

Business Paper

ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE,
COOTAMUNDRA**

6:00PM, TUESDAY 30th October, 2018

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Alby Schultz Meeting Centre, Cootamundra on:

Tuesday, 30th October, 2018 at 6:00PM

The agenda for the meeting is enclosed.

Allen Dwyer
General Manager

AGENDA

Order Of Business

1	Open Forum	5
2	Acknowledgement of Country	5
3	Apologies	5
4	Disclosures of Interest	5
5	Confirmation of Minutes	6
5.1	Minutes of the Ordinary Meeting of Council held on Tuesday 25 September 2018.....	6
6	Mayoral Minutes.....	19
6.1	Mayoral Minutes	19
7	Reports from Committees	21
8	General Manager's Report.....	22
8.1	Corporate Services Directorate	22
8.1.1	Council Meeting Action Report	22
8.1.2	Tabling of Pecuniary Interest Returns.....	30
8.1.3	Councillor Workshop - 16 October 2018 - Report	31
8.1.4	Planning and Development Committee - Non-Voting Members.....	34
8.1.5	Report from the Local Government Aboriginal Network Conference 12-14 September 2018.....	36
8.1.6	Cootamundra Tourism Action Section 355 Committee Meeting - Minutes	40
8.1.7	Gundagai Tourism Action Section 355 Committee Meeting - Minutes.....	47
8.1.8	The Cootamundra Heritage Centre Management Section 355 Committee Meeting - Minutes.....	53
8.1.9	Muttama Hall Management Section 355 Committee Meeting - Minutes	55
8.1.10	The Art Centre Cootamundra Section 355 Committee Meeting - Minutes	66
8.1.11	Stockinbingal Ellwood's Hall Section 355 Committee Meeting - Minutes	71
8.1.12	Wallendbeen Fishing Club - Request for Donation	83
8.1.13	Gundagai Preschool Kindergarten Inc. - Request for Donation.....	85
8.1.14	Monthly Finance Report for September 2018	86
8.1.15	Investment Report - September 2018	97

8.2	Development and Community Services Directorate	104
8.2.1	Development Applications Approved September 2018	104
8.3	Operations Directorate.....	105
8.3.1	October Operations Report.....	105
8.4	Asset Management Directorate	113
8.4.1	Gundagai Floodplain Risk Management Study and Plan	113
8.4.2	Cooper Street On-Road Parking zone for Driver Testing	116
8.4.3	Softwoods Working Group Activity.....	119
9	Motion of which Notice has been Given.....	122
10	Questions with Notice	122
11	Confidential Items	122

1 OPEN FORUM**2 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

3 APOLOGIES**4 DISCLOSURES OF INTEREST**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 25 SEPTEMBER 2018

REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Tuesday 25 September 2018

RECOMMENDATION

The Minutes of the Ordinary Meeting of Council held on Tuesday 25 September 2018 (attached) be confirmed as a true and correct record of the meeting.

Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 25th September, 2018

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 25 SEPTEMBER 2018 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan

IN ATTENDANCE: Allen Dwyer (General Manager), Phil McMurray (Deputy General Manager), Tim Swan (Manager Finance)

1 OPEN FORUM

List of Speakers

1. Sarah Last – Muttama Memorial Hall
2. Mason Crane – Gundagai historic bridges

2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

3 APOLOGIES

Note: Apologies were received on behalf of Crs Leigh Bowden and Craig Stewart

RESOLUTION 186/2018

Moved: Cr Dennis Palmer

Seconded: Cr Gil Kelly

That the apology received from Cr Leigh Bowden and Cr Craig Stewart be accepted and leave of absence granted.

CARRIED

3 DISCLOSURES OF INTEREST

Cr David Graham disclosed a pecuniary interest in discussion point 2 (Gundagai Pre-School) of item 8.1.6 Councillor Workshop – 28 August 2018 – Report for the reason that he owns the subject property.

4 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 AUGUST 2018****RESOLUTION 187/2018**

Moved: Cr Doug Phillips

Seconded: Cr David Graham

The Minutes of the Ordinary Meeting of Council held on Tuesday 28 August 2018 be confirmed as a true and correct record of the Meeting

CARRIED

5 MAYORAL MINUTES**6.1 MAYORAL MINUTE****RESOLUTION 188/2018**

Moved: Cr Dennis Palmer

Seconded: Cr Gil Kelly

The information in the Mayoral Minute be received and noted.

CARRIED

6.2 MAYORAL MINUTE - LIBRARY FUNDING ENDORSEMENT**RESOLUTION 189/2018**

Moved: Cr David Graham

Seconded: Cr Charlie Sheahan

- 1. Council endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.**
- 2. Council note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.**
- 3. Council support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.**
- 4. Council support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.**

5. Council make representation to the local State Member Stephanie Cook, in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.
6. Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.
7. Council take a leading role in activating the campaign locally.
8. Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
9. Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

CARRIED

6 REPORTS FROM COMMITTEES

Nil

7 GENERAL MANAGER'S REPORT

7.1 CORPORATE SERVICES DIRECTORATE

8.1.1 REFERRAL OF FINANCIAL STATEMENTS FOR AUDIT

Note: A Workshop is to be held, in Cootamundra at 4:00pm , on Tuesday, 16th October, 2018 to discuss the financial statements prior to the November, 2018 audit.

RESOLUTION 190/2018

Moved: Cr Charlie Sheahan

Seconded: Cr Penny Nicholson

1. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to sign the Statements by Councillors and Management for the 2018 General Purpose Financial Statements and 2018 Special Purpose Financial Statements for the Cootamundra-Gundagai Regional Council.
2. The 2018 Financial Statements be returned for audit.
3. The General Manager be authorised to issue the 2018 Financial Statements upon receipt of the auditor's report.

CARRIED

8.1.2 INVESTMENT REPORT - AUGUST 2018

RESOLUTION 191/2018

Moved: Cr David Graham
Seconded: Cr Dennis Palmer

RECOMMENDATION

The Investment Report as at 31 August 2018 be received and noted.

CARRIED

8.1.3 MONTHLY FINANCE REPORT FOR AUGUST 2018

RESOLUTION 192/2018

Moved: Cr Doug Phillips
Seconded: Cr David Graham

The Financial report for August, 2018 be received and noted.

CARRIED

8.1.4 DRAFT WORKFORCE MANAGEMENT PLAN

RESOLUTION 193/2018

Moved: Cr Dennis Palmer
Seconded: Cr Charlie Sheahan

Council's draft 2018/2021 Workforce Management Plan as placed on public exhibition, be adopted.

CARRIED

8.1.5 AUDIT COMMITTEE

RESOLUTION 194/2018

Moved: Cr David Graham
Seconded: Cr Dennis Palmer

- 1. The opportunity to join the Audit Committee with the Coolamon, Junee, Lockhart and Temora Councils, and administered by Coolamon Shire Council, be accepted.**
- 2. Blackadder Associates be appointed to manage Council's Internal Audit function.**

3. The Audit Plan detailed in the report provided by Blackadder Associates dated 10 September, 2018 attached to the report be adopted, including undertaking items 1-4.
4. The actions set out in the Cootamundra-Gundagai Audit report provided by Blackadder Associates attached to the report be undertaken.

CARRIED

8.1.6 COUNCILLOR WORKSHOP - 28 AUGUST 2018 - REPORT

Note: Having disclosed a pecuniary interest in discussion point 2 (Gundagai Pre-School) of this item, Cr David Graham left the meeting at 7:01pm during discussion on that matter. Cr Graham returned to the meeting at 7:02pm.

RESOLUTION 195/2018

Moved: Cr David Graham

Seconded: Cr Gil Kelly

The report on the Councillor Workshop held 28 August, 2018 be received and noted.

CARRIED

8.1.7 COUNCILLOR WORKSHOP - 11 SEPTEMBER 2018 - REPORT

RESOLUTION 196/2018

Moved: Cr David Graham

Seconded: Cr Dennis Palmer

The report on the Councillor Workshop held on 11 September, 2018 be received and noted.

CARRIED

8.1.8 COUNCIL MEETING ACTION REPORT

RESOLUTION 197/2018

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

The updated Council Meeting Action Report attached to the report be received and noted.

CARRIED

8.1.9 GUNDAGAI HISTORIC BRIDGES INC. - REQUEST FOR DONATION

RESOLUTION 198/2018

Moved: Cr David Graham

Seconded: Cr Gil Kelly

Council donate the sum of \$1,361.88 for the levied amount of rates, and water and sewer access charges for the 2018/19 financial year, to the Gundagai Historic Bridges Incorporation.

CARRIED

7.2 DEVELOPMENT AND COMMUNITY SERVICES DIRECTORATE

8.2.1 DEVELOPMENT APPLICATIONS APPROVED AUGUST 2018

RESOLUTION 199/2018

Moved: Cr Gil Kelly

Seconded: Cr Dennis Palmer

The information on Development Applications Approved in August 2018 be noted.

CARRIED

8.2.2 EASTERN RIVERINA ARTS, SHIFT – REPORT (LATE REPORT)

RESOLUTION 200/2018

Moved: Cr Gil Kelly

Seconded: Cr Charlie Sheahan

The report on Shift, hosted by Eastern Riverina Arts, be received and noted

CARRIED

7.3 OPERATIONS DIRECTORATE

8.3.1 SEPTEMBER OPERATIONS REPORT

RESOLUTION 201/2018

Moved: Cr David Graham

Seconded: Cr Charlie Sheahan

The Operations Update Report and Works Program for the month of September, 2018 attached to the report be received and noted.

CARRIED

7.4 ASSET MANAGEMENT DIRECTORATE

8.4.1 DRAFT ASSET MANAGEMENT PLANS

RESOLUTION 202/2018

Moved: Cr David Graham

Seconded: Cr Doug Phillips

Council's draft Asset Management Plans for Transport, Water, Sewer, Stormwater, Buildings, Parks, and Waste Assets, as placed on public exhibition, be adopted.

CARRIED

8.4.2 INLAND RAIL PRESENTATION FOR COUNCIL

RESOLUTION 203/2018

Moved: Cr Charlie Sheahan

Seconded: Cr Penny Nicholson

The Community Drop-In Sessions being co-ordinated by ARTC Inland Rail be noted.

CARRIED

8.4.3 GUNDAGAI SEWER TREATMENT PLANT REPLACEMENT PROJECT UPDATE

RESOLUTION 204/2018

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

The progress report on the Gundagai Sewer Treatment Plant Replacement be received and noted.

CARRIED

Note: Cr David Graham left the meeting at 7:24pm

8.4.4 LOCAL AREA TRAFFIC COMMITTEE MINUTES

RESOLUTION 205/2018

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

1. That Council approves the closure of Bourke Street Cootamundra between Parker and Cooper Streets from the hours of 7.30am and 1.30pm on Saturday 8th September in support of the Rotary Cycling event and market stalls subject to the event organizer complying with all conditions set by Council and to include an upgraded Traffic Control Plan depicting the appropriate signage in accordance with Traffic Control at Worksites manual, version 5.0.
2. That That Council endorse reinstating of the 2 hour timed parking provisions and disabled parking bays and bus zone in Sheridan Street between Otway and Homer Street as detailed in the design plans.
3. That Council endorse that further investigation be undertaken to determine if a change to the road priority to a one-way access between Wallendoon and Mackay Streets via.
 - (i) A public consultation with affected residents in the precinct of Sutton and Hovell Street's Cootamundra,
 - (ii) Traffic study of vehicle movements within the un-named lane between Wallendoon and Mackay Streets, and a
 - (iii) Report outlining the findings is tabled at the next Local Traffic Committee meeting.
4. That Council note the speed trend study undertaken of Landon Street failed to identify speeding as an issue and the data collected be provided to the local NSW Highway Patrol Police for their information.

CARRIED

8 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION OF RESCISSION - CGRC SWIMMING POOLS FEES AND CHARGES

RESOLUTION 206/2018

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

Minute No. 185/2018 of the Council Meeting held on 28 August 2018 in relation to Item No. 8.3.2 CGRC Swimming Pools Report be and is hereby rescinded.

CARRIED

RESOLUTION 207/2018

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

1. Council adopt the following Fees and Charges for the Gundagai and Cootamundra Pools for the 2018/2019 swimming season.

Gundagai Fees and Charges

Single Visit	
Adult	\$5.50
Child/Concession (incl. NSW Pension & Seniors Card)	\$3.50
School Groups	\$2.00
Non-Swimming Observer	Free
Family Day Pass	\$15.00
Season Pass – 14 Oct 2018 to 10 Mar 2019	
Adult	\$115.00
Child/Concession (incl. NSW Pension & Seniors Card)	\$95.00
Family	\$235.00
10 Visit Pass	
Adult	\$52.00
Child/Concession (incl. NSW Pension & Seniors Card)	\$32.00

Cootamundra Fees and Charges

Single Visit	
Adult	\$3.50
Child/Concession (incl. NSW Pension & Seniors Card)	\$2.50
Non-Swimming Observer	Free
12 Month Pass	
Family	\$700.00
Adult	\$250.00
Child/Concession (incl. NSW Pension & Seniors Card)	\$200.00
4 Month Pass	
Family	\$250.00

Adult	\$125.00
Child/Concession (incl. NSW Pension & Seniors Card)	\$100.00
10 Visit Pass	
Adult	\$32.00
Child/Concession (incl. NSW Pension & Seniors Card)	\$22.00

2. The Cootamundra Indoor Swimming Pool Operations Plan, the Cootamundra Swimming Pool Operations Plan and the Gundagai Outdoor Swimming Pool Operations Plan, attached to the report, be adopted for the 2018/2019 swimming season.

CARRIED

9.2 NOTICE OF MOTION - DISPARITY OF SEWER CONNECTION FEES BETWEEN COOTAMUNDRA AND GUNDAGAI

RESOLUTION 208/2018

Moved: Cr Abb McAlister

Seconded: Cr Doug Phillips

The discussions at the meeting regarding the disparity of the fees and charges in relation to sewer connection in Cootamundra and Gundagai be noted.

CARRIED

9.3 NOTICE OF MOTION - REQUEST THAT COOTAMUNDRA TOURISM ACTION GROUP BECOME A S355 COMMITTEE OF COUNCIL (LATE REPORT)

RESOLUTION 209/2018

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

Cootamundra Tourism Action Group be granted the status of a Section 355 Committee of Council

CARRIED

9 QUESTIONS WITH NOTICE

Nil

10 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 7:30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 October 2018.

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CHAIRPERSON

.....

GENERAL MANAGER

6 MAYORAL MINUTES

6.1 MAYORAL MINUTES

DOCUMENT NUMBER	290617
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
ATTACHMENTS	Nil

So as to keep Councillors and the community aware of my engagements on behalf of Council I intend to provide regular updates through my Mayoral Minutes. These Minutes will also include copies of relevant correspondence received by me.

RECOMMENDATION

The Mayoral Minute be received and noted.

27 September 2018

I attended a Riverina Eastern Region of Councils (REROC) meeting in Wagga Wagga.

Cr's Palmer (Deputy Mayor), Graham, Kelly, Nicholson, Phillips, Sheahan and I attended a Community Meeting at Nangus.

Cr Bowden attended the Gundagai Cultural Group Meeting.

29 September 2018

Cr's Bowden, Nicholson, Stewart and Sheahan attended a Rail Trail meeting.

2 October 2018

Cr Bowden attended the Stockinbingal Ellwood's Hall s.355 Committee meeting.

3 October 2018

Cr Bowden attended the Cootamundra Aboriginal Working Party Meeting.

8 October 2018

Cr Sheahan attended the Muttama Creek Regeneration Group Meeting.

9 October 2018

Cr's Palmer (Deputy Mayor), Bowden, Nicholson, Sheahan and I attended the Public Economic Development forum in Gundagai.

10 October 2018

Cr Nicholson attended The Australian National Busking Championships Meeting.

Cr's Palmer (Deputy Mayor), Graham, Nicholson, Sheahan and I attended the Public Economic Development forum in Cootamundra.

12 October 2018

Cr Nicholson and I attended The Australian National Busking Championships Launch.

13 October 2018

Cr Bowden attended the CGRC Organic Farm Tour.

15 October 2018

Cr Nicholson attended a Gundagai Regional Enhancement Group Meeting.

Cr Bowden and Stewart attended the Cootamundra Development Corporation AGM.

16 October 2018

Cr's Palmer (Deputy Mayor), Bowden, Graham, Kelly, Nicholson, Phillips, Sheahan, Stewart and I attended a Councillor Finance Workshop with Council staff.

17 October 2018

Cr Nicholson attended The Australian National Busking Championships Meeting.

18 October 2018

Cr's Bowden and Sheahan attended the Cootamundra Tourism Action s.355 Committee Meeting.

Cr Nicholson, Sheahan and I attended a Preschool Committee Meeting.

Cr Bowden attended the Arts Centre Cootamundra s.355 Committee Meeting.

19 October 2018

Cr's Bowden and Sheahan attended a Muttama Hall Committee Meeting with Ray Christensen.

I attended the Joint Organisation Board Meeting in Wagga Wagga.

I attended the Riverina Eastern Region of Councils (REROC) AGM in Wagga Wagga.

22 October 2018

Cr Sheahan attended the Local Aboriginal Community AGM.

21 – 23 October 2018

Cr's Palmer (Deputy Mayor), Bowden, Stewart and I attended the Annual LGNSW Conference hosted in Albury.

24 October 2018

Cr Nicholson attended The Australian National Busking Championships Meeting.

25 October 2018

Cr Bowden attended the Stockinbingal Ellwood's Hall s.355 Committee meeting.

26 October 2018

Cr's Kelly and Sheahan attended the CGRC Fees and Charges Meeting.

27 October 2018

Cr Nicholson attended The Australian National Busking Championships Competition.

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 CORPORATE SERVICES DIRECTORATE

8.1.1 COUNCIL MEETING ACTION REPORT

DOCUMENT NUMBER	290703
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.1 Decision-making is based on collaborative, transparent and accountable leadership</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Council Meeting Action Report

Recommendation

The updated Council Meeting Action Report attached to the report be received and noted.

Introduction

Actions required as a result of resolution of Council at previous meetings are compiled in the Council Meeting Action Report to ensure completion by the respective responsible officers.

COUNCIL MEETING ACTION REPORT

OPEN FORUM QUESTIONS	MAYOR	ACTIONS
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MEETING / ITEM	ACTION	OFFICER	STATUS
05/07/2017	Amend Gundagai LEP 2011 to correct mapping discrepancies	Planning	Ongoing
08/07/2017	Muttama Creek cleaning considerations be included in Flood Study.	Phil	\$100k allocation to flood study approved by Council 31 August 2018. Brief being prepared. Environmental Consultant Jo Spicer engaged and preparing a report on Waterways Works Management to assist guide Council through relevant legislation requirements. Draft Guide provided for review.
02/08/2017	Engage with the Mid Lachlan Alliance (Weddin Shire) to investigate what can be learnt on the 'MLA Fitness Campaign'	Allen	Ongoing
14/08/2017 – 7.3.1.3 22.08.18	Purchase 2 containerised fuel tanks for depots, update budget	Michael	Purchased – to be installed. Installed in Gundagai and nearing operation.
14/08/2017 – 7.3.2.1	Plan works program for \$2.38 flood damage grant income. Update Budget. Set up work orders.	Mark	Work currently being undertaken. Due to be completed by June 2019. Flood damage updates in Works Report each month. Reports being submitted in monthly report to Council
16/08/2017 – 7.3.3.1	Contribute \$80000 toward the new amenities building at the Country Club Oval. Update budget at next QBR.	Greg	DA approved, work commenced.

