



**COOTAMUNDRA-  
GUNDAGAI** REGIONAL  
COUNCIL

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# Business Paper

## ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS, GUNDAGAI**

**6:00PM, TUESDAY 22<sup>nd</sup> May, 2018**

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The Mayor & Councillors  
Cootamundra-Gundagai Regional Council  
PO Box 420  
Cootamundra NSW 2590

#### NOTICE OF MEETING

An Ordinary Meeting of the Council will be held in the Council Chambers, Gundagai on:

## Tuesday, 22nd May, 2018 to be held at 6:00pm

The agenda for the meeting is enclosed.

Allen Dwyer  
General Manager

# AGENDA

1. Open Forum
2. Acknowledgement of Country

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

3. Apologies
4. Disclosures of Interest
5. Confirmation of the Minutes (circulated separately) of the Ordinary Meeting of Council held on 22<sup>nd</sup> April, 2018

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## 6 MAYORAL MINUTES

REPORTING OFFICER	Marianne McInerney - PA to the General Manager
ATTACHMENTS	Correspondence received by Cr Stadtmiller from Hilltops Council in relation to the Barton Highway follows this report.
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.

### **RECOMMENDATION**

#### **The Mayoral Minutes be received and noted.**

So as to keep Councillors and the community aware of my engagements on behalf of Council I intend to provide regular updates through my Mayoral Minutes. These Minutes will also include copies of relevant correspondence received by me.

#### **24th April, 2018**

I attended a tour of the Cootamundra Arts Centre with Councillors Bowden, Graham, Nicholson, Palmer and Sheahan.

#### **25th April, 2018**

On my behalf Councillor Bowden attended the ANZAC commemoration ceremony at Stockinbingal and a wreath was laid on behalf of Council.

On my behalf Councillor Nicholson attended the ANZAC commemoration ceremony dawn service at Gundagai and a wreath was laid on behalf of Council.

On my behalf Councillor Stewart attended the ANZAC commemoration ceremony at Wallendbeen and a wreath was laid on behalf of Council.

On my behalf Councillor Palmer (Deputy Mayor) attended the ANZAC commemoration ceremony at Wallendbeen and a wreath was laid on behalf of Council.

27th April, 2018

I attended the main street opening in Gundagai with the Hon. Michael McCormack, MP Steph Cooke, MP Member for Cootamundra, Councillors, Palmer (Deputy Mayor), Bowden, Graham, Nicholson and Sheahan, Allen Dwyer (General Manager) and addressed the dignitaries and community on behalf of Council.

27<sup>th</sup> April, 2018

Cr Bowden attended the Eastern Riverina Arts AGM held at Coolamon

28th April, 2018

Councillor Stewart attended the new child care centre, Creekside Kids, and was shown through the new facility by its proprietor.

30th April, 2018

I attended a Workshop on the Stronger Country Communities Fund, Round 2 with Councillors, Palmer (Deputy Mayor), Bowden, Graham, Kelly, Nicholson, Phillips, Sheahan and Stewart, Allen Dwyer (General Manager) and other Council staff to discuss the applications received by Council.

30th April, 2018

I attended a Workshop in relation to the General Manager's review with Councillors, Palmer (Deputy Mayor), Bowden, Graham, Kelly, Nicholson, Phillips, Sheahan and Stewart. This workshop was facilitated by Blackadder and Associates.

1<sup>st</sup> May, 2018

Councillor Nicholson attended a Busking meeting

3<sup>rd</sup> May, 2018

Cr Kelly Chaired the Bushfire Management Committee Meeting at the Fire Control Centre in Harden.

3<sup>rd</sup> May, 2018

Councillor Nicholson attended the final Main Street Business meeting.

9th May, 2018

Councillor Nicholson attended a Gundagai Regional Enhancement Group meeting.

9th May, 2018

Councillor Nicholson attended a Tourism Action Committee meeting.

9th May, 2018

Cr Stewart attended the Cootamundra Heritage Centre Management Committee meeting. I was unable to attend and was an apology for that meeting.

10<sup>th</sup> May, 2018

With Cr Palmer (Deputy Mayor) and Allen Dwyer, General Manager I attended the Local Government NSW Regional Summit at Leeton attended by LGA President Linda Scott.

10<sup>th</sup> May, 2018

Correspondence was received from Cr Matt Stadtmiller from Hilltops Council in relation to the duplication of the Barton Highway and requesting the bipartisanship from the State and Federal Governments to assist with funding the project. Cr Stadtmiller requested support from Council for this project. The correspondence follows this report.

12<sup>th</sup> May, 2018

Cr Palmer, Deputy Mayor, attended the Sports Foundation Awards in Cootamundra in my stead.

17<sup>th</sup> May, 2018

Cr Sheahan Chaired the Cootamundra Tourism Action Group in Cr Bowden's absence.

18<sup>th</sup> May, 2018

Cr Graham attended the Softwood Working Group meeting at Tumut and will provide information on that meeting on agenda item 7.4.1.1 Softwood Working Group.

21<sup>st</sup> May, 2018

Cr Sheahan attended the Cootamundra Showground Users Group meeting.



4 May 2018

Councillor Matthew Stadtmiller  
0408 00 4975  
3 East Street Harden NSW 2587  
matthew.stadtmiller@hilltops.nsw.gov.au

Dear Councillor

I would like to introduce myself.

My name is Matthew Stadtmiller and I am a Councillor at Hilltops Council. This is my second term as a Councillor, after first being elected to Harden Shire Council in 2012.

I am 33 years old and a married father. Like you, I am passionate about country living and country life. I was born in Harden-Murrumburrah, 125 kilometres from Canberra and I continue to live here.

I would like to bring your attention to an issue and a problem which plagues all of us at some time or another in our lives.

Whether it be for shopping, visiting friends or family, attending sporting matches or making our way to important medical appointments, we all travel down the dual lane, Hume Highway.

Named after the explorer, Hamilton Hume, who was a pioneer of our great nation and a man of exceptional abilities, the Hume which bears his name, stretches 840 kilometres and is a testament to his exploration skills.

Unfortunately, there is a small stretch of road which connects the Hume to the Australian Capital Territory (ACT) and our nation's capital city, Canberra which for decades now has been in dire need of a full duplication.

Frankly, the road is a poor excuse for a goat track and unfortunately bears the name of another famous Australian, who like Hume, was a pioneer. That man's name is Sir Edmund Barton, our first Prime Minister.

The Barton Highway is a national disgrace. It's infamous for accidents and deaths and the need to duplicate the final 33 kilometres has been hand-passed by successive State and Federal Governments, patched up with band-aids and money spent on signage meant to convince the public that the road is being improved.

The time to finally duplicate the Barton Highway in Sir Edmund's memory and for the benefit of the majority of country NSW is now. Not next year, not next election and not 2028.

This road leads to our nation's most important building, Parliament House.

Our current Deputy Prime Minister, Michael McCormack is now in a position to leverage funding for the final stage. Michael drives this road as we all do and we need his support on this and he needs ours.

I encourage every Councillor to contact him and make their feelings known. At the same time, I urge you to contact Prime Minister Malcolm Turnbull, your Local Member, the Premier and Deputy Premier of New South Wales and the Opposition Leaders with your concerns.

The time is now for every country Councillor in Victoria, southern, western and northern NSW, to unite and apply pressure to both the State and Federal Governments. I believe that we should run a campaign where we advise our constituents to vote for the party who will promise to allocate and deliver a full duplication of the remaining section of the Barton within the next 7 years. If they can't provide this guarantee then we shouldn't vote for them. The lives of our loved ones are at stake.

The current Governments and politicians are out of touch when it comes to country people. We must remind them that we have a voice. A strong voice that can't be denied. We can only do this with a united voice.

Costs of relocating a perfectly good Powerhouse Museum to a flood prone area in Parramatta have reached estimates of up to 1 billion dollars. This money would go a long way to making the Barton duplication complete.

I ask that you include the following recommendation on your next business paper.

'This Council resolves that we fully support the full duplication of the Barton Highway. We demand that both the State and Federal Governments both in power and those who are in opposition, declare that they will duplicate and fully and properly fund the Barton Highway duplication for the betterment of the lives of those who live in the country.'

Yours faithfully

Matthew Stadtmiller



## 7 GENERAL MANAGER'S REPORT

### 7.1 DEVELOPMENT AND COMMUNITY SERVICES DIVISION

#### 7.1.1 DEVELOPMENT AND BUILDING

##### 7.1.1.1 DEVELOPMENT APPLICATIONS APPROVED APRIL 2018

REPORTING OFFICER	Chris Imrie – Interim Director Development & Community
ATTACHMENTS	There are no attachments included for this report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no Financial implications to this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications to this report.
POLICY IMPLICATIONS	There are no Policy implications to this report.

#### **RECOMMENDATION:**

**The information on Development Applications Approved in April, 2018 be noted.**

The following development applications were approved by the Cootamundra Office in April 2018:

APP. NO.	PROPOSED BUILDING	STREET NAME
10.2018.029	Industrial Shed	Old Cootamundra Road
10.2018.031	Additions to Deck	Byrne Street
10.2018.032	New Garage	Britannia Street

**VALUE OF WORK REPORTED TO THIS MEETING:** **\$132,300.00**

**VALUE OF WORK REPORTED YEAR TO DATE :** **\$7,519,716.00**

#### THIS TIME LAST YEAR COOTAMUNDRA:

VALUE OF WORK – APRIL 2017 - \$ 176,700.00

VALUE OF WORK – YTD 2017 - \$ 6,537,555 00

The following development applications were approved by the Gundagai Office in April 2018:

APP. NO.	PROPOSED BUILDING	STREET NAME
DA326/2018	5 x Self-contained studios	Hanley Street
DA334/2018	Change of use	Middle Street
DA335/2018	Swimming pool & laundry extension	Burra Road

**VALUE OF WORK REPORTED TO THIS MEETING:** **\$506,000.00**

**VALUE OF WORK REPORTED YEAR TO DATE :** **\$5,161,561.00**

THIS TIME LAST YEAR GUNDAGAI:

VALUE OF WORK – APRIL 2017 - \$ 136,000.00

VALUE OF WORK – YTD 2017 - \$14,865,755.00

### **7.1.1.2 PROPOSED COOTAMUNDRA LOCAL ENVIRONMENTAL PLAN 2013 AMENDMENT 7**

REPORTING OFFICER	Grace Foulds – Town Planner
ATTACHMENTS	Planning Proposal 8 is provided as a separate attachment
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	Positive increase in the value and number of rateable holdings.
LEGISLATIVE IMPLICATIONS	Planning proposal will result in amendment to the Cootamundra LEP 2013.
POLICY IMPLICATIONS	Adheres to Council's objective to minimise the number of spot rezoning's.

