

# Minutes

## ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA**

**6:00PM, TUESDAY 27th August, 2019**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA  
ON TUESDAY, 27 AUGUST 2019 AT 6:00PM**

**PRESENT:** Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips

**IN ATTENDANCE:** Phil McMurray (Acting General Manager), Ganesh Ganeshamoorthy (Manager Assets), Susan Gheller (Manager of Business), Mark Ellis (Manager Civil Works), Miriam Crane (Manager of Community and Culture), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), Glen McAtear (Manager Regulatory Services), Matt Stubbs (Manager Technical Services), Wayne Bennett (Manager Waste, Parks & Recreation Services)

## **1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

## **ADJOURN MEETING FOR OPEN FORUM**

### **RESOLUTION 256/2019**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

**Council adjourn for Open Forum.**

**CARRIED**

## **2 OPEN FORUM**

### List of Speakers

1. Louise Lewis – Addressed Council on dog related concerns
2. Mark Lake – Thanked Council for approving scheduled training times for Cootamundra Swimming and Lifesaving Club at the Cootamundra indoor swimming pool and, in relation to item 8.10.1 Cootamundra Aquatic Centre Access, objected to the proposed barriers to be located at the turnstile entry.
3. Peter Smith (read by Miriam Crane, Manager Community and Culture) – Addressed Council in relation to item 8.3.1 Stronger Country Communities Fund Round 3 Applications in support of the inclusion of the Old Mill Gundagai in the proposed list of projects to be submitted by Council.

**RESUME OPEN MEETING**

**RESOLUTION 257/2019**

Moved: Cr Gil Kelly

Seconded: Cr Doug Phillips

**Council resume the Open Meeting.**

**CARRIED**

**3 APOLOGIES**

**RESOLUTION 258/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

**Apologies from Cr Charlie Sheahan and Cr Craig Stewart be received and leave of absence granted.**

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 30 JULY 2019**

**RESOLUTION 259/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

**The Minutes of the Ordinary Meeting of Council held on Tuesday 30 July 2019 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**5.2 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 8 AUGUST 2019**

**RESOLUTION 260/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Gil Kelly

**The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 8 August 2019 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**5.3 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON TUESDAY 13 AUGUST 2019**

**RESOLUTION 261/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The Minutes of the Extraordinary Meeting of Council held on Tuesday 13 August 2019 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**6 MAYORAL MINUTES**

**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT**

Note: the following amendments were made at the meeting:

22<sup>nd</sup> August, 2019

Cr Bowden attended an Ellwood's Hall s355 Committee meeting

23<sup>rd</sup> August, 2019

Cr Graham and I attended a Softwood Working Group meeting in Holbrook.

**RESOLUTION 262/2019**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**The information in the Mayoral Minute be received and noted.**

**CARRIED**

**7 REPORTS FROM COMMITTEES**

Nil

**8 GENERAL MANAGER'S REPORT**

**8.1 BUSINESS**

**8.1.1 UPDATED COUNCIL MEETING ACTION REPORT**

**RESOLUTION 263/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

**The updated Council Meeting Action Report, attached be received and noted.**

**CARRIED**

**8.1.2 COUNCIL PROVISION OF CUSTOMER SERVICE REVIEW**

Note: it was requested that the response time for urgent dog attacks and sewer blockages to be amended to immediate.