MEETING / ITEM	ACTION	OFFICER	STATUS
10.08.2018 05.09.2018 09.2018 22.09.2018	Extra funding for Rugby Club amenities announced by Steph Cooke		Work well underway Slab poured – steel being galvanized – structural steel to be erected next week. Roof on.
20/08/2017 – 7.1	Offer Turners Lane site for sale and negotiate sale price in accordance with report.	Allen	Ongoing – Purchaser still committed.
31.10.2017 – 7.4.1.1	Application for Fixing Country Roads for repairs to Native Dog Creek, Mooney Mooney Creek and Reef Creek bridges	Phil	Council resolved to undertake a Road Safety Audit of Muttama Road to highlight these potential projects. Quotes being obtained. Job awarded. Survey, design and cost estimates to be completed, in advance of any application.
31.10.2017 – 9. Questions with Notice 05.09.2018	Contact RMS on status of stock grid at Gobarralong Road entrance to Hume Highway	Phil	RMS advised they will not install grids. Requestor to be advised RMS will not install grids. Application may be made in accordance with Council's Grid Policy. Completed.
17.09.2018	Report on estimated cost of a waste transfer station at Adjungbilly	Greg	Quotes have been requested from Better Homes Tumut
22.08.2018 24.08.2018	West Street Roundabout	Mark	Redesign in progress. Tim Morris coordinating Preferred design to be submitted to Traffic Committee for approval Design approved by Traffic Committee On Exhibition.
28.11.2017 – 7.3.2.1	Waste Collection Services	Greg	Advertised for strategy

MEETING / ITEM	ACTION	OFFICER	STATUS
22.08.2018 17.09.2018 26.09.2018			Expressions of Interest received and are being reviewed. Eol's out and completed. Assessment of Eol's complete Meeting to be had with Allen and Greg to discuss
12.12.2017 – 7.3.1.2	Draft Floodplain Risk Management study and plan be developed	Phil	To be submitted for review at the July Council Meeting. Final Draft issued for Floodplain Risk Management Committee review. To be submitted for public exhibition at the October Council Meeting.
12.12.2017 – 8.1	Representative from the Aboriginal Community be invited for membership of Planning and Development committee		Correspondence posted in March. Correspondence forwarded to Cr Bowden, on her request, to follow up with Local Land Councils.
31.01.2018 – 7.1.1.2	DA048/2010 consideration deferred to February Ordinary Council meeting	Allen	Proponent's legal advisor requested in March that the DA be deferred indefinitely.
31.01.2018 – 7.1.1.3	Continue with land transfer of Inland Aircraft Fuel Depot	Allen	Remediation works to be completed by Caltex prior to finalizing transfer of title.
31.01.2018 – 7.1.1.4	Prepare detailed design and cost estimates for Turners Lane industrial subdivision. Include budget allocation in 2018/2019 budget.	Phil	22/03/2018 To be outsourced. An amount of \$500K has been included in budget estimate. Proposals being sought. Awarded to MJM – Designs expected Dec 18
31.01.2018 – 8.1 22.08.18	Establish working party including Cr Kelly and Cr Sheahan to investigate fees and charges for sporting groups	Greg	Fees included in the Operational Plan. Monthly meeting details to be finalised by Tim Swan. Once finalised details will be forwarded to all parties. Proposed for last Friday of every month with different subjects for discussion each month. Working party coordination undertaken by Finance Manager

MEETING / ITEM	ACTION	OFFICER	STATUS
17.09.2018 25.09.2018			Fees and Charges sub-committee meetings booked for the last Friday of every month through to March 2019 - Complete
27.02.2018 – 8.4 31.07.2018 173/2018 05.09.2018 25.09.2018	Investigations to free entry to swimming pool in summer season and staffing numbers during that period	Greg	Operation being compiled for Council consideration. Council to consult with the operator of the Gundagai Swimming pool prior to adoption of fees for the 2018/19 year summer season. Rescission Motions prepared for September Ordinary Meeting for adoption New Fees and Charges adopted as per resolution 207/2018 - Complete
27.02.2018 – 8.5	Prepare documentation for loan for water mains replacement	Phil	22/03/2018 Document preparation will be undertaken following the tender process for the \$2M contract as part of the Stronger Communities fund. In Progress
27.02.2018 – 8.6 17.09.2018	Form Community Access Committee	Miriam	Community Access Committee formed. Meeting To Be Arranged. Abb Would Like After 16 th April. Liaise With Abb, Charlie, Paul Maher and Allan Young. Date to be determined in June. Miriam to coordinate.
OF - Pip McAlister	Pool blankets and hours	Greg	Hours to be negotiated with lessee and discuss blanket use.
27.03.18 – 7.1.1.3 05.08.2018	The Villages Strategy be put forward for endorsement by the Hon. Anthony Roberts Minister of Planning, Housing and Special Minister of State.	Grace	Deferred upon advice from planning to wait until all land use strategies are complete. Workshop to be held 14.09.2018 with consultant Michael Ryan and dates to be determined for community engagement

MEETING / ITEM	ACTION	OFFICER	STATUS
09.2018			Michael Ryan held workshop with Councillors and Council staff in September, 2018. He is now undertaking the Rural Lands Strategy and will come back to Council later in the year.
27.03.18 – 7.2.1.1	The Gundagai Saleyards Kiosk be leased to the Gundagai Light Horse Brigade for club house and meeting room use for a one year term with options for renewal.	Zac	Lease currently drafted and with Andrew awaiting a signature.
24.04.18 – 7.1.1.2	Gundagai Local Environmental Plan 2011 Amendment 4 be endorsed and sent to the Department of Planning and Environment for Gateway Determination	Allen	Consultation commenced with DPE.
24.04.18 – 7.1.1.2	Amendment 4 be placed on exhibition upon receipt of delegated approval from the Department of Planning and Environment	Allen	Pending formal submission to and approval from DPE.
24.04.18 – 7.4.2.3	The Gundagai Large Scale Adventure Park Project be progressed to detailed design and construction phase with specific considerations	Phil	Design to be changed to eastern end of Carberry park and to incorporate library extensions. Detailed design proposal accepted and progressing.
15.09.2018			
22.05.18 – 7.1.1.2	Amendment 7 be placed on exhibition upon receipt of delegated approval from the Dept of Planning and Environment	Allen	Feedback provided from DPE requesting further information. Ongoing.
22.05.18 – 7.2.2.3	Request for the funding of new signage to the July Workshop in relation to development options for the Dog on the Tuckerbox	Allen	Deferred
15.09.2018			Deputy GM preparing options paper

MEETING / ITEM	ACTION	OFFICER	STATUS
26.06.18 – OF Betty Brown	Requested additional bench seats for the cemetery be available for graveside funerals	Glen	To be considered for the next budget.
26.06.18 – 9.1	Investigations to be undertaken to determine feasibility of providing a safe and accessible pedestrian pathway to link Cootamundra town centre and the cemetery on Yass Rd.	Mark	Discussions with Road Safety Officer have been undertaken. Long term project
31.07.18 – 8.1.14	A report be prepared and submitted to Council on various options for the sale or long term development lease of the site conditional upon the Dog on the Tuckerbox memorial and the Carberry Inn site being retained by Council in community ownership.	Phil	Advertisement campaign with Fairfax Media accepted and booked. Insertions in Sydney Morning Herald, Australian Financial Review, The Age, Canberra Times, running from 30 October through 1 December. EOI closing 7 December 2018. Report to December meeting. One early EOI received already.
31.07.18 – item 8.1.14	The current occupier of the site, Denny Allnutt, be advised of Council's intention for the development of the area and be requested to enter into a month by month lease for the premises.	Paul Luff	Has Paul been advised to make this arrangement?
31.08.17 – 8.4.1	All unfunded stormwater projects be listed in the Stormwater Asset Management Plan and that the expected funding shortfall be considered in conjunction with competing priorities in future budgets	Phil	Survey and Design contract awarded to flesh out costs, and include projects on program where funding allows.
31.07.18 – 8.4.3	A further contract of \$2,287,600 be awarded to Killards Excavations Pty Ltd by means of a contract variation subject to a further report being adopted by Council to determine funding sources.	Phil	Subject to a work performance review of Killards

MEETING / ITEM	ACTION	OFFICER	STATUS
31.07.18 – 9.2	Council, in collaboration with the Muttama Creek Regeneration Group, investigate the feasibility of creating a walking track alongside sections of Muttama Creek.	Greg/ Mark	Application prepared and submitted for grant funding for footpath/walking track.
31.07.18 – 9.3	Council undertake the necessary steps to create a Recreational Vehicle (RV) parking site in Cootamundra	Linda	Investigations ongoing
19.09.2018			Linda to submit paperwork when site determined. Signage ordered and liaising with Showground Users
25.08.2018 198/2018	Donation of \$1361.88 be provided to Gundagai Historic Bridges	Marianne	Purchase order raised for payment of \$1361.88 to GHB Inc. Letter sent to inform of Councils resolution 28/09/2018. Complete.
25.09.2018 209/2018	Undertake necessary arrangements to provide the CTAG with s.355 Committee Status	Evan/ Teresa	Teresa to complete required paperwork.
16.10.18			Emailed Cr Bowden and Miriam Crane confirming that Council has granted s.355 status. Provided Manual and templates. Requested AGM be conducted as soon as practical.
19.10.18			AGM to be conducted on 15 November 2018.

8.1.2 TABLING OF PECUNIARY INTEREST RETURNS

DOCUMENT NUMBER	288254
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	In accordance with Section 449 Local Government Act, 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The tabling of pecuniary interest returns from Councillors and designated staff be noted.

Introduction

Section 449 of the Local Government Act 1993, requires Councillors and designated persons to complete and lodge with the General Manager a return in the form prescribed by the regulation within three months of becoming a Councillor or designated person, and then annually thereafter.

Disclosure Returns lodged by Councillors and designated persons (as defined in Section 441 of the Local Government Act 1993) must be tabled at the first meeting after the final lodgement date of 30 September each year, in accordance with 450A of the Local Government Act 1993.

Discussion

Pecuniary interest returns from Councillors and designated staff for the period 1 July 2017 to 30 June 2018 are tabled.

8.1.3 COUNCILLOR WORKSHOP - 16 OCTOBER 2018 - REPORT

DOCUMENT NUMBER	290840
REPORTING OFFICER	Allen Dwyer, General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The report on the Councillor Workshop held on 16 October, 2018 be received and noted and the recommendations considered.

Introduction

Notes on the Councillor Workshop held on Tuesday, 16 October, 2018 in the Alby Schultz Meeting Centre commencing at 4:00pm.

Present:

Cr McAlister (Mayor), Cr Palmer (Deputy Mayor), Cr Bowden, Cr Graham, Cr Kelly, Cr Nicholson, Cr Phillips, Cr Sheahan, and Cr Stewart.

Staff: Allen Dwyer (General Manager), Phil McMurray (Deputy General Manager), Tim Swan (Finance Manager), and Stephen Molloy (Consultant).

Discussion**Item 1: Notes on the Nangus Community Meeting held on Thursday, 27 September 2018****RECOMMENDATION**

1. Council engage a consultant to prepare a detailed design and specification for a potable water supply to Nangus on the basis of Council purchasing such water from Goldenfields.
2. An application be made for a grant of 75% of the project cost from the State Government Safe and Secure Water Supply Program.
3. The previously allocated merger funds of \$647,000 be utilised as Council's contribution to the project.
4. Council continue to collaborate with the developer of the proposed Coolac Service Centre with a view to preparing a detailed design and specifications for a potable water supply to Coolac.

5. Negotiations continue with the developer of the Coolac Service Station regarding their commitment of up to \$500,000 towards the cost of the Coolac Water Supply.
6. Council considers allocating the development fees payable by the Coolac Service Centre (approximately \$93,000) towards the funding required for the water supply.
7. The merger funding of \$600,000 allocated to the connection of water to the Dog on the Tuckerbox site be utilised as part of Council's contribution to the Coolac Water Supply Project.

Item 2: Analysis of 2017/18 Budget Variances**RECOMMENDATION**

A media release be prepared for publication explaining the major variations in the annual statements of account resulted from the non-accrual system of accounting where income and corresponding expenditure were not always included in the same year.

Item 3: Stronger Country Community Fund Round 2 Grants**RECOMMENDATION**

It be noted that the successful projects under SCCF Round 2 would be announced by the Member for Cootamundra Steph Cooke on 5 November 2018.

Item 4: Briefing on Planning Issues**RECOMMENDATION**

The information provided be received and noted.

Item 5: Request from Cootamundra Ex-Serviceman's and Citizens Memorial Club**RECOMMENDATION**

1. The matter of constructing a footpath along the Muttama Creek bank linking the path behind the Swimming Pool to the new path behind the Police Station Carpark be considered for grant applications and also referred to the budget for 2019/20.
2. The matter of resealing part of the carpark be considered in light of the extent of the resealing proposed.

Item 6: Request for Contribution to Cootamundra Nursing Home**RECOMMENDATION**

In view of the precedent which could be established, Council not agree to contributing towards the Council related expenditure of the Nursing Home (estimated at \$50,000 P.A)

Item 7: Appointment of Councillors to the Internal Audit Committee**RECOMMENDATION**

Council determine its nominees to the proposed Internal Audit Committee.

Item 8: General Managers Performance Review**RECOMMENDATION**

Council determine a suitable date to conduct the General Manager's Performance Review.

Item 9: Netherleigh Lane

RECOMMENDATION

Advice be sought regarding the status of the road reserve between lot 5 DP 1092838 and Lots 60, 61 and 62 DP 753604 eastern end of Netherleigh Lane.

Item 9: Old Treatment Works Lane Cootamundra

RECOMMENDATION

The lane be inspected and repaired where possible.

8.1.4 PLANNING AND DEVELOPMENT COMMITTEE - NON-VOTING MEMBERS

DOCUMENT NUMBER	291003
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	Council has resolved to invite representatives of selected communities to attend Planning and Development Committee meetings as non-voting members.
ATTACHMENTS	1. Letter from Mr Peter Beath on behalf of the Cootamundra Aboriginal Working Party

RECOMMENDATION

Council consider the representations made by Mr Peter Beath, on behalf of the Members of the Cootamundra Aboriginal Working Party, in his letter dated 24 October 2018.

Introduction

A letter dated 24 October 2018 from Peter Beath, on behalf of the Members of the Cootamundra Aboriginal Working Party, has been received and is attached.

Discussion

Council has previously resolved to extend an invitation to one person from each of the Aboriginal and Torres Strait Islander Communities of both Cootamundra and Gundagai to attend Council's Planning and Development Committee meetings as non-voting members. The attached letter from Mr Beath expresses concern over these arrangements and is submitted for consideration.

Allen Dwyer
General Manager
Cootamundra-Gundagai Regional Council
PO Box 240
Cootamundra NSW 2590

Dear Mr Dwyer.

We write to voice our concern over the proposed arrangements for consultation between Cootamundra-Gundagai Regional Council (CGRC) and the Aboriginal & Torres Strait Islander communities of both Cootamundra & Gundagai.

We have been advised that CGRC wishes to extend an invitation to 1 person from each community to attend the CGRC's Planning & Development Committee meetings as non-voting members.

This arrangement appears tokenistic and in stark contrast with the recommended actions set out in *"Collaborate NSW: Local Government and Aboriginal Communities working together"* toolkit created by Local Government NSW in 2017.

To hand-pick people from within our communities to serve at the whim of CGRC in a toothless, tokenistic role with no ability to influence decisions made by CGRC will only lead to division and resentment instead of bringing our communities closer to our Council.

There are already existing groups in our communities, in both Cootamundra & Gundagai, that CGRC can engage with. We also have Local Aboriginal Lands Councils in Young and Brungle-Tumut that cover the communities within CGRC's boundaries.

It is recommended that CGRC take a proactive approach at engaging with the existing community groups and organisations to look at the formation of formal Aboriginal Advisory/Consultative Committee under section 355 of the Local Government Act 1993.

We believe Aboriginal peoples have a great deal to contribute to the cultural, social and economic development of our community. CGRC can better service our communities if the Council truly engages with our existing community groups/organisations to harness the insights and talents of Aboriginal peoples.

Yours sincerely



Peter Beath
On behalf of the Members of the Cootamundra Aboriginal Working Party
24 October 2018

8.1.5 REPORT FROM THE LOCAL GOVERNMENT ABORIGINAL NETWORK CONFERENCE 12-14 SEPTEMBER 2018

DOCUMENT NUMBER	290722
REPORTING OFFICER	Leigh Bowden, Councillor
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant and supportive community: all members of our community are valued 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. LGAN Correspondence

RECOMMENDATION

1. The Report from Councillor Bowden be received and noted.
2. In time, CGRC, in conjunction with the local Aboriginal communities, the Brungle-Tumut Local Aboriginal Land Council and the Young Local Aboriginal Land Council, undertake the mapping of the sites of cultural significance to Aboriginal people in this LGA.
3. CGRC, in consultation and negotiation with the Aboriginal communities of the region, form an Aboriginal Advisory Committee to liaise with Council about matters of importance and concern to local Aboriginal people.

Introduction

Councillors and Council staff attend meetings and conferences and report on their attendance.

Report

This report has been produced in consultation with the Gundagai Cultural (NAIDOC) Group and the Cootamundra Aboriginal Working Party. In the weeks following the Conference I shared with those groups the things I had heard and learnt. We had discussions about the issues raised at the LGAN Conference that they would like presented to Council. A full report of the Conference Proceedings has been forwarded to Councillors. This report examines ways forward for CGRC in response to the Conference.

I was invited to attend the Conference by the President of LGAN, Cr Dominic Wy Kanak, Deputy Mayor of Waverley, and Dr Joanne Buckskin, Senior Policy Officer (Aboriginal), Local Government NSW. The invitation was extended in response to the paper that I delivered at the ALGWA Conference in Gundagai in March this year

Attendees at the Conference were elected representatives, council staff, members of Aboriginal advisory committees, members of Aboriginal Land Councils and community members.

INTRODUCTIONS

The conference began with a Smoking Ceremony, by Gomeroi senior law man, Steve Booby. A Welcome to Country was given in Language (Gomeroi) by a student of Narrabri Public School.

Cr Wy Kanak welcomed delegates to the 30th Anniversary Local Government Aboriginal Network Conference. Cr Wy Kanak emphasised that Aboriginal and Torres Strait Islander Peoples are not a homogenous group. They have different languages, geography, history, cultures and socio-economic circumstances. Spending time listening to each other and sharing stories is a vital social and cultural protocol

Cr Cathy Redding, Mayor of Narrabri, welcomed delegates to Narrabri and acknowledged the importance of Aboriginal Nations to the Shire, the State and the Nation. She spoke about the sites of cultural significance in the Narrabri Shire and their importance to the Aboriginal community for physical and spiritual wellbeing. Narrabri Council is supportive of Aboriginal initiatives in the area.

THE RELATIONSHIP BETWEEN LOCAL GOVERNMENT AND THE ABORIGINAL COMMUNITY

It was affirmed that Local Government is the level of government that has direct contact with Aboriginal people and is therefore in a position to serve the community in a culturally sensitive way. An understanding of local Aboriginal culture and ways of doing business is critical for councils committed to involving Aboriginal communities in decision-making and service development and delivery. This knowledge will help councils promote the cultural and economic development of Aboriginal people, and access the potential contribution of Aboriginal peoples to the development of sustainable local communities.

LGNSW has created a resource, *Collaborate NSW*, designed to promote Local Government and Aboriginal communities working together. Cr Linda Scott, President of LGNSW, spoke of the commitment LGNSW has to LGAN and the need to work together into the future. She also lamented the poor representation of Aboriginal people on councils. In NSW, at present, there are only 9 Indigenous councillors. This is a decline of 50% in the past 10 years. This number equates to less than 0.5% of the Aboriginal population of NSW, which has the largest populations of Aboriginal and Torres Strait Islanders living in Australia (208,500 people).

The LGAN Conference was an “Indigenous Space” in that Indigenous people (LGAN executive and staff) had organised it to suit Indigenous protocols and priorities and provided an opportunity for Indigenous peoples to share their issues and concerns. I would like to offer 2 pertinent observations here. At one sharing session a non-Indigenous councillor expressed his discomfort at being in an Indigenous space and said that he did not feel confident there. This was an appropriate response. Indigenous ways of being, thinking and doing business are different from dominant white ways, yet Indigenous peoples are expected to conform to doing things our way. They are literally “operating in two worlds” (Aboriginal conference participant). This councillor was congratulated on his honesty and encouraged in his learning. Another non-Indigenous councillor made a point of commenting or asking a question after each speaker. He was politely tolerated. He had still to learn that it is inappropriate and rude for non-Indigenous people to take up time from the important conversations that Indigenous people need to have together.

Our local Aboriginal communities spoke about some unwitting offense they had experienced from Council staff.

QUESTION: Does CGRC offer Cultural (Aboriginal) Competency/Cross Cultural Training to Council Staff and Councillors? If no, then

RECOMMENDATION: CGRC put in place Cultural (Aboriginal) Competency/Cross Cultural Training to Council Staff and Councillors

Aboriginal people need to be elected into local councils and but they also need to be represented in Council staff. CGRC is one of the major employers in the region. Aboriginal people make up 5% of the population of our LGA but they do not make up 5% of the Council workforce.

QUESTION: Does CGRC have an Indigenous employment strategy in place? If no, then

RECOMMENDATION: CGRC implement an Indigenous employment strategy.

Aboriginal Conference attendees spoke of the experience of feeling devalued in Local Government. They asked why the NSW Minister of Aboriginal Affairs and the NSW Minister for Local Government did not make an appearance at the Conference.