### **RECOMMENDATION**

- 1. Cootamundra Local Environmental Plan 2013 Amendment 7 be endorsed and sent to the Department of Planning and Environment for Gateway Determination.**
- 2. Amendment 7 be placed on exhibition upon receipt of delegated approval from the Department of Planning and Environment**

### **Introduction**

The planning proposal seeks to amend the Cootamundra Local Environmental Plan 2013 (the LEP) to achieve the following outcomes:

1. Apply R1 – General Residential zoning to identified lots in Cooper Street and amend lot size map to reflect this change (450m<sup>2</sup>);
2. Apply R3 – Medium Density Residential zoning to identified lots along Adams and Murray Streets and amend lot size map to reflect this change (300m<sup>2</sup>);
3. Amend permissible uses of the R3 – Medium Density Residential Land Use Table;
4. Introduce the E4 – Environmental Living Zone to the Cootamundra LEP;
5. Apply the E4 – Environmental Living Zone to identified lots and amend lot size map to reflect a minimum lot size of 5 hectares; and
6. Apply the RU4 – Primary Production Small Lots zoning to identified lots along Back Brawlin Road and amend lot size map to reflect this change (5 hectares).
7. Apply the RU4 – Primary Production Small Lots zoning to identified part lot along Salt Clay Road and amend lot size map to reflect this change (5 hectares).

### **Discussion**

Former Cootamundra and Gundagai Shire Council merged to become Cootamundra-Gundagai Regional Council on 12th May, 2016. The Council is required to create a single Local Environmental Plan (LEP) covering both former shires, however significant strategic planning

work needs to be undertaken to ensure that the resulting LEP is measured and does not disadvantage areas. This is being addressed through strategic work Council is undertaking in the form of Villages Strategy and a Rural Lands Strategy.

The Rural Lands Strategy in particular is a large and involved process which Council hopes to have finalised in early 2019. Once this work is finalised a new Cootamundra-Gundagai LEP will be created with the gazettal hopefully occurring no later than early 2020. As a new LEP is not likely to be endorsed for 24 months; Council is proposing a final, broad, planning proposal to address some long standing planning concerns and inconsistencies in the existing Cootamundra LEP.

**7.1.1.3 ADOPTION OF SECTION 7.12 FIXED DEVELOPMENT CONSENT LEVY CONTRIBUTIONS PLAN 2018**

REPORTING OFFICER	Grace Foulds – Town Planner
ATTACHMENTS	Section 7.12 Fixed Development Consent Levy Contributions Plan 2018 is provided as a separate attachment
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	Allocation of 7.12 funds.
LEGISLATIVE IMPLICATIONS	Requirement of the Environmental Planning & Assessment Act 1979
POLICY IMPLICATIONS	There are no policy implications associated with this report.

**RECOMMENDATION**

**The Section 7.12 Fixed Development Consent Levy Contributions Plan 2018 be adopted, commencing from 1<sup>st</sup> July, 2018.**

**Introduction**

Former Cootamundra and Gundagai Shire both have adopted Section 94A Development Contributions Plans (now known as Section 7.12). It is proposed that these plans be repealed and a single plan adopted which covers the entire Local Government Area.

**Discussion**

The *Gundagai Shire Council S.94A Development Contributions Plan 2006* and *Cootamundra Contributions Plan for Other Developments* are proposed to be repealed in favour of a single contributions plan to be known as the 'Section 7.12 Fixed Development Consent Levy Contributions Plan 2018'.

The *Gundagai Shire Council S.94A Development Contributions Plan 2006* is a ten year plan, which has been implemented since adoption in 2006. Today, there are no outstanding projects to be completed under this plan. In order to continue levying contributions under Section 7.12 of the Environmental Planning and Assessment Act, 1979 (formerly known as Section 94A) Council must have a 7.12 contributions plan as funds collected under this section can only be allocated in accordance with an adopted plan. Rather than create a new plan which services only Gundagai Town, it is recommended that a new plan be created which services not only the towns but the villages also. Additionally, combining funds collected under Section 7.12 from former Cootamundra and Gundagai Shires means that projects will be completed at a faster rate as there is a greater base in which to collect funds from.

Repealing the Cootamundra Contributions Plan for Other Developments leaves only recoupment of funds towards the Cootamundra Swimming Pool upgrade as an incomplete item as other uncompleted works are no longer necessary/going to occur due to the merger. The Cootamundra Swimming Pool recoupment is listed as item 1 in the proposed Draft 'Section 7.12 Fixed Development Consent Levy Contributions Plan 2018'.

The Draft 'Section 7.12 Fixed Development Consent Levy Contributions Plan 2018' was placed on exhibition for a period of 28 days from Wednesday 4<sup>th</sup> April, 2018 to Wednesday 2 May 2018. No submissions were received by Council. As such, no amendment/s have been made to the Plan.

## **7.2 CORPORATE SERVICES DIVISION**

### **7.2.1 FINANCIAL MANAGEMENT**

#### **7.2.1.1 MARCH QUARTERLY BUDGET REVIEW**

REPORTING OFFICER	Tim Swan, Manager Finance
ATTACHMENTS	March Quarterly Budget Review has been provided as a separate attachment
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	As reported in the attached March quarterly budget review, the revised net operating result for the year to 30 June, 2018 is a deficit of \$1,445,000. The budget adjustments recommended to Council for approval in this report result in a net change to the operating result of \$72,000.
LEGISLATIVE IMPLICATIONS	Clause 203(1) of the Local Government (General) Regulation requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the responsible accounting officer must submit a budget review statement to Council. The format of the review must be consistent with the minimum requirements contained in the Quarterly Budget Review Statement Guidelines provided by the Office of Local Government.
POLICY IMPLICATIONS	The quarterly budget review statement is a tool to monitor Council's progress against the operational plan and the ongoing management of Council's budget.

#### **RECOMMENDATION**

- 1. The March, 2018 Quarterly Budget Review Statement be accepted, and**
- 2. The recommended budget changes listed in the attached report be adopted.**

#### **Introduction**

The purpose of this report is to present a summary of Council's financial position at the end of the March, 2018 quarter and to report on progress made against the original budget adopted by Council in its 2017-18 Operational Plan. A detailed list of budget variances is included in the attached Quarterly Budget Review, and these are recommended for Council approval.



## Discussion

This quarterly budget review has been produced from the two separate financial systems that existed at the end of the reporting period in Cootamundra and Gundagai, and the accuracy of the information is dependent on the internal controls in place in those two systems.

Since November 2017 internal financial reporting has been done on a monthly basis to ensure that management data was available across the two separate accounting systems.

On 30 April 2018 Council implemented an integrated financial system to properly align budgets and expenditure of the two former councils. This will make future access to financial information much easier and more efficient.

The revised estimated net operating result for the year to 30 June 2018 is a deficit of \$1,445,000 (original budget was a deficit of \$4,747,000) and the revised estimated result before capital grants and contributions is a \$5,997,000 deficit (original \$5,462,000 deficit).

The material variations from the original budget for the year to date are attributed to:

### Favourable variations:

- There was a timing difference in the receipt of National Stronger Regions Capital Grant funding, and an additional \$183,093 is expected to be received in the current financial year, more than budgeted. This grant funding relates to the Gundagai main street redevelopment.
- The Financial Assistance Grant has been announced, and Council's share has increased by 4.39% on the previous financial year, and \$55,377 more than budgeted.
- State Government funding of up to \$10m for the replacement of the sewerage treatment plant in Gundagai has been announced. Of the total, \$1 million has so far been allocated against expenditure that will be incurred in the current financial year.
- The Roads and Maritime Services has approved capital funding of \$2,380,306 for flood damage repair work to be undertaken on local and regional roads.
- The Stronger Communities Fund announced \$1,778,938 in funding for community projects in Gundagai, Cootamundra, Nangus, Stockinbingal and Wallendbeen. It is estimated that approximately \$240,000 will be expended on these projects in the current financial year, with the remainder to be completed next financial year.
- The Rural Fire Service (RFS) advised that \$80,000 had been allocated to station upgrades in the council area. This is partially offset by reductions of \$73,261 in funding to other activities conducted in partnership with the RFS.
- When the first set of financial statements was prepared for the new Council, an accounting policy argument was made to write out the assets legally vested in Council that are maintained, managed and used by the NSW Rural Fire Service. Council had budgeted a depreciation expense associated with these assets in the amount of \$73,500; and this amount should be removed from the Council's budget.
- An agreement has been reached to sell 9,356.5sqm of land in Yass Road, Cootamundra. The sale is expected to generate proceeds of \$359,260, and the property had been valued at \$120,000, a profit of \$239,260.