**RESOLUTION 264/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Dennis Palmer

**That the report be received and noted.**

**CARRIED**

**8.1.3 TABLING OF PECUNIARY INTEREST RETURNS**

**RESOLUTION 265/2019**

Moved: Cr Doug Phillips

Seconded: Cr Penny Nicholson

**The tabling of pecuniary interest returns from new designated staff be noted.**

**CARRIED**

**8.1.4 DELIVERY PROGRAM 2018-2021/OPERATIONAL PLAN 2018/19 - HALF YEARLY PROGRESS REPORT****RESOLUTION 266/2019**

Moved: Cr David Graham

Seconded: Cr Gil Kelly

**The Delivery Program 2018-2021 incorporating the Operational Plan 2018/19 (Year 1) half yearly progress report, (1 January – 30 June 2019) be received and noted.**

**CARRIED**

**8.1.5 DRAFT FRAUD ACTION PLAN****RESOLUTION 267/2019**

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

**The Draft Fraud Control Plan, attached to the report, be adopted.**

**CARRIED**

**8.1.6 DRAFT DOMESTIC VIOLENCE POLICY****RESOLUTION 268/2019**

Moved: Cr Doug Phillips

Seconded: Cr David Graham

**The draft Domestic Violence Policy, attached to the report, be adopted.**

**CARRIED**

**8.1.7 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES AND ANNUAL FINANCIAL REPORT****RESOLUTION 269/2019**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

- 1. The Minutes of the Muttama Hall Management s.355 Committee Ordinary meeting held on 11 July, 2019, attached to the report, be received and noted.**
- 2. The Muttama Hall Management Committee 2019 Annual Financial Report and supporting documentation, attached to the report, be received and noted.**

**CARRIED**

**8.1.8 COOTAMUNDRA TOURISM ACTION GROUP S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 270/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

**The Minutes of the Cootamundra Tourism Action Group s.355 Committee meetings held on 1<sup>st</sup> August, 2019, attached to the report, be received and noted.**

**CARRIED**

**8.1.9 GUNDAGAI TOURISM ACTION S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 271/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. The Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 24 July 2019 and 14 August 2019, attached to the report, be received and noted.**
- 2. Council consider the Committee recommendations included in the report.**

**CARRIED**

**8.1.10 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 272/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Dennis Palmer

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Extraordinary Meeting held on 25<sup>th</sup> July, 2019, attached to the report, be received and noted.**

**CARRIED**

**8.1.11 THE COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 273/2019**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 5<sup>th</sup> August, 2019, attached to the report be received and noted.**
- 2. The office bearers and membership of the Cootamundra Heritage Centre Management s.355 Committee as detailed in the report, be endorsed.**

**CARRIED**

**8.1.12 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 274/2019**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

**The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held on 3<sup>rd</sup> June, 2019, attached to the report, be received and noted.**

**CARRIED**

**8.1.13 DONATION REQUEST FROM COOTAMUNDRA RODEO ASSOCIATION**

**RESOLUTION 275/2019**

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

- 1. Council donate \$2500 to the Cootamundra Rodeo Association.**
- 2. Council consider additional in kind support as requested**

**CARRIED**



**8.1.14 PROPOSAL FOR COUNCIL TO PURCHASE LOTS 6 AND 7 PINKERTON ROAD, COOTAMUNDRA****RESOLUTION 276/2019**

Moved: Cr Doug Phillips

Seconded: Cr Gil Kelly

1. Council consider the proposal from Mr Cunich to purchase lots 6 and 7 Pinkerton Road attached to the report.
2. Mr Cunich be advised in writing that Council will consider the property mentioned in 1 above should a future project of Council require land to be purchased and only if the property be considered appropriate for the needs of Council.

**CARRIED****8.1.15 INFORMATION BULLETIN****RESOLUTION 277/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

1. The correspondence in the Information Bulletin, attached to the report, be received and noted.
2. A Councillor Workshop be determined for consideration of :
  - I. The IPART Reports into rating and compliance matters.
  - II. Recent amendments to the Local Government Act, 1993
3. A letter of thanks be sent to the Minister for Local Government, the Hon Shelley Hancock, MP in relation to representations made to the state government on behalf of councils on the unfair increase to the Emergency Services Levy.

