



# Community Engagement Strategy (Draft 2018/19 Operational Plan and Draft 2018/19 – 2020/21 Delivery Program)

**For the Public Exhibition Period of the Draft 2018/19 Operational Plan (OP) and Draft 2018/19 – 2020/21 Delivery Program (DP)**

Engagement Tool and Target Audience	Timing	Purpose and Key Messages
Councillor Workshop	2 November 2017	Provide opportunity for elected Councillors to review draft CSP and DP, provide feedback during workshop
Councillor Workshop	10 April 2018	Provide opportunity for elected Councillors to review draft DP and OP, provide feedback during workshop
Council Meeting	22 May 2018	Approve draft OP and DP for public exhibition

*The draft OP and DP will be on public exhibition from 23 May 2018 to 5pm 19 June 2018.*

*Submissions may be made via:*

- an online submission form ([www.cgrc.nsw.gov.au](http://www.cgrc.nsw.gov.au))
- email: [mail@cgrc.nsw.gov.au](mailto:mail@cgrc.nsw.gov.au)
- letter: General Manager, PO Box 420, Cootamundra NSW 2590
- fax: 02 6940 2127

*During the exhibition period, communication strategies include:*

Media Release	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Email to Community Listening Session registrants	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Digital Community Panel notification	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.



		Notification of opportunities to review. Feedback options provided.
Council staff notification via email, Intranet and payslips	23 May 2018	Notification that draft OP and DP is on public exhibition and invite feedback and comment.  Notification of opportunities to review. Feedback options provided.
Website and social media information (Cootamundra-Gundagai Regional Council website and Facebook sites) and online submissions	23 May 2018 to 19 June 2018 (i.e. full exhibition period of 28 days)	Notification that draft OP and DP is on public exhibition (link on Home Page). Detailed information, including draft plans to be made available on website for download. Feedback options provided.  Regular information feeds regarding the proposal and opportunities for community feedback.  Opportunity for lodgement of online comments and submissions regarding the draft OP and DP.
Exhibition of draft OP and DP at Council Administration Offices and Libraries	23 May 2018 to 19 June 2018 (i.e. full exhibition period of 28 days)	Hardcopy of draft plans available for review. Feedback options provided.
Advertising – Gundagai Independent	28 May 2018 11 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Advertising – Cootamundra Herald, ‘Snippets’	25 May 2018 8 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Community Newsletter	Newsletters delivered to residents: 28 May – 1 June 2018 11 – 15 June 2018	Raising community awareness through key information points.  Notification of opportunities to review. Feedback options provided.
Council Meeting	26 June 2018	Report to Council with submissions.  Council consider submissions and endorse plan or amendments.