Unfavourable variations:

- Council had budgeted works in the previous financial year, and the budgets were not fully expended. The unexpended budget items were reported to the October, 2017 Council meeting, and Council resolved to carry these budgets forward in accordance with the report. The additional budget expense in the current financial year is \$556,475.
- Council has resolved to donate \$30,000 towards the preparation of a business plan and interpretive plan for the Australian Road Transport Heritage Centre project.
- Council has been levied \$424,757 as its annual contribution to the State Government Emergency Services. The amount is \$45,985 more than was allowed in the current year budget.
- Quotes for building works planned by the Cootamundra SES have exceeded grant funding for the project by \$15,000, and it is recommended that Council contribute that amount.
- In July, 2017 Council resolved to issue a fortnightly newsletter. Expenses for this project are expected to amount to \$60,000 for the financial year.
- IT hardware requirements have been identified to ensure compatibility across both offices. The cost of the improvements are \$86,218.
- Several items of plant that had been scheduled for replacement in previous years under the plant replacement schedule have been replaced in the current year. This has resulted in an increase to capital expenditure of \$826,367, and an increase to proceeds from sales of \$272,394.

Plant replacement costs are reflected in the plant replacement cash reserve which is funded by way of the net plant income each year.

#### **7.2.1.2 INVESTMENT REPORT**

REPORTING OFFICER	Tim Swan, Manager Finance
ATTACHMENTS	Investment Report for the month ended 30 <sup>th</sup> April, 2018 follows this report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	The current outlook is for interest rates to continue to remain low. Council has adopted a conservative budget for interest income, and interest earnings are higher than budget for the year to date.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with section 625 of the Local Government Act (NSW) 1993, Local Government (General) Regulation 2005 paragraph 212 and Council's Investment Policy.
POLICY IMPLICATIONS	The Investment Policy was adopted 7 <sup>th</sup> August, 2017 and is due for review in July 2018.

#### **RECOMMENDATION**

**The Investment Report as at 30<sup>th</sup> April, 2018 be received and noted.**

#### **Discussion**

The year to date interest earned totalling \$760,278 is 120% of the current annual budget of \$635,800. Council has earned 2.32% on its investment portfolio over the month of April, as compared to the benchmark of 2.06%. Higher than budgeted interest earnings have been achieved due to a higher average cash level than estimated.

## REPORT - CASH & INVESTMENTS

Year of Report 30/06/2018  
Month of report 30-Apr

Institution	Credit Rating	Investment Type	Date Lodged	Maturity Date	Interest Rate	Value
Commonwealth Bank		Bank Account				\$10,198,315.82
National Australia Bank		Bank Account				\$113,980.73
ING Bank	A1/A	Term Deposit	25/07/2017	22/05/2018	2.6	\$7,103,532.00
National Australia Bank	AA-	Term Deposit	8/03/2018	12/06/2018	2.56	\$4,000,000.00
AMP Bank	A1/A	Term Deposit	26/09/2017	26/06/2018	2.6	\$515,704.63
Bank of Queensland	A2/BBB+	Term Deposit	23/11/2017	26/06/2018	2.6	\$2,000,000.00
Newcastle Permanent	A2/BBB	Term Deposit	11/07/2017	10/07/2018	2.7	\$1,520,827.40
Members Equity Bank	A2/BBB	Term Deposit	16/01/2018	17/07/2018	2.62	\$2,531,876.71
Bank of Queensland	A2/BBB+	Term Deposit	23/11/2017	21/08/2018	2.6	\$2,000,000.00
Commonwealth Bank	AA-	Term Deposit	20/12/2017	18/09/2018	2.62	\$3,000,000.00
AMP Bank	A1/A	Term Deposit	27/02/2018	27/11/2018	2.65	\$1,300,000.00
<b>Total Cash &amp; Investments</b>						<b>\$34,284,237.29</b>
<b>Source of Investments</b>	<b>Interest budget for month</b>			<b>Interest for month</b>		<b>Total Invested</b>
General Fund Operations	\$3,477.56			\$4,578.87		\$2,250,246.29
Developer Contributions						\$5,258,984.00
Water Fund	\$8,127.31			\$10,701.14		\$5,114,560.00
Sewer Fund	\$7,904.11			\$10,407.26		\$2,234,044.00
Domestic Waste Mgmt Fund	\$3,452.52			\$4,545.90		\$4,117,595.00
Other externally restricted	\$6,363.39			\$8,378.61		\$15,308,808.00
Internally restricted funds	\$23,658.44			\$31,150.82		
<b>TOTAL</b>	<b>\$52,983.33</b>			<b>\$69,762.59</b>		<b>\$34,284,237.29</b>

This report is produced in accordance with section 625 of the Local Government Act 1993 and all investments have been made in accordance with Act & the Regulations.

Responsible Accounting Officer



Tim Swan  
Finance Manager



#### Exposure Profile

##### Purpose

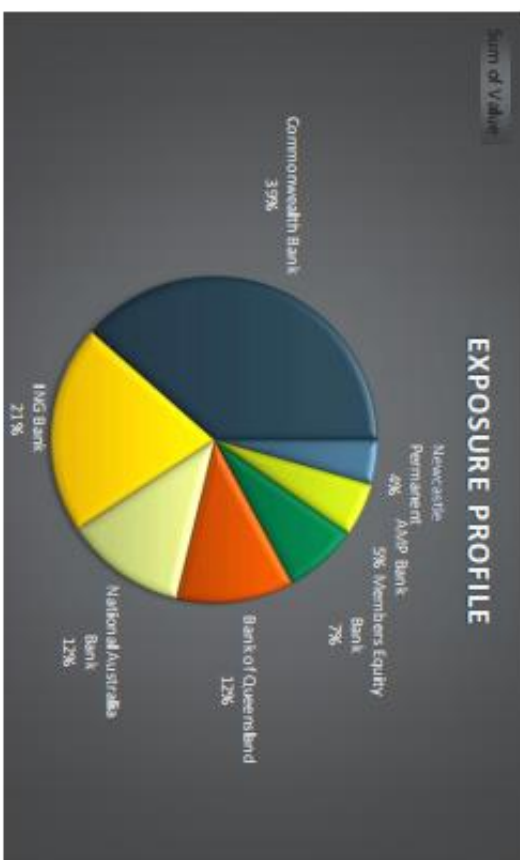
Council policy states that no more than 50% of investments will be held by a single institution to reduce exposure to banking collapse.

This graph demonstrates the distribution of Council's current investments

##### Discussion

The 39% of investments with CBA represent Council's largest single exposure, well below the policy limit of 50%.

## ANALYSIS - CASH & INVESTMENTS



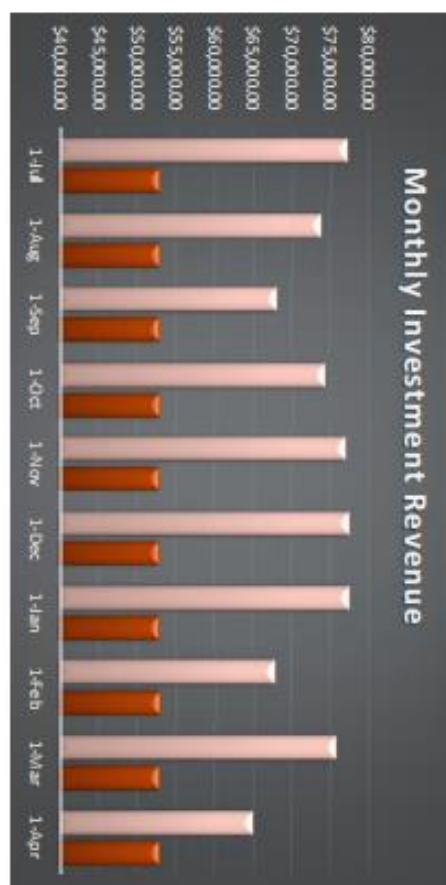
### Monthly Investment Revenue

#### Purpose

This graph compares earnings to budget.

#### Result

Investment income is well ahead of budgeted earnings.  
Interest earned to 30/4/18 is: \$760,278.79



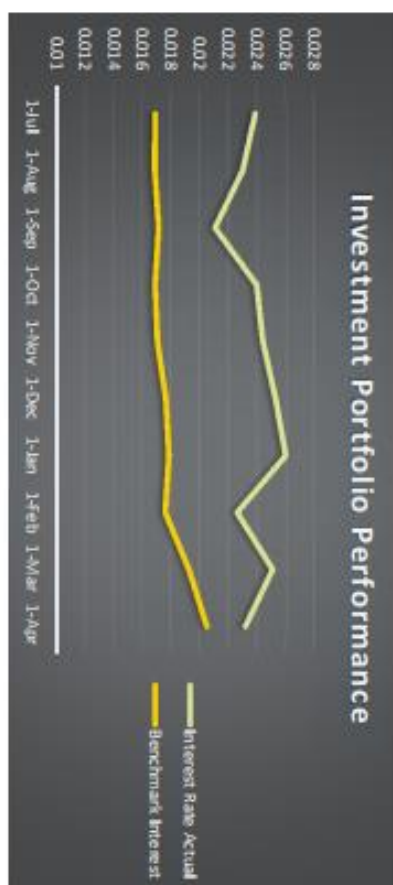
### Investment Portfolio Performance

#### Purpose

This graph compares performance against the benchmark rate.

#### Result

CGRC investments are performing better than the benchmark rate.  
CGRC has started new investments that offer a higher rate of interest so the performance will improve as older investments fall due.