**CARRIED****8.2 FINANCE****8.2.1 INVESTMENT REPORT - JULY 2019****RESOLUTION 278/2019**

Moved: Cr Doug Phillips

Seconded: Cr Gil Kelly

**That the Investment Report as at 31 July 2019 be received and noted.****CARRIED**

**8.2.2 HARMONISATION OF RATING PATH****RESOLUTION 279/2019**

Moved: Cr Doug Phillips  
Seconded: Cr David Graham

**Council resolve to apply to the Minister for Local Government to end the ordinary rate path freeze at 1 July, 2020.**

**CARRIED**

**8.2.3 REFERRAL OF FINANCIAL STATEMENTS FOR AUDIT****RESOLUTION 280/2019**

Moved: Cr David Graham  
Seconded: Cr Penny Nicholson

- 1. The Mayor, Deputy Mayor, Acting General Manager and Responsible Accounting Officer be delegated to sign the Statements of Council and Management for the 2019 General Purpose Financial Statements and 2019 Special Purpose Financial Statements for Cootamundra-Gundagai Regional Council.**
- 2. The 2019 Financial Statements be referred for audit.**
- 3. The Acting General Manager be authorised to issue the 2019 Financial Statements upon receipt of the auditor's report.**

**CARRIED**

**8.2.4 MONTHLY FINANCE REPORT FOR JULY 2019****RESOLUTION 281/2019**

Moved: Cr David Graham  
Seconded: Cr Doug Phillips

**The Monthly Finance Report for July 2019 be received and noted.**

**CARRIED**

### **8.2.5 MONTHLY MAJOR PROJECTS STATUS UPDATE REPORT**

#### **RESOLUTION 282/2019**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

- 1. The Monthly Major Projects Status Update report be received and noted.**
- 2. The recommended changes to the project budgets as listed be adopted.**

**CARRIED**

### **8.3 COMMUNITY AND CULTURE**

#### **8.3.1 STRONGER COUNTRY COMMUNITIES FUND ROUND 3 APPLICATIONS**

#### **RESOLUTION 283/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

- 1. A Councillor Workshop be 3<sup>rd</sup> September, 2019, in Gundagai at 2:00 pm to discuss the merits and prioritise projects for consideration for inclusion in the Stronger Country Communities Funds (SCCF) Round 3.**
- 2. The Acting General Manager be authorised to submit the applications following the outcomes of 1 above.**
- 3. The Acting General Manager be authorised to provide letters of support for community and Council applications under the funding program referred to in 1 and 2 above.**
- 4. The list of projects proposed to be submitted through the Stronger Country Communities Funds Round 3, be prepared in a report and submitted for the endorsement of Council at the September, 2019 Ordinary Meeting.**

**CARRIED**

#### **8.3.2 FRIENDSHIP PARK GUNDAGAI**

#### **RESOLUTION 284/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The Landscape Plan and Materials Plan for the Friendship Park Gundagai Playground, attached to the report, be adopted.**

**CARRIED**

**8.3.3 AMBASSADOR TO THE DOG ON THE TUCKERBOX PROPOSAL****RESOLUTION 285/2019**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

**Council defer its decision until consultation has been undertaken with Paramount Concrete Constructions and the Gundagai community.**

**CARRIED**

**8.3.4 STOCKINBINGAL TELLERS DESK****RESOLUTION 286/2019**

Moved: Cr Doug Phillips

Seconded: Cr Gil Kelly

**Council defer the item until additional information is provided for further consideration.**

**CARRIED**

**8.3.5 OLD GUNDAGAI GAOL MASTERPLAN****RESOLUTION 287/2019**

Moved: Cr Doug Phillips

Seconded: Cr Penny Nicholson

- 1. The Old Gundagai Gaol Masterplan as prepared by Noel Thomson Heritage Architect, under separate cover, be adopted.**
- 2. Council endorse the formation of a Section 355 Committee of Council to assist Council with the implementation of the Old Gundagai Gaol Masterplan and operation of the site.**
- 3. Further grant funding be sought for the implementation of the Old Gundagai Gaol Masterplan.**

