



# MINUTES

## ORDINARY COUNCIL MEETING

### COUNCIL MEETING SPACE COOTAMUNDRA

**6:00PM, TUESDAY 24<sup>TH</sup> APRIL, 2018**

**Cootamundra Office: Ph: 02 6940 2100**

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# MINUTES OF THE ORDINARY MEETING OF THE COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL HELD IN THE COUNCIL MEETING SPACE, COOTAMUNDRA AT 6:00PM ON TUESDAY, 24<sup>th</sup> APRIL, 2018

## PRESENT

The Mayor, Cr Abb McAlister (Chairperson), Deputy Mayor, Cr Dennis Palmer, Cr Leigh Bowden, Cr David Graham, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Allen Dwyer (General Manager), Phil McMurray (Director Asset Management), Chris Imrie (Director Development & Community), Ray Graham (Director Operations).

## 1 OPEN FORUM

### List of Speakers

1. Sam Gradon - Expressed further support of Yarri Park, on behalf of the Gundagai Youth Council, as the preferred location for the proposed Adventure Park in opposition to the proposed location of Carberry Park.
2. Pip McAlister – Raised concerns that the removal of flood debris from Morleys Creek was still not complete, however, acknowledged that progress had been made by Council at the eastern end. She expressed further concern that many trees recently planted by Council in West Street, and other unnamed streets in close proximity, appeared to have not been watered regularly by Council and as such had died with the extended and dry summer period. With relation to the proposed site of the new Adventure Playground on the western side of Carberry Park, Mrs McAlister expressed support of Carberry Park. She added that the eastern side of the park should be considered as the preferred site in light of the lighter traffic movement seen at that end of the park.
3. Isabel Scott – Cordially extended an invitation to Councillors and the community to attend Local Unlimited. The event to be held on the 25<sup>th</sup> and 26<sup>th</sup> May, 2018 at the Arts Centre Cootamundra, showcases produce and producers from local and surrounding areas and invited producers to contact the Arts Centre and become involved in the event. She added guest speaker Sophie Hansen, Australian Rural Woman of the Year for 2016, will be in attendance at the Saturday Workshop on 'How to create, compose and share great images' at the Arts centre Cootamundra.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

## **3 APOLOGIES**

An apology was received on behalf of Councillor Kelly who is currently on annual leave.

An apology was received from Councillor Stewart.

**72/2018 RESOLVED – Moved: Cr Palmer Seconded: Cr Graham**

**That the apologies be accepted and leave of absence granted.**

## **4 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **5 CONFIRMATION OF MINUTES**

**73/2018 RESOLVED – Moved: Cr Phillips Seconded: Cr Graham**

**The Minutes of the Ordinary Meeting held on Tuesday, 27<sup>th</sup> March, 2018 be confirmed as a true and correct record of the meeting.**

**74/2018 RESOLVED – Moved: Cr Phillips Seconded: Cr Graham**

**The Minutes of the Extraordinary Meeting held on Tuesday, 10<sup>th</sup> April, 2018 be confirmed as a true and correct record of the meeting.**

## **6 MAYORAL MINUTES**

**Note: it was noted that there were additional engagements attended by Councillors and additional correspondence as follows:**

**75/2018 RESOLVED – Moved: Cr Palmer Seconded: Cr Bowden**

**The Mayoral Minutes, including details of the additional engagements and additional correspondence, be received and noted.**

## 7.1 DEVELOPMENT AND COMMUNITY SERVICES DIVISON

### 7.1.1.1 DEVELOPMENT APPLICATIONS APPROVED MARCH 2018

76/2018      **RESOLVED – Moved: Cr Phillips Seconded: Cr Nicholson**

The information on Development Applications Approved in March, 2018 be noted.

<b>VOTING RECORD</b>	
<b>FOR RESOLUTION</b>	<b>AGAINST RESOLUTION</b>
Cr Bowden Cr Graham Cr McAlister (Mayor) Cr Nicholson Cr Palmer Cr Phillips Cr Sheahan	Nil
<b>ABSENT</b>	<b>DECLARED INTEREST</b>
Cr Kelly Cr Stewart	Nil

### 7.1.1.2 PROPOSED COOTAMUNDRA LOCAL ENVIRONMENTAL PLAN 2013 AMENDMENT 7

77/2018      **RESOLVED – Moved: Cr Graham Seconded: Cr Phillips**

1. Gundagai Local Environmental Plan 2011 Amendment 4 be endorsed and sent to the Department of Planning and Environment for Gateway Determination.
2. Amendment 4 be placed on exhibition upon receipt of delegated approval from the Department of Planning and Environment.