Cash and Investments for the year ended 30 June 2018

	Actual 1-Jul-17	Budget Cash Flows	Original Budget 30-Jun-18	Approved changes				Revised Budget 30-Jun-18	Actual as at 31-Mar-18
				Sep QBRs	Dec QBRs	Mar QBRs	Other		
<b>Externally Restricted <sup>(1)</sup></b>									
Developers Contributions	-	60,000	60,000	-	-	-	-	60,000	-
Sherridan Street Upgrade Loan Funds	398,832	-	398,832	(398,832)	-	-	-	-	-
Specific Purpose Unexpended Grants & Contributions	1,584,993	-	1,584,993	(709,605)	-	-	-	875,388	1,922,485
Water network Infrastructure	4,634,622	661,669	5,296,291	(894,927)	-	-	-	4,401,364	5,258,984
Sewer network Infrastructure	4,422,549	(529,460)	3,893,089	650,000	-	-	-	4,543,089	5,114,560
Gundagai Town Improvement District	1,197,545	-	1,197,545	(140,755)	-	-	-	1,156,790	1,869,458
Domestic Waste Management	1,669,722	366,860	2,036,582	(305,000)	(70,000)	-	-	1,661,582	2,234,044
Stormwater Infrastructure renewal	245,931	-	245,931	-	-	-	-	245,931	325,652
<b>Total Externally Restricted</b>	<b>14,154,194</b>	<b>559,069</b>	<b>14,713,263</b>	<b>(1,699,119)</b>	<b>(70,000)</b>	<b>-</b>	<b>-</b>	<b>12,944,144</b>	<b>16,725,183</b>
<b>(1) Funds that must be spent for a specific purpose</b>									
<b>Internally Restricted <sup>(2)</sup></b>									
Merger Implementation Fund	3,698,317	(1,999,940)	1,698,377	-	-	-	-	1,698,377	901,720
Stronger Communities Fund	8,920,259	(4,000,000)	4,920,259	-	-	-	-	4,920,259	8,876,374
Aerodrome Bitumen Resurfacing	233,686	1,166	234,852	-	-	-	-	234,852	233,686
Bradman's Birthplace	22,814	11,330	34,144	-	-	-	-	34,144	37,047
Cemetery Reserve	-	37,839	37,839	-	-	-	-	37,839	-
Coolac bypass	103,810	(25,375)	78,435	-	-	-	-	78,435	103,810
Cootamundra Caravan Park	64,623	(48,684)	15,939	-	-	-	-	15,939	68,175
Development	578,902	115,458	694,360	-	359,260	-	-	1,053,620	607,934
Employee Leave Entitlements	1,396,215	-	1,396,215	-	-	-	-	1,396,215	1,396,215
Financial Assistance Grant	2,422,943	(2,419,096)	3,847	(3,847)	-	-	-	-	-
Heritage Centre	6,395	2,000	8,395	-	-	-	-	8,395	589
Incomplete Works	1,057,938	93,333	1,151,271	(918,507)	-	-	-	232,764	951,224
Plant Replacement	2,465,593	147,809	2,613,402	(120,000)	-	-	-	2,493,402	1,370,629
Quarries & Pit Restoration	79,375	1,184	80,559	-	-	-	-	80,559	79,375
Saleyards	264,697	66,272	330,969	-	-	-	-	330,969	250,789
Special Projects	421,953	29,165	451,118	(15,000)	-	-	-	436,118	421,953
Swimming Pool Pump & Equipment	6,288	3,000	9,288	-	-	-	-	9,288	9,288
<b>Total Internally Restricted</b>	<b>21,743,808</b>	<b>(7,984,539)</b>	<b>13,759,269</b>	<b>(1,057,354)</b>	<b>359,260</b>	<b>-</b>	<b>-</b>	<b>13,061,175</b>	<b>15,308,808</b>
<b>(2) Funds that Council has earmarked for a specific purpose</b>									
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>5,483,548</b>	<b>(23,692)</b>	<b>5,459,856</b>	<b>(94,691)</b>	<b>(127,210)</b>	<b>-</b>	<b>-</b>	<b>5,237,955</b>	<b>9,347,558</b>
<b>Total Cash &amp; Investments</b>	<b>41,381,549</b>	<b>(7,449,162)</b>	<b>33,932,387</b>	<b>(2,851,164)</b>	<b>162,050</b>	<b>-</b>	<b>-</b>	<b>31,263,273</b>	<b>41,381,549</b>



## 7.2.2 GOVERNANCE AND BUSINESS SYSTEMS

### 7.2.2.1 DRAFT 2018/19 OPERATIONAL PLAN AND 2018/19 - 2020/21 DELIVERY PROGRAM

REPORTING OFFICER	Susan Pardy - Manager Governance & Business Systems
ATTACHMENTS	Draft 2018/19 - 2020/21 Delivery Program v1.0 has been provided as a separate attachment  Draft 2018/19 Operational Plan v1.0 has been provided as a separate attachment  Community Engagement Strategy (Draft 2018/19 Operational Plan and Draft 2018/19 – 2020/21 Delivery Program)
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4.1c A clear strategic direction is outlined in Council's corporate plans and guides Council's decision-making and future planning.
FINANCIAL IMPLICATIONS	There are no Financial implications to this report.
LEGISLATIVE IMPLICATIONS	Section 404 and 405 Local Government Act, 1993  Local Government (Council Amalgamations) Proclamation 2016
POLICY IMPLICATIONS	There are no Policy implications to this report.

#### **RECOMMENDATION:**

**The draft 2018/19 Operational Plan (incorporating Revenue Policy, Fees & Charges and budget) and draft 2018/19 – 2020/21 Delivery Program and Long Term Financial Plan be placed on public exhibition in accordance with the Community Engagement Strategy (Draft 2018/19 Operational Plan and Draft 2018/19 - 2020/21 Delivery Program) until 5pm 19 June, 2018.**

#### **Introduction**

After an extensive period of consultation and the endorsement of the “Our Place, Our Future” Community Strategic Plan 2018-28 on 10 April 2018, the draft 2018/19 Operational Plan and draft 2018/19 – 2020/21 Delivery Program has been authored and is now presented to the community for comment.

#### **Discussion**

The *Local Government Act 1993* requires council to work with the community to review the plans under the Integrated Planning and Reporting Framework at the commencement of each elected Council term. Under NSW Integrated Planning and Reporting legislation, councils are required to prepare a Community Strategic Plan, Delivery Program and Operational Plan. The Community Strategic Plan is the highest level that Council prepares and is a whole of community plan, reviewed and developed in partnership with the community. The Community Strategic Plan is a

call to action which reflects the aspirations and visions for the future of the Cootamundra-Gundagai Regional Council local government area. The “Our Place, Our Future” Community Strategic Plan 2018-28 was endorsed by Cootamundra-Gundagai Regional Council on 10 April 2018.

Under the proclamation of the new Council on 12 May 2016, Cootamundra-Gundagai Regional Council must establish a Delivery Program by 1 July 2018, covering the period 1 July 2018 to 30 June 2021. The Delivery Program details the activities that the Council will deliver over its term, the strategies it will implement in consultation with the community and contained in the Community Strategic Plan and the measures used to determine success. The draft 2018/19 – 2020/21 Delivery Program has been prepared in accordance with section 404 of the *Local Government Act 1993* and the Integrated Planning and Reporting Guidelines.

The Operational Plan details the activities and projects to be undertaken during the next financial year, and includes the annual budget, revenue policy and fees and charges for the year ahead. The draft 2018/19 Operational Plan has been prepared in accordance with section 405 of the *Local Government Act, 1993* and the Integrated Planning and Reporting Guidelines.

The draft 2018/19 Operational Plan and draft 2018/19 – 2021-22 Delivery Program must be placed on public exhibition for 28 days. The plans will be on exhibition from 23<sup>rd</sup> May, 2018 to 5pm 19<sup>th</sup> June, 2018. The *Community Engagement Strategy (Draft 2018/19 Operational Plan and Draft 2018/19 – 2020/21 Delivery Program)* outlines the methods of communication and options for lodging a submission during the public exhibition period. Submissions received will be considered by Council before the plans or amendments are endorsed by Council at the next Ordinary Meeting of Council on 26<sup>th</sup> June, 2018.



## Community Engagement Strategy (Draft 2018/19 Operational Plan and Draft 2018/19 – 2020/21 Delivery Program)

For the Public Exhibition Period of the Draft 2018/19 Operational Plan (OP) and Draft 2018/19 – 2020/21 Delivery Program (DP)

Engagement Tool and Target Audience	Timing	Purpose and Key Messages
Councillor Workshop	2 November 2017	Provide opportunity for elected Councillors to review draft CSP and DP, provide feedback during workshop
Councillor Workshop	10 April 2018	Provide opportunity for elected Councillors to review draft DP and OP, provide feedback during workshop
Council Meeting	22 May 2018	Approve draft OP and DP for public exhibition

*The draft OP and DP will be on public exhibition from 23 May 2018 to 5pm 19 June 2018.*

*Submissions may be made via:*

- an online submission form ([www.cgrc.nsw.gov.au](http://www.cgrc.nsw.gov.au))
- email: [mail@cgrc.nsw.gov.au](mailto:mail@cgrc.nsw.gov.au)
- letter: General Manager, PO Box 420, Cootamundra NSW 2590
- fax: 02 6940 2127

*During the exhibition period, communication strategies include:*

Media Release	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Email to Community Listening Session registrants	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Digital Community Panel notification	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.



**AR Bluet Award Winners:**  
1953, 1992 & 2014

		Notification of opportunities to review. Feedback options provided.
Council staff notification via email, Intranet and payslips	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Website and social media information (Cootamundra-Gundagai Regional Council website and Facebook sites) and online submissions	23 May 2018 to 19 June 2018 (i.e. full exhibition period of 28 days)	Notification that draft OP and DP is on public exhibition (link on Home Page). Detailed information, including draft plans to be made available on website for download. Feedback options provided.  Regular information feeds regarding the proposal and opportunities for community feedback.  Opportunity for lodgement of online comments and submissions regarding the draft OP and DP.
Exhibition of draft OP and DP at Council Administration Offices and Libraries	23 May 2018 to 19 June 2018 (i.e. full exhibition period of 28 days)	Hardcopy of draft plans available for review. Feedback options provided.
Advertising – Gundagai Independent	28 May 2018 11 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Advertising – Cootamundra Herald, 'Snippets'	25 May 2018 8 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Community Newsletter	Newsletters delivered to residents:  28 May – 1 June 2018 11 – 15 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Council Meeting	26 June 2018	Report to Council with submissions.  Council consider submissions and endorse plan or amendments.