Locally, the Aboriginal communities were disappointed by the small number of Councillors who attended the NAIDOC commemorations this year, significantly less than in previous years. They, too, are feeling devalued.

Alan Murray, from the "Statement from the Heart" (formerly the Uluru Statement) Working Group, advocated for the endorsement of the Statement from The Heart by each NSW Council. The Aboriginal groups in our region agreed that there would need to be more community consultation before they would ask Council to endorse the Statement.

The Councils represented at the LGAN Conference all confirmed the importance of and need for an Aboriginal Advisory Committee. Different members of the committees bring different knowledge and skills to their work with Council. Some input requires the knowledge of specific Elders, sometimes the issues relate to Women's Business; sometimes the issues concern youth. Some Aboriginal Advisory Committees met monthly with the mayor and general manager; some gave a written report to monthly meetings; others met bi annually or as the need arose.

The Aboriginal groups in our LGA agreed that having only one Aboriginal representative on the Planning and Development Committee was inadequate and that one person could not represent the views of the communities. They also agreed that the invitation for an Aboriginal representative to be a "non-voting member" of the Committee was tokenistic.

CONCLUSION

It was a privilege to be part of the LGAN Conference and to listen to the Indigenous people, elected representatives, council staff and community members, who are working in the Local Government sector. The advent of Aboriginal people being elected to Local Government in NSW began in 1983 began with the election of Cr Pat Dixon to Armidale Council. Pat was on Council for 17 years, 3 of those as Deputy Mayor. LGAN and local councils work together for mutually beneficial outcomes and, although the situation of Aboriginal communities is improving, non-Indigenous Australians still have much to learn about working with Aboriginal people.

Education is key and to quote Cr Uncle Martin Ballangarry, Gumbaynggir Elder and Deputy Mayor of Nambucca Valley Council, "Education of Australia is not an easy process!" May Cootamundra Gundagai Regional Council be one of the leading Councils in cross cultural education and in building positive relationships with the local Aboriginal communities.



3 October 2018

On behalf of the Local Government Aboriginal Network (LGAN) Executive we would like to thank-you for participating in the 30th Anniversary conference hosted by the Narrabri Council Crossing Theatre NSW. It was a great pleasure to share ideas and strengthen partnership among Local Government stakeholders.

A major outcome from the Conference was LGAN's endorsement of the NSW **Collaborate** Training Program (Stage 2). The training program will be available to Councils in 2019 and draws on local government best practice, compelling research from Reconciliation Australia and the Collaborate NSW printable resource kit and [website](#).

The conference themes, recommendations and shared memories are documented in the LGAN Conference Report 2018, along with participant '**Conference Evaluation Form**' and '**Expressions of Interest**' for the LGAN executive 2019 (see Appendix).

Yours in Community

Cr Dominic Wy-Kanak
President NSW LGAN
dominicbondi@hotmail.com

Debbie Lennis
Secretary NSW LGAN
lgansecretary@gmail.com



LGAN Conference Thankyou Letter 2018

8.1.6 COOTAMUNDRA TOURISM ACTION SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290851
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. CTAC - 20 September 2018 - Minutes 2. CTAC - 18 October 2018 - Minutes

RECOMMENDATION

The Minutes of the Cootamundra Tourism Action s.355 Committee meetings held on 20 September and 18 October 2018 attached to the report, be received and noted.

Introduction

The attached Minutes of the Cootamundra Tourism Action s.355 Committee held on 20 September and 18 October 2018, are submitted for the information of Council.

COOTAMUNDRA TOURISM ACTION GROUP

MEETING OF September 20th, 2018

4pm, Stephen Ward Rooms

MINUTES

Chair Cr Leigh Bowden

1. Acknowledgement of Country

We are proud to acknowledge that we are meeting today on the traditional land of the Ghudamangdhuray Clan of the Wiradjuri Nation and pay our respects to Elders past, present and emerging.

2. Attendance

Present: Leigh Bowden, Nina Piotrowicz, Sandra Klinke, Alan Moston, Brian Nolan, Penny Nicholson, Miriam Crane, Callista Harris, Rosemary Fowler-Sullivan, Yvonne Forsyth, Sally Goodenough

Apologies: Isabel Scott, Annie Jacobs, Janet Temperly, Bob Guy, Alan East, Pam Bongers, George Sullivan, Betty Brown, Barbara Nolan

3. Minutes & business arising from the Minutes

Minutes of the previous meeting:

Minutes accepted: Moved Brian Nolan, Seconded Alan Moston

Business arising:

Tourism promotion:

- Visitors Guide has arrived from the printer, Gundagai Visitor Information Centre will distribute. Similar look and feel to Gundagai material, slow convergence planned.
- RV friendly town: coming up at Council soon. [Now passed by resolution of Council, staff working on determining most suitable location]

Tourism infrastructure:

- Bradman's birthplace: request for hot water with Charlie Sheahan, damaged furniture removed.
- Signs: Alan East obtained quote of \$50,000 for large billboard, is investigating local construction options. Allan Dwyer is looking at adding removal plates to bottom of shire boundary signs (arriving soon). Charlie Sheahan is looking at electronic signs on wheels as used by Roads and Maritime Services.

COMPLETED ACTION ITEMS:

- Leigh and Sally to distribute electronic copy of Pioneer Park submission to CTAG members.
- Leigh Bowden to seek funding from CGRC for trial signage, possibly on the Olympic Highway at Wallendbeen.
- Alan East to obtain quotes for trial signage.

- Leigh Bowden and Isabel Scott to prepare Expression of Interest with costings for Stronger Communities Programme Round 4, due 22 August 2018, for funding for additional signage following evaluation of trial signage project.
Amended at meeting of 18 October 2018 to note that this work was completed by 11 August 2018.

4. Slogan Cooee Coota

- Callista obtained letter of agreement from Neil Alchin, Director of Corporate Services, Gilgandra Shire Council. To ensure no problems, an exchange of correspondence at council General Manager level is desirable.
- **ACTION:** Callista Harris to draft letter for Allan Dwyer to send advising that CGRC will be adopting Cooee Cootamundra as part of G'day Gundagai/Cooee Cootamundra promotional package.

5. Pioneer Park Proposal

- Alan East is talking to National Parks and Wildlife re pit toilets. Vandalism and removal of path markers noted.
- **ACTION:** Pioneer Park proposal needs to be discussed at council, included in strategy based on further consultation with Friends of Pioneer Park group. (Callista Harris).
- **ACTION:** Agenda item for council, to fund replacement path markers.

6. Report on Gundagai Tourist Action Committee meeting on 12 September

Penny Nicholson reported on the visit from Richie Robinson, Destination Riverina Murray. Richie has many contacts and sees CGRC as a marketable destination, but we have to do the work first. Grants to increase overnight stays exist.

7. CTAG as Section 355 Committee of Council

- Advantages: charter includes confidentiality, council must consider our recommendations.
- Motion to take vote at end of today's discussion. Moved Alan Moston, seconded Yvonne Forsyth, carried.
- Further advantages: formalises member commitment.
- Motion that CTAG make application to become a section 355 committee of the Cootamundra Gundagai Regional Council. Moved Leigh Bowden, seconded Alan Moston, carried.
- **ACTION:** Leigh Bowden to put a resolution to Council on 25 September 2018 that CTAG become a s355 Committee of Council and become Cootamundra Tourist Action Committee (CTAC).

8. Any other business

- Approach from Mark Saddler: Leigh to discuss with Cootamundra Aboriginal working party and keep Callista informed
- Rail Trail workshop on 29 September 2018 at RSL at 10am. Report at next meeting.

Ideas for quick wins:

- Interpretive signs as in Gundagai, would need to involve local history group to create content
- Add information to Google maps

- Pam Bongers small conferences concept.
Pam should be asked to present on this again. Moved Yvonne Forsyth, seconded Sally Goodenough, carried.
ACTION: Leigh to invite Pam Bongers to present at the next CTAC meeting
- Statue of Bradman on roundabout at intersection of Parker and Adams Streets, pointing to museum (longer term)

Noted:

- AMPOL depot: oral history being prepared
- Old Mitre10 site: council has relinquished purchase option
- Dumped shopping trolleys: Brian Nolan to approach supermarket directly
- Busking at Gundagai on 27 October
- Jubilee Park playground design open for submissions

9. Dates of next meetings

4pm, 18 October 2018, Stephen Ward Rooms

4pm, 15 November 2018, Stephen Ward Rooms

COOTAMUNDRA TOURISM ACTION COMMITTEE

MEETING OF October 18th, 2018
4pm, Stephen Ward Rooms
MINUTES

Chair Cr Leigh Bowden

1. Acknowledgement of Country

We are proud to acknowledge that we are meeting today on the traditional land of the Ghudamangdhuray Clan of the Wiradjuri Nation and pay our respects to Elders past, present and emerging.

2. Attendance

Present: Leigh Bowden, Alan Moston, Miriam Crane, Callista Harris, Rosemary Fowler-Sullivan, Yvonne Forsyth, Sally Goodenough, Isabel Scott, Alan East, Annie Jacobs, Charlie Sheahan, Pam Bongers, Win Main, Bob Guy

Apologies: Sandra Klinke, Denise Clune, Janet Temperly, Nina Piotrowicz, Penny Nicholson

3. Minutes & business arising from the Minutes

Minutes of the previous meeting:

The meeting noted that the submission developed by Isabel Scott had been completed by 11 August 2018.

Minutes accepted as amended. Moved Alan Moston, Seconded Rosemary Fowler Sullivan

Business arising from the minutes:

Slogan Cooee Coota.

- Callista Harris drafted For-Information letter for Allan Dwyer to send advising that CGRC will be adopting Cooee Cootamundra as part of G'day Gundagai/Cooee Cootamundra promotional package. Letter is with Allan Dwyer.
- Cooee Coota brand is a placeholder, consistent with current Gundagai branding. Future branding is expected to evolve once a tourism strategy is in place.
- **ACTION:** CTAC to review branding in October 2019. Moved Annie Jacobs, seconded Isabel Scott.

Pioneer Park

- Pioneer Park proposal needs to be discussed at Council, included in strategy based on further consultation with Friends of Pioneer Park group. (Callista Harris).
- **ACTION:** Proposal to be formally resubmitted to Council by future CTAC s355 committee. Inclusion of Landcare and Friends of Pioneer Park in relevant strategy development highly desirable.
- **ACTION:** Agenda item for council, to fund replacement path markers. Carried forward.
- Compliance issues (vandalism, road construction, reports of bow and arrow shooting, destruction of signage and path markers). Report to police for the bow and arrow issue. Other matters should be referred to Council by email to mail@cgrc.nsw.gov.au or the general phone line on 1300 459 689.

CTAC s355

Committee status and change of name to Cootamundra Tourist Action Committee approved by Council. Members should note new rules, particularly confidentiality of meeting discussions.

4 Pam Bongers re Cootamundra as small conference venue

Ideally promoted by a paid coordinator through Visitors Centre as at Gundagai for recent ALGWA conference.

Detailed information in one place is useful for locals as well as visitors.

ACTION: List conference venues on <https://www.meetinnsw.com.au/> database

ACTION: Link to this from Council tourism website

ACTION: Encourage accommodation providers to list on Destination NSW or update listings. (Miriam and Callista to action and/or facilitate these)

Future promotion ideas: briefing/training Visitors Centres in CGRC, flyer, *Canberra Weekly* advertising feature re conferences, accommodation broker role as for Hilltops, promotional kit for venues and accommodation, transport provision to airport as for Gundagai. Following CTAC AGM, a working party to develop concepts would be useful.

5. Organic farm tour report (Callista)

Well attended (32 participants) and enjoyed by all, another is planned.

Annie Jacobs suggested partnering with Landcare.

Isabel Scott advised that a promotional film about Local Unlimited will be launched on 10 November 2018 at TACC.

6. Correspondence

Received from Nina Piotrowicz — Notice of Motion re Tourism Websites (email of 16 October 2018). See Other Business.

7. CTAG as Section 355 Committee of Council—Structure and operation

- Members should read the s355 manual to understand what is required.
- Council governance officers are Teresa Breslin and Evan Hutchings
- Next steps: schedule an AGM, all prospective members must complete Application for Membership form, AGM must be advertised, CTAC must adopt a charter (suggest adopt Gundagai GTAC initially)
- Some uncertainty about exact order of events, how members are appointed, committee size and how decided.
- AGM date and time set for 4pm 15 November 2018.

ACTION: Confirm process with CGRC governance officers and initiate (Leigh Bowden)

ACTION: Existing committee members who want to be part of the new CTAC should complete the Application for Membership form and send it to mail@cgrc.nsw.gov.au for registration. Please also send a copy to Sally Goodenough sallyv@fastmail.com.

- Discussion: Annie Jacobs has written to Allan Dwyer suggesting that there should be a single tourism committee for CGRC, rather than separate Gundagai and Cootamundra committees. This would simplify work for council staff, build on synergies, simplify alignment with Tourism and Development Strategy.
- (Noted: An expression of interest EOI is being arranged for developing a Tourism and Development Strategy for CGRC, likely to begin February-March 2019.)
- Annie suggested that s355 committee members meet quarterly to facilitate the exchange of ideas and build capabilities through sharing expertise. Discussion favoured an evolutionary approach to future unification.

8. Any other business

Motion:

- *When the official Visit Cootamundra tourism website (visitcootamundra.com.au) is in place, that the Cootamundra Development Corporation (CDC) be asked to remove all tourism content from their website (Cootamundra.com) and instead reference/link the official Visit Cootamundra tourism website.* Moved Leigh Bowden on behalf of Nina Piotrowicz, seconded Alan Moston.
- Discussion. CDC has provided significant value to date and this should be acknowledged. Future promotion of tourism by CGRC depends on integration with NSW-wide efforts such as Destination NSW, and will require a single authoritative site with an undiluted tourism focus.
- Amendment to motion: *Tourism information to be relocated from CDC site to CGRC site should also include events.* Moved Callista Harris, seconded Isabel Scott.
- Motion: *The discussion should be adjourned.* Moved Yvonne Forsyth, seconded Charlie Sheahan, carried.

9. Date of next meeting

CTAC AGM 4pm, 15 November 2018, Stephen Ward Rooms

8.1.7 GUNDAGAI TOURISM ACTION SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290700
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Gundagai Tourism Action Committee - 03.09.2018 - Minutes 2. Gundagai Tourism Action Committee - 10.10.2018 - Minutes

RECOMMENDATION

The Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 3 September and 10 October 2018 attached to the report, be received and noted.

Introduction

The attached Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 3 September and 10 October 2018, are submitted for the information of Council.

**Cootamundra-Gundagai Regional Council
TOURISM ACTION COMMITTEE
Meeting Number: 93
Monday 3 September 2018**

MEETING COMMENCED: 8.55am

PRESENT: Miriam Crane, Renee Lindley, Penny Nicholson, John Morgan, Peter Batey, Abb McAlister, Jim Morton

CONFIRMATION OF MINUTES:

Moved: Penny Nicholson

Second: John Morgan

CORRESPONDENCE:

NIL

REVIEW OF TOURISM AND ECONOMIC DEVELOPMENT STRATEGY SUBMISSIONS

A report of potential companies was provided to the TAC. The TAC to make a recommendation by the end of the Week.

HIT RIVERINA EVENTS / MAIN STREET MURAL / VIRTUAL SIGNAGE

A follow-up meeting was held with Barb (Star FM and Triple M). She is going to start approaching businesses this coming Thursday. It was felt that not just main street businesses should be approached.

MAIN STREET MURAL, SHOP FRONT ARTWORK

Penny has spoken with Joe Morton regarding wrapping a shop.

Penny got a letter from Louise Hallsy with a suggestion of a local art exhibition in one of the empty shopfronts.

Denny is happy to have the mural on her building so long as she doesn't incur any liability. She wanted a say in selecting the artist. Miriam has been in touch with Jenny (the potential artist). She is thinking about the proposal and will advise Miriam as soon as possible.

ITEMS FOR DISCUSSION AT MEETING WITH DRM

A meeting is being held with Destination Riverina Murray next week. Richie from DRM will present on the role of the organisation and how they can assist tourism committees and operators.

OTHER

a. Dog on the Tuckerbox Study

Expressions of interest are going out this week. This will not include another survey regarding the location of the Dog.

b. New Tourism and Economic Development Structure

As above

c. Launch and Promotion of New Main Street

Photography still has to be organised.

d. River Access and Morley's Creek Plan (Old Mill)

No update.

e. Visitor Information Centre Upgrade

No update. Jetty is nearly finished.

f. Tourism Centre Upgrade

Plans being looked at and finalised at the moment.

g. Truck Museum

Still in need of land and location. Abb raised the question about the area between the Goods Shed and the Old Railway Station, and whether that could be a potential location.

g. Railway Bridge Walking / Cycling trail

No outcome of funding application as yet.

h. Social Media

No update.

GENERAL BUSINESS

a. Busking Festival

FOGG is looking to do an art fair in the gaol during the Busking Festival.

b. Open Gardens

Abb to let Elizabeth Tickle know about the Open Gardens on 28 October as she may be able to send her photographer.

MEETNG ENDED: 10.10am

NEXT MEETING: Wednesday 10 October at 8.45am

**Cootamundra-Gundagai Regional Council
TOURISM ACTION COMMITTEE
Meeting Number: 94
Wednesday 10 October 2018**

MEETING COMMENCED: 8.55am

PRESENT: Miriam Crane, Renee Lindley, John Morgan, Abb McAlister, Jim Morton
APOLOGIES: Penny Nicholson, Peter Batey

CONFIRMATION OF MINUTES:

Moved: John Morgan
Second: Abb McAlister

CORRESPONDENCE:

Gundagai Main Street Art & Stories Subcommittee – Gundagai Main Street Art Project Expression of Interest

Recommendation: To advertise for Expressions of Interest.

ELECTION OF OFFICE BEARERS

John Morgan – President
Nominated: Abb McAlister
Second: Jim Morton

Renee Lindley – Secretary
Nominated: Miriam Crane
Second: Abb McAlister

Miriam Crane – Treasurer
Nominated: Abb McAlister
Second: Jim Morton

Recommendation: To advertise for new members. John to approach Gary Begg.

HIT RIVERINA EVENTS

Outside broadcast happening in Sheridan Street today.

HIGHWAY SIGNAGE

It was recommended that we do a more simple, eye catching sign, just using words and bold font, with the tag GUNDAGAI – SING IT, SEE IT, LOVE IT.

Miriam to get quotes from Whitemoth Studios in Tumut to do the design.

MAIN STREET MURAL, SHOP FRONT ARTWORK

No update on shop front wrapping.

Miriam hasn't yet heard from the artist for the mural. It was recommended we approach another artist. Miriam to speak with Denny.

OTHER

a. Dog on the Tuckerbox Study

Expressions of interest have been advertised. Initial meetings have been held with Goanna Graphics about interpretive signage which tells the story of the Dog on the Tuckerbox and Gundagai.

b. New Tourism and Economic Development Structure

A public forum was held last night, with a good turn out of local businesses. AEC is yet to be formally contracted for the study.

c. Launch and Promotion of New Main Street

John raised the question of a Christmas event in the main street – rides, food, late night shopping, bands, street performers etc. Thursday the 13th of December from 3:30pm -8pm was suggested as a suitable time.

Recommendation:

That Council provides funding of \$5,000 for Christmas event street barricading and children's rides, similar to the main street opening.

d. River Access and Morley's Creek Plan (Old Mill)

Meeting held last week with small team to look at getting quotes to upgrade the building.

e. Visitor Information Centre Upgrade

Brette has returned from leave and we will now progress to full architectural planning based on the concept plans.

f. Truck Museum

No update. Still in need of land and location.

g. Railway Bridge Walking / Cycle path

No outcome of the funding application as yet.

h. Social Media

No update.

GENERAL BUSINESS

a. Busking Festival

At present 22 buskers have registered. The committee understand last minute and on-the-day registrations are common. Local businesses have been asked to stay open until 4pm.

b. Elizabeth Tickle – Central West Lifestyle Magazine

The magazine's garden photographer will be in Gundagai on 30 October to photograph Bill Barton's and Penny Nicholson's gardens. These will be featured in the Autumn 2019 edition of the magazine.

MEETING ENDED: 10.14am

NEXT MEETING: Wednesday 14 November 2018

8.1.8 THE COOTAMUNDRA HERITAGE CENTRE MANAGEMENT SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290977
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.2 Active participation and engagement in local decision-making</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Cootamundra Heritage Centre September Meeting Minutes

RECOMMENDATION

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 12 September 2018, attached to the report be received and noted.

