

# Minutes

## ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA**

**6:00PM, TUESDAY 25<sup>TH</sup> JUNE, 2019**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA  
ON TUESDAY, 25 JUNE 2019 AT 6:00PM**

**PRESENT:** Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart

**IN ATTENDANCE:** Phil McMurray (Acting General Manager), Ganesh Ganeshamoorthy (Manager Assets), Susan Gheller (Manager of Business), Mark Ellis (Manager Civil Works), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), Glen McAtear (Manager Regulatory Services), Wayne Bennett (Manager Waste, Parks & Recreation Services)

## **1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

## **ADJOURN MEETING FOR OPEN FORUM**

### **RESOLUTION 174/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Dennis Palmer

**Council adjourn for Open Forum.**

**CARRIED**

## **2 OPEN FORUM**

List of Speakers

1. Allan Mitchell – Proprietor Albion Hotel - spoke on the ongoing pigeon problem in the Cootamundra CBD area.
2. Jenna Reid – Proprietor Little Apron Coffee shop – spoke on the ongoing pigeon problem in the Cootamundra CBD area.

**RESUME OPEN MEETING**

**RESOLUTION 175/2019**

Moved: Cr Gil Kelly

Seconded: Cr Charlie Sheahan

**Council resume the Open Meeting.**

**CARRIED**

**3 APOLOGIES**

Nil

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 MAY 2019**

**RESOLUTION 176/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

**The Minutes of the Ordinary Meeting of Council held on Tuesday 28 May 2019 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**6 MAYORAL MINUTES**

**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT**

**RESOLUTION 177/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Craig Stewart

**The information in the Mayoral Minute be received and noted.**

**CARRIED**

**7 REPORTS FROM COMMITTEES**

**7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 13 JUNE 2019**

**RESOLUTION 178/2019**

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

**The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 13 June 2019 (attached) are submitted for adoption.**

**CARRIED**

**7.2 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON FRIDAY 5 APRIL 2019**

**RESOLUTION 179/2019**

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

**The Minutes of the Access and Inclusion Committee Meeting held on Friday 5 April 2019 (attached) are submitted for adoption.**

**CARRIED**

**7.3 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON THURSDAY 30 MAY 2019**

**RESOLUTION 180/2019**

Moved: Cr Charlie Sheahan

Seconded: Cr Craig Stewart

**The Minutes of the Access and Inclusion Committee Meeting held on Thursday 30 May 2019 (attached) are submitted for adoption.**

**CARRIED**

**8 GENERAL MANAGER'S REPORT****8.1 BUSINESS****8.1.1 GUNDAGAI TOURISM ACTION S.355 COMMITTEE MEETING MINUTES****RESOLUTION 181/2019**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. The Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 14 March, 22 May and 12 June 2019, attached to the report, be received and noted.**
- 2. Council noted the Committee recommendation regarding the road surface at Annie Pyers Drive.**
- 3. Council set Gaol entry fee at \$5 per person, children free. Gaol audio headsets to be an additional \$5 each to hire.**

**CARRIED**

**8.1.2 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE****RESOLUTION 182/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Doug Phillips

- 1. The Minutes of the Muttama Hall Management s.355 Committee Ordinary meeting held on 17 April 2019 and 13 June 2019, attached to the report, be received and noted.**
- 2. The Muttama Memorial Hall Masterplan and Statement of Heritage Impact for Conservation and Reconstruction Works, attached to the report, be received and noted.**
- 3. Council noted the recommendations for building works to the Muttama Hall and allocations of funding detailed from point 1-7 in the 13 June 2019 Minutes, attached to the report.**
- 4. Anne Last be endorsed as a member of the Muttama Hall Management s.355 Committee.**

**CARRIED**

**8.1.3 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES****RESOLUTION 183/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting held on 30 May 2019, attached to the report, be received and noted.**

**CARRIED**

**8.1.4 COOTAMUNDRA SHOWGROUND USERS GROUP S.355 COMMITTEE ANNUAL GENERAL MEETING AND MEMBERSHIP**

**RESOLUTION 184/2019**

Moved: Cr Gil Kelly

Seconded: Cr Charlie Sheahan

- 1. The Minutes of the Cootamundra Showground Users Group s.355 Committee Annual General Meeting held on 15 May, 2019, attached to the report be received and noted.**
- 2. The Minutes of the Cootamundra Showground Users Group s.355 Committee Meeting held on 15 May, 2019, attached to the report be received and noted.**
- 3. Council note the vacant Office Bearer positions and endorse the Manager Business as the temporary Secretary/Treasurer.**
- 4. Council endorse the new Kennel Club user group nominated member and alternate member of the Showground Users Group s.355 Committee as detailed in the report.**
- 5. Council not support the recommendations included in the report.**

**CARRIED**

**8.1.5 FEES FOR MAYOR AND COUNCILLORS**

**RESOLUTION 185/2019**

Moved: Cr Charlie Sheahan

Seconded: Cr Penny Nicholson

**The Councillor annual fee of \$12,160 and the Mayoral (Additional) annual fee of \$26,530 for the 2019/20 financial year be adopted.**

