Stewart

- 1. Council hold a workshop to consider its approach to ongoing community participation and administrative burdens on the operational independence of community groups;**
- 2. Council assess the effectiveness of the s355 Committee structure in best achieving the required balance between governance, administrative requirements and expectations of the community in respect of desired delivery and service outcomes.**

CARRIED

8.1.11 COUNCILLOR WORKSHOP REPORT

It was moved by Cr's Palmer (Deputy Mayor) and Kelly:

1. The report on the Councillor Workshop held 24th March, 2020 be received.
2. Council redraft the draft tender document to include the management of the weighbridge to the successful tenderer.
3. Council endorse the proposed changes to the onsite sewer charge.
4. Council approve the allocation of \$10,000 for work to be commenced to implement the commercial trade waste charges in Cootamundra.
5. Council endorse the proposed changes to Council Community Donations Policy.
6. Council endorse the Financial Sustainability Review video of Dr Drew be shared with Council staff and the community.

On being put to the vote Motion was LOST.

RESOLUTION 093/2020

Moved: Cr Doug Phillips

Seconded: Cr Penny Nicholson

1. **The report on the Councillor Workshop held 24th March, 2020 be received.**
2. **Council endorse the amended Material Recycling Facility to go to Tender as tabled at the meeting.**
3. **Council endorse the proposed changes to the onsite sewer charge.**
4. **Council approve the allocation of \$10,000 for work to be commenced to implement the commercial trade waste charges in Cootamundra.**
5. **Council endorse the proposed changes to Council Community Donations Policy.**
6. **Council endorse the Financial Sustainability Review video of Dr Drew be shared with Council staff and the community.**

CARRIED

8.1.12 FINAL REPORT FOR BOUNDARIES COMMISSION

RESOLUTION 094/2020

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

- 1. Council receive the Final Report for Boundaries Commission report, Dr Drew's Cover over Letter for the Boundaries Commission Report and the Local Government Boundaries Commission Notice for Submissions, attached under separate cover.**
- 2. The Mayor and General Manager be authorised to distribute Dr Drew's cover letter for Boundaries Commissions Report and the Final Report for Boundaries Commission, attached, with Council's submission to the Boundaries Commission, Minister for Local Government, Premier, Deputy Premier and Member for Cootamundra.**
- 3. The Final Report for Boundaries Commission report be displayed on Council's Website and a copy made available at the Customer Service Centres.**
- 4. A copy be made available to any interested party.**

CARRIED

8.1.13 RIVERINA JOINT ORGANISATION BOARD MEETING REPORT

RESOLUTION 095/2020

Moved: Cr Craig Stewart

Seconded: Cr Charlie Sheahan

The report on the Riverina Joint Organisation Board Meeting held 27th February, 2020 be received and noted.

CARRIED

8.2 FINANCE

8.2.1 INVESTMENT REPORT - FEBRUARY 2020

RESOLUTION 096/2020

Moved: Cr Doug Phillips

Seconded: Cr David Graham

The Investment Report as at 29th February, 2020, attached under separate cover, be received and noted.

CARRIED

8.2.2 PRESENTATION OF AUDITED FINANCIAL STATEMENTS

Note: The presentation of the Audited Financial Statements was considered earlier in the meeting following item 5.1 minutes of the Ordinary Meeting of Council Held Tuesday , 25th February, 2020.

RESOLUTION 097/2020

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

The General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June, 2019 be adopted.

CARRIED

8.2.3 MONTHLY FINANCE REPORT FOR FEBRUARY 2020**RESOLUTION 098/2020**

Moved: Cr Penny Nicholson

Seconded: Cr Craig Stewart

- 1. The Monthly Finance Report for February, 2020, attached under separate cover, be received and noted.**
- 2. The Manager Assets prepare a report on Plant costings for the consideration of Council at the Ordinary Meeting scheduled to be held on 28th April, 2020.**

CARRIED

8.2.4 GRADER FINANCE**RESOLUTION 099/2020**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

Authority be granted to the General Manager to execute the loan application with Commonwealth Bank of Australia as detailed in the report.

CARRIED

8.3 COMMUNITY AND CULTURE

Nil

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**8.4.1 DEVELOPMENT APPLICATIONS APPROVED FOR THE MONTH OF FEBRUARY, 2020****RESOLUTION 100/2020**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The information on Development Applications approved in February, 2020 be noted.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED

8.4.2 LISTING UNDER SCHEDULE 8 CLEAN AIR REGULATION - CONTROL OF BURNING**RESOLUTION 101/2020**

Moved: Cr Charlie Sheahan

Seconded: Cr Doug Phillips

Council not adopt the Listing Under Schedule 8 Clean Air Regulation as detailed in the report.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED**8.5 REGULATORY SERVICES**

Nil

8.6 ASSETS

8.6.1 COOTAMUNDRA WATER MAIN REPLACEMENT PROGRAM

RESOLUTION 102/2020

Moved: Cr Gil Kelly

Seconded: Cr Leigh Bowden

The report on the Cootamundra Water Main Replacement Program and Water Main Progress Map, attached to the report, be received and noted.

CARRIED

8.6.2 STOCKINBINGAL SEWERAGE SCHEME

RESOLUTION 103/2020

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

- 1. The report on the Stockinbingal Sewerage Scheme and the Stockinbingal Sewerage Scheme Concept Design Report, attached under separate cover, be received and noted.**
- 2. Council engage NSW Public Works Authority to prepare a business case for the proposed Stockinbingal Sewerage Scheme.**
- 3. An application be made under the Safe and Secure Water Program for funding towards a detailed design.**

CARRIED

8.6.3 FLOOD MANAGEMENT PROGRAM

RESOLUTION 104/2020

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

- 1. Council approve that the Cootamundra Flood Risk Management Plan, attached under separate cover, be included in an application to be prepared and submitted to the NSW Government Floodplain Management Program 2020-21.**
- 2. If the application, referred to in 1 above, is successful, Council approved a \$20,000 co-contribution for the project through Council's Water Fund.**

CARRIED

8.7 CIVIL WORKS

8.7.1 NANGUS WATER SUPPLY

RESOLUTION 105/2020

Moved: Cr Penny Nicholson

Seconded: Cr Dennis Palmer

- 1. The report on the Nangus Water Supply and the Nangus Water Supply Feasibility Study, attached under separate cover, report was received and noted.**
- 2. Copies of the Nangus Water Supply Feasibility Study are to be placed on Council's website and copies made available to interested community members.**
- 3. Council endorsed progressing the next Business Case stage of the Nangus Water Supply project and that Council request the Office of Local Government approve any remaining funds from the project budget be restricted within Council's Water Fund, in consideration so that this invaluable piece of work can progress through to completion.**
- 4. Cardno be appointed to undertake the Business Cases for Options 2 and 7 as a shared venture with Goldenfields Water County Council provided a satisfactory quote is received.**

CARRIED

8.7.2 CIVIL WORKS AND TECHNICAL SERVICES REPORT - MARCH 2020

RESOLUTION 106/2020

Moved: Cr Craig Stewart

Seconded: Cr Doug Phillips

The Civil Works and Technical Services Report for the month of March, 2020 was received.

CARRIED

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

Nil

8.10 WASTE, PARKS AND RECREATION

Nil

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 8:04 PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 April, 2020.

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CHAIRPERSON

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GENERAL MANAGER