



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Business Paper

ORDINARY COUNCIL MEETING

STEPHEN WARD ROOMS, COOTAMUNDRA

4:00PM, MONDAY 7th August, 2017

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The
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of the Council will be held in Cootamundra on:

**Monday, 7th August, 2017 to be held at 4:00pm
In the Stephen Ward Rooms.**

The agenda for the meeting is enclosed.

Allen Dwyer
General Manager

AGENDA

1. Open Forum
2. Acknowledgment of Country
3. Apologies
4. Disclosures of Interest
5. Confirmation of the Minutes of the June Ordinary Meeting of Council held on 26th June, 2017

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6 ADMINISTRATOR'S MINUTES

6.1 HANDOVER REPORT FROM ADMINISTRATOR

REPORTING OFFICER	Stephen Sykes, Administrator
ATTACHMENTS	Merger Fund (work stream) projects
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Expenditure of \$5M from the Merger Implementation Grant funds
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATIONS:

1. That the Inglis report recommendations which are incomplete be addressed as a matter of priority by the new Council.
2. That an extra-ordinary meeting be held as soon as practicable after the declaration of the poll where the oath/affirmation of office by Councillors and election of the Mayor and Deputy Mayor be conducted, and the details of the compulsory councillor induction and development weekend and the time for ordinary meetings, be determined.
3. That this report and the complete Inglis report be presented to the first ordinary meeting of the new CGRC Council for consideration.
4. That the General Manager prepare a report on the introduction of electronic business papers for report to the new Council within 2 months.
5. That the General Manager seek to engage with the Mid Lachlan Alliance (Weddin Shire) to investigate what can be learnt on the 'MLA Fitness Campaign'.
6. That the General Manager engage appropriate resources and set a date to conduct a Councillor workshop within the first month of the declaration of the new Council.

Following appointment by proclamation, I commenced as Administrator of Cootamundra-Gundagai Regional Council on 11 April 2017.

It has been an honour and a privilege to serve in the role of representing the community for what will be some 23 weeks, during which time I believe there have been numerous achievements that will provide both immediate and long term benefits to the Cootamundra-Gundagai community.

Of these achievements, there are several I wish to highlight in particular, as follows:

- Allocation of \$9 million Stronger Communities Fund and \$1.5 million Stronger Country Communities Fund – A program of over 30 projects that will deliver new and enhanced infrastructure and facilities throughout the region.

- Allocation of \$5 million Merger Implementation Fund – A program of over 80 projects to assist in facilitating the establishment of the newly merged Council.
- Memorandum of Understanding with the NSW Department of Education – To pursue opportunities to provide community access to valuable school facilities across the community including playing fields, playgrounds and multipurpose buildings, both before and after school hours.
- Councillor information and induction program.
- Funding for Gundagai Sewer Treatment Works – Secured commitment of \$10 million from the NSW State Government, with a further \$3.5 million to be announced from the Building Better Regions Fund (BBRF) to repair and upgrade the failing infrastructure. As final design has not been completed it is likely that the project will come close to the \$13.5 million to fully complete (based on similar projects recently commissioned).

I am pleased to report that work on the Merger Implementation Projects has progressed to ensure the community receives the strong and cohesive Council it deserves. These projects include the refurbishment of Council Chambers and administration centres to provide necessary access and flexibility of operations, the provision of contemporary Information and Communication Technology (ICT) infrastructure, Councillor and staff development, and harmonisation and enhancement of service standards, systems and processes. Further, the development of several strategies including arts and culture, land use planning and economic development, and delivering on the Community Strategic Plan are well underway. A full list of Merger Implementation Projects is attached.

In relation to the Stronger Communities Fund Projects, planning for the many significant projects has commenced and a schedule indicating the projected timeframes for the projects is being developed.

In addition to these critical projects, during my term as Administrator I have advocated on behalf of the community to deliver strategic outcomes that will provide long term financial, social and environmental benefits to the region. These include:

- Improved access from the highway to the Dog on the Tuckerbox site.
- Improved directional signage to Gundagai from the highway.
- Funding for Nangus water reticulation.
- Partnership with the Department of Education to fund an indoor facility, playgrounds and all weather synthetic sports surface(s).
- Partnership with NSW Health for a wellness program comprising multi-age fitness and adventure playgrounds with a view to developing a comprehensive program with industry to improve community health.
- Development of a region wide economic/tourism/cultural plan in conjunction with the development of the Community Strategic Plan.