Introduction

The attached Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 12 September 2018, are submitted for the information of Council.

**REPORT AND RECOMMENDATIONS OF THE COOTAMUNDRA HERITAGE CENTRE
MANAGEMENT COMMITTEE MONTHLY COMMITTEE MEETING HELD AT COOTAMUNDRA
HERIATGE CENTRE ON WEDNESDAY 12 SEPTEMBER 2018 COMMENCING AT 5.32PM**

Present: Geoff Larsen (Chairperson), Betty Brown, Yvonne Forsyth, Michele Pigram, Betti Punnett, Craig Stewart, Ros Wight

Minutes from Previous Meeting: Read and confirmed on the motion of Betti Punnett, seconded Michele Pigram **CARRIED**

Business Arising: * Painting of galleries - no quotes obtained as yet.
* VIC stock shortages - no need to record in Minutes

Financial Report: Betti Punnett presented the Financial Report showing takings of \$611.05; CHC \$334.05, VIC \$277.00 since 8 August 2018. Visitors to CHC 242; VIC 183. It was noted that \$48.00 would be added to the total from the bus 20 August (cheque recorded at Bradman Birthplace). Account for payment \$90.00 Camera Art (Framing) Moved Betti Punnett, seconded Ros Wight. **CARRIED**

Correspondence: IN: * M&G NSW 2018 Sector Census - email
* Gwen, Robert & Warren Meale - Thank You card re new exhibit.
* Forbes Baby Boomers Music Festival leaflet
* Cootamundra Rotary Club - "Living in the 50s & 60s"
* M&G Magazine
OUT: Monthly meeting Minutes
* M&G Sector Census - email

General Business: * 17 Birthday celebrations - members thanked for their work resulting in a successful time. Approximately 50 attended 18 August morning tea. Report/photographs to be submitted to *Cootamundra Herald* (Ros Wight, Michele Pigram).
* M&G Sector Census - Betti Punnett reported on answers supplied.
* Advertisements for local events - it was decided that local event advertisements would not be accepted unless applicable to tourist interest.
* Phone line - still no access to call mobile numbers. As this is an urgent requirement, Peter McCallum to be contacted. (Betti Punnett). Members would also like to see the WiFi connection completed.
* *Cootamundra Herald* bound copies - it was noted these must not leave the building. A sign to be placed in archives (Betti Punnett).
* Yvonne Forsyth reported that the faulty dishwasher had been replaced. Geoff Larsen offered to dispose of the faulty machine.
* Betty Brown offered to clean the Stratton Wing Foundation Stone prior to its display.
* C/GRC to replace battery in volunteer security pendant.
* Collection Committee meeting 10.00am Monday 24 September
* Yvonne Forsyth described the incident involving an itinerant man camped at the rear of CHC.
* Members agreed there is a need for more volunteers for CHC especially those able to help in an emergency when rostered volunteers are sick, unable to attend, etc.

There being no further business, the meeting closed at 6.40pm.

Betti Punnett
Secretary/Treasurer

Next meeting Wednesday 10 October 2018

**Cootamundra Gundagai
Regional Council**
Document Received

24 SEP 2018

File No.

Initials

8.1.9 MUTTAMA HALL MANAGEMENT SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290944
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Muttama Hall s.355 Committee Meeting Minutes October 2018 2. GSC Heritage Study 2006

RECOMMENDATION

The Minutes of the Muttama Hall Management s.355 Committee meeting held on 19 October 2018 attached to the report, be received and noted.

Introduction

The attached Minutes of the Muttama Hall Management s.355 Committee meeting held on 19 October 2018, are submitted for the information of Council.

Meeting of Muttama Hall Management Committee members with Ray Chistison, Councillors and Cootamundra Gundagai Regional Council staff member

Friday 19th October, 2.30pm, Elm and Wren, Cootamundra

Attendees: Sarah Ingold - MHMC President, Sarah Last - MHMC Vice-President, and Hilary Connors MHMC Member, also prepared meeting minutes

Charlie Sheahan (Councillor, CGRC), Leigh Bowden (Councillor, CGRC), Miriam Crane (Manager, Social and Community, CGRC) and Ray Christison (Higher Ground Consulting)

Apologies: Anna Ingold - MHMC Secretary, Elizabeth McGregor - MHMC Treasurer, Amanda Hoy - MHMC Member.

*** Previous Minutes of MHMC meeting, 22nd September 2018**

Minutes have been received in draft form. Amendments required which will be forwarded to MHMC for consideration.

*** Treasurer's Report**

Not presented. The Wired Lab reported an additional \$16.50 interest earned on the funds they are holding since our previous meeting on 22nd September. Total grant funds held by The Wired Lab \$53,843.64

*** BUSINESS ARISING**

NSW WAR MEMORIAL GRANT

NSW Government War Memorial Grant is overdue for completion.

The Government Department responsible for the War Memorial grant stressed the funds need to be used for their purposes as soon as possible. They have advised that we need to action the component of the grant towards the conservation of the Honour Boards and the Memorial Gates.

NSW Government War Memorial Grant team have been advised of need to prioritise the floor and re-stumping of Hall, and that a large \$140K 'Stronger Country Community' grant was applied for by CGRC to support this need. Once outcome is announced MHMC will be able to prioritise works and advise of the use of the War Memorial Grant.

NSW Government War Memorial Grant team also advised that they will be requesting the return of funds if CGRC proceeds with the proposal outlined in correspondence to MHMC received 13 September 2018.

A discussion was held about the purposes of MHMC and all of the grants received to date, particularly with regard to the specific information provided in the applications, which all relate to the repair needs of Muttama Hall

- CONSERVATION OF HONOUR BOARDS

Art and Archival, proposed pick up date of the Honour Boards for conservation is Monday 5th November. MHMC need to advise CGRC of this and get their formal agreement. We should also inform the community of these activities too.

SL to draft email for AI to forward to CGRC

With Summer coming and potential building works it is recommended the Boards be kept in a stable storage environment with Art and Archival until its appropriate to be reinstalled in the Hall.

SL has arranged for Sarah Bell-Burch to photograph the Hall, the memorial gates and the Boards while they are in-situ in the Hall. This cost is covered by TWL who are employing Bell-Burch for a number of projects.

Art and Archival will have the board professionally photographed in their studio. This cost will be covered by the War Memorial grant.

- FUNDING CONFIRMED

Discussion centred around the embargoed confirmation by Steph Cooke's (MP) office that the 'Stronger Country Community Grant,' prepared by Miriam Crane for CGRC, with assistance from SL and AI, has been confirmed. Confirmed funding is \$140,707. Purpose of the grant was read out:

- Muttama Hall Re-stumping

Restore the hall to functional purpose within our small community. The Hall requires major works on the flooring, including re-stumping and floor board replacement throughout the main hall area and the stage area. The aim of the project is to ensure that the hall is preserved to the best of our ability, but making it functional and up to date for the use of the community.

- MP PHOTO OPPORTUNITY

Advice from the office is that Steph Cooke would like a photo opportunity with MHMC and the Hall.

When the Honour Boards will be collected: Monday 5th November at 3pm (the same day as Ms Cooke's formal announcement of the Stronger Country Communities Grant) has been pencilled in Ms Cooke's diary.

- COUNCIL MEETING 25th SEPTEMBER

SL invited by CI Bowden to address to Council meeting on 25th September - informed Councillors of MHMC purpose, our activities to date (eg. registration of Hall and Boards as a memorial, grant applications etc), and invited Councillors to see the Hall and meet with community members.

*** BUILDER QUOTES**

Builder quote from Gary Crow forwarded by Jim Hamilton. Quote based on the scope of works that includes replacement of floor, which is not necessarily the recommendation in the Conservation Action Plan. Quote is not itemised. Be good if builder could do this

Builders who viewed the Hall and previously met with Jim Hamilton have not quoted yet. SL has followed this up with Shaun Stuart (Young) and Rob Everdell (Young). Everdell returned SL's call on 18th October, and will be sending quote through in next fortnight.

Ray mentioned he has positive working experiences with Everdell via Ray's advisory work for Hilltops Council. Everdell appears to have the appropriate skills needed for the Halls repair.

SL has also called Max Kavanagh (Wagga Wagga) who did recent building stabilisation work for the coach house building at Darbalara, an old property near Gundagai. Max is keen to quote but away until 30th October.

Miriam Crane - now that the Stronger Country Communities Grant has been confirmed, aside from procuring quotes for the restumping etc, there is a need for appropriate community consultation and a 'visioning process' to be undertaken. This process will look at conservation based repair needs of the Hall and community amenity needs. This was unanimously echoed by all present at the meeting.

Miriam suggested Hugo Harpley, a local architect experienced in this field, be approached for a visionary approach to the future uses of the Hall in context with the conservation works needing to be completed and future needs of the community.

*** RAY CHRISTISON - HERITAGE ADVISER, HIGHER GROUND CONSULTING**

Ray discussed the success of and economic benefit from the conservation of several other buildings of older and similar age, in rural towns with which he has had direct experience. Halls/shires examples included: Baradine, Warrumbungles Shire, Curban, Binnaway, Lithgow, Burren Junction, Come-by-Chance and Quambone.

Given its age - 100 years old in seven years' time - and the destruction of many other similar halls in the State, the Muttama Memorial Hall is very unique and has the opportunity to become an attraction in the future. Keeping it will also be immensely positive for the immediate community.

The significance of Hall was highlighted not only for its architectural merit but also with regard to its status as a memorial to the WWI and WWII veterans from the village and surrounding area. Like many other rural communities, the Muttama community constructed the Hall as its memorial which, until recently, was used extensively for social cohesion and engagement events.

Ray express he was surprised the Hall does not yet have a Heritage Statement of Significance, or is not listed on the Gundagai LEP.

Ray positively discussed:

- The Hall is the War Memorial, it is not just a hall. As recognised on the NSW War Memorial website and the NSW War Memorial grant we received
- The Halls social and cultural significance, along with its material integrity and intactness such as its original cypress lining. This is highly unique and enhances the Halls' heritage value
- The feasibility of the proposed works funded by the grants to conserve the character of the Hall as opposed to the cost of demolition, removal, site preparation and a replacement facility.
- The works would be staged in order of priority - restumping, doors, guttering, drainage etc. Everything does not need to be done at once, and there is more scope for funding with heritage buildings (if needed) in the future
- Restumping would be better with concrete or steel; any restumping work will damage some floor boards
- The kitchen/supper room, requires upgrade. However, the Hall is the 1st priority the supper room/kitchen area is secondary.
- The kitchen/supper room, like those in many Halls, appears to have been built later and is of lesser build and material quality, hence its current state. There should be further considerations around upgrade to this area and community need. Ray suggested this area could be demolished and potentially replaced with something else or perhaps re-positioned

to the (stage end) area between the Hall and the RFS shed, and the area between here and the road be outdoor seating etc. This may improve amenity and further meet community needs.

- Toilets, and ramp, could be built between the Hall and Fire Brigade shed; noting that the Fire Brigade's facilities can be used in the meantime. Question was asked if current toilets had disabled access
- There are many research studies around the importance of preserving heritage buildings and their contribution to community well-being and social cohesion.

*** MEETING WITH CGRC STAFF**

A meeting with CGRC staff has been proposed for 29th October to gain insight into the brief and actual expenditure items comprised in the 'Valuer Report's \$400,000 estimate for the repair and maintenance of the hall.

A CGRC meeting is scheduled the following day, Tuesday 30th October.

MOTION:

The three MHMC members present expressed the need to maintain the Muttama Hall, and the need for appropriate consideration and consultation around any future works to the Muttama Hall. We request CGRC Councillors consider and vote for the following two recommendations at the Council meeting on 30th October:

1. That a Statement of Significance and Heritage Assessment be prepared by a qualified Heritage Advisor for the Muttama Hall.

This aligns with the Gundagai Shire Council Heritage Inventory completed in 2006 (attached), which referred to the Hall as the 'Muttama Memorial Hall' and made the following conclusion:

"Recommended Management: A Statement of Heritage Assessment should be undertaken prior to any redevelopment or alteration to the property"

2. Appropriate CGRC resources be allocated towards 'Visioning' and community consultation processes. These will include ongoing consultation with the community about the conservation needs, upgrades of amenities, and the community's requirements for the Hall.

SI, SL and HC unanimously agreed.

With the provision of meeting minutes over email, we will also request the other 3 MHMC members vote to ratify this Motion.

Some variations were made to point 2. of the motion. Ratification was carried 5 to 1. SI, SL, HC, AH and AI confirming their vote.

This ratification needs to be completed and minutes sent to Council, c/o Theresa Breslin, no later than 11am Wednesday 25th October.

**MEETING CLOSED approximately 4.00 PM 19.10.18
and online at 23.28pm, 23.10.18**

Gundagai Heritage Inventory

State Heritage Inventory

SHI Number

1680293

Study Number

1680293**Item Name: Muttama Memorial Hall****Location: Bridge Street, Muttama****Address:** Bridge Street**DUAP Region:** Southern & Western**Suburb / Nearest Town:** Muttama 2722**Historic region:** Murrumbidgee**Local Govt Area:** Gundagai**Parish:****State:** NSW**County:****Other/Former Names:****Area/Group/Complex:****Group ID:****Aboriginal Area:****Curtilage/Boundary:****Item Type:** Built**Group:** Community Facilities **Category:** Hall Public**Owner:** Local Government**Admin Codes:****Code 2:****Code 3:****Current Use:** Community Memorial Hall**Former Uses:** Various-meeting place, dance hall, picture theatre.**Assessed Significance:** Local**Endorsed Significance:****Statement of
Significance:**

Historical Notes or Provenance: Muttama Memorial Hall was constructed in 1925 by the local community of Muttama. Since its construction it has played a vital role in the social and leisure activities of the community. Over the years it has functioned as a meeting place for the Red Cross, a dance hall, a picture theatre and the general town/community hall.

According to local residents (McGregor Family and Watts Family, pers com) in its heyday the hall was also a popular meeting place for the broader neighbouring Shire community. Weekend dances, for example, attracted many people from Cootamundra, particularly nurses based at the local hospital. Visitors were able to catch the local train to and from Cootamundra which serviced Muttama Railway Siding. Muttama Siding, since closed, was walking distance from hall.

In recent year ownership of the Memorial Hall was taken over by Gundagai Shire Council but management is maintained by a local Memorial Hall Management Committee. The Hall at present has undergone a renewed lease of life with a number of local gatherings and other celebrations being conducted here. In addition, the Rural Bush Fire Service have erected a garage directly east of the hall and have begun using the hall as a meeting place.

Muttama Memorial Hall has been proudly maintained by the local community through the years and continues to play an important role in area's social activities.

State Heritage Inventory

Date: 02/05/2006

Full Report with Images

Page 727

This report was produced using State Heritage Inventory database software provided by the Heritage Office of New South Wales.

Gundagai Heritage Inventory

State Heritage Inventory

SHI Number

1680293

Study Number

1680293

Item Name: **Muttama Memorial Hall**

Location: **Bridge Street, Muttama**

Themes: National Theme

8. Culture

8. Culture

State Theme

Creative endeavour (Cultur

Social institutions

Local Theme

Entertainment/Cinema and other form

Public/Community Hall

Designer:

Maker / Builder:

Year Started:

Year Completed: 1925

Circa: No

Physical Description: Muttama Hall is a single storey, rectangular-in-plan gabled structure with a skillion extension to the west. The building, except for the front façade, is clad in rippled pattern corrugated iron. Roofing material is also corrugated iron.

The front façade is covered by a skillion verandah supported by wooden posts and simple wooden brackets. Below the verandah the façade consists of weatherboard cladding broken by a central double hung wooden door. It is flanked either side by a double hung, multi-paned window opening. The lower sash of the western opening is infilled with a wooden panel/shutter, the window being previously used as the ticket office.

Above the verandah the gable is infilled with fibro-cladding. There is a gabled vent below which reads 'Muttama Hall 1925'.

The east elevation is broken by a number of small, multi-paned, wooden-framed window openings and a side entry door. Window openings are shaded by simple corrugated iron awnings supported by curved wooden brackets. To the west is the skillion extension which houses the kitchen/supper room and cloakroom. Similarly the west façade is broken by small openings with awnings.

The interior of the hall has wooden panelled walls and floor. The ceiling is mini-orb ripple corrugated iron with the original Kerosene lighting system (Tilly Lambs) remaining partially intact (Barry Watts, pers com). To the north is a stage flanked either side by Muttama's Honour Rolls. Also located here is a Memorial commemorating two local volunteers of the Muttama Bush Fire Brigade who were killed fighting bush fires in 1987.

The skillion extension houses the kitchen/supper room and cloakroom/storage area, to the north and south ends, respectively. The north wall of the extension is of brick and retains the original "Beacon Light" oven and the copper wash basin. The community has also kept an electrical oven, one the first examples of its kind.

Muttama Hall is located within an open Lot. To the rear are the original male and female toilets.

Physical Condition: The building has been structurally well-maintained but it is in need of general maintenance

State Heritage Inventory

Date: 02/05/2006

Full Report with Images

Page 728

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Gundagai Heritage Inventory

State Heritage Inventory

SHI Number

1680293

Study Number

1680293Item Name: **Muttama Memorial Hall**Location: **Bridge Street, Muttama**

work.

Modification Dates: There has been little modifications to the item since its original constructed.**Recommended Management:** A Statement of Heritage Assessment should be undertaken prior to any redevelopment or alteration to the property.

Management: Statutory Instrument List on a Local Environmental Plan (LEP)
 Recommended Management Develop a Statement of Heritage Impact

Further Comments:

Criteria a)

Criteria b)

Criteria c)

Criteria d)

Criteria e)

Criteria f)

Criteria g)

Integrity / Intactness:

References:	Author	Title	Year
	McGregor Family, Muttama		2006
	Watts Family		2006

Studies:	Author	Title	Number	Year
	Comber Consultants Pty Ltd	Gundagai Heritage Study	1680293	2006

Parcels:**Latitude:****Longitude:****Location validity:** Field Verified**Spatial Accuracy:** 10 metres**Map Name:** Coolac 8528-II & III**Map Scale:** 1:50 000**AMG Zone:** 55H**Easting:** 601828 **Northing:** 6148018

Listings: Name: Heritage study

Title: Number: Date:

Custom Field One:**Custom Field Two:****Custom Field Three:**

State Heritage Inventory

Date: 02/05/2006

Full Report with Images

Page 729

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Gundagai Heritage Inventory

State Heritage Inventory

SHI Number

1680293

Study Number

1680293Item Name: **Muttama Memorial Hall**Location: **Bridge Street, Muttama**

Custom Field Four:

Custom Field Five:

Custom Field Six:

Data Entry:

Date First Entered: 15/02/2006

Date Updated: 16/02/2006

Status: Basic

State Heritage Inventory

Full Report with Images

Page 730

Date: 02/05/2008

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<h1 style="text-align: center;">Gundagai Heritage Inventory</h1> <p style="text-align: center;">State Heritage Inventory</p>		SHI Number 1680293 Study Number 1680293
Item Name: Muttama Memorial Hall Location: Bridge Street, Muttama		

Image/s:



Caption: Muttama Memorial Hall, looking north

Copyright: Gundagai Shire Council

Image by: Cathy Fisher

Image Date: 17/1/06

Image Number:

Image Path: Gundagai

Image File: 1680293b1.jpg

Thumb Nail Path: Gundagai

Thumb Nail File: 1680293t1.jpg

Gundagai Heritage Inventory

State Heritage Inventory

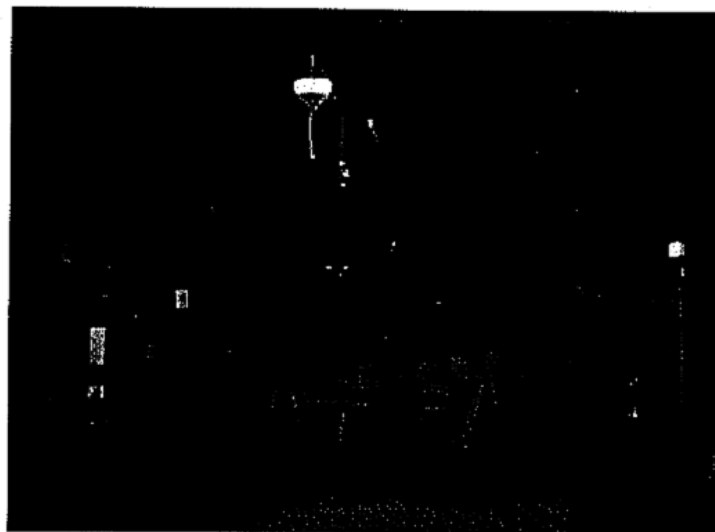
SHI Number

1680293

Study Number

1680293Item Name: **Muttama Memorial Hall**Location: **Bridge Street, Muttama**

Image/s:



Caption: Muttama Memorial Hall interior, looking north towards the stage

Copyright: Gundagai Shire Council

Image by: Cathy Fisher

Image Date: 17/1/06

Image Number:

Image Path: Gundagai

Image File: 1680293b2.jpg

Thumb Nail Path: Gundagai

Thumb Nail File: 1680293i2.jpg

State Heritage Inventory

Date: 02/05/2006

Full Report with Images

Page 732

This report was produced using State Heritage Inventory database software provided by the Heritage Office of New South Wales.