#### **7.2.2.2 DRAFT RELATED PARTY DISCLOSURE POLICY**

REPORTING OFFICER	Teresa Breslin, Governance Officer
ATTACHMENTS	Draft Related Party Disclosure Policy and Related Party Disclosure forms Attachment A & B is provided as a separate attachment
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report
LEGISLATIVE IMPLICATIONS	Policy and related procedures are required to comply with Australian Accounting Standard AASB 124 Related Party Disclosures (AASB 124).
POLICY IMPLICATIONS	Report proposes policy for adoption.

#### **RECOMMENDATION**

**The Draft Related Party Disclosures Policy attached to the report be adopted.**

##### Introduction

On 1<sup>st</sup> July, 2016, AASB 124 Related Party Disclosures become applicable to Local Government. In the case of newly amalgamated councils the date was extended to 1<sup>st</sup> July, 2017.

##### Discussion

As a consequence of AASB 124 Related Party Disclosures becoming applicable to Local Government, Council is required to disclose related party relationships, transactions and outstanding balances including commitments, in its Annual Financial Statements. While this became applicable to Local Government from 1<sup>st</sup> July, 2016 this commencement date was extended to 1<sup>st</sup> July, 2017 for newly amalgamated councils in New South Wales.

In order to achieve compliance with this standard, a policy has been developed which defines related party transactions and the required levels of disclosure and reporting. A copy of the draft policy is attached.

In the case of related party relationships a related party is a person or entity that is related to Council and includes:

- Council subsidiaries
- Key Management Personnel (KMP)
- Close family members of KMP
- Entities that are controlled or jointly controlled by KMP or their close family members

Key Management Personnel (KMP) are those person(s) who have the authority and responsibility for planning, directing and controlling the activities of Council. The draft policy proposes that Council's KMP be the Mayor, Councillors, General Manager, Directors and Public Officer. The



reporting requirement also extends to related parties such as close family members of each KMP and the entities that KMP or their close family members control or jointly control.

To comply with the Standard, Council must collect information from its KMP to identify related party relationships and transactions. The proposed policy and procedures prescribes that all KMP periodically provide a Related Party Disclosure notifying any existing or potential transactions between Council and related parties. Upon declaration by the KMP, disclosed transactions will be verified in Council's business systems and added to a Register of Related Party Transactions.

The standard also requires disclosure of material transactions with related parties. A related party transaction is a transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged. Disclosure will include:

- Remuneration information for KMP. To be reported at an aggregate level for the following categories:
  - (I) Short-term employee benefits (including non-monetary benefits);
  - (II) Post-employment benefits;
  - (III) Other long-term benefits, and
  - (IV) Termination benefits.
- Transactions between Council and KMP or entities owned or controlled by KMP or their close family members, and
- Transactions with Council and other related entities such as Joint Ventures, Subsidiaries, etc.

As the Standard is effective for Council from 1 July 2017, it will be necessary for information relevant from that date to be disclosed. To achieve this, attached forms A and B will be distributed to all Councillors and other KMP for completion. The forms will be required to be completed and returned to the General Manager immediately following the conclusion of the 2017/18 financial year.

To facilitate compliance with the standard beyond the 2017/18 financial year, the Related Party Disclosure form (Attachment A) will be distributed to all KMP at least 30 days prior to the following dates upon which the KMP is required to submit any disclosures:

- 30 days after a KMP commences their term or employment with Council;
- 30 November each year;
- 30 June each year.

In providing guidance to councils on the implementation of the Standard, the Office of Local Government originally suggested that KMP complete a declaration advising who their related entities and close family members are, regardless of whether a transaction may ever occur. This would have involved KMP providing details about their close family members, even if they had no contact with Council. At this stage, and in general, practitioners in the local government industry have concluded this approach to be intrusive and unnecessary and no evidence of any council implementing this approach has been identified.

Under the proposed policy, information collected about KMP in periodic Related Party Disclosures and the personal information contained in the Register of Related Party Transactions would not be available for inspection by the public, while the information reported in the Annual Financial Statements would be available.

### **7.2.2.3 SIGNAGE AT DOG ON THE TUCKERBOX**

REPORTING OFFICER	Allen Dwyer – General Manager
ATTACHMENTS	Correspondence from Gundagai Tourism Action Committee follows this report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are Financial implications to the value of \$20,000 associated with this report.
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report
POLICY IMPLICATIONS	There are no Policy implications associated this report.

### **RECOMMENDATION**

**Council refer the request for the funding of new signage to the July Workshop in relation to development options for the Dog on the Tuckerbox.**

#### **Introduction**

Gundagai Tourism Action Group (GTAG) have had discussions on the existing signage at the Dog on the Tuckerbox site with the intention of upgrading the current signage with modern interpretive signage and provided correspondence to assist with Council with its consideration.





14 May 2018

Mr Allen Dwyer  
General Manager  
Cootamundra-Gundagai Regional Council  
P.O. Box 420,  
Cootamundra, NSW 2590

*RE: Dog on the Tuckerbox Interpretive Signage*

Dear Mr Dwyer,

Gundagai Tourism Action Committee would like to ask Council to consider the interpretive signage at the Dog on the Tuckerbox site. Currently the signage does not effectively tell the story of the Dog on the Tuckerbox or provide visitors with the quality of experience that they are looking for. The Tourism Action Committee has been approached by Gundagai Hospital board member Keith Turner with a request that signage at the site be improved. The Hospital receives donations from the public through the Dog on the Tuckerbox fountain and as such has an interest in the signage. Keith has prepared some initial concept designs and gathered some suitable imagery for the signs and also had preliminary discussions with local sign writer Goanna Graphics.

In addition, at the Dog on the Tuckerbox site Council has a unique opportunity to cost effectively promote the services and attractions of Gundagai to travelers. To that effect we would like to request that Council considers allocating a budget allowance of \$20,000 to construct interpretive signage (this cost estimate is based on the cost of recently constructed interpretive signage at the Yarrri Sculpture Site). Please do not hesitate to contact me should you require any further information.

Yours Faithfully,

John Morgan  
Chairperson (e: [john@gundre.com.au](mailto:john@gundre.com.au), m: 0429 443 443)

Much has been written and various stories have been told of the origin of the world famous pioneer monument "The Dog on the Tuckerbox" situated five miles north of Gundagai on the Murrumbidgee Highway.

The legend of "The Dog on the Tuckerbox" was born in the 1850's. The author of the poem was using the pen name "Bowyan York". The poem was amended some time later and prompted a poem by Jack Moses.

On 29<sup>th</sup> July 1932 a public meeting was held in Gundagai to discuss a Back to Gundagai Week and the erection of a monument to the pioneer in the form of a Dog on a Tuckerbox, at the five mile north of Gundagai.

Frank Rusconi who was a brilliant artisan, was asked to oversee the erection of the Dog on the ~~Tucker~~ Tuckerbox.

This monument is the first to be erected in Australia to acknowledge the bullockys, their bullock wagens and their dogs. It also represents all the pioneers throughout this wide brown land.

Gundagai represents a history of a young nation. The legend of the Dog on the Tuckerbox has built for itself a place in Australia's hearts and history.

The monument was unveiled on 28<sup>th</sup> NOVEMBER, 1932 by the late Prime Minister J.A. LYONS. More than three thousand people witnessed the ceremony.

## BUSH BARD INITIATED STORY

Gundagai's "Dog on the Tucker Box" was first introduced into verse in the period when the pioneers travelled in bullock waggon, pushing their way into the vast unexplored interior of Australia. In the early days, back over one hundred years ago, Gundagai was then, as it is today, the chief "port of call" on the main highway between Sydney and Melbourne, and a favourite camping ground of the teamsters was the Five Mile Creek on the same highway, where the monument is now situated. It was at this locality that occurred the incident that inspired the bard to write the original "Tucker Box" poem.

A faithful friend, the guardian of the teamster's possessions, a dog accompanied every waggon that pushed inland. It was the action of one such dog in spoiling food stuffs whilst he sat on a tuckerbox that so amused the poet that he wrote:

Good morning mate, you are too late,  
The shearing is all over,  
Tie up your dog behind the log  
Come in and have some dover.

For Nobby Jack has broke the yoke,  
Poked out the leader's eye  
And the dog – in the tucker box,  
Five miles from Gundagai.

That original doggerel was crude and vulgar, and verse after verse ran on depicting incidents along the track that leads to Gundagai.

### "ORIGINAL" POEM

As I was coming down Conroy's Gap  
I heard a maiden cry,  
"There goes Bill the bullocky,  
He's bound for Gundagai.  
A better poor old ———  
Never earn an honest crust,  
A better poor old ———  
Never drug a whip through dust."  
His team got bogged at the Five Mile Creek,  
Bill lashed and swore and cried,  
"If Nobby don't get me out of this,  
I'll tatoo his ——— hide."  
But Nobby strained and broke the yoke,  
And poked out the leader's eye,  
Then the dog sat on the tucker box  
Five miles from Gundagai.



## Bill the Bullocky and the Dog on the Tuckerbox

**T**he Dog on the Tuckerbox memorial is supposedly based on an incident that occurred to a teamster named Bill the Bullocky on the road to Gundagai in the 1850s. While leading his bullock team and wagon across a creek five or nine miles from Gundagai, Bill's wagon became hopelessly bogged in the creek. Trying to drag the wagon out of the bog, one of his bullocks then broke the wagon's yoke. Thereupon, Bill gave up the job and went to have his lunch. But here, to top off his run of bad luck, he found his dog sitting – or worse – on his tuckerbox. The other bullocks thought the incident a great joke and one of them supposedly wrote a poem about it. In several versions, the poem spread the story of Bill's bad luck far and wide.

[illegible]

The object of this paper is to describe the work done in the field of the history of the English language in the last few years.