As Administrator I believe it was incumbent upon me to quickly develop a thorough understanding of the status of the amalgamated Council. By 18 April 2017 I identified some 163 key questions ranging across a variety of areas which led me to determine there was a need for external review. To address the questions and achieve an independent assessment of a way

forward, at the Extraordinary meeting of Council in April I requested the Interim General Manager engage the services of Glenn Inglis of The Inglis Group to undertake a high level peer review of the Council's consolidated financial accounts and Integrated Planning and Reporting Documents, in addition to the current status of the amalgamation transition.

Each of the recommendations in the Inglis report were adopted by Council in principle and I recommend the new Council carry forward recommendations where action has not already been taken. I have amended the recommendations to take account of actions to date and progress in delivery:

Recommendation 1

Inclusion in the adopted 2017/2018 Operational Plan a statement signed by the Administrator, Interim General Manager and Responsible Accounting Officer that the spirit and integrity of the former Councils Operational Plans and Delivery Plans have essentially been maintained for previously approved fully budgeted expenditure commitments and that a Service Guarantee budget provision has been adopted. (Completed)

Recommendation 2

Establish a Service Guarantee funding provision in the 2017/2018 Operational Plan for \$85,000, with this funding to be accessed by Council if it resolves a previously approved fully budgeted expenditure commitment made by a former Council has not been carried forward. (Completed)

Recommendation 3

Make application to IPART to have the ten year SRV due to expire in 2017/2018 made permanent and that the NSW government be approached to seek approval to utilise future implementation or merger funds that might become available to be utilised to meet any shortfall should the SRV be unachievable until expiration of the rates freeze. (Resolved by 31/7/17)

Recommendation 4

Establish an incomplete capital works schedule to document any 2016/2017 incomplete capital works and submit to Council for approval to be carried forward into the 2017/2018 Operational Plan. (Part completed)

Recommendation 5

Prepare Purpose and Policy Statements for all restricted asset accounts that clearly describe the specific purpose of the account and the income and expenditure requirements of the account. (Commenced and scheduled for completion by 1/9/17)

Recommendation 6

Establish an accessible section available on Council's website where the 2016/2017 QBR's and 2017/2018 Operational Plan Budget are made available. (Completed)

Recommendation 7

Adopt new policy and governance frameworks to institutionalize fiscal responsibility principles generally as described within this report. (Completed)

Recommendation 8

Implement a Councillor and management professional induction and development program to ensure a sound working knowledge of the new fiscal responsibility principles and associated frameworks generally as described within this report. (Completed)

Recommendation 9

Undertake a rolling program of internal efficiency service reviews of all corporate service functions generally as described within this report. (Commenced)

Recommendation 10

Undertake a rolling program of external efficiency service reviews of functional areas based on the highest operational expenses from continuing operations generally as described within this report. (Commenced)

Recommendation 11

Introduce a Major Capital Projects Policy and Guidance Procedures. (Completed)

Recommendation 12

Consider the implications of alignment with the internal audit requirements as prescribed in section 428A of the Local Government Amendment (Governance and Planning) in conjunction with Council's approach to its internal audit function. (To be addressed in 18 months once systems are in place)

Recommendation 13

Maintain a dedicated and resourced PMO position and immediately undertake a complete review of the Initial Implementation Plan and submit to Council for approval a next phase Amalgamation Transition Implementation Action Plan. (Actioned and in place until December 2017)

Recommendation 14

Create and present the Implementation Plan in a style that it is easy to understand, easy to maintain and be accessible to all staff, and that regular progress reports be submitted to Department Premier and Cabinet, the Consultative Committee and Council. (Completed)

Recommendation 15

Establish a new Consultative Committee in accordance with the requirements of the Local Government State Award. (Commenced)

Recommendation 16

Adopt a new salary system and performance appraisals in accordance with the requirements of the Local Government State Award and staff transitioned. (Commenced)

Recommendation 17

Develop a Gundagai Rural Centre Staff Schedule and place it in a public register (subject to any legal restrictions), including CGRC's Statutory Annual Report to provide regular updates on the actual numbers of employed regular staff, to comply with the legislation. (Commenced).