8.1.10 THE ART CENTRE COOTAMUNDRA SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290955
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. TACC October Meeting Minutes

RECOMMENDATION

The Minutes of The Art Centre Cootamundra s.355 Committee meeting held on 18 October 2018 attached to the report, be received and noted.

Introduction

The attached Minutes of The Art Centre Cootamundra s.355 Committee meeting held on 18 October 2018, are submitted for the information of Council.

0355 Committee Meeting MinutesTemplate

			<ul style="list-style-type: none"> Community Strings matinee 8 Sept – well received 40+ The Hall Committee – mini Riverina tour 13 Sept 2019, cost & booking to be confirmed Gurrumul film – additional education screenings Monday 22 Oct. Safon @ Bathurst – Angela French presented her residency work supported by Elise. Lanternlight in The Arts Precinct – 16 Nov 5pm till late at TACC. Precinct partners may open late, makers tables, music & bar snacks. Hanging Chinese lanterns on bamboo sticks in jars. Cootamundra Strings will play. Make It Local Shared Table Dinner – 10 Nov will include film screening of Ripple Effect finished doco. Murmuration Ripple Effect 2 Year Youth Arts initiative now complete – thank you to all who volunteered & assisted. Monkey Baa Theatre offer – Possum Magic 4 May 2019 – 1 show 7.5k + 15% royalties – at least \$10k. Sponsors required to underwrite costs. Isabel moved not to continue with MB, too expensive. S: Rosemary Admin – exec looking at re-deploying Julie in office away from reception, further assistance/funds for front office required. Maree suggested that Julie write down her preferred task, discussions & report to the committee. David Sharpe – forward date planning for early 2019 consultation at TACC Leanne Dyer – RCC art factory supported studio program 	<p>Julie to write letter to explain our decision for not going ahead.</p> <p>M: Lindsey S: Leigh B</p>
7, 8, & 9	Isabel	Performing Arts Report	No report	M: - S: -
		Project Manager	No report	M: - S: -
		Works Report	No report	M: - S: -
10	Annabel	Visual Arts Report	<p>Attached</p> <ul style="list-style-type: none"> Dabble Days – have been successful, will continue in 2019 Weekend Workshops – one & two days will be offered in Feltmaking, Pastels, Watercolour, Dyeing, Bookmaking, Lino Printing, Turkish Tile painting, Solar Plate etching Friendship Days – these will continue with Ink larks, Spinlarks, Artlarks, Mudlarks, Calligraphy 	

0355 Committee Meeting MinutesTemplate

			<ul style="list-style-type: none"> Exhibition – date may be moved to later in the year i.e. Sept Dabble Days ahead – 1 Nov, 6 Dec 	M: Annabel	S: Leigh B
11	Julie	Office Coordinator's Report	<p>Attached</p> <ul style="list-style-type: none"> Films have been well received with excellent attendances. 'Dog Show' was cancelled due to a complaint of content. MVB moved a motion that movies be shown at the discretion of the committee after suitable investigation that the rating is correct. Standing policy is that any complaint is investigated. Volunteer Training – to be continued until alarm system is changed, re-check when system is upgraded. Josephine Wants to Dance – Loss of approx. \$4000. Michael was thanked for the immense amount of extra work & demands involved. Community Consultation Bee Band Bacon 31 Aug – thank you to all volunteers, especially Isabel & Elise for food creations, set up, clean up etc. Cheek to Cheek – Oct '19 – matinee performance \$3850 – ticket prices to be decided, sponsors ??, information from company to market. Isabel to follow up. Trash & Treasure – January 19 – to sell unwanted items, could be marketed as huge garage sale in car park, charge \$15 table/space to be manned by stallholders. No apology required from Julie as to how she handled complaint. 	<p>M: Michael</p> <p>M: Is</p>	<p>S: Leigh B</p> <p>S: Lindsey</p>
12	Chair	Further Business	<ul style="list-style-type: none"> MADD – Andy spoke to the meeting & asked that all committee please promote Grygorian Brothers, so we can get a good numbers attending on 9 Nov. Email Miriam Crane to spread the word in Gundagai. Isabel thanked Lindsey & Andy for setting up MADD & promoting the idea. Major Fundraiser – 4 May 2019 – Leigh B to continue negotiations with Eamon. Charity Hire – Council 25%, Schools 50% - discount can be offered at discretion of the committee as long as the hirer sets up & cleans up after with a committee member to supervise. Hire forms to be filled out & signed, pay deposit 25% to good quality non-profit, will hold for one week only. Probus – loved the film & very happy with TACC assisting to serve their lunch (provided by Probus) after screening. Elaine, Rosemary & Denise assisted. 		<p>M: Lindsey</p> <p>S: Rosemary</p> <p>Rosemary will email Miriam.</p>

0355 Committee Meeting MinutesTemplate

			<ul style="list-style-type: none"> ▪ Probus Christmas Lunch – 6 Dec – liaise with Isabel, Lindsey & Maree re menu & cost. ▪ Trash & Treasure – after 8 January – offer tables/stalls for \$15 to public. Leigh to organise. ▪ Murmuration – Isabel to see Julie to decided. ▪ Lantern evening – visiting vendors – Elise to organise. ▪ Alarm Contacts – Michael to change as follows – <ul style="list-style-type: none"> #1 – Michael #2 – Baber #3 – Leigh/Isabel #4 – Maree #5 – Julie ▪ Who's in Building? – Michael suggested notice/whiteboard for those who are inside to notify others who is in, so last to leave makes sure no one else is inside. All to leave by front door. ▪ Country Expo – stall at show. Isabel to liaise with Julie. TV to run Hugh's doco. Table/chairs. Baber, Leigh B, Annabel. ▪ Brochure – Leigh asked that we acknowledge Dotti's assistance in setting up. Lindsey to purchase plant for her. Brochure needs layout/wording to be edited prior to printing. 	
<p><i>Next Committee Meeting</i> <i>Thursday 15 November 2018</i></p>				

8.1.11 STOCKINBINGAL ELLWOOD'S HALL SECTION 355 COMMITTEE MEETING - MINUTES

DOCUMENT NUMBER	290958
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Ellwood's Hall August meeting Minutes 2. Ellwood's Hall September meeting Minutes 3. Market Report

RECOMMENDATION

- 1. The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee meetings held on 30 August and 20 September 2018 attached to the report, be received and noted.**
- 2. The report on the Committee's Market Day held on 22 September 2018 attached to the report, be received and noted.**

Introduction

The attached Minutes of the Stockinbingal Ellwood's Hall s.355 Committee meeting held on 19 October 2018, are submitted for the information of Council.

Also attached is a report on the Committee's Market Day held on 22 September 2018.



**COOTAMUNDRA-
GUNDAGAI** REGIONAL
COUNCIL

Minutes

**STOCKINBINGAL ELLWOOD HALL SECTION
355 COMMITTEE**

ELLWOOD HALL, STOCKINBINGAL

7PM, 30TH AUGUST 2018



Minutes

1 MINUTES	2
1.1 Attendance and Confirmation of Quorum	2
1.2 Apologies.....	2
1.3 Disclosure of Interests	2
1.4 Confirmation of previous meeting Minutes	2
1.5 Business Arising from previous Minutes:	2
1.6 Correspondence in/out:.....	2
1.7 Report from the Treasurer/President/Secretary:	2
1.8 General Business (List Agenda Items).....	3
1.9 Date and Time of Next Meeting	3
1.10 Time Meeting Closed	3

MINUTES: STOCKINBINGAL ELLWOOD HALL SECTION 355 COMMITTEE

1 MINUTES

1.1 Attendance and Confirmation of Quorum

Present:

President/Chairperson: Glenn Richardson

Secretary: Ellie Morton

Treasurer: Alan Pether

Other Members: Steven Neave, Keith Turner, Kim Lee

Confirmation of a Quorum:

There are **[7]** Members appointed to this Committee.

Quorum numbers are met **yes**

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting.

1.2 Apologies

List Members that were unable to attend: Rosalie Dale

1.3 Disclosure of Interests

There were **[no]** disclosures of Interest. **[Or list possible conflict of interests]**

N/A

1.4 Confirmation of previous meeting Minutes

The minutes of the last Stockinbingal Ellwood Hall Section 355 Committee meeting dated **27th June 2018** are confirmed as true and correct.

Yes. Second by Steven, all in favour.

1.5 Business Arising from previous Minutes:

- Glenn sent amended hall fees to Council, Teresa Breslin notified Glenn that these fees had been approved by council.
- We have been approved for our \$60,000 grant from Steph Cooke. Thank you Steph.
- Rosalie in contact with Steph Cooke's office about Steph possibly attending our market day to open the hall.

1.6 Correspondence in/out:

N/A

1.7 Report from the Treasurer/President/Secretary:

- Bank Balance 27.6.18 \$451.94\
- Income \$3054.37
- Expenses \$305.58
- Balance 30.8.18 \$2748.79
- Outstanding income – Active farmers \$90

1.8 General Business (List Agenda Items)

- 1) Stronger community grant still going, may be decided/money allocated towards the end of the year.
- 2) Angus Corby bill \$1695.25.
- 3) Wheelchair access for the hall is a possibility. Down the side of the building with a gate at the front.
- 4) 28th – 29th (Day) Inland Rail to use the hall for meetings. 30th (Night) public to attend for a meeting with the Inland Rail.
- 5) 2 committee members to be present for and viewings/hirings of the hall.
- 6) Looking into getting a notice board put on the front of the History Room.

Date and Time of Next Meeting

Next meeting will be Thursday 20th September 7pm.

1.9 Time Meeting Closed

8pm.



COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

ABN: 46 211 642 339

PO Box 420, Cootamundra NSW 2590

Phone: 1300 459 689

Email: mail@cgrc.nsw.gov.au

www.cgrc.nsw.gov.au





**COOTAMUNDRA-
GUNDAGAI** REGIONAL
COUNCIL

Minutes

**STOCKINBINGAL ELLWOOD HALL SECTION
355 COMMITTEE**

ELLWOOD HALL, STOCKINBINGAL

7PM, 20TH SEPTEMBER 2018



Minutes

1 MINUTES	2
1.1 Attendance and Confirmation of Quorum	2
1.2 Apologies.....	2
1.3 Disclosure of Interests	2
1.4 Confirmation of previous meeting Minutes	2
1.5 Business Arising from previous Minutes:	2
1.6 Correspondence in/out:.....	2
1.7 Report from the Treasurer/President/Secretary:	2
1.8 General Business (List Agenda Items).....	3
1.9 Date and Time of Next Meeting	3
1.10 Time Meeting Closed	3

MINUTES: STOCKINBINGAL ELLWOOD HALL SECTION 355 COMMITTEE

1 MINUTES

1.1 Attendance and Confirmation of Quorum

Present:

President/Chairperson: Glenn Richardson

Secretary: Ellie Morton

Treasurer: Alan Pether

Other Members: Rosalie Dale, Steven Neave, Keith Turner, Kim Lee

Confirmation of a Quorum:

There are **[7]** Members appointed to this Committee.

Quorum numbers are met **yes**

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting.

1.2 Apologies

List Members that were unable to attend: N/A

1.3 Disclosure of Interests

There were **[no]** disclosures of Interest. **[Or list possible conflict of interests]**

N/A

1.4 Confirmation of previous meeting Minutes

The minutes of the last Stockinbingal Ellwood Hall Section 355 Committee meeting dated **30th August 2018** are confirmed as true and correct.

Yes. Second by Steven, all in favour.

1.5 Business Arising from previous Minutes:

- Angus Corbys bill paid by Cheque.
- Wheelchair access for the hall is still an option. May be able to look into getting some council funding for this move.

1.6 Correspondence in/out:

N/A

1.7 Report from the Treasurer/President/Secretary:

- Bank Balance 30.8.18 \$2748.79
- Income \$0.22
- Expenses \$1696.25
- Balance 20.9.18 \$1052.76
- Outstanding income – Active farmers \$200

1.8 General Business (List Agenda Items)

- 1) Reimburse Glenn \$17.— for some chalk marker paint he purchased for the markets.
- 2) Ellie to organise flowers for Steph Cooke \$50. Elizabeth Anne Florist – Cootamundra
- 3) After our upcoming markets we could look into doing Christmas markets. Getting the patch work ladies on side is also another option with having a weekend at the hall.

Date and Time of Next Meeting

Next meeting will be Tuesday 2nd October 7pm – to discuss the markets.

1.9 Time Meeting Closed

7.45pm.



COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Phone: 1300 459 689
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au



Ellie's Market Report

We had a fantastic day at our markets on Saturday 22nd September.

Our day ran from 9am to 2pm.

Doors open for the stall holders at 7.30am.

We had 10 stalls inside, the hall also had a raffle table and three rows of chairs in front of the stage for dance viewings.

Outside there were 7 stalls, this did not include Ozzies coffee van, Moggy's car and the P&C BBQ.

The Stockinbingal P&C said they had a fantastic day with their BBQ and drinks. They thought it was very lovely that we asked them to do it. But would kindly decline the offer if we did offer it to them for our next markets. It's just hard finding parents who have the time to help out (also harvest time).

Raffles tickets were a success with I think a total of 99 tickets being sold.

Donation buckets both at the double gate entry and main door entry were always full of coins.

Stall fees took over \$220.

Kim will have a final \$\$ amount for our day as she took care of the money. Thank you again Kim.

I have heard nothing but fabulous words about our market day. Everyone asking when we are having the next ones.

November 24th is the date we have secured for our Christmas Markets. Once I am back after the school holidays I will hit the ground running for this markets and make them better than our last (wish me luck).

I think as a committee we did a fabulous job at running our first markets. Clap Clap!!

8.1.12 WALLEDBEEN FISHING CLUB - REQUEST FOR DONATION

DOCUMENT NUMBER	290580
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant and supportive community: all members of our community are valued 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	In the event that Council adopts the recommendation an amount of \$1500 would be allocated from General Funds.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Request for donation from the Wallendbeen Fishing Club

RECOMMENDATION

Council donate the sum of \$1,500 to the Wallendbeen Fishing Club, to match the amount the club has raised, for the purchase of a defibrillator and cabinet.

Introduction

It was recently identified that there is no defibrillator within the bounds of the village of Wallendbeen and as such, no immediate first aid response to a heart related incident.

Discussion

The Wallendbeen Fishing Club has written to Council requesting Council match the amount raised by the Wallendbeen Fishing Club and Wallendbeen Country Women's Association of \$1,500.

This donation would enable the club to purchase a defibrillator and cabinet, which will greatly increase the survivability rate in the event of a heart related incident.

The club proposes that the defibrillator be located on the exterior of the police station, in a secure alarmed cabinet.

Cootamundra Gundagai
Regional Council
Document Received

5 OCT 2018

Scott Sanders

File No.

Initials

The General Manager

Cootamundra Gundagai Council

81 Wallendoon Street

Cootamundra NSW 2590.

Dear Sir.

I am writing to you as a representative of the Wallendbeen Fishing Club.

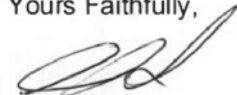
Recently Fishing Club identified that there was no defibrillator machine with the bounds of the village and as such no immediate first aid response to a heart related incident. We also identified that the average age of the residents could be described as somewhat elderly. As you would be aware, given the locality of the village, there would be some delay with the attendance of NSW Ambulance.

It has been proven that the deployment of a defibrillator greatly increases the survivability rate of a heart related illness and as such, it was decided that the Fishing Club would carry out some fundraising to purchase a defibrillator, which would be placed on the exterior of the Police Station, in a secure, alarmed cabinet and would be easily accessed if required.

At this time, the Fishing Club, in conjunction with the Wallendbeen branch of the Country Women's Association have been able to raise \$1500 towards this purchase.

Unfortunately, we were unable to access the current grant through the NSW Council of Sport and as such we are exploring the possibility that council would be able to assist by matching the current amount we have raised, which would allow us to purchase the defibrillator and cabinet sooner than later.

Yours Faithfully,



Scott Sanders

8.1.13 GUNDAGAI PRESCHOOL KINDERGARTEN INC. - REQUEST FOR DONATION

DOCUMENT NUMBER	290749
REPORTING OFFICER	Tim Swan, Manager Finance
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	In the event that Council adopts the recommendation an amount of \$1,379.36 would be allocated from Donation Funds.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

A donation of \$1,379.36 be made to the Gundagai Preschool Kindergarten Inc. for the payment of Council rates.

Introduction

Council has received a requests from the Gundagai Preschool Inc. for the payment of Council rates.

Discussion

The Gundagai Preschool is a non-profit community preschool that operates on Council-owned land.

Council has traditionally made a donation equivalent to the annual rates to support the continuing operation of the preschool. The amount in the current year is \$1,379.36.

Council has a budget of \$3,000 for donations for the current financial year which remains unspent.

8.1.14 MONTHLY FINANCE REPORT FOR SEPTEMBER 2018

DOCUMENT NUMBER	290813
REPORTING OFFICER	Tim Swan, Manager Finance
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	Regular monitoring of Council's finances will ensure that any issues are identified in a timely manner.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. September Financial Reporting Pack

RECOMMENDATION

The Financial report for September 2018 be received and noted.

Introduction

This monthly reporting package provides Councillors with an update on the financial position of Council and includes a progress update on the many major projects currently being undertaken by Council.

Discussion

As previously reported, this process has allowed us to identify allocation errors and issues of configuration of our new accounting system. It is anticipated that the first batch of corrections will appear in the October reports.

Income appears to be significantly ahead of budget, however this is entirely down to timing variances on rates and grant income. Expenses are tracking almost exactly to budget, with no unexplained variances that significantly affect the overall picture.

The plant replacement program appears to be over budget, however this includes several orders placed last financial year which were delivered this financial year. Adjustments will be made accordingly through next months' Quarterly Budget Review.