<b>VOTING RECORD</b>	
<b>FOR RESOLUTION</b>	<b>AGAINST RESOLUTION</b>
Cr Bowden Cr Graham Cr McAlister (Mayor) Cr Nicholson Cr Palmer Cr Phillips Cr Sheahan	Nil
<b>ABSENT</b>	<b>DECLARED INTEREST</b>
Cr Kelly Cr Stewart	Nil

### 7.1.1.3 APPLICATION FOR DETACHED DWELLING AT 41 HAROLD CONKEY AVENUE

78/2018      **RESOLVED – Moved: Cr Sheahan Seconded: Cr Bowden**

That DA2018/28 be referred to the applicant to resubmit plans with amended roofline to mitigate the negative impact on the neighbouring property by overshadowing.

<b>VOTING RECORD</b>	
<b>FOR RESOLUTION</b>	<b>AGAINST RESOLUTION</b>
Cr Bowden Cr Graham Cr McAlister (Mayor) Cr Nicholson Cr Palmer Cr Phillips Cr Sheahan	Nil
<b>ABSENT</b>	<b>DECLARED INTEREST</b>
Cr Kelly Cr Stewart	Nil

## **7.2 CORPORATE SERVICES DIVISON**

### **7.2.1 FINANCIAL MANAGEMENT**

#### **7.2.1.1 PROPOSED AMENDMENT TO GUNDAGAI WATER BILLING PERIOD**

79/2018      **RESOLVED – Moved: Cr Phillips Seconded: Cr Nicholson**

The Gundagai water billing periods be amended from bi-annually to quarterly to align with the reading periods with those of Cootamundra, effective from 1<sup>st</sup> July, 2018.

#### **7.2.1.2 DEBT RECOVERY POLICY**

80/2018      **RESOLVED – Moved: Cr Graham Seconded: Cr Palmer**

The Debt Recovery Policy attached to the report be adopted.

#### **7.2.1.3 INVESTMENT REPORT**

81/2018      **RESOLVED – Moved: Cr Graham Seconded: Cr Bowden**

The Investment Reports as at 31<sup>st</sup> March, 2018 be received and noted.

## **7.2.2 GOVERNANCE AND BUSINESS SYSTEMS**

### **7.2.2.1 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS**

**82/2018**      **RESOLVED – Moved: Cr Nicholson Seconded: Cr Palmer**

The draft Payment of Expenses and Provision of Facilities for Mayor and Councillor's attached to the report be adopted, as exhibited.

### **7.2.2.2 PROPOSED CHANGE OF DATE FOR THE MAY ORDINARY MEETING**

**83/2018**      **RESOLVED – Moved: Cr Graham Seconded: Cr Sheahan**

Council resolved to bring the Ordinary Meeting of Council, scheduled for the 29<sup>th</sup> May, 2018 forward to the 22<sup>nd</sup> May, to facilitate the advertising requirement for the Operational and Delivery Plan.

### **7.2.2.3 ANNUAL NATIONAL GENERAL ASSEMBLY LOCAL GOVERNMENT**

**84/2018**      **RESOLVED – Moved: Cr Phillips Seconded: Cr Palmer**

1. Council resolved that Cr McAlister (Mayor) and Cr Palmer (Deputy Mayor) attend the National General Assembly of Local Government (NGALG);
2. Further to 1 Cr Bowden, who put forward a request to attend the NGALG on Monday, 18<sup>th</sup> June, would attend the (NGALG) on Monday, 18<sup>th</sup> June, in Cr Palmers stead.

### **7.2.2.4 STRONGER COUNTRY COMMUNITIES FUND ROUND 2**

**85/2018**      **RESOLVED – Moved: Cr Nicholson Seconded: Cr Graham**

It was resolved that the Workshop for the Stronger Country Communities Fund Round 2 be held at 3:30 pm Monday, 30<sup>th</sup> April, 2018 in the Council Meeting Space Cootamundra.