**CARRIED**

**8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**

**8.4.1 DEVELOPMENT APPLICATIONS APPROVED JULY 2019**

**RESOLUTION 288/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**The information on Development Applications Approved in July, 2019 be noted.**

**CARRIED**

**8.4.2 EXHIBITION OF DRAFT COMMUNITY PARTICIPATION PLAN (CPP)**

**RESOLUTION 289/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

**The Draft Community Participation Plan (CPP) be placed on public exhibition for a period of no less than twenty eight (28) days.**

**CARRIED**

**8.4.3 EXHIBITION OF DRAFT KING STREET MASTERPLAN**

**RESOLUTION 290/2019**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

**The Draft King Street Masterplan be placed on public exhibition for a period of no less than twenty eight (28) days**

**CARRIED**

#### **8.4.4 EXHIBITION OF DRAFT RURAL LANDS STRATEGY**

##### **RESOLUTION 291/2019**

Moved: Cr Dennis Palmer

Seconded: Cr David Graham

**The report on the Draft Rural Lands Strategy be deferred for further discussion at a Councillor Workshop and reported back to Council prior to being placed on public exhibition for a period of no less than twenty eight (28) days.**

**CARRIED**

#### **8.4.5 EXHIBITION OF DRAFT COOTAMUNDRA 2050 STRATEGY**

##### **RESOLUTION 292/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**The report on the Draft Cootamundra 2050 Strategy be deferred for further discussion at a Councillor Workshop and reported back to Council prior to being placed on public exhibition for a period of no less than twenty eight (28) days.**

**CARRIED**

#### **8.5 REGULATORY SERVICES**

##### **8.5.1 COOTAMUNDRA CBD PIGEON STRATEGY REPORT**

##### **RESOLUTION 293/2019**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

- 1. Council prepare a fact sheet to distribute to residents and local businesses providing information on pigeon control.**
- 2. Council undertake pigeon proofing on Council assets where roosting pigeons congregate.**
- 3. Council liaise with business owners to facilitate efforts to eradicate pigeons from the CBD area and seek Expressions of Interest from pest exterminators with the intention of providing a report to Council once the information has been collated.**
- 4. The report and resolution be distributed to CBD businesses.**

**CARRIED**

**8.6 ASSETS**

Nil

**8.7 CIVIL WORKS**

**8.7.1 COOTAMUNDRA AERODROME - ADDITIONAL TAXIWAY**

**RESOLUTION 294/2019**

Moved: Cr Gil Kelly

Seconded: Cr David Graham

**The proposed new taxiway and aircraft filling arrangements be submitted to CASA for approval and for dispensation to be granted to load firefighting aircraft in the area indicated during an emergency.**

**CARRIED**

**8.7.2 CIVIL WORKS AND TECHNICAL SERVICES REPORT - AUGUST 2019**

**RESOLUTION 295/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**The Civil Works Update Report for the month of August, 2019 be received.**

**CARRIED**

**8.8 TECHNICAL SERVICES**

Nil

**8.9 FACILITIES**

Nil

**8.10 WASTE, PARKS AND RECREATION****8.10.1 COOTAMUNDRA AQUATIC CENTRE ACCESS****RESOLUTION 296/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

- 1. The report on the issues associated with unauthorised pool access be received and noted.**
- 2. Council authorise the installation of temporary barricade at the point of the existing turnstiles.**
- 3. The cost for the installation of permanent barricades be investigated with the consideration to disabled access.**

**CARRIED****8.10.2 COOTAMUNDRA AQUATIC CENTRE INDEPENDANT REVIEW****RESOLUTION 297/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Doug Phillips

- 1. The report of the Cootamundra Aquatic Centre Independent Review be received and noted.**
- 2. Council advertise Stage (1) for a period of 28 days seeking Expressions of Interest for the preparation to undertake a full review of the Cootamundra Aquatic Centre's management and current operations.**
- 3. A further report be prepared containing any Expressions of Interest received and be submitted to Council for consideration.**

