



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Late Report

ORDINARY COUNCIL MEETING

STEPHEN WARD ROOMS, COOTAMUNDRA

6:00PM, TUESDAY 12TH DECEMBER, 2017

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LATE REPORTS

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7.2.2 GOVERNANCE AND BUSINESS SYSTEMS

7.2.2.6 COUNCIL MEETING AND COUNCILLOR WORKSHOPS SCHEDULE

REPORTING OFFICER	Teresa Breslin, Governance Officer
ATTACHMENTS	There are no attachments to this report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	To be included from July, 2018 following adoption of new CSP
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	Council is required by the Local Government Act 1993, Chapter 12 Part 2 Section 365, to meet at least 10 times in each year, in different months.
POLICY IMPLICATIONS	The Code of Meeting Practice adopted in November 2017 stipulates the Council meeting dates and times.

RECOMMENDATION

1. That the proposed meeting schedule for the 2018 Council Meetings be accepted and noted.
2. That the proposed schedule for 2018 Council workshops be adopted and that Council determine the commencement time.

Introduction

The Council meeting and workshop schedule has been developed to provide a guide to meeting dates for the year.

Discussion

Following the adoption of the Code of Meeting Practice, a schedule of Council meeting dates and locations has been developed.

Day	Date	Month	Location
Tuesday, 6pm	30	January	Gundagai
Tuesday, 6pm	27	February	Cootamundra
Tuesday, 6pm	27	March	Gundagai
Tuesday, 6pm	24	April	Cootamundra
Tuesday, 6pm	29	May	Gundagai

Tuesday, 6pm	26	June	Cootamundra
Tuesday, 6pm	31	July	Gundagai
Tuesday, 6pm	28	August	Cootamundra
Tuesday, 6pm	25	September	Gundagai
Tuesday, 6pm	30	October	Cootamundra
Tuesday, 6pm	27	November	Gundagai
Tuesday, 6pm	11	December	Cootamundra

The following suggested schedule has been developed for 5 planned staff and Councillor workshops to occur throughout the year. These workshops would focus on relevant issues including the community strategic plan, long term financial plan, asset management plans, operational plan and major works programs. The format for the Workshop may vary on a case by case basis and could include planning, presentations and discussions. The need for extraordinary Workshops will be assessed and determined by the General Manager in conjunction with the Mayor.

Below is the proposed Councillor Workshop schedule for 2018.

Day	Date	Month	Location
Tuesday	6	February	Cootamundra
Tuesday	10	April	Gundagai
Tuesday	17	July	Cootamundra
Tuesday	11	September	Gundagai
Tuesday	6	November	Cootamundra