### **7.2.2.5 AWARE COOTAMUNDRA AND SURROUNDS SOCIAL JUSTICE AND ENVIRONMENT GROUP**

**86/2018**      **RESOLVED – Moved: Cr Palmer Seconded: Cr Graham**

A \$100 donation be made to AWARE to cover the cost of promotion material for the mini film festival to be held at the Tin Shed Theatre Cootamundra on 16<sup>th</sup> June, 2018 to coincide with refugee week.

### 7.2.2.6 OLD GUNDAGAI HOSPITAL

Note: it was noted that the owner of the Old Gundagai Hospital property is Johnson Boarding Pty Ltd, not Murrumbidgee Local Health District as was indicated in the report.

87/2018 RESOLVED – Moved: Cr Sheahan Seconded: Cr Bowden

It was resolved that:

1. Council make representation to the current owner seeking confirmation of any action currently being undertaken in relation to the asbestos at the premises; and
2. Council notify Gundagai Council in Exile of that action.

### 7.2.2.7 OLD COOTAMUNDRA HOSPITAL

88/2018 RESOLVED – Moved: Cr Seconded: Cr

It was resolved that Council make representation to Steph Cooke, MP Member for Cootamundra requesting support for the Old Cootamundra Hospital to be Heritage Listed.

## **7.3 OPERATIONS DIVISION**

### **7.3.1 OPERATIONS**

#### 7.3.1.1 APRIL OPERATIONS UPDATE

89/2018 RESOLVED – Moved: Cr Palmer Seconded: Cr Sheahan

The April Operations Update report be received

## **7.4 ASSET MANAGEMENT DIVISION**

### **7.4.1 ASSET MANAGEMENT**

#### 7.4.1.1 DOG ON THE TUCKERBOX SITE DEVELOPMENT OPTIONS REPORT

90/2018 RESOLVED – Moved: Cr Palmer Seconded: Cr Bowden

It was resolved that:

1. The Dog on the Tuckerbox site be the subject of a Councillor Workshop, to be held in July, 2018, to consider and progress Development Options Report recommendations; and

2. Council send advice to interested parties of the Workshop.

## **7.4.2 MAJOR PROJECTS**

### **7.4.2.1 STORMWATER MITIGATION PROJECT**

**91/2018      RESOLVED – Moved: Cr Phillips Seconded: Cr Sheahan**

1. That the draft Stormwater Priority Assessment Report, be placed on public exhibition for a period of 28 days;
2. Following the exhibition period, a further report be prepared and submitted to Council, with the inclusion of details of any submissions received, for consideration and determination by Council.

### **7.4.2.2 GUNDAGAI MAIN STREET PROJECT UPDATE APRIL 2018**

**92/2018      RESOLVED – Moved: Cr Phillips Seconded: Cr Nicholson**

The April, 2018 report for the Gundagai Main Street Project update be received and noted.

### **7.4.2.3 GUNDAGAI LARGE SCALE ADVENTURE PARK PROJECT**

**93/2018      RESOLVED – Moved: Cr Palmer Seconded: Cr Phillips**

The Gundagai Large Scale Adventure Playground Project be progressed to detailed design and construction phase with the specific considerations being:

- The site be located on the eastern end of Carberry Park not the western end as exhibited;
- The existing sculpture of Dad, Dave, Mum and Mabel be integrated with the new entry;
- Fencing and landscaping to be used to provide a buffer between users and the street frontages;
- Disability inclusion equipment be an essential requirement of the project;
- The proposed amenities structure be incorporated within the existing Information Centre building redevelopment project;
- The site of the existing amenities structure be considered for additional car parking;
- The materials used have long lasting and low maintenance properties; and
- That specialist landscape architects, Insite EMLA contracted by Council for the detailed design phase, be provided with all submissions (with names withheld) to best inform their work.