Consolidated
To 30 September 2018



	YTD	Budget	Variance	25.21% %	Comments
Income from continuing operations					
Rates and annual charges	10,064,635	12,247,408	(2,182,773)	82.18%	Rates and waste charged billed for the year. Annual water and sewer charges billed quarterly throughout the year. On track at this point in time. Water and sewer consumptions charge account for nearly half of this budget and are billed quarterly throughout the year. Ordered RMS works account for a further 26% and again will be billed throughout the course of the year. No concerns to report.
User charges and fees	1,276,131	5,644,432	(4,368,301)	22.61%	On track at present
Interest and investment revenue	232,142	811,173	(579,031)	28.62%	On track at present
Other revenues	114,216	523,288	(409,072)	21.83%	The larger amounts will be received periodically throughout the year. On track at this point in time.
Operating grants and contributions	1,171,142	8,245,238	(7,074,096)	14.20%	Funds received for the second round of the Stronger Country Community grants. To be reflected in the September QBR.
Capital grants and contributions	5,895,856	13,597,223	(7,701,367)	43.36%	
Net gain from the disposal of assets	-	50,000	(50,000)	0.00%	
Total Income	18,754,122	41,118,762	(22,364,640)	45.61%	
Expenses from continuing operations					
Employee benefits and on-costs	3,084,448	11,071,905	(7,987,457)	27.86%	Expenditure impacted by termination payments (\$219k) which are not budgeted. Unused annual and long service leave is provided for in the ELE reserves and adjusted out at year end.
Borrowing costs	(11,259)	120,659	(131,918)	-9.33%	Negative balance due to reversal of year end accruals, will be offset once interest payments are made later in the year.
Materials and contracts	3,592,749	10,860,389	(7,267,640)	33.08%	Timing of expenditure is the main driver for the variance in this category. The full year's budget has been expended on items such as rates and registration fees. Expenditure is also advanced for projects such as the floodplain risk management study and rural lands strategy. Fuel costs are tracking above budget with the increase in pump price.
Other expenses	1,727,615	2,831,407	(1,103,792)	61.02%	A number of items in this category are paid annually in a single lump sum. These include insurance (\$669k) and regional library membership (\$192k). 50% of the Emergency Service Levy (\$199k) is included. Further investigation will be undertaken as part of the September quarterly budget review on a number of items that appear to be trending higher than budget.
Internal cost recovery	(219,382)	(3,582,534)	3,363,152	6.12%	The plant income and expenditure is currently under review to ensure the budget properly reflects what is happening on the ground.
Total Expenses	8,174,171	21,301,826	(13,127,655)	38.37%	
Net Operating Result	10,579,951	19,816,936			
Net operating result before grants and contributions provided for capital purposes	4,684,095	6,219,713			

Business Unit Summary - Operating
To 30 September 2018

25.21%



	Income					Expenditure					Comments
	Actual	Budget	Variance	%		Actual	Budget	Variance	%		
Operations											
Asset management planning	-	-	-	0.00%	😊	193,090	803,434	610,344	24.03%	😊	
Buildings and property management	67,581	298,285	230,704	22.66%	😬	442,393	1,801,893	1,359,500	24.55%	😊	
Emergency services	(399)	267,373	267,772	-0.15%	😬	218,557	700,141	481,584	31.22%	😬	Income will be received periodically throughout the year. Timing difference only.
Infrastructure	1,269,365	6,214,002	4,944,637	20.43%	😬	2,107,915	8,564,548	6,456,633	24.61%	😊	
Land development	1,591	50,000	48,409	0.00%	😬	49,327	50,483	1,156	97.71%	😬	Annual rates and charges allocated to properties. Timing issue only.
Parks and gardens	118	1,530,914	1,530,796	0.01%	😬	167,869	1,118,372	950,503	15.01%	😊	Income relates to capital grant, income received but currently allocated against Civic Leadership.
Plant management	78,411	359,024	280,613	21.84%	😬	107,438	1,615,992	1,508,554	6.65%	😊	
Recreation facilities	23,952	159,187	135,235	15.05%	😬	260,556	1,128,181	867,625	23.10%	😊	Swimming pool revenue will increase over the summer open period.
											Income variance relates primarily to receipt of grant funding for the sewerage tratement works in Gundagai. This will be received as works are undertaken and claims are lodged.
Sewerage Management	675,941	12,829,434	12,153,493	5.27%	😬	364,954	2,627,105	2,262,151	13.89%	😊	
Waste Collection services	2,053,030	2,265,877	212,847	90.61%	😊	376,220	2,233,116	1,856,896	16.85%	😊	
Water Management	927,487	3,580,081	2,652,594	25.91%	😊	510,350	3,485,258	2,974,908	14.64%	😊	
Development and Community Services											
Community services	-	-	-	0.00%	😊	2,274	10,560	8,286	21.53%	😊	
Development and building	87,597	313,642	226,045	27.93%	😊	339,580	1,244,692	905,112	27.28%	😬	
											Actual expenditure includes allocation for property insurance which has been budgeted in the Buildings and property management business unit. Reallocation of actuals or budget to correct.
Economic development	34,625	174,988	140,363	19.79%	😬	381,978	694,121	312,143	55.03%	😬	Annual payment to the Riverina Regional Library made.
Library	6,005	92,348	86,343	6.50%	😬	331,222	689,096	357,874	48.07%	😬	Actual expenditure includes termination payment for staff member which will be offset against reserves reducing impact on current budget.
Noxious weeds	300	72,906	72,606	0.00%	😬	113,245	256,166	142,921	44.21%	😬	
Regulatory services	61,372	323,985	262,613	18.94%	😬	183,259	829,521	646,262	22.09%	😊	
Executive											
											Receipt of State Government funding for additional merger projects and Stronger Country Communities Round 2
Civic leadership	5,800,200	584	(5,799,616)	993184.93%	😊	69,333	287,165	217,832	24.14%	😊	
Communications and engagement	-	-	-	0.00%	😊	43,488	152,778	109,290	28.46%	😬	
Customer Service	1,071	12,094	11,023	8.86%	😬	93,321	346,997	253,676	26.89%	😬	
Executive office	-	-	-	0.00%	😊	385,631	214,149	(171,482)	180.08%	😬	Misallocation of legal expenses and wages budget to be corrected.
Financial management	7,632,358	12,498,859	4,866,501	61.06%	😊	281,651	(1,424,705)	(1,706,356)	-19.77%	😊	
											Misallocation of signage project costs and payment of stadium repairs which will be reimbursed via insurance
Governance and business systems	90	75,179	75,089	0.12%	😬	414,588	318,796	(95,792)	130.05%	😬	
Human resource management	33,427	(0)	(33,427)	0%	😊	349,703	732,281	382,578	47.76%	😬	Purchase order from last financial year to be reversed.
											Hardware purchases expensed and not capitalised, timing of software licence renewals, purchase order raised for annual printer rental and pre purchase of Civica helpdesk services.
Information technology	-	-	-	0.00%	😊	386,229	852,553	466,324	45.30%	😬	
Total	18,754,122	41,118,762	22,364,640	45.61%		8,174,171	29,332,693	21,158,522	27.87%		

**Routine capital works
To 30 September 2018**



	Program budget	Expenditure to date	Funds remaining	Status update
Works				
Sealed roads	1,328,309	216,779	1,111,530	
Reseal program	1,878,708	-	1,878,708	
Gravel resheeting	631,136	6,522	624,614	
Kerb and gutter	249,360	-	249,360	
Bridges	119,970	122,236	(2,266)	
Works total	4,207,483	345,537	3,861,946	
Fleet				
Plant replacement	1,337,500	1,636,712	(299,212)	Currently under review
Total	1,337,500	1,636,712	(299,212)	
Properties				
Gundagai neighbourhood centre painting	30,000	-	30,000	Quotes currently being obtained
Mirrabooka painting	15,000	-	15,000	Quotes currently being obtained
Museum electrical works	15,000	-	15,000	Scheduled for second half of the year
Gundagai River park upgrades	30,000	-	30,000	Quotes currently being obtained
Bartley St subdivision	25,000	-	25,000	
Total	115,000	-	115,000	
Sportgrounds, Gardens and Parks				
Park furniture replacement	15,000	-	15,000	Ongoing
Yarri park timber log replacement	20,000	-	20,000	Underway. Fine tuning materials
Total	35,000	-	35,000	

**Routine capital works
To 30 September 2018**



	Program budget	Expenditure to date	Funds remaining	Status update
Swimming Pools				
Gundagai pool irrigation	10,000	-	10,000	Scope changed to tree removal, concreting and installation of shade structure. Due for completion prior to season open.
Total	10,000	-	10,000	
Cemeteries				
Establish lawn cemeteries Stockinbingal, Nangus, Tumblong, Coolac	40,000	6,359	33,641	Programming of works to be determined
Total	40,000	6,359	33,641	
Water				
Mains	31,458	-	31,458	Ongoing throughout the year
Meters	18,020	-	18,020	Ongoing throughout the year
Treatment works	164,000	-	164,000	Scope of works being developed to include SCADA replacement
Total	213,478	-	213,478	
Sewer				
Mains	638,175	394,691	243,484	Relining program ongoing throughout the year
Total	638,175	394,691	243,484	
Information Technology				
Hardware replacement	35,735	-	35,735	As required throughout the year

**Routine capital works
To 30 September 2018**



	Program budget	Expenditure to date	Funds remaining	Status update
Total	35,735	-	35,735	
Grand Total	6,632,371	2,383,299	4,249,072	

Project listing
To 30 September 2018



Title	Project budget	Project expenditure	Funds remaining	Percentage spent	Status update	Estimated completion
Major projects total	38,246,598	8,493,114	29,753,484	22.21%		
WORKS	12,717,795	6,427,697	6,290,098	50.54%		
Gundagai Main Street	5,430,490	5,132,420	298,070	94.51%	Design: Ongoing Procurement: Ongoing	
Flood damage repairs	2,380,365	479,646	1,900,719	20.15%	Construction: Ongoing Design: Complete Procurement: Underway	
Adjungbilly Road	2,100,000	81,670	2,018,330	3.89%	Construction: Not commenced Design: Ongoing Procurement: Ongoing	30/06/2020
Stormwater mitigation	1,000,000	3,569	996,431	0.36%	Construction: Ongoing Design: Underway Procurement: Underway	
Yass Road development	800,000	209,682	590,318	26.21%	Construction: Underway Design: Ongoing Procurement: Ongoing	15/10/2018
Footpath renewal	556,940	242,715	314,225	43.58%	Construction: Ongoing Design: Underway Procurement: Not commenced	
Sheridan and West Streets intersection	250,000	32,988	217,012	13.20%	Construction: Not commenced Design: Complete Procurement: Complete	
Rathmills Lane	200,000	245,008	(45,008)	122.50%	Construction: Underway	
SPORTSGROUNDS, PARKS AND GARDENS	3,313,698	899,445	2,414,253	27.14%		
Gundagai large scale adventure playground	1,037,500	17,210	1,020,290	1.66%	Design: Underway Procurement: Not commenced Construction: Not commenced Design: Not commenced Procurement: Not commenced	
Cootamundra large scale teen playground	499,900	-	499,900	0.00%	Construction: Not commenced Design: Complete Procurement: Underway	
Lighting Fisher Park	250,000	-	250,000	0.00%	Construction: Not commenced	30/11/2018

Project listing
To 30 September 2018



Title	Project budget	Project expenditure	Funds remaining	Percentage spent	Status update	Estimated completion
Wallendbeen fitness infrastructure, playground and rage cage	216,393	145,077	71,316	67.04%	Design: Complete Procurement: Ongoing Construction: Not commenced	
Netball courts - Gundagai	200,000	4,958	195,042	2.48%	Design: Not commenced Procurement: Not commenced	
Change rooms and toilets - Cootamundra Rugby Union Club	200,000	26,750	173,250	13.38%	Design: Complete Procurement: Complete Construction: Ongoing	31/12/2018
Old Primary School and Men's Shed	171,760	130,057	41,703	75.72%	Design: Complete Procurement: Complete Construction: Underway	
Stan Crowe Oval upgrade	164,500	182,927	(18,427)	111.20%	Design: Complete Procurement: Complete Construction: Complete	
Cootamundra Tennis Club court resurface	153,445	182,861	(29,416)	119.17%	Design: Complete Procurement: Complete Construction: Complete	
Stockinbingal Playground and BMX track	109,200	107,455	1,745	98.40%	Design: Ongoing Procurement: Ongoing Construction: Not commenced	
Cootamundra AFL Clubrooms	100,000	20,256	79,744	20.26%	Design: Commenced Procurement: Commenced Construction: Not commenced	
The Moreley's Creek fishing pier	61,000	40,128	20,872	65.78%	Design: Complete Procurement: Complete Construction: Ongoing	30/09/2018
Rail trail development plan	50,000	-	50,000	0.00%	Design: Ongoing Procurement: Not commenced Construction: Not commenced	
Gundagai Services Club tennis clubrooms and squash courts	50,000	67	49,933	0.13%	Design: Complete Procurement: Underway Construction: Not commenced	
Nangus playground	50,000	41,698	8,302	83.40%	Design: Complete Procurement: Complete Construction: Not commenced	
PROPERTY	3,267,605	498,933	1,868,672	15.27%		
Turners Lane industrial subdivision	790,000	8,878	781,122	1.12%	Design: Underway Procurement: Not commenced Construction: Not commenced	

Project listing
To 30 September 2018



Title	Project budget	Project expenditure	Funds remaining	Percentage spent	Status update	Estimated completion
Visitor Information Centre - Gundagai	300,000	449	299,551	0.15%	Design: Not commenced Procurement: Not commenced Construction: Not commenced	
Cootamundra saleyards lighting and electrical	300,000	112,667	187,333	37.56%	Design: Complete Procurement: Underway Construction: Ongoing	
Cootamundra depot refurbishments	900,000	-	-	0.00%	Design: Underway Procurement: Not commenced Construction: Not commenced	
Cootamundra saleyards truckwash	330,000	192,069	137,931	58.20%	Design: Complete Procurement: Underway Construction: Not commenced	31/10/2018
Stephen Ward Rooms and outdoor area	200,000	4,397	195,603	2.20%	Design: Underway Procurement: Not commenced Construction: Not commenced	
Mirrabooka upgrade	195,000	164,689	30,311	84.46%	Design: Complete Procurement: Complete Construction: Underway	
Public toilet - Sheridan Street	150,000	15,784	134,216	10.52%	Design: Underway Procurement: Not commenced Construction: Not commenced	
Old Gundagai Gaol masterplan and Moonlite display	87,605	-	87,605	0.00%	Design: Complete Procurement: Complete Construction: Underway	
Old Gundagai Gaol handrails and structural repairs	15,000	-	15,000	0.00%	Design: Not commenced Procurement: Not commenced Construction: Not commenced	
SWIMMING POOLS	800,000	51,020	748,980	6.38%		
Water Park - Cootamundra	400,000	-	400,000	0.00%	Design: Complete Procurement: Underway Construction: Not commenced	31/07/2018
Tiling and disabled ramp - Gundagai	300,000	-	300,000	0.00%	Design: Not commenced Procurement: Not commenced Construction: Not commenced	
Pool shade cloth - Cootamundra	100,000	51,020	48,980	51.02%	Design: Complete Procurement: Complete Construction: Complete	
WASTE	1,400,000	-	1,400,000	0.00%		

Project listing
To 30 September 2018



Title	Project budget	Project expenditure	Funds remaining	Percentage spent	Status update	Estimated completion
Waste facility upgrades - Cootamundra	1,000,000	-	1,000,000	0.00%	Design: Not commenced Procurement: Not commenced Construction: Not commenced	
Waste facility upgrades - Gundagai	400,000	-	400,000	0.00%	Design: Not commenced Procurement: Not commenced Construction: Not commenced	
WATER	3,247,500	112,588	3,134,912	3.47%		
Water main upgrade - Cootamundra	2,000,000	92,463	1,907,537	4.62%	Design: Complete Procurement: Complete Construction: Not commenced	30/09/2018
Water supply feasibility - Nangus	647,500	-	647,500	0.00%	Design: Underway Procurement: Not commenced Construction: Not commenced	
Mains connection - Dog on the Tuckerbox site	600,000	20,125	579,875	3.35%	Design: Underway Procurement: Not commenced Construction: Not commenced	
SEWER	13,500,000	503,430	12,996,570	3.73%		
Sewer treatment plant replacement - Gundagai	13,500,000	503,430	12,996,570	3.73%	Design: Underway Procurement: Underway Construction: Underway	

**Rates and Sundry Debtors
To 30 September 2018**

Outstanding debts	B/fwd	Billed	Collected	Outstanding	%
Rates	197,868	6,907,012	2,817,399	4,287,481	60.35%
Waste	134,713	2,130,055	1,088,485	1,176,283	51.94%
Water	415,989	899,207	989,807	325,389	24.74%
Sewer	345,635	658,366	655,498	348,503	34.71%
Sundry	423,644	427,108	562,919	287,833	33.83%
Totals	1,517,849	11,021,748	6,114,108	6,425,489	

8.1.15 INVESTMENT REPORT - SEPTEMBER 2018

DOCUMENT NUMBER	290847
REPORTING OFFICER	Tim Swan, Manager Finance
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	Council's investment income for August 2018 was \$67,529, exceeding the budgeted figure of \$65,526 by 3.1%.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with section 625 of the Local Government Act (NSW) 1993, Local Government (General) Regulation 2005 paragraph 212 and Council's Investment Policy.
POLICY IMPLICATIONS	The Investment Policy was adopted on 31 July 2018 and is due for review on 31 July 2021.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Investment Report P1 2. Investment Report P2-5 3. Reserves

RECOMMENDATION

The Investment Report as at 31 September 2018 be received and noted.

Introduction

Returns on investments have exceeded budget and benchmarks for September, 2018.

Discussion

Investments for August, 2018 have produced interest of \$67,529.

Due to the excellent performance of Council's investments in the 2017/18 financial year, the budgeted income has been increased from \$52,983 per month to \$65,526.

At this early stage of the financial year the interest income 7% ahead of budget, and the net return is significantly higher than the benchmark.



REPORT - CASH & INVESTMENTS

Year of Report 30/06/2019
Month of report 30-Sep

Institution	Credit Rating	Investment Type	Date Lodged	Maturity Date	Interest Rate	Value
Commonwealth Bank	AA-	Bank Account				\$6,351,473.31
National Australia Bank	AA-	Bank Account				\$29,068.90
Commonwealth Bank	AA-	Business Online Saver				\$1,158,935.50
National Australia Bank	AA-	Cash Maximiser				\$0.00
Rural Bank Ltd	BBB+	Term Deposit	1/05/2018	1/11/2018	2.78	\$3,000,000.00
National Australia Bank	AA-	Term Deposit	1/08/2018	15/11/2018	2.65	\$1,000,000.00
Members Equity Bank	BBB	Term Deposit	23/05/2018	23/11/2018	2.72	\$1,000,000.00
AMP Bank	A	Term Deposit	27/02/2018	27/11/2018	2.65	\$1,300,000.00
Members Equity Bank	BBB	Term Deposit	23/05/2018	20/12/2018	2.72	\$1,000,000.00
St George	AA-	Term Deposit	18/07/2018	23/01/2019	2.68	\$1,000,000.00
Bank of Queensland	BBB+	Term Deposit	26/06/2018	25/01/2019	2.8	\$2,030,630.14
National Australia Bank	AA-	Term Deposit	8/06/2018	31/01/2019	2.75	\$1,000,000.00
Bendigo & Adelaide Bank Limited	BBB+	Term Deposit	22/08/2018	20/02/2019	2.8	\$2,000,000.00
Members Equity Bank	BBB	Term Deposit	23/05/2018	25/02/2019	2.72	\$2,000,000.00
Westpac Bank	AA-	Term Deposit	4/09/2018	20/03/2019	2.64	\$1,000,000.00
National Australia Bank	AA-	Term Deposit	8/06/2018	29/03/2019	2.75	\$1,000,000.00
Rural Bank Ltd	BBB+	Term Deposit	1/05/2018	1/05/2019	2.8	\$1,000,000.00
Members Equity Bank	BBB	Term Deposit	23/05/2018	23/05/2019	2.75	\$3,000,000.00
National Australia Bank	AA-	Term Deposit	12/06/2018	12/06/2019	2.75	\$1,000,000.00
Bendigo & Adelaide Bank Limited	BBB+	Term Deposit	26/06/2018	24/06/2019	2.83	\$1,000,000.00
Bendigo & Adelaide Bank Limited	BBB+	Term Deposit	26/06/2018	23/07/2019	2.83	\$1,000,000.00
National Australia Bank	AA-	Term Deposit	10/09/2018	24/04/2019	2.7	\$2,500,000.00
Commonwealth Bank	AA-	Term Deposit	18/09/2018	17/10/2018	2.2	\$1,500,000.00
Total Cash & Investments						\$35,870,107.85

Source of Investments	Interest budget for month	Interest for month	Total Invested
General Fund Operations	\$2,123.70	\$2,188.60	\$1,162,540.85
Developer Contributions			
Water Fund	\$10,131.71	\$10,441.33	\$5,546,230.77
Sewer Fund	\$8,348.54	\$8,603.66	\$4,570,098.15
Domestic Waste Mgmt Fund	\$1,820.05	\$1,875.67	\$996,317.00
Other externally restricted	\$6,306.85	\$6,499.58	\$3,452,450.08
Internally restricted funds	\$36,795.74	\$37,920.20	\$20,142,471.00
TOTAL	\$65,526.58	\$67,529.05	\$35,870,107.85

This report is produced in accordance with section 625 of the Local Government Act 1993 and all investments have been made in accordance with Act & the Regulations.