**CARRIED**

**8.1.6 DRAFT CODE OF MEETING PRACTICE**

**RESOLUTION 186/2019**

Moved: Cr Doug Phillips

Seconded: Cr Leigh Bowden

**The draft Code of Meeting Practice, attached to the report, be adopted.**

**CARRIED**

**8.1.7 DRAFT 2019/2020 OPERATIONAL PLAN****RESOLUTION 187/2019**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

- 1. The draft 2019/20 Operational Plan, inclusive of the Revenue Policy, Fees and Charges, Long Term Financial Plan and budget, be adopted.**
- 2. Council provide funding of \$50,000 to The Art Centre Cootamundra in recognition of its ongoing cultural and economic contribution to the community for the 2019/20 financial year.**
- 3. The Arts Centre Cootamundra enter into an Memorandum of Understanding in relation to management process and a business plan.**

**CARRIED**

**8.1.8 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2019****MOTION**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

- 1. Council determined the attendees for the Local Government NSW Annual Conference to be Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor) Cr Leigh Bowden and Phil McMurray (Acting General Manager).**
- 2. The Mayor and Deputy Mayor be nominated as Council's voting delegates for the Local Government NSW Annual Conference**

**8.1.9 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA****RESOLUTION 188/2019**

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

**Cr Sheahan's report on the annual Institute of Public Works Engineering Australasia Local Road Congress, 2019 and attachments be received and noted.**

**CARRIED**

#### **8.1.10 SMALL BUSINESS FRIENDLY COUNCILS INAUGURAL CONFERENCE REPORT**

##### **RESOLUTION 189/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The attendance Report for the Small Business Friendly Councils Inaugural Conference by Cr Bowden be received and noted.**

**CARRIED**

#### **8.1.11 COUNCIL MEETING ACTION REPORT**

##### **RESOLUTION 190/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

**The updated Council Meeting Action Report, attached to the report, be received and noted.**

**CARRIED**

#### **8.1.12 REQUESTS FOR SPONSORSHIP**

##### **RESOLUTION 191/2019**

Moved: Cr Doug Phillips

Seconded: Cr David Graham

- 1. Council donate the amount of \$1000 to the Southern Sports Academy for the sponsorship of five young local athletes to participate in sports development programs.**
- 2. Council donate \$900 for three local special needs children to attend the annual Special Children's Christmas Party, 2019 to be held in Albury.**
- 3. Council donate \$500 to assist with the Red Cross's 100 years of service in Cootamundra celebrations.**

**CARRIED**



**8.1.13 JOBS FOR NSW REGIONAL PITCHFEST 2019**

**RESOLUTION 192/2019**

Moved: Cr David Graham

Seconded: Cr Gil Kelly

**Council consider sponsorship and involvement in the Pitchfest 2020 program by becoming a grassroots partner.**

**CARRIED**

**8.1.14 INFORMATION BULLETIN**

**RESOLUTION 193/2019**

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

**The information provided in the attachments of the Information Bulletin be noted.**

**CARRIED**

**8.2 FINANCE**

**8.2.1 INVESTMENT REPORT - MAY 2019**

**RESOLUTION 194/2019**

Moved: Cr Gil Kelly

Seconded: Cr Craig Stewart

**The Investment Report as at 31<sup>st</sup> May, 2019, attached to the report be received and noted.**

**CARRIED**

**8.2.2 MONTHLY MAJOR PROJECTS PROGRAM REPORT**

**RESOLUTION 195/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. The progress report on project status be received and noted.**
- 2. The recommended changes to the project budgets as listed be adopted.**

**CARRIED**

**8.2.3 MONTHLY FINANCE REPORT FOR MAY, 2019**

**RESOLUTION 196/2019**

Moved: Cr David Graham

Seconded: Cr Doug Phillips

- 1. The Monthly Finance Report for May, 2019 under separate cover be received and noted.**
- 2. Dates be determined for meeting with Council to commence finance workshops.**

**CARRIED**

**8.3 COMMUNITY AND CULTURE**

**8.3.1 COOTAMUNDRA DEVELOPMENT CORPORATION MEMORANDUM OF UNDERSTANDING**

**RESOLUTION 197/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**Council delegate authority to the Acting General Manager to execute the Cootamundra Development Corporation’s Memorandum of Understanding on behalf of Cootamundra-Gundagai Regional Council.**

**CARRIED**

**8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**

**8.4.1 DEVELOPMENT APPLICATIONS APPROVED MAY 2019**

**RESOLUTION 198/2019**

Moved: Cr Dennis Palmer

Seconded: Cr David Graham

**The information on Development Applications Approved in May 2019 be noted.**

**CARRIED**

**8.4.2 LIQUID TRADE WASTE IMPLEMENTATION COOTAMUNDRA TOWNSHIP**

**RESOLUTION 199/2019**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

**Council implement a two category charge for the discharge of liquids into the Cootamundra Sewer System for all non residential land uses to align with the system currently being charged to non residential land uses that discharge liquids into the Gundagai Sewer System.**