## **8 MOTIONS OF WHICH NOTICE HAVE BEEN GIVEN (NOTICES OF MOTIONS)**

### **8.1 STRONGER COMMUNITY FUND, STRONGER COUNTRY COMMUNITIES FUND- PROJECTS**

#### **94/2018 RESOLVED – Moved: Cr Phillips Seconded: Cr Graham**

1. That a report be prepared in regards to merger projects and their ongoing/recurring maintenance, depreciation and operational costs that to date have not been included in our long term financial plans; and
2. That a second report be created detailing other possible projects that would be of benefit to both the community and our long term financial plan.”

### **8.2 GENERAL MANAGERS PERFORMANCE REVIEW**

#### **95/2018 RESOLVED – Moved: Cr McAlister (Mayor) Seconded: Cr Bowden**

“Council move to approve the engagement of Blackadder Associates to conduct the General Managers Performance Review as per their proposal.”

### **8.3 BUDGET PREPARATION- REQUEST FOR INFORMATION**

#### **96/2018 RESOLVED – Moved: Cr Graham Seconded: Cr Phillips**

The following items be addressed as specified:

1. The General Manager provide a detailed list of ALL consultants who are currently engaged by CGRC along with their tenure, full cost including accommodation, travel and other benefits, projects that they are working on, and/ or the role that they have responsibility for.
2. Some consultants were engaged when the CGRC was under Administration to drive specific projects including HR and to date no detailed reports have been provided to Councillors, despite a number of requests. These consultants, as a matter of urgency, provide detailed updates to Council to assist Councillors and staff in understanding these projects, costs and how these projects could or will impact on current budgetary considerations (2018-2019 to 2021-2022 Long Term Financial Plan)
3. A detailed list of merger implementation costs expended to date and an estimate of costs to complete merger implementation be prepared.
4. Councillors have been provided with a DRAFT Long Term Financial Plan for consideration. To assist, the Director Operations provide a detailed roads, bridges and footpaths programme for 18/19 and projected forward, similar to what was provided to the former GSC, to allow correct understanding of priorities, improvements and potential funding shortfalls.
5. The Director Asset Management provide to Council a list of potential projects, estimated cost and timing as to occurrence of the projects referred to in 4 above.

6. Budgeted cost of replacement bridge at Bongongo woolshed be provided along with an explanation as to why old decking is being used.

## 9 QUESTIONS WITH NOTICE

### 1. Cr Charlie Sheahan

I. When are the gravel roads across the region going to be repaired?

#### Officer's response

The roads are inspected and prioritised for works which will be carried out when resources and weather conditions permit as referred to in item 7.3.1.1 April Operations Update in the Civil Works section.

II. What has been the total cost and resulting infrastructure achievement for the public as a result of the work undertaken on sewer infrastructure in Cootamundra by Interflow?

#### Officer's response

Council have invested \$2.3M over the past 4 years and have achieved 12 km of relining and 23 km more of cleaning and camera inspections. This has seen the average of sewer chokes reduce from 13 per day back to about 3 per week, according to our operational staff.

The Sewer Treatment Plant's (STP) maintenance needs and capacity for growth will be better determined following the completion of an Integrated Water Cycle Management Plan in approximately 12 months' time. At this stage the 30 year business plan for sewer and water in Cootamundra (2013), documents the long term work required at the STP. Council's budgets are produced using that information.

A report from Interflow as at 17<sup>th</sup> April, 2018 will be circulated to Councillors separately.

### 2. Cr Abb McAlister (Mayor)

I. With the resignation of Kate Monaghan, Director Corporate Services, if she is not being replaced does Council have to approve a new structure?

#### Officer's response

A review of the organisation structure is required prior to September, 2018. A report will be prepared by the General Manager and submitted to Council for approval within the timeframe set by the State Government.

- II. Can Councillors be given an update on the time frame for the replacement of the Gundagai Sewerage Works and confirmation of the \$10 million funding from the State Government?

Officer's response

These details can be provided when the final design plans, Integrated Water Cycle Management Plan (IWCM) and Section 60 approval are forthcoming from the Department Public Works, which is likely to be still some months away.

- III. Can Council have a discussion on our committees and organise appropriate times for meetings of these committees?

Officer's response

Council's Governance Officer, Teresa Breslin, is currently preparing a Constitution for each of the Section 355 Committees for approval by Council.