Recommendation 18

Determine a new organisational structure and Workforce Management Plan and develop a process to transition staff *"There is an immediate need to determine a new fit for purpose organisational structure, and preparation of a new Workforce Management Plan (staff numbers, skills needed, status and tenure of positions, employment conditions, training and development programs, cultural change strategies and so forth) and transition staff accordingly. This can be an exciting time for staff, with access to career and training opportunities not previously available."* (For consideration by the new Council)

Recommendation 19

Give priority to the development of a new comprehensive CGRC website and with a focus on the provision of online services. (Commenced and scheduled for completion by 20/9/17)

Recommendation 20

Undertake an analysis of best practice examples from other amalgamated Councils across NSW in consultation with the Department of Premier and Cabinet. (To be facilitated through the PMO)

Recommendation 21

Prioritise the Gundagai STP upgrade as an urgent and significant project requiring additional external funding assistance from the NSW State Government, and undertake detailed modelling to accurately determine financial strategies acceptable to the community. (Public Works engaged and funding made available up to \$13.5mil)

Recommendation 22

Work closely with the NSW Department of Primary Resources Water and NSW Public Works to ensure that outcomes for the various stages of project implementation for the Gundagai STP are appropriate and remain on track for Section 60 approval. (Commenced)

Recommendation 23

Seek an extension of time from the NSW State Government for allocating the Stronger Communities Fund Major Projects Stream, to enable CGRC to be fully appraised of current funding applications to part fund the Gundagai STP, and allow further assessments of project feasibility and due diligence assessments and community consultation. (Approved extension and now completed)

In relation to recommendation no 18 (Staff Structure) it is my intention to request the General Manager to engage The Inglis Group to undertake a review of the existing organisational structure and committees. In particular, this will involve consideration of the most appropriate Executive structure relative to the characteristics of the Council. I also consider it appropriate that a review of potential Committee structures be undertaken to reflect the role of the Audit Committee and the intention of the Planning and Governance (2016) amendments to the Local Government Act 1993.

In addition, it is now common practice among modern Councils to provide electronic business papers on tablets, as it is most cost effective over time and provides councillors with a record of past papers. I would encourage the new Council to consider a report from the General Manager on this matter in the first 2 months of office.

I would also recommend consideration of linking with the Mid Lachlan Alliance 'Fitness Campaign' as a learning opportunity and accessing best practice. The Program has a focus on determination of levels of service with the community and a fiscal responsibility overhaul to ensure improved services that meet the requirements of the Governance and Planning Amendment to the Local Government Act (2016) impacting service provision and improve customer interface.

This process is designed to link into a more comprehensive IP&R process delivering 'dashboard' summary information to give the council a clear idea of how expenditure and program/project outcomes are tracking. The project is also informing a major Smart Cities project to improve Civica Platforms delivering efficiencies. I would encourage the new Council to investigate accessing the learning from this project.

Through the extensive community consultation undertaken in conjunction with the preparation of the draft Community Strategic Plan a draft vision for the community has been developed. This vision encapsulates the expectations and aspirations articulated by the community.

A vibrant region attracting people, investment and business through innovation, diversity and community spirit.

With this being the final Council meeting prior to the 7th September, 2017 Council elections, it is appropriate to detail the likely Council meeting schedule that will follow the election. After declaration of the poll (typically within ten working days of the election) an Extraordinary Council meeting will be held. It is proposed that the agenda for this meeting be limited to the oath/affirmation of office by Councillors and the election of the Mayor and Deputy Mayor. The determination of any committees, working groups and external organisations would be listed for consideration at the first Ordinary meeting of the new Council.

Under the Local Government Act it is my responsibility (passing to the new Mayor) to ensure there is a comprehensive support program for all councillors and I have requested that the General Manager engage support to conduct a workshop weekend in the first month of the new Council.