## Will the webinars and live blogs on the Ticketbox fill the voids left by the canceled event?

[illegible]

## **7.3 OPERATIONS DIVISION**

### **7.3.1 OPERATIONS**

#### **7.3.1.1 OPERATIONS UPDATE REPORT**

REPORTING OFFICER	Mark Ellis, Manager Works
ATTACHMENTS	Updated Works Program
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP.
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report.
POLICY IMPLICATIONS	There are no policy implications associated with this report.

#### **RECOMMENDATION**

**The May Operations Update report be received.**

#### **Introduction**

This report provides a detailed update of the Operations Department's works for the month of May.

#### **Discussion**

##### **Parks**

The rose gardens in Albert Park and Stockinbingal War Memorial were trimmed and deadheaded, gardens weeded and the rosemary was hedged. The cenotaphs were washed down and cleaned for Anzac Day.

The broken elliptical trainer at Gordon Vesperman Park has been repaired and is now functioning correctly.

Staff from the Cootamundra and Gundagai Parks and Gardens worked together for three days to remove several trees in Gundagai.

Parks and Facilities staff assisted with grave digging and toilet cleaning due to their work demands during early May.



The hand basin at the Bradman Oval toilets had to be fixed along with the toilet paper holders at Nicholson Park.

Two new flagpoles were installed at the Max Whitteron Garden near the Town Hall.

The aerodrome was mowed and prepared for the large car event.

Council staff distributed over 50 event bins between varying events over the last fortnight. These bins were dispersed, collected, washed and stored away over the month.

The sunken pavers around the bike racks at the Cootamundra post office have been lifted up and levelled.

Staff have carried out weed spraying around Cootamundra, along with spraying Blackberry around Wallendbeen.

The roundabout at Adams/Parker St has been planted out with Buxus and Pansies. Where possible, other garden areas in the CBD have been planted with annuals to add colour. Park furniture repairs were carried out at Albert Park, Kingston Park and Jubilee Park. Preparations have also been carried out with the installation of a base slab for a new dedication seat to Albert Park. The seat is to be installed mid-May.

The exotic trees growing in Muttama Creek have been manually cut, stumps poisoned and debris removed by the Parks and Gardens staff from the Olney Street footbridge to the Hovell Street dip.

The footpath street sweeper was in Gundagai cleaning the new CBD footpaths.

Staff cleaned up several trees and branches around the airport and town streets after the storm left quite a mess around Cootamundra.

### **Sports fields**

The old lines at Clarke oval cricket were filled with soil to remove any trip hazards and new lines were marked.

The mod rugby league goal posts were erected and the fields were line marked at Nicholson Park.

At Mitchell Park soccer goal posts were erected, the catch nets at the Cowcumbra Street end were fixed and the fields were line marked for the junior soccer season.

92 new chairs were installed at the Fisher Park grandstand to replace the damaged or missing chairs along with the grandstand being pressure washed and cleaned before the Cootamundra Bulldogs first home game.

Irrigation maintenance and repairs were carried out at Albert Park, Fisher Park, Mitchell Park and Bradman Oval.



### **Swimming Pool**

Maintenance on the outdoor pool's plant and equipment has commenced with pumping and filtration equipment repairs underway. Pressure cleaning of the pool surrounds has also taken place.

The installation of the new shade sails at the Cootamundra Pool has commenced with the footings being installed. The installation of the shade sails are due to be completed on 4-6 June.

The next Learn to Swim program will start on May 16 and run over 3 days with morning and afternoon sessions on Tuesdays, Wednesdays and Thursdays. Two Instructions for each session. This program will see 85 children participating.

### **Civil Works Section**

Work on the Three Ways bridge project has now seen all the bridge deck constructed. Council crews have been working on the approaches to the bridge to place and compact new pavement materials.

These roadworks were expected to be completed mid- week of the 14<sup>th</sup> May with the road then being reopened to traffic and sealing of these approaches expected by Friday 18<sup>th</sup> May. Installation of guard rail on the road approaches is now being scheduled with contractors.

The Nangus Road culverts extensions has seen the box culverts installed. Preparations on the headwall construction has also commenced. This work is part of the current Block Grant REPAIR program.

Heavy patching works have been undertaken along Nangus road to repair failed sections of pavement. Heavy patching works have commenced on Muttama Road and will progress along to the Brawlin Hill area over the next week.

Maintenance grading has been undertaken as weather conditions permit. This includes work roads in the Wee Jasper, Adjungbilly and Coolac areas. Other routine bitumen shire road maintenance is being attended to as required, which includes work on the Burley Griffin Way and Olympic Highway.

Council's line marking contractor has been re-engaged to undertake the line marking of the recent reseal areas around the council area. Several pedestrian crossings and intersection treatments are also scheduled to be remarked in the Gundagai and Cootamundra townships.

### **Technical Services Section**

The Stockinbingal rehabilitation work on the Burley Griffin Way is progressing along. The all the new pavement works are now complete on the section between Dudauman Road and the railway crossing west of town with expectations this was to be sealed on Thursday 17<sup>th</sup> May, 2018. At the time of writing, the gravel pavement layer was being placed on the section thought

the township. The last stage of the works is the stabilisation of the existing pavement between Stockinbingal Road and Dudauman Street.

All drainage works have been completed along with some new kerb and gutter near the rest area.

#### Morleys Creek

Issues have arisen with the replacement of the Morley's Creek footbridge, as such the replacement of this bridge will be delayed until later in the year. A further update will be provided to Council at a later date. Some additional works were done to clean debris. Further works are planned to finish off the other sections and will take place as soon as resources are available.

#### Saleyards

A contractor has been engaged to undertake the upgrade of the power lines at the Cootamundra yards. Works are underway on the final design of the truck wash upgrade.

	PROJECT	BUDGET	Survey	Design	PROGRESS	EXPENDITURE	May					June				
							7th	14th	21st	28th	4th	11th	18th	25th		
FCR/R2R	Cowcumbia/Gundagai Road Intersection and causeway upgrade	\$ 970,000.00	complete	complete	complete	\$ 1,013,595.00										
FCRW	Coota Saleyards Truckwash facilities and access- TBC	\$ 333,000.00	complete	required	Electrical works approved	nil						Electrical works				
R2R	Temora Street- Parker to Murray	\$ 250,000.00	complete		complete	\$ 199,100.00										
R2R	Cowcumbia St/Conley Dr intersection	\$ 60,000.00	complete		Culvert installed	\$ 6,889.00			Unmarking							
R2R	Turners line causeway and reconstruction	\$ 133,000.00	complete		not commenced	Nil										
R2R	Yeo Yeo Hamptstead shoulder- stage 2	\$ 120,000.00	complete		not commenced	Nil										
SCF	Rathmells Lane- Construction	\$ 150,000.00	required	required	culverts widened	\$ 18,500.00										
	Rathmells Lane- Drainage				complete											
FCR/SCF	Adjumbilly Road Construction- Completion due Jan 2020	\$ 2,100,000.00	complete	underway	Design complete.											
R2R	Shed Creek bridge approaches	\$ 150,000.00		complete	completion of bridge/ road by 18th May	\$ 56,000.00										
SCF	Footpath renewal Program	\$ 500,000.00			underway	\$ 38,650.00										
RMS	Burley Griffin Way Rehab Stock, Pavement		Complete	Complete	underway											
RMS	Burley Griffin Way Rehab Stock, Drainage	\$ 1,692,000.00			Completed 2017											
RMS	Burley Griffin Way Heavy Patching.				Completed 2017											
RMS	Burley Griffin Way shoulder grading.				Completed 2017											
RMS	Olympic Highway Heavy Patching				Completed 2017											
RMS	Olympic Highway shoulder grading															
	Regional Roads REPAIR program															
	Matrama Rd.	\$ 99,000.00			not commenced	Nil										
	Nagats Rd Culvert extensions-	\$ 210,000.00			Underway	\$ 42,000.00										
	Regional Road Heavy Patching	\$ 140,000.00			Underway	\$ 75,000.00										
	Shoulder Grading for resalling- Cootamundra				Complete											
	Shoulder Grading for installing- Gundagai				Complete											
	Cootamundra Drainage \$90,000															
	Pinkerton Road Drainage- Railway line to culvert	\$ 65,000.00	complete	complete	Culverts onsite	\$ 59,000.00										
	O'Donnell/Murray St culverts	\$ 25,000.00			culverts ordered											
	Gundagai stormwater projects \$70,000				complete	\$ 20,328.00										
	William St culvert	\$ 35,000.00														
	Gundagai Kerb & Gutter															
	Kitchener St	\$ 12,000.00			complete	\$ 8,021.00										
	Morleys Creek Bridge	\$ 120,000.00														
	Sheridan/West St Gundagai- TBD	\$ 250,000.00			redesign being done											
	Resealing Program- lnr Rural and urban streets/roads	\$ 753,192.00			complete	\$ 770,000.00			Unmarking							
	Parliament reconstruction \$241,440															
	Berrthong Rd	\$ 60,000.00				nil										
	Crowes Road	\$ 25,000.00			Completed 2017	\$ 19,059.00										
	Adjumbilly Road	\$ 70,000.00			complete	\$ 79,113.00										
	Gobaralong Road	\$ 55,000.00			Completed 2017	\$ 22,499.00										
	Culvert and causeway upgrade- TBD	\$ 30,180.00														
	Gravel Road maintenance & resurfacing	\$ 156,960.00			as conditions permit											
	Town street rehabilitation \$161,191				complete	\$ 32,778.00										
	Mount St Patching- Gundagai	\$ 25,000.00			swaiting contractor	nil										
	Urquhart Street shoulder and kerb	\$ 45,000.00														
	Gundagai Sewer treatment works- earthworks- TBD															
	Flood damage repairs Regional Roads (expiry date June 2019)	\$ 344,605.00			progressing	\$ 275,000.00										
	Flood Damage - Local Roads (expiry date June 2019)	\$ 2,095,760.00			progressing	\$ 298,000.00										

## **7.4 ASSET MANAGEMENT DIVISION**

### **7.4.1 ASSET MANAGEMENT**

#### **7.4.1.1 SOFTWOODS WORKING GROUP**

REPORTING OFFICER	Phil McMurray, Deputy General Manager
ATTACHMENTS	Presentation by SWG will be provided as a separate attachment
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report
POLICY IMPLICATIONS	There are no policy implications associated with this report

#### **RECOMMENDATION**

The information be received and noted.