Responsible Accounting Officer


Signature

Tim Swan
Finance Manager



ANALYSIS - CASH & INVESTMENTS

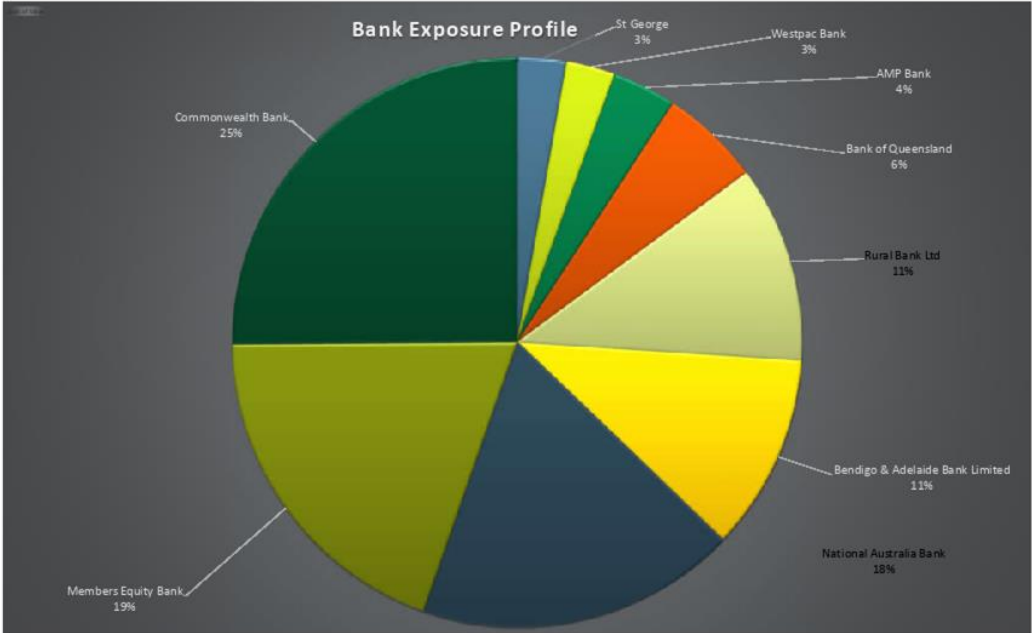
Bank Exposure Profile

Purpose

This graph demonstrates the distribution of Council's current investments.

Result

Council's largest single exposure is the 25% of funds invested with Commonwealth Bank. This is largely due to a grant being paid into the operating account on the last day of the month.





ANALYSIS - CASH & INVESTMENTS

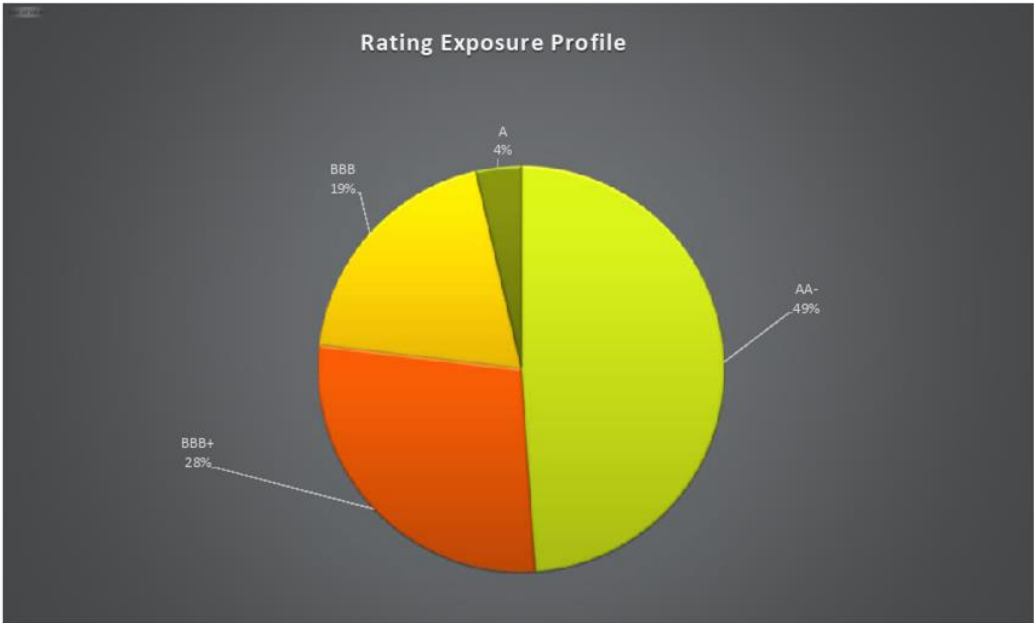
Rating Exposure Profile

Purpose

The ratings agency Standard & Poor's assesses debtors and forecasts their likelihood of default. ratings span from AAA - considered Prime, to D - In Default.

Result

53% of investments are with banks rated A and above. As lower rated investments mature strong consideration is being given to ratings of A- and above.





ANALYSIS - CASH & INVESTMENTS

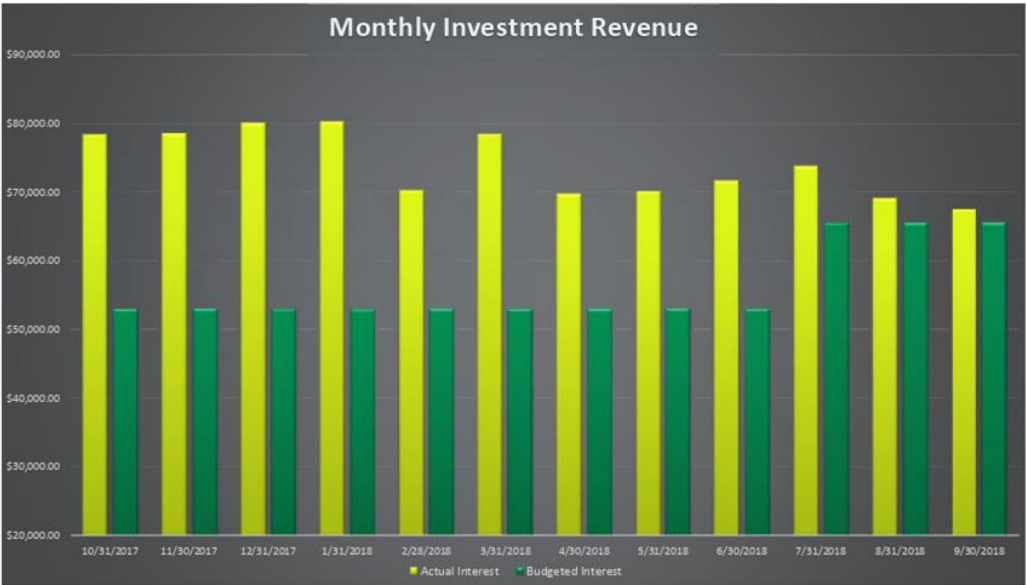
Monthly Interest Revenue

Purpose

This graph compares earnings to budgeted income.

Result

Investment income of \$210,416.29 is 7.03% above budgeted earnings of \$196,579.75 for the 2018/19 year to date.





ANALYSIS - CASH & INVESTMENTS

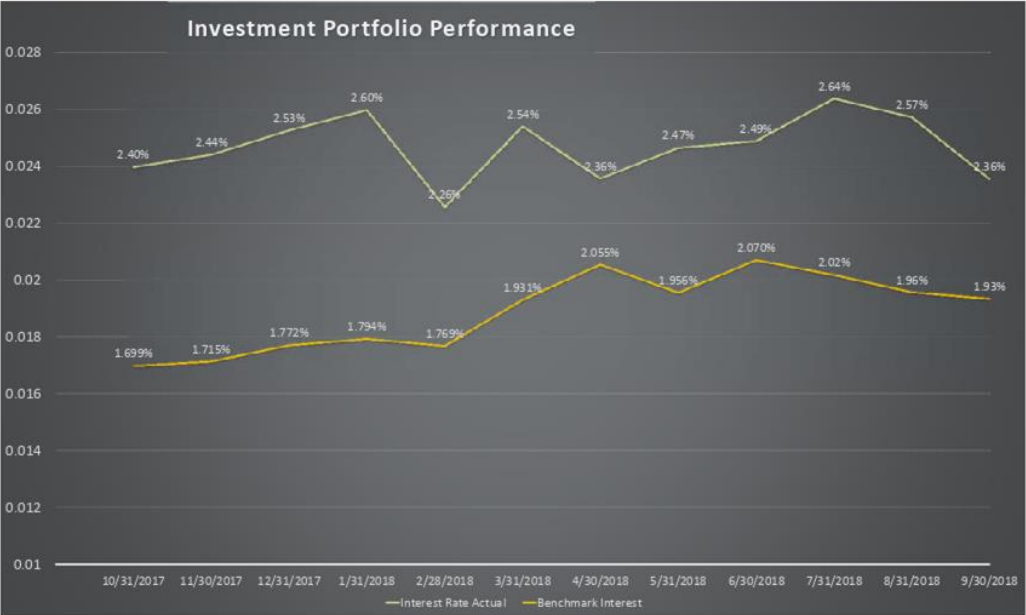
Investment Portfolio Performance

Purpose

This graph compares performance against the benchmark rate.

Result

CGRC investments are performing better than the benchmark rate.





Cash and Investments for the year ended 30 June 2019

	Actual 1-Jul-18	Budget Cash Flows	Original Budget 30-Jun-19	Approved changes				Revised Budget 30-Jun-19
				Sep QBRs	Dec QBRs	Mar QBRs	Other	
Externally Restricted⁽¹⁾								
9551 Developers Contributions	-	12,028	12,028	-	-	-	-	12,028
9552 Sheridan Street Upgrade Loan Funds	-	-	-	-	-	-	-	-
9553 Specific Purpose Unexpended Grants & Contributions	1,402,359	-	1,402,359	-	-	-	-	1,402,359
9554 Water network infrastructure	5,872,646	487,896	6,360,542	-	-	-	-	6,360,542
9555 Sewer network infrastructure	5,306,428	54,854	5,361,282	-	-	-	-	5,361,282
9556 Gundagai Town Improvement District	1,409,292	(233,428)	1,175,864	-	-	-	-	1,175,864
9557 Domestic Waste Management	2,619,898	(1,228,366)	1,391,532	-	-	-	-	1,391,532
9558 Stormwater infrastructure renewal	189,970	(29,925)	160,045	-	-	-	-	160,045
Total Externally Restricted	16,800,592	(936,941)	15,863,651	-	-	-	-	15,863,651
(1) Funds that must be spent for a specific purpose								
Internally Restricted⁽²⁾								
9559 Merger Implementation Fund	508,587	(508,587)	-	-	-	-	-	-
9560 Stronger Communities Fund	8,609,511	(8,609,511)	-	-	-	-	-	-
9561 Aerodrome Bitumen Resurfacing	239,318	5,589	244,907	-	-	-	-	244,907
9562 Bradman's Birthplace	42,570	9,000	51,570	-	-	-	-	51,570
9563 Coolac bypass	103,425	(25,629)	77,796	-	-	-	-	77,796
9564 Cootamundra Caravan Park	72,001	19,597	91,598	-	-	-	-	91,598
9565 Council Election Reserve	-	-	-	-	-	-	-	-
9566 Development	767,635	(575,169)	192,466	-	-	-	-	192,466
9567 Employee Leave Entitlements	1,586,555	-	1,586,555	-	-	-	-	1,586,555
9568 Financial Assistance Grant	2,541,478	(2,541,478)	-	-	-	-	-	-
9569 Heritage Centre	9,541	3,000	12,541	-	-	-	-	12,541
9570 Incomplete Works	1,000,000	43,333	1,043,333	-	-	-	-	1,043,333
9571 Plant Replacement	615,575	241,793	857,368	-	-	-	-	857,368
9572 Quarries & Pit Restoration	49,195	1,136	50,331	-	-	-	-	50,331
9573 Saleyards	162,921	(53,093)	109,828	-	-	-	-	109,828
9574 Special Projects	438,129	31,315	469,444	-	-	-	-	469,444
9575 Swimming Pool Pump & Equipment	9,288	3,000	12,288	-	-	-	-	12,288
9576 Cemetery Reserve	-	27,990	27,990	-	-	-	-	27,990
Total Internally Restricted	16,755,729	(11,927,714)	4,828,015	-	-	-	-	4,828,015
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (ie. available after the above Restrictions)	915,143		915,143					915,143
Total Cash & Investments	34,471,464	(12,864,655)	21,606,809	-	-	-	-	21,606,809

8.2 DEVELOPMENT AND COMMUNITY SERVICES DIRECTORATE

8.2.1 DEVELOPMENT APPLICATIONS APPROVED SEPTEMBER 2018

DOCUMENT NUMBER	289815
REPORTING OFFICER	Brooke Douglas, Executive Assistant
AUTHORISING OFFICER	Les Munn, Acting Director of Development and Community
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 2.2 Strategic land-use planning is co-ordinated and needs-based
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The information on Development Applications Approved in September 2018 be noted.

The following development applications were approved by Cootamundra-Gundagai Regional Council in September 2018:

APP. NO.	PROPOSED BUILDING	STREET NAME
DA2018/067	New Solar Panels	Sutton Street
DA2018/086	Alterations to Car Repair Station	Middle Street
DA2018/097	New Carport	Thompson Street
DA2018/098	New Dwelling and New Shed	Five Mile Creek Road
DA2018/100	New Shed	King Street
DA2018/101	Alterations to Commercial Building	Coolac Road
DA2018/113	New Dwelling	Slate Quarry Road
CDC2018/010	New School Hall	Scott Avenue
CDC2018/020	Alterations to Dwelling	Berthong Street
CDC2018/021	Alterations to Dwelling	Sutton Street

VALUE OF WORK REPORTED TO THIS MEETING:

\$1,798,398.00

VALUE OF WORK REPORTED YEAR TO DATE:

\$2,450,905.00

THIS TIME LAST YEAR:

VALUE OF WORK – SEPTEMBER 2017 - \$ 1,382,065.00

VALUE OF WORK – YTD 2017 - \$ 4,207,174.00

8.3 OPERATIONS DIRECTORATE

8.3.1 OCTOBER OPERATIONS REPORT

DOCUMENT NUMBER	290871
REPORTING OFFICER	Shelley Liehr, Executive Assistant - Operations
AUTHORISING OFFICER	Mark Ellis, Acting Director of Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Works Program October 2018

RECOMMENDATION

The Operations Update Report and Works Program for the month of October, 2018 attached to the report be received and noted.

Introduction

This report provides a detailed update of the Operations Department's works for the month of October, 2018.

Discussion

Civil Works Section

Maintenance grading has continued over the last month with roads in the Wallendbeen and Brawlin areas. These roads include Yammatee, Hines, Haynes, North Jindalee, Morrisons Hill, Blonde Vale, Fontenoy and Colorado Roads. Other roads include Cooininee, Carrs, Crowes, Kangaroo Mount, Riverview, Treatment Plant Road, Shaftsbury Lane, and Turners Lane. Several town lanes in Cootamundra have also been graded.

Work has commenced on the rehabilitation of a section of the Old Hume Highway. This work involved the reconstruction of the existing pavement in preparation for sealing.

Bitumen shire road maintenance including roadside weed spraying has continued in various parts of the LGA.

Footpath replacement works have continued in Cootamundra with work commenced on the Cooper Street footpath adjacent to the Public School and further works have progressed on the Byron Street path in Gundagai. The fishing Jetty on Morley's Creek has been completed as well as the replacement bridge deck on the Edwardstown road bridge.

Construction works have progressed on the Cootamundra Truck Wash Upgrade. Work has now resulted in the new holding tanks being constructed, with the extensions to the wash-down slab underway. The electrical lighting upgrade at the saleyards is also progressing with commissioning of this expected in November.

The Cootamundra water main replacement works are well underway with work initially taking place on the balancing main between the two reservoirs. So far they have progressed from reservoir one down Carool Road and Florence Street. Works have also progressed from reservoir two down along to Hurley Street.

Construction works on the first stage of the Yass Road turning lane into the new fuel depot have been completed. This work involved replacing and extending the kerb and gutter up to Rodeo Drive, followed by the placement and compaction of new pavement material. These works were then finished off with asphalt seal. Works have now commenced on the opposite side to provide for the eastern side turning lanes. This work will extend down past Barnes Street and the former service station.

Earthworks at the Gundagai Sewerage treatment plant have resulted in the building pad/foundations being shaped and compacted. Other works on the ponds is still to be finished.

Attached is the updated 2018-2019 Works Program.

Parks and Recreation

October has been a very busy month for Parks staff with the new spring growth in Council's parks and gardens. In addition to this staff, have also completed the usual daily jobs involving CBD street sweeping, litter removal, mowing, whipper snipping, edging, hand weeding, cleaning barbeques, tree maintenance and actioning on customer requests.

Cootamundra and Gundagai CBD areas have been whipper snipped and weeds have been sprayed. Staff have continued to weed, prune and mulch garden beds around the LGA. The CBD gardens have been receiving extra attention with the warmer spring weather. This included new plants, fixing irrigation and fertilising. Staff also repaired a burst pipe in the irrigation at Albert Park. Staff also assisted the RSL sub branch with the planting of a new lone pine which was planted at the Albert Park cenotaph. Playground audits have been carried out in various parks around Cootamundra and Gundagai. These audits will continue over the coming weeks.

The newly planted street trees were watered in Cootamundra, Wallendbeen and Stockinbingal. Parks staff also assisted with chipping the piles of green waste left on residents front verges from the green waste collection in Cootamundra.

The cricket wickets at Clarke Oval and Barry Grace Oval have been uncovered in preparation for the upcoming cricket season. Repairs have been completed to any tears in the synthetic surface and the crease lines have been re-painted. Soccer goal posts at Mitchell Park have been dismantled in preparation for the upcoming cricket season, with outer boundary lines being painted at Albert Park, Clarke Oval, Stockinbingal and Wallendbeen Recreation Grounds. Rugby league goal posts were also removed from Nicholson Park to make way for touch football fields. Nicholson Park was also prepared for the Cootamundra netball gala day.

Swimming Pools

Gundagai Memorial Swimming Pool

Staff and contractors completed preparation works to the pools, pool grounds, pumping equipment and buildings in late September and early October prior to the opening of the pool for the 2018/2019 season on the 14th of October 2018.

The pool is now open and operating with the pool operators advising Council they are pleased with the early numbers of patrons utilising the pool.

Cootamundra Swimming Pool

During October the Cootamundra recreation staff have completed 10 days of an Intensive Learn to Swim School Program. Three schools participated in the program, with another three schools booked for December. Preparations are also underway for the upcoming summer swim season, with recreation staff performing routine maintenance to the pool and grounds. The outdoor pool is currently being filled in readiness for the summer swimming season.

Investigations into a self-serve entry system for the Cootamundra Swimming Pool are now complete. Links Modular Systems will supply a self-serve kiosk for entry into the facility. The kiosk will allow patrons to enter via a cashless turnstile system using electronic touch screens. In addition to the entry system, delivery of an EFTPOS device, is imminent. The device will allow pool passes to be paid for on site at the swimming pool rather than customers having to visit the Administration Centre in Wallendoon Street. The new EFTPOS facilities will also be available in the canteen.

Pool maintenance works continued on the outdoor pools during September and October with staff and contractors completing the pool and grounds cleaning, the repair and reinstatement of the pools water meter and safety valves and the installation of the new liquid chlorine delivery pipework to improve safety and comply with current guidelines.

Purchase of a new three bay storage shed has been approved for the Cootamundra Swimming Pool. One bay will be used to accommodate the Cootamundra Swimming Club's lane ropes, with the remaining two bays designated to store pool equipment and supplies. Quotes have been received and reviews completed with construction scheduled to commence in late November.

Sports Stadium

School holiday activities at the Sports Stadium have been a great success. Activities on offer during the school holidays included roller skating with approximately 250 people attending. Weekly basketball and volleyball competitions have resumed since the conclusion of school holidays have finished.

Property Maintenance

Extra preparation works were carried out at the Ellwood Hall at Stockinbingal. This included mowing, extra event bins, delivering new cabinets and topping up the sand pit for the market day held by the Stockinbingal Ellwood's Hall Section 355 Committee. Event bins were delivered to the showground for the annual swap meet and the Coota Picnic Car Show, the airport for the Jet Multimedia event and to the racecourse for the Cootamundra Cup held on October long weekend. These bins were then collected, washed out and stored away.

The Barry Grace Oval buildings have been freshened up with some external painting around the timber work. The roof at the Wallendbeen tennis club has been fixed to prevent any further leaking. Work has commenced on the concrete slabs for the new fitness equipment and rage cage at Wallendbeen as part of the Stronger Communities Funding.

Waste Services

The relocation of approved treated soil from the Waste Science soil remediation facility to Wallendbeen tip commenced in early October. The soil is being spread and compacted as a capping layer to the rear or southern end of the Wallendbeen waste site. It is expected there will be approximately 10,000 tonnes of the treated soil transported and utilised at the Wallendbeen site in this approved initial relocation.

In August Expressions of Interest were invited for suitably qualified and experienced waste professional to undertake a review of Council's waste service and develop a Council wide waste strategy.

Council received nine Expression of Interest submissions with the quality of the submissions being of a high standard. Following the shortlisting and assessment process the submission from Wright Corporate was determined to be the highest ranking. Wright Corporate have been contacted and the waste services review is scheduled to commence in late October and be finalised by February 2019.