Merger Fund (work stream) projects

Work Stream	Project Description
<u>SERVICE DELIVERY</u>	
Service Delivery	Review and Develop Service Standards
Service Delivery	Villages Strategy
Service Delivery	Rural Land Use Strategy
Service Delivery	New comprehensive LEP for the new Local Government Area
Service Delivery	Review and develop new Development Control Plans (DCP)
Service Delivery	Review and develop records management system (Info Expert) including staff training
Service Delivery	Development and implement Customer Service Charter
Service Delivery	Review and develop suite of forms
Service Delivery	Develop a consolidated emergency management plan
Service Delivery	Purchase additional vehicles for transport between work sites.
Service Delivery	Purchase for staff and community transport
Service Delivery	Review and rationalise conditions of development consent
Service Delivery	Develop and implement an integrated waste strategy
Service Delivery	Review and consolidate open space recreation strategies
<u>COMMUNITY ENGAGEMENT</u>	
Community Engagement	Develop a communications strategy
Community Engagement	Developing brand identity including logo design & corporate printing and stationery.
Community Engagement	Replace signage including properties, vehicles, parks, buildings, LGA entrances, facilities and streets.
Community Engagement	Implement branding style guide including standardised templates across the organisation
Community Engagement	Establish new Council website
Community Engagement	Council chambers refurbishment for improved community access and functionality
Community Engagement	Office refurbishment to accommodate more flexible, functional, accessible work spaces.
<u>ORGANISATION STRUCTURE</u>	
Organisation Structure	Implement organisational structure and transition staff
Organisation Structure	Review and update position descriptions
Organisation Structure	Undertake Merger Implementation Program \$3M
Organisation Structure	Establish core values for the organisation
<u>HR</u>	
HR	Develop workforce plan
HR	Develop and implement performance management system
HR	Review and implement staff training and development plan
HR	Organisational culture development program including employee climate survey
HR	Develop and implement leadership program
HR	Develop and implement reward and recognition program
HR	Develop and implement salary structure and system
HR	Review and adopt WHS policy.
<u>FINANCE</u>	
Finance	Develop long term financial plan
Finance	Undertake rates modeling for 2020 and beyond
Finance	Integrate and develop corporate software system (Authority)
Finance	Undertake staff training on corporate software system
Finance	Harmonise the schedule of fees and charges
Finance	Review e-business service options
Finance	Implement ICT infrastructure
Finance	
<u>ICT</u>	
ICT	Develop and implement new intranet
ICT	Implement webcasting of Council meetings
ICT	Implement teleconference facilities between worksites and meeting rooms
ICT	Upgrade internet at both offices to optic fibre
ICT	Provide wireless network connection between all Council worksites
ICT	Review and upgrade telemetry systems

ICT	Review and upgrade mapping systems
ICT	Implement bookings system for all Council facilities
ICT	
<u>E-BUSINESS</u>	
E-business	Implement email rates notices option and online payments
E-business	Implement online customer request system
E-business	Implement integrated online DA lodgement system
E-business	Develop cemetery mapping information
E-business	
<u>ASSETS</u>	
	Develop and consolidate an asset management framework (Asset management plans, strategies, policies, guidelines and service standards)
Assets	Review and consolidate baseline data for all assets registers.
Assets	Document service standards for all assets
Assets	Review and consolidate section 64, section 94 and section 94A developer contribution plans.
Assets	
Assets	Undertake major infrastructure projects (\$9M Stronger Communities Fund)
Assets	Undertake Tuckerbox development
Assets	Development and implementation of an asset management system.
Assets	
<u>STRATEGIC PLAN</u>	
	Develop the Community Strategic Plan, Delivery Program and Operational Plan
Strategic Plan	Develop and implement an Economic Development Strategy
Strategic Plan	Develop and implement an Arts and Cultural Strategy
Strategic Plan	Develop and implement a Disability Action Strategy
Strategic Plan	
Strategic Plan	Integrate and consolidate population, economic and social data (forecast id)
Strategic Plan	
<u>GOVERNANCE AND RISK</u>	
Governance and Risk	Establish an internal audit charter and policy
Governance and Risk	Prepare and update business continuity plan
Governance and Risk	Review and implement Council and committee meeting structure and support
Governance and Risk	Review and develop delegations register
Governance and Risk	Develop and implement Councilor induction and training
Governance and Risk	Undertake Governance Best Practice Review
Governance and Risk	Adopt a Code of Conduct Review panel
Governance and Risk	Review and develop organizational policies

6.2 REQUESTS FOR DONATIONS/SPONSORSHIP POLICY

REPORTING OFFICER	Stephen Sykes, Administrator
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Allocation included in adopted Operational Plan
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Policy proposed to be incorporated overarching Sponsorship/Donations policy.