**CARRIED**



**8.10.3 QUOTE TO REMOVE TREES NICHOLSON PARK****RESOLUTION 298/2019**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

1. Council note the estimated for the cost to remove two large eucalyptus trees from Nicholson Park, Cootamundra as detailed in the quote provided to Council prior to the meeting.
2. Council approve the removal of two eucalyptus trees as identified, located at Nicholson Park in accordance with Council policy and procedures.
3. All costs associated with the removal of the two eucalyptus trees, stumps and ground rehabilitation be fully funded by the Cootamundra Junior League Club, through grant monies received.
4. Council authorise the planting of twelve new advance exotic trees as determined by the Manager Waste, Parks & Recreation Services, to be planted along the Nicholson Park Oval southern fence boundary.
5. Junior League fund 50% (estimated at \$900.00) of the costs associated with the purchase and planting of twelve new advance exotic trees.
6. Council contribute 50% of the estimated (\$900.00) to purchase and plant 12 advanced exotic trees be funded from the Parks & Gardens maintenance budget.

**CARRIED**

**8.10.4 PARK INFRASTRUCTURE WALLENBEEN & STOCKINBINGAL PARKS****RESOLUTION 299/2019**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

- 1. The report on Open Space improvements at the Pump Track, Stockinbingal and Palmer Park, Wallendbeen be received and noted.**
- 2. Council submit an application for \$27,050 through appropriate funding sources.**
- 3. Council approve that the following works be undertaken pending the allocation of funds:**
  - i. The installation of two tables, benches and covers, Stockinbingal Pump Track.**
  - ii. The installation of one double gas barbeque and shelter at the Stockinbingal Pump Track.**
  - iii. The installation of an automated irrigation system at Palmer Park.**
  - iv. Improvement to the existing storm water drainage at Palmer Park.**
  - v. The construction of a levy bank barrier around the court at Palmer Park.**
  - vi. The installation of a drinking bubbler at Palmer Park.**

**CARRIED**

**8.10.5 CAPTAINS WALK JUBILEE PARK****RESOLUTION 300/2019**

Moved: Cr Gil Kelly

Seconded: Cr Doug Phillips

- 1. The Manager Waste, Parks and Recreation Services prepare a report on the ongoing management, development and maintenance of the 'Captains' Walk' and Jubilee Park.**
- 2. Council allocate \$40,000 from its General Fund for the sculpture and installation of three Australian Cricket Captain Sculptures.**

**CARRIED**

**8.10.6 STREET TREE AUDIT REPORT****RESOLUTION 301/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

- 1. The Cootamundra-Gundagai Regional Council Street Tree Audit Report be received and noted.**
- 2. The Terms and Conditions of the Street Audit Report be adopted.**

**CARRIED****8.10.7 STREET TREE IMPLEMENTATION PLAN REPORT****RESOLUTION 302/2019**

Moved: Cr Doug Phillips

Seconded: Cr Gil Kelly

- 1. The Street Tree Implementation Plan, attached to the report, be received and noted.**
- 2. The Street Tree Implementation Plan, attached to the report, be adopted.**

**CARRIED****8.10.8 PUBLIC OPEN SPACE AUDIT AND FINANCIAL REPORT COOTAMUNDRA****RESOLUTION 303/2019**

Moved: Cr Doug Phillips

Seconded: Cr Leigh Bowden

- 1. Council receive and note the Public Open Space Audit and Financial Report.**
- 2. Council adopt the public open space classification and maintenance activity specifications.**

**CARRIED****9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10 QUESTIONS WITH NOTICE**

Nil

**11 CONFIDENTIAL ITEMS**

Nil

**The Meeting closed at 8:52 PM.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 September 2019.**

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**CHAIRPERSON**

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**GENERAL MANAGER**