**CARRIED**

**8.5 REGULATORY SERVICES**

Nil

**8.6 ASSETS**

Nil

**8.7 CIVIL WORKS**

**8.7.1 CIVIL WORKS REPORT - JUNE 2019**

**RESOLUTION 200/2019**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**The Civil Works Update Report for the month of June, 2019 be received.**

**CARRIED**

**8.8 TECHNICAL SERVICES**

Nil

**8.9 FACILITIES****8.9.1 PROPOSED COOTAMUNDRA NETBALL COURT UPGRADE****RESOLUTION 201/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

**Council adopt the proposed layout on the Netball Court Site Plan, attached subject to the following amendments:**

- 1. The court layout be located 1.5m closer to the car park,**
- 2. The court layout be located 1.0m closer to Adam Street,**
- 3. Dual court line marking be used to accommodate both the netball and basketball associations, and,**
- 4. "Universal" goal posts be installed to accommodate both the netball and basketball associations.**

**CARRIED**

**8.10 WASTE, PARKS AND RECREATION****8.10.1 WASTE PARKS & RECREATION SECTION MONTHLY ACTIVITY REPORT****RESOLUTION 202/2019**

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

**The Waste, Parks & Recreation Services Sections activity report be received and noted.**

**CARRIED**

**8.10.2 PROPOSED EXTENDED OPERATING HOURS COOTAMUNDRA AQUATIC CENTRE****RESOLUTION 203/2019**

Moved: Cr Craig Stewart

Seconded: Cr Leigh Bowden

- 1. The Cootamundra Aquatic Centre operating hours review report be received and noted.**
- 2. Council proceed with implementing the additional hours for this 2019 winter season only as presented in the report as a trial basis.**
- 3. The additional estimated \$12,250 be funded from Council's General Fund.**
- 4. Council staff investigate and prepare a report no later than the October, 2019 Ordinary Council for meeting the consideration of Council.**
- 5. A comprehensive independent review of the Cootamundra Aquatic Centre and existing opportunities outlining the most effective and efficient management practices required to operate the facility and to service the projected user demands into the future will be attached to the report mentioned in 4 above.**

**CARRIED**

**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN****9.1 NOTICE OF MOTION - CONTINUED PIGEON CONTROL IN THE COOTAMUNDRA CENTRAL BUSINESS DISTRICT****RESOLUTION 204/2019**

Moved: Cr Craig Stewart

Seconded: Cr Doug Phillips

**"That Cootamundra-Gundagai Regional Council continue to undertake efforts for the purpose of pigeon control in the Cootamundra central business district".**

**CARRIED**

**9.2 NOTICE OF MOTION - COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL CONTINUE TO SUPPORT THE ARTS CENTRE COOTAMUNDRA****MOTION**

**"That Cootamundra-Gundagai Regional Council continue to support the Arts Centre Cootamundra with the financial contribution of \$50,000 for the 2019/2020 financial year and that the contribution be reflected in the budget paper".**

**At the request of the author, the Notice of Motion was withdrawn.**

**9.3 NOTICE OF MOTION - COUNCIL INVESTIGATE THE FEASIBILITY OF THE INSTALLATION OF SOLAR STREET LIGHTING ON MIDDLETON DRIVE WALK AND CYCLE WAY**

**RESOLUTION 205/2019**

Moved: Cr Abb McAlister

Seconded: Cr Leigh Bowden

**“That Cootamundra-Gundagai Regional Council investigate the feasibility for the installation of solar street lighting along the walking and cycle way, from north to south Gundagai on Middleton Drive, and through Heydon and Yarri Parks.”**

**CARRIED**

**10 QUESTIONS WITH NOTICE**

Nil

**11 CONFIDENTIAL ITEMS**

**11 CLOSE FOR CONFIDENTIAL ITEMS OF OPEN COUNCIL MEETING**

**RESOLUTION 206/2019**

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

**The Open Council meeting close for Confidential Items.**

**CARRIED**

**11.1 RECRUITMENT FOR POSITION OF GENERAL MANAGER AT COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL****RECOMMENDATION**

1. Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.

**11.2 RECRUITMENT OF THE POSITION OF GENERAL MANAGER FOR COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL**Provisions for Confidentiality

Section 10A (2) (c) – The Confidential Report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

**11.2 RECRUITMENT OF THE POSITION OF GENERAL MANAGER FOR COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL****MOTION**

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

1. Council review and consider the attached proposals for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.
2. Council accept the recruitment proposal, attached, from Local Government New South Wales Management Solutions for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.
3. The Mayor advise the selected recruitment agency of its proposal being accepted by Council.
4. The unsuccessful recruitment agencies be thanked for submitting their proposal for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.

**11.3 RESUMPTION OF OPEN COUNCIL MEETING****RESOLUTION 207/2019**

Moved: Cr Penny Nicholson

Seconded: Cr Dennis Palmer

**The Open Council meeting resume.**

**CARRIED**



**11.4 ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Chairperson announced the resolutions made in Closed Council.

**The Meeting closed at 9:10pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 July 2019.**

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**CHAIRPERSON**

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**GENERAL MANAGER**