RECOMMENDATION

- 1. The policy for determining requests for the provision of Sponsorship/Donations to residents of the Cootamundra-Gundagai region for significant cultural, community, academic or sporting activities, as detailed in the report, be adopted.**
- 2. The policy for determining requests from schools, and sporting and charitable organisations for support by way of financial sponsorship/donations, the waiving of fees or in-kind assistance, as detailed in the report, be adopted.**
- 3. The General Manager be delegated authority to assess and determine requests referred to in (a) above in accordance with the provisions of the policy.**
- 4. The provisions of the policy be incorporated into an overarching Sponsorship/Donation policy to be developed.**

Introduction

From time to time Council receives requests to provide support, by way of sponsorship/donations, to residents of the Cootamundra-Gundagai Region who are undertaking a significant cultural, community, academic or sporting activity. Requests are also routinely received from schools, and sporting and charitable organisations requesting support by way of financial sponsorship/donations, the waiving of fees or in-kind assistance.

It is appropriate that Council has a consistent approach in assessing and determining such requests. Further, such requests are often made in a relatively short period prior to the activity, requiring responsiveness by Council in determining such requests.

Discussion

Residents of our region who seek to represent the community at a significant level (typically state, national or international) incur various costs associated with participation such as travel, accommodation and entry fees. To assist in their endeavours and as a display of Council's

appreciation and support, on behalf of its community, Council may wish to make a financial contribution to the individual by way of sponsorship/donation.

I am advocating the granting of such sponsorships/donations however, it should form part of an overarching policy that is yet to be developed by Council. So as to determine such requests in the interim, it is proposed that policy guidelines be adopted for the types of sponsorship/donations specified in this report. It is recommended that requests for support be limited to \$200 per person per year with allocations ceasing upon the exhaustion of the annual budget, and be subject to the following criteria:

- I. The activity being of a cultural, community, academic or sporting nature and of an amateur status;
- II. The sponsorship/donation contributing toward the cost of defraying the persons expenses specifically in relation to the particular event or activity in which he or she is participating;
- III. The person being a resident of the Cootamundra-Gundagai Regional Council local government area and the event being either:
 - At a State, National or International level; or
 - At a level that will directly lead to representation at a State, National or International level.

Requests from schools, and sporting and charitable organisations located within the Cootamundra-Gundagai Region for support from Council by way of financial sponsorship/donations, the waiving of fees or in-kind assistance should also be a component of the overarching sponsorship/donations policy to be developed and referred to earlier in this report. However, as is the case with requests for support by individuals, a specific interim policy to facilitate the determination of requests in the interim is necessary.

In this case, it is proposed that the General Manager be granted delegated authority to determine such requests subject to the applicant organisation being a school, sporting or charitable organisations located within the LGA and the value of such support being no greater than \$400.

From an administrative perspective, and to expedite consideration of such requests, it is appropriate that the General Manager be delegated authority to consider and determine applications for sponsorship/donations in accordance with the provisions of the policy detailed in this report.

6.2 EXTENSION OF TERM OF CONTRACT OF INTERIM GENERAL MANAGER

REPORTING OFFICER	Stephen Sykes, Administrator
ATTACHMENTS	Follow this report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Nil
LEGISLATIVE IMPLICATIONS	Compliance with Section 338 of the Local Government Act, 1993
POLICY IMPLICATIONS	Nil

RECOMMENDATION

The term of the contract of employment for the Interim General Manager, Allen Dwyer be extended to 31st December, 2019.

Discussion

The current Interim General Manager was appointed under the provisions of the Local Government (Council Amalgamations) Proclamation 2016, dated 12th May, 2016 for a period of 12 months to the 4th June, 2018. Clause 14, Subclause (7) of the proclamation states “Nothing in this clause prevents:

- a) The extension of the term of an Interim General Manager or a Deputy General Manager, or
- b) The determination of a staff organisation structure for a new council that does not include the position of one or more Deputy General Managers.”

In view of the large number of projects to be delivered to the community by 31st December, 2019 I propose to extend the term of the existing current Interim General Manager to 31st December, 2019. This will give all those involved in the delivery of these projects a consistent set of standards and work ethics required to achieve positive results.

After December, 2019 the Council can either extend the contract for a further period or advertise the position in accordance with Section 348 of the Local Government Act.

The next Council elections are scheduled for 12th September, 2020.

6.3 CORRESPONDENCE

RECOMMENDATION

Correspondence be accepted.

MEDIA RELEASE

A letter dated 29th July, 2017 from The Hon. Gabrielle