#### **Introduction**

Council is an active member of the Softwoods Working Group (SWG). Cr Abb McAllister, Mayor, Cr David Graham and myself met with representatives of SWG on 11<sup>th</sup> May, 2018. A copy of the presentation is attached. SWG wanted to provide a brief overview of the groups function and current priorities.

#### **Discussion**

Of particular note is the focus on road infrastructure. A complex of roads within our LGA, involving sections of the Adjungbilly, Redhill, and Nanangroe Roads (termed the Northern Road Complex) is prioritised and subject to a joint submission for funding.

SWG have offered to meet more broadly with Councillors and senior staff if desired.

#### **7.4.1.2 COOTAMUNDRA-GUNDAGAI LOCAL AREA TRAFFIC COMMITTEE MEETING**

REPORTING OFFICER	Phil McMurray, Deputy General Manager
ATTACHMENTS	Minutes of the Local Area Traffic Committee held 26 <sup>th</sup> April, 2018
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report
POLICY IMPLICATIONS	There are no policy implications associated with this report

#### **RECOMMENDATION**

- 1. The Minutes of the Local Area Traffic Committee be received noted**
- 2. The recommendations within the Minutes of the meeting be adopted by Council**

#### **Introduction**

Council's Local Area Traffic Committee met on 26<sup>th</sup> April, 2018. The Minutes are provided with recommendations for Council's consideration.

#### **Discussion**

- 1.1 *SUBJECT: Request for reduction of Speed zone limit of Muttama Road (MR87).*

#### **RECOMMENDATION:**

*That the existing default 100km/h speed limit on the Muttama Road (MR87) remain and that Council endorse that further investigation be undertaken in relation to a Road Safety audit of the Muttama Road between Coolac and Cootamundra.*

- 1.2 *SUBJECT: Proposed parking design – Adams Street Cootamundra between Hay and Murray Streets*

#### **RECOMMENDATION:**

*That Council endorse that funding be allocated to construct off-road parking bays on the southern shoulder of the service road to Adams Street between Hay and Murray Streets*

1.4     *SUBJECT: Speeding concerns – Landon Street Gundagai*

RECOMMENDATION:

*That Council endorse that further investigation be undertaken to determine speed trends and based on these findings a further report be tabled at the next Local Traffic Committee meeting.*



# Minutes

## LOCAL AREA TRAFFIC COMMITTEE MEETING

MEETING HELD IN THE COUNCIL CHAMBER, GUNDAGAI, ON THURSDAY 26<sup>TH</sup> APRIL 2018

COMMENCING AT: 11.13am

PRESENT: Councillor Charlie Sheahan (Chairperson), Phil McMurray (Interim Director of Asset Management), Anthony Webb (Road Safety Officer), Michael Buckley (Roads & Maritime Services), Senior Constable Luke Parsons (NSW Police), Senior Constable Gary Doohan (NSW Police).

0.1 APOLOGIES

Nil

0.2 CONFIRMATION OF MINUTES

RESOLVED that the minutes of the Traffic Committee held on 8<sup>th</sup> December 2017 be accepted as read.

0.3 BUSINESS ARISING

Nil

**AGENDA ITEMS**

**1.1 SUBJECT: Request for reduction of Speed zone limit of Muttama Road (MR87).**

DISCUSSION:

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Anthony Webb raised concerns in particular with sight distance standards associated with the existing parking design at both the Cooper and Wallendoon Street pedestrian crossings. Anthony recommended that a review be undertaken to determine the Australian Standards are being complied with.

The committee agreed that a comprehensive review of the parking design and pedestrian crossing at both these locations be undertaken.

Councillor Sheahan also raised concerns with the Parker Lane pedestrian crossing outside Woolworths. Phil McMurray advised that Council would also investigate this pedestrian crossing as to its suitability and practicality.

**RECOMMENDATION:**

That Council endorse that further investigation be undertaken to determine if the commencement of the parking zones in both Wallendoon and Cooper Streets do not compromise the safety of pedestrians using the marked pedestrian crossings in Wallendoon Street and Cooper Street Cootamundra and a report outlining the findings be tabled at the next Local Traffic Committee meeting.

**1.4            SUBJECT: Speeding concerns – Landon Street  
                         Gundagai**

**DISCUSSION:**

Anthony Webb advised that due to the lateness of receiving this complaint he was unable to provide a more comprehensive report. Anthony further added that a speed study to ascertain speed trends and vehicle movements is needed to determine the perceived complaint raised.

**RECOMMENDATION:**

That Council endorse that further investigation be undertaken to determine speed trends and based on these findings a further report be tabled at the next Local Traffic Committee meeting.

**2.0            General Business**

**1. RV friendly signage**

Councillor Sheahan raised concerns that with the increasing frequency of Caravans and Motor home vehicles visiting both Gundagai and Cootamundra, Council need to improve signage supporting the parking and access for this vehicle class.

Phil McMurray confirmed that Council is exploring parking opportunities for this vehicle class at an unused vacant area adjacent to the Gundagai District Services Club in West Street. Phil further added that Gundagai have a number of designated

parking areas for RV Friendly vehicles in Sheridan Street, Sheridan Lane and at the Gundagai Railway station.

Anthony Webb suggested that consideration to promote these RV Friendly areas be encouraged by Councils social media platforms.

2. Parking strategy for Sheridan Street

Phil McMurray advised that with the recent completion of the Sheridan Street upgrade Council needs to introduce a consistent parking strategy that will support the frequent turn-over of parking in the main Central Business District of Gundagai. Phil further advised that a report will be tabled at the next Local Traffic Committee meeting outlining a parking proposal.

3. Removal of dead carcasses on road

Councillor Sheahan raised an issue with the responsibility of removal of dead carcasses (wildlife) on the roadway from obstructing traffic. Senior Constable Parsons advised that it is the responsibility of the motorists who has collided with the wildlife to remove the animal from the road.

Phil McMurray advised that all Council staff are encouraged to remove dead wildlife that is obstructing traffic from the road way.

Anthony Webb suggested that consideration to raise motorist's awareness towards their responsibilities for the removal of injured or killed wildlife after subsequent collision with motor vehicles (when obstructing normal traffic flow) be encouraged by Councils social media platforms.

4. Non-complaint use of Kiss and Drop zone at Sacret Heart Catholic School

Senior Constable Parsons raised concerns that parents in particular at the afternoon pick up are not complying with the purpose of the Kiss and Drop zone and are parking in this area for a longer duration than what the zone is intended for.

Senior Constable Doohan advised that parking infringements have been issued to motorists failing to abide by the zone.

Anthony Webb advised that he would seek further advice from the Roads and Maritime Services Safety around Schools Project Officer regarding the strategy of the Kiss and Drop zone and compliance and enforcement of the zone.

**3.0 NEXT MEETING**

It was discussed that a yearly calendar be developed for future Local Traffic Committee meetings.

There being no further business to discuss, the meeting closed at 12.39pm.

Michael Buckley (Roads and Maritime Services member) advised that a speed zone review, a ball banking assessment, crash analysis and a Vericom study of the whole length of Muttama Road has been undertaken by the Roads and Maritime Services (RMS). Michael advised that this information will be provided to Council. Michael further advised that the warrants to lower the speed zone from 100km/h to 80km/h is unachievable and impractical and that Council may wish to consider the submission of projects under the Black Spot program to improve road safety at identified crash areas or lengths.

Councillor Sheahan raised concerns with the Hoares Road intersection in particular due to the likelihood of increased vehicle movements at the intersection based on an approved development of a Caravan Park at Coolac and the consideration to extend the 80km/h zone at the eastern entry to Muttama to include the Reef Creek bridge.

Phil McMurray advised Council have identified Mooney Mooney Creek and Reef Creek Bridges as requiring structural repairs and Council is considering realignment and new structures at both sites.

Senior Constable Gary Doohan advised that Police had not detected any speeding offences within the Muttama village 80km/h speed zone.

**RECOMMENDATION:**

That the existing default 100km/h speed limit on the Muttama Road (MR87) remain and that Council endorse that further investigation be undertaken in relation to a Road Safety audit of the Muttama Road between Coolac and Cootamundra.

**1.2            SUBJECT: Proposed Parking design – Adams Street  
Cootamundra between Hay and Murray Streets**

**DISCUSSION:**

Road Safety Officer Anthony Webb introduced a new concept design of the proposed parking. The committee agreed with the parking strategy to improve parking availability at this locality.

**RECOMMENDATION:**

That Council endorse that funding be allocated to construct off-road parking bays on the southern shoulder of the service road to Adams Street between Hay and Murrays Streets Cootamundra.

**1.3            SUBJECT: Pedestrian Crossing/s – Wallendoon Street  
(outside Post Office) and Cooper Street (at Wallendoon  
Street intersection).**

**DISCUSSION:**

## **7.4.2 WATER AND SEWER**

### **7.4.2.1 GUNDAGAI SEWER TREATMENT PLANT REPLACEMENT – ENERGY SCHEME**

REPORTING OFFICER	Phil McMurray, Deputy General Manager
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report
POLICY IMPLICATIONS	There are no policy implications associated with this report

### **RECOMMENDATION**

It is recommended that Councillors note the initial discussions had with Gundagai Meat Processors (GMP) and that further details will be brought back to Council for any subsequent involvement if a successful business model can be derived.

### **Introduction**

This report has been compiled to inform Councillors of preliminary discussions with Gundagai Meat Processors (GMP), the local meat processing facility in Gundagai and the town's largest employer, over possible future energy sharing arrangements in order to offset some of the likely increased power costs associated with the new Sewer Treatment Plant (STP).