3. Cr Penny Nicholson

- I. In view of the representations I have received from residents, can investigation and thoughtful consideration be given by the Traffic Committee that action be taken to slow the traffic down on Landon Street, with measures such as specific pedestrian access, refuge island/s, speed humps, reduction of speed limit?

Officer's response

The matter has been listed on the Local Area Traffic Committee's agenda for the meeting which is to be held on Thursday, 26<sup>th</sup> April, 2018.

- II. With the increase of traffic by RVs, large vehicles towing caravans and similar trailers in the area around the Visitors Centre and Carberry Park, also in an area with high pedestrian traffic, can consideration be given by the traffic committee to deem this an area unsuitable for us by these types of vehicles? Is the Services Club car park a suitable alternative?

Officer's response

The matter has been listed on the Local Area Traffic Committee's agenda for the meeting which is to be held on Thursday, 26<sup>th</sup> April, 2018.

- III. With recurring representations being made by many inconvenienced and unhappy residents, and an observation that no work has been seen to be undertaken in Tumut

Street for some time, has John Holland been contacted with regards to the closure of Tumut Street?

Officer's response

Contact has been made with John Holland Rail and a site meeting was undertaken between Director Operations and representatives from John Holland to discuss the future arrangements and the impact which has been had on residents and travellers due to the prolonged road closure. Information will be provided on the outcome of that meeting at the Ordinary Meeting of Council on 24<sup>th</sup> April, 2018

At this stage there are no concrete plans for the future of the bridge or the temporary road closure in Tumut St. Transport for NSW, as the owner of Rail Infrastructure in NSW, is working on a policy regarding redundant historic rail infrastructure at a State level. This policy will then inform the future of the Rail Bridge and what repair works will be funded and undertaken.

Both Transport for NSW and John Holland Rail acknowledge that their communication with Council and the community in relation to the Gundagai Rail Bridge and the ongoing road closure has not been satisfactory. As such, they have undertaken to commit to improved communication with both Council, the historic bridges group and the rail trail group.

A commitment has been made for Council to receive a formal response to the concerns discussed at the meeting prior to the May Ordinary Meeting of Council.

- IV. Is it feasible for Council to investigate ways of managing or the eradication the European Wasp, which is causing angst among our community, and undertake an education day providing strategies and baits to local residents affected by the pest?

Officer's response

Council has undertaken discussions with the Local Land Services (LLS) and a pest control expert on the best way of dealing with the pest. When this information comes back to Council consideration will be given as to how to best distribute the information. A nest in the vicinity of Morley's Creek is currently been treated by a pest controller contracted by Council.

- V. I would like an answer to this very question which has been raised numerous times at pervious Council meetings. The Roundabout at the corner of West and Sheridan Streets has been at the costings stage for some time now. When will this information be made available to the Council?

Officer's response

Information requested of the Roads and Maritime Services was received by Council this week. This information has been passed on to Council's design consultant to incorporate into the final design. When the final design is received a cost estimate will be provided in a report submitted to Council.

- VI. Can an update on connection of water to the Nangus village be provided?

Officer's response

A feasibility study is currently being undertaken by Goldenfields Water County Council. Council will be provided with the report, which will be presented to Council, when it has been finalised.

**CLOSE OF OPEN MEETING**

**97/2018 RESOLVED – Moved: Cr Phillips Seconded: Cr Palmer**

The meeting be closed to allow consideration of a late confidential item regarding the Burra Road Landfill appeal against the decision against the Joint Regional Planning Panel to recommend a refusal of the development application.

**10 CONFIDENTIAL ITEMS**

**98/2018 RESOLVED – Moved: Cr Sheahan Seconded: Cr Nicholson**

Council resolved to neither support nor oppose the application due to the matter being determined largely without consideration by the recently elected Council.

**10.4 Resumption of Open Council Meeting**

**99/2018 RESOLVED – Moved: Cr Seconded: Cr**

The Open Council Meeting resume

**10.5 Announcement of Closed Council Resolutions**

**Note: The Chairperson made public the resolutions made in Closed Council.**

**There being no further business the meeting closed at 8:38 pm**

**These Minutes were confirmed by resolution of Council at the Council Meeting held on 22<sup>nd</sup> May, 2018 and endorsed by:**

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**CHAIRPERSON**

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**GENERAL MANAGER**