2018-19 WORKS PROGRAM																																												
PROJECT	Budget	Survey	Design	Progress	Expenditure	October				November				December				January				February				March				April				May				June						
						1st	8th	15th	22nd	29th	5th	12th	19th	26th	3rd	10th	17th	24th	31st	1st	8th	15th	22nd	5th	12th	19th	26th	5th	12th	19th	26th	2nd	9th	16th	23th	30th	7th	14th	21st	28th	4th	11th	18th	25th
Parker Street -Fuel Depot entrance		complete	complete	underway	\$ 113,000.00																																							
Coota Saleyards Truckwash	\$ 333,000.00	complete	compltete	underway	\$ 141,000.00																																							
Saleyards lighting				underway	\$ 84,000.00																																							
Turners lane causeway and reconstruction	TBC under R2R	complete	complete																																									
Yeo Yeo Hampstead shoulder -stage 2	\$ 120,000.00			Complete	\$ 125,000.00																																							
Rathmells Lane- Construction	\$ 200,000.00	complete	complete	complete	\$ 243,000.00																																							
Rathmells Lane- Drainage				complete																																								
Adjunbilly Road Construction	\$ 2,100,000.00	complete	Environmental's underway		\$ 67,500.00																																							
Coota Footpath renewal Program	\$ 250,000.00			Total	\$112,000.00																																							
Parker St at Sacred Heart				75%																																								
Bourke St				complete	\$ 17,000.00																																							
Boundary Road- shared footpath				complete	\$ 95,000.00																																							
Cooper St Bourke to Adams				underway																																								
Gundagai Footpath renewal Program	\$ 250,000.00			Total	\$ 32,000.00																																							
Punch Street				complete	\$ 32,000.00																																							
Byron Stret				underway	\$ 7,000.00																																							
Burley Griffin Way Heavy Patching.																																												
Burley Griffin Way shoulder grading.																																												
Olympic Highway Heavy Patching																																												
Olympic Highway shoulder grading																																												
Regional Roads REPAIR program	TBC																																											
Heavy Patching	TBC																																											
Shoulder Grading for resealing- Cootamundra																																												
Shoulder Grading for resealing- Gundagai																																												
Pinkerton Road Drainage- Railway line to culvert	\$ 65,000.00	complete	complete	complete	\$ 37,000.00																																							
O'Donnell/Murray St culverts	\$ 25,000.00																																											
Gundagai Kerb & Gutter	\$ 125,160.00																																											
Byron St																																												
First Ave																																												
Kitchener St																																												
Cootamundra Kerb & Gutter	\$ 124,200.00																																											
Justin Street																																												
Cooper St																																												
Morleys Creek Bridge			redesign underway																																									
Edwards Town road Bridge			complete	complete	\$ 107,400.00																																							
Morleys Creek Fishing Jetty				complete	\$ 53,000.00																																							
Sheridan St/West St round-about		complete	progressing																																									
Rural Sealed Roads																																												
Resealing	\$ 2,021,714.00		not commenced																																									
Pavement reconstruction- Gundagai	\$ 663,309.00																																											
Nangus Rd																																												
Byron st																																												
Tumut St																																												
Old Hume Highway			underway		\$ 22,000.00																																							

[illegible]

8.4 ASSET MANAGEMENT DIRECTORATE

8.4.1 GUNDAGAI FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN

DOCUMENT NUMBER	290877
REPORTING OFFICER	Phil McMurray, Deputy General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Figure 19 Flood Planning Area Gundagai 2. Public Exhibition Draft (under separate cover) 3. Appendices (under separate cover) 4. Public Exhibition Volume 2 Figures (under separate cover)

RECOMMENDATION

The draft Gundagai Floodplain Risk Management Study and Plan be placed on Public Exhibition for 28 days.

Introduction

Council's Floodplain Risk Management Committee along with consultants WMA Water have been undertaking the preparation of the Gundagai Floodplain Risk Management Study and Plan. This is now ready for exhibition. **The documentation is provided to Councillors under separate cover.**

Discussion

This document details the Gundagai Floodplain Risk Management Study; and the Gundagai Floodplain Risk Management Draft Plan (abbreviated to FRMS&P). This FRMS&P follows on from the Gundagai Flood Study, adopted in March 2018, which determined the nature and extent of the flood problem in the township of Gundagai under existing conditions. Flood behaviour has been defined across a range of event sizes and include those which have been recorded in the past, as well as larger events which may occur in the future. This Floodplain Risk Management Study seeks to identify flood risk, investigate methods by which to reduce the flood risk in Gundagai, and ultimately develop a Floodplain Risk Management Plan which can be implemented by Council.

Economic Impact of Flooding

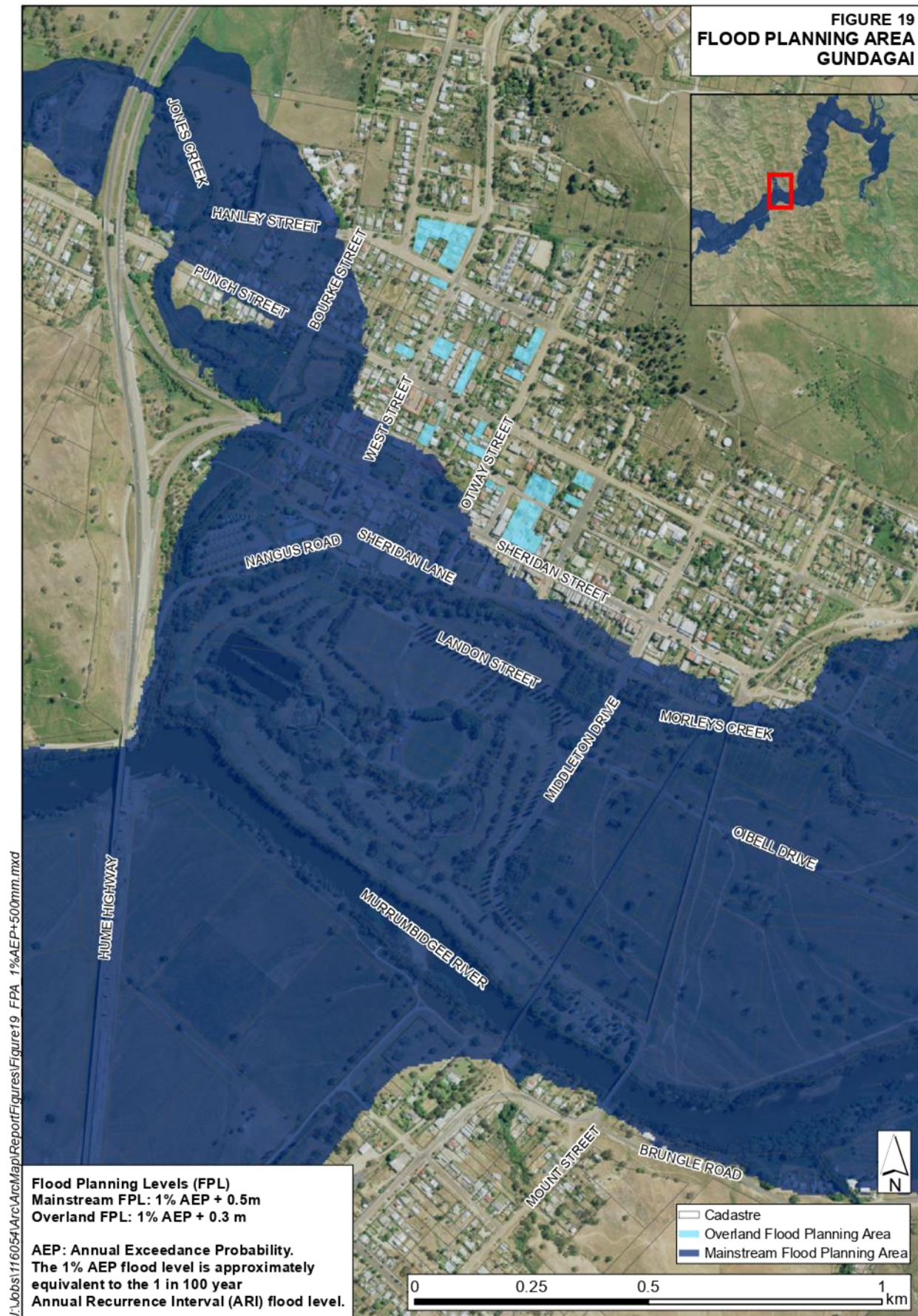
A flood damages assessment was carried out for the inundation of residential and commercial properties. The assessment was based on surveyed and estimated flood levels for all properties in the Study Area. The annual average damages for residential and commercial/industrial properties

was found to be \$796,750. This figure is based on the enveloped peak flood results of both Murrumbidgee River and Jones Creek flooding.

Flood Risk Management Options

The Gundagai Floodplain Risk Management Study assessed a range of potential options for the management of flooding. Options were identified by considering ways to improve flooding “hotspots” identified using modelled flood results, inspection of areas of property affectation using outputs from the damages assessment, and via discussions with the local community and SES personnel. Recommended options centre around improving the community’s response to flooding and reducing the operational demands on the SES, who play a key role in Gundagai’s flood emergency management. A number of property modification measures are also recommended, including raising the Flood Planning Level for areas affected by mainstream flooding to the 1% AEP level + 0.5 m freeboard, and applying a freeboard of 0.3 m for areas subject to overland flow. This is shown in the attachment Figure 19. A feasibility study to further investigate voluntary house raising and voluntary purchase is recommended, as is the provision of flood information to residents via Section 10.7 Planning Certificates, and inclusion of flood related development controls in the comprehensive Cootamundra – Gundagai Development Control Plan.

Flood modification options were generally not found to be effective in Gundagai. The assessment investigated works including converting the Otway Street causeway to a bridge over Morleys Creek, increasing culvert capacity beneath Middleton Drive, and installing a levee between Sheridan Lane and Morleys Creek. Excavation of a flood channel beneath Sheahan Bridge had been thought to assist in reducing inundation durations, however was shown to backwater initially and flood Ferry Street earlier than otherwise would have occurred, and did not reduce property damages. Options were additionally assessed via a multi-criteria matrix assessment, to establish a comparative assessment of options across a range of factors. The assessment criteria included economic benefits, social factors, environmental factors and other aspects relating to compatibility with existing Council priorities, policies and projects. Options were scored from -3 to +3 on each factor, and scores totalled to establish a ranking of each options. Options that had a positive overall score indicate that their benefits outweighed the negative aspects associated with the option, and have been recommended for implementation via the Draft Floodplain Risk Management Plan.



8.4.2 COOPER STREET ON-ROAD PARKING ZONE FOR DRIVER TESTING

DOCUMENT NUMBER	290910
REPORTING OFFICER	Phil McMurray, Deputy General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A prosperous and resilient economy: we are innovative and 'open for business' 1.2 Public spaces provide for a diversity of activity and strengthen our social connections
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Proposed Driver Testing and DDA Parking in Cooper Street

RECOMMENDATION

Council approve the introduction of two dedicated driver testing parking spots, marked 'Driver Testing Only Mon-Fri 9am to 4pm', on the northern side of Cooper Street Cootamundra, immediately to the west of the existing disabled parking zone near Wallendoon Street, as represented in the photograph/drawing attached to the report.

Introduction

Service NSW is opening a new office in Cooper Street and has requested Council's support for two dedicated parking spots for driver testing – marked Mon-Friday 9am to 4pm. Outside of those times the spots would still be available for general public use. The request came to Council some time ago however the proposed photograph/drawing for review was only sent through on 23 October 2018 and is attached.

The parking immediately in front of the Service NSW Office comprises two existing disabled spots with a pram ramp. The proposed location for the Driver Tester Parking is immediately to the west of these spaces towards Wallendoon Street.

The site chosen to the west is fronting government and service offices, and is a much better alternative to east which has a retail use and higher turnover vehicle demand.

The property owners adjacent to the site selected have been consulted by Council officers.

Approval of the proposal is requested.

Discussion

This matter was referred to the members of the Local Area Traffic Committee for determination, as required, via email on 23 October 2018. Responses to the recommendation have been sought from the members so that Councillors can be provided with such feedback prior to consideration of this report. Formal approval of the Local Traffic Committee is also required procedurally.

Service NSW has engaged the services of a line marking company to mark the bays, subject to the endorsement of Council. This needs to be undertaken prior to the opening of the shopfront scheduled for 7 November 2018. It is anticipated that there may be an official opening by the Local Member or associated Minister.

It should be noted that heavy vehicle testing will still take place at the existing site in Cootamundra.

It is also noted that the next meeting of the Local Area Traffic Committee is scheduled for 10am on 8 November 2018 in the Gundagai Chambers 255 Sheridan Street Gundagai.



8.4.3 SOFTWOODS WORKING GROUP ACTIVITY

DOCUMENT NUMBER	290913
REPORTING OFFICER	Phil McMurray, Deputy General Manager
AUTHORISING OFFICER	Allen Dwyer, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Map for GLE

RECOMMENDATION

The report on activities of the Softwoods Working Group be received and noted.

Introduction

This report provides an overview of some recent activities undertaken by the Softwoods Working Group.

Discussion

Most recently an application was made under the Growing Local Economies fund, by the Councils of Greater Hume, Snowy Valleys, and CGRC, for critical rehabilitation of timber haulage roads used by industry. The attached map shows a broad overview. A site tour of the SWG area was provided for our Local Member on Friday 5 October 2018, with Mayor McAlister, Councillor Graham and Phil McMurray (Deputy General Manager) representing Council. An explanation of the northern complex is provided below for information.

Northern Road Complex (Cootamundra-Gundagai Regional Council) – Scope of Work

The Northern Road complex is made up of three road segments and is the main transportation route that feeds all of the timber located in the Northeast section of the Local Government Area (LGA) to the processing plants in Tumut. The Nanangroe Road is located at the northern most point and the start of the road complex. This feeds into the Adjungbilly road and finally the Redhill Road before exiting the LGA, to join with the Billapaloola Road and ultimately the Bombowlee Creek Road in Snowy Valleys Council.

This road complex acts as the main spine to processing for the majority of the timber plantations located in the LGA. This road was constructed prior to introduction of plantations in the area and is now inadequate due to the increase in heavy vehicle movements and the use of B-Doubles. The ongoing cost of maintaining these roads is ever increasing and it is being found that a large portion of the Council's maintenance budget is required to keep the road at an acceptable standard. Because of this the wider community is affected as it is hampering the ability for the Council to maintain the rest of the Council's assets.

Details of components of funding sought:

A range of rehabilitation treatments have been included in the costings for this project. Pavement stabilisation and improving drainage is a cost effective method of improving the road surface to an acceptable level. There are a number of sections that require increased road width and shoulders to allow for safe passage of heavy vehicles and a safe place for vehicles to pull off the road in case of emergency.

The total cost of this work has been costed at \$3.7 million.

Road	km	\$(M)
Redhill	8.1	0.88
Nanangroe	18.1	1.56
Adjungbilly	11.5	1.26
Totals		3.7

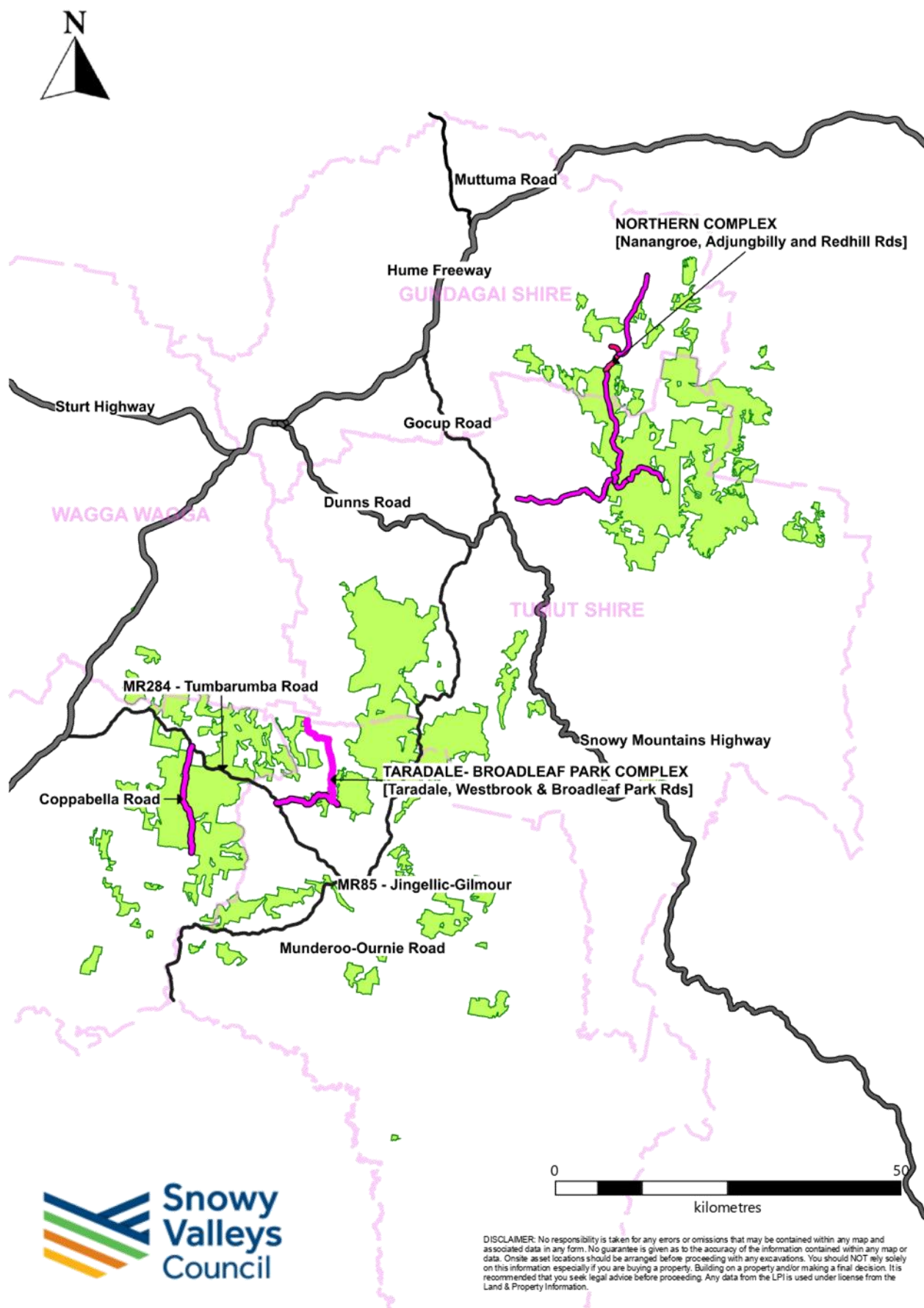
Changes in Road Standard to make the road fit for purpose:

The RMS Rating system for roads was used to evaluate the current road standards and estimate the increased road standard as a result of the project. The sealed sections will be improved from a S2 standard to an S4 standard which translates to improving the road surface and shoulders, providing good drainage and adequate opportunities for overtaking. Reconstruction will be by means of insitu-stabilisation to a typical depth of 300mm using 2% lime and applying a two coat seal. Approximately 20% of pavement requires reconstruction, with other sections requiring 10mm re-seals.

The unsealed sections of road will be improved from a road standard of G4 to G5 standard. This involves increasing the gravel pavement to accommodate two lanes and eliminate all pavement failures such as deformations and rutting. Full depth gravel reconstruction to 300mm, 8m wide, with drainage will be applied to approximately 10% of the route. Gravel re-sheeting to 100mm, 8m wide will be applied to 90% of the route. Following reconstruction, a two coat seal will be applied to approximately 20% of the route, increasing to budget exhaustion.

These improvements in road standards provide a large range of benefits for the community, the Council and the Forestry. The increased road safety will help to accommodate more efficient movement of timber and provide a safer access for local residents. By improving the road standard the maintenance costs will be drastically reduced and will allow the roads to be properly managed. The improved road standards will also allow for expansion in the forestry industry as it will be able to cope with increased haulage demands and ever increasing vehicle size.

On Friday 19 October 2018 a meeting was arranged to commence planning to seek a nomination of the region as a "plantation hub" under the Commonwealth's new Billion Trees Program. Mayor McAlister, Councillor Graham and Phil McMurray (Deputy General Manager) represented Council. The critical importance of securing additional plantation resources within the region was emphasised. Companies such as Visy and the region's sawmills and timber contractors can only continue to invest and remain internationally competitive if further local wood becomes available. At present the plantation establishment rate is declining, and the Billion Trees program can reverse that. A small working group has been established to make the application.



9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

Nil