### **Discussion**

The meat processing facility is currently undergoing a \$35 Million dollar upgrade and as part of that upgrade the facility is looking to offset some of its energy costs as well as trying to have the maximum possible green footprint for its operations. They are currently looking to establish a business model around such an operation but initial feedback from their consultants is that the model becomes stronger if there is more than one user tied into the deal as it greatly offsets risk for any investors. As Councillors are probably aware the meat processing facility operates 5 days a week and will need only minimum power on the weekends so Council can make extensive use of this power.

There will be power available from this scheme also during the week but this may be limited in nature particularly in the first phase of the alternative energy project but needs for more energy could be overcome in subsequent phases of the energy project that are proposed to cater for further expansion of the meat processing facility operations. It is even possible that other bodies



in the township could become involved in such an agreement in the longer term. At this stage there are no details just preliminary discussions and Council is endeavouring to put together the technical details of the new sewage treatment plant as well as all other Council operations in Gundagai so that we can advance a potential business model and better understand what that would mean for Council.

This sort of scheme is seen as offering the benefits of:

- Allowing Council to better meet increased energy costs whilst also making a major contribution to greenhouse gas reductions.
- Supporting the town's largest employer to become more and more viable hopefully securing their longer term future in the township and potential further expansion leading to more regional employment.
- The potential opportunities for other local business to take advantage of such a scheme in the longer term.
- It sets Council up as an innovative exemplar to other bodies of what can be done in public private partnerships when a little imagination is applied.

In addition to the above this scheme would be highly valued by both State and Federal Governments and as such it may be possible to access further grants in support of this initiative. Both governments would like to see this sort of public/ private partnership replicated in other locations, and as such, the Gundagai option may prove attractive to them. If this were to be the case then Council may be able to use this capital infusion to offset the increased costs associated with the new STP as well as other Council operations.



#### **7.4.3 MAJOR PROJECTS**

##### **7.4.3.1 PROGRESS REPORT ON THE RECONSTRUCTION OF THE SEWAGE TREATMENT PLANT AT GUNDAGAI**

REPORTING OFFICER	Phil McMurray, Deputy General Manager
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report
POLICY IMPLICATIONS	There are no policy implications associated with this report

#### **RECOMMENDATION**

**The Progress Report of the reconstruction of the Sewage Treatment Plant be received and noted.**

#### **Introduction**

This report provides Council with a snapshot of progress for this major project.

#### **Discussion**

An initial decision was made to split the earthworks component from the main civil construction contract to ensure that progress was being made, whilst the last elements of the design were being detailed. Initially the earthworks component was drafted as a separate contract but in so doing it was identified that there were a large number of areas where the lack of detail was going to leave Council exposed to a significant number of variations. This scenario would make cost control on the project difficult.

As the works did not contain any specialist elements, contained large fiddly elements and as they could leave Council exposed to a significant prolongation claim if the earthworks contract was late in completing that work or if there was a flood during this component a decision was made to proceed instead with Council day labour as a means of ensure tight cost control on the project. Progress to-date has been as follows:

A meeting of all of the regulators in relation to the plant layout (as well as the golf course management) has seen the actual location of the plant moved slightly on the same site with the plant now located in what is an arm of the existing maturation pond and this has changed the order of which work is being done. This change of location has required:

1. A redrafting of the preliminary earthworks program including the work method statements and this has been completed and work is commencing in accordance with that program.
  - The existing water storage and the creek bed leading to that storage on the golf course has been broadened to increase the maturation capacity for the treatment process that will be lost as a result of the relocation of the plant. The maturation ponds will not be required when the new plant is constructed. That work has now been completed sufficiently in the first phase but may require addition work when the new pond arrangement is fully in use.
  - The concept plan has called for the construction of an elevated mound that will elevate the administration plant, chemical dosing plant and the inlet works out of the flood plain. The excavated suitable material to construct this mound has now been won from other sites around the town and is stockpiled at a site next to the golf course but in a location that will not impact the golf course operation. Work on that mound will commence once the existing buildings that need to be demolished for the mound are removed from the site.
  - The emptying of storage sheds and offices on site is underway to allow for the removal of these structures as part of the site where the new elevated mound will be constructed. Materials contained on site are now being moved to the council depot now that additional storage capacity has been made for these at that depot.
  - Council has explored and determined which of the pressure sewerage unit technologies it will want to adopt to service the on-site structures and these are in the process of being ordered.
  - The maturation ponds themselves are now being drained to allow the separation of the arms in the first instance. This in turn will permit all of the other earthworks in the pond can be constructed. This drainage is a slow process that can be offset by wet weather events discharging much larger inflows into the plant.
2. The design for a new outlet pipe is being completed and pipes ordered for delivery to site.
  - Fencing contractor organised and delivery of materials awaiting delivery to site to allow this work to commence. The construction of the fence is a mandatory requirement to ensure protection for the community with the nature of the works occurring on the site despite this being a relatively remote location.
3. Power requirements for the new plant are being determined and negotiations to be commenced shortly with the electrical supplier to determine availability of transformers and their delivery as well as any other upgrading requirements as the new plant will be considerably more energy intensive than the existing plant.

Council has also now formally adopted the March, 2018 WMA Water Flood Management Study which can now confirm the hydraulic profile through the works. This sets the top of the wall heights as well as the base levels and now that this is confirmed many of the arrangements awaiting that detail can now move forward. It should be noted that it is proposed to have 1.0 m freeboard above the 1 in 100 year standard design requirement and according to that flood study this should effectively see the plant safe to a 1 in 500 year event.

Cost codes for this project have been established so that all cost elements can be tracked and appropriately discussed in the project report at the completion of the project.

Soil tests for new sewage pumping stations to be constructed in association with the treatment plant have been drilled and design on those components proceeding.

Onsite measurement and testing of the existing access road is being undertaken so as to strengthen that road to withstand future floods and allow rapid access to the plant once the flood waters have receded.

Meetings have been held with the EPA to gain some clarity around regulatory requirements to inform the design.

Public Works are expected to present their Concept design in late May.

## **8 MOTIONS OF WHICH NOTICE HAVE BEEN GIVEN (NOTICES OF MOTIONS)**

### **8.1 RENAMING OF MEETING SPACE COOTAMUNDRA**

*I Cr Gil Andrew Kelly hereby give notice of my intention to move the following motion at the Council meeting of 22<sup>nd</sup> May, 2018:*

*That the recently completed Council Meeting Centre, in Cooper Street Cootamundra, be formally re-named "The Alby Schultz Meeting Centre"*

#### Discussion

*Mr Schultz was a long time resident of Cootamundra and a passionate representative for the people of Cootamundra, firstly as a Councillor of the former Cootamundra Shire Council from 1983 until 1991. He then served in the NSW Government as the member for Burrinjuck from 1988 until 1998. At this time, he was elected to the Federal seat of Hume until his retirement due to illness in 2013, becoming the electorate's longest serving member.*

*Alby, along with his wife Gloria always had his electorate at heart and his constituents came first. The dedication of places with the area is not without precedence, we already have the Stephen Ward Rooms at the library and the Max Whitteron Reflective Gardens.*

*I believe the naming of the meeting room to the "Alby Schultz Meeting Centre" would be a fitting gesture for a man who tirelessly served the people of Cootamundra across all 3 tiers of Government and I am positive the community would support this motion given that Alby was responsible for giving so much to the community he loved.*

### **8.2 COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL FACEBOOK**

*I Cr Abb McAlister (Mayor) hereby give notice of my intention to move the following motion at the Council meeting of 22<sup>nd</sup> May, 2018:*

*That a Council staff member based at the Gundagai Office be authorised to access Council's face book at all times.*

#### Discussion

*This is mainly so that they can put on and change relevant information regarding events and news etc in the Gundagai areas.*

## 9 QUESTIONS WITHOUT NOTICE

Councillor McAlister, Mayor

I request Councillors be brought up to date on the current office refurbishment works at the Cootamundra Administration Centre in relation to the following:

1. Are they complete yet?

Officer's response

The upstairs office renovation has been completed with Finance staff, Hr & Payroll, IT, Governance, Records, Communications and the General Manager moved in.

The downstairs section, where Operations, Development, Regulatory Services and Customer Service are to be located, is well underway and it is anticipated completion will be in approximately 4-6 weeks.

2. What is the total cost and where are the funds coming from?

Officer's response

The funding for the office refurbishments was allocated by the Administrator through Merger funds allocated by the State Government. The work is being carried out on a piecemeal approach to accommodate a business as usual role.

The total cost is now estimated at \$1.4M which includes new air conditioning and a lift to accommodate disabled access to the first floor.

3. Were the works appropriately tendered out?

Officer's response

Quotations were received when various contractors were required in accordance with standard procurement policy. Such engagements are subject to audit scrutiny

4. Are the works required at the Town Hall (i.e. kitchen upgrade) being done in association with the office works?

Officer's response

Each project for the Town Hall will be assessed individually and costed accordingly. Some of the work is ongoing maintenance which is budgeted for on an annual basis. A new refrigeration unit has been ordered and other works will be assessed when the current alterations are finalised. Necessary works can be funded from the same source

Councillor McAlister, Mayor

Is there a final costing on the new amenities block at Stan Crowe Oval Gundagai and were the works appropriately tendered out?

Officer's response

Council allocated an additional \$30,000 to complete the project which now totals \$178,369. All works are subject to normal procurement procedures and come under audit scrutiny.

Councillor McAlister, Mayor

I would like discuss the present Staff and Organisation Structure so it can be better understood who is responsible for what?

Officer's response

This is a work in progress and a recommendation will be made to Council to enable it to fulfil its legal obligation prior to September 2018. In the interim the staff are required to work as a team to the best result for the community.

There are several new staff occupying key positions where performances are being evaluated prior to a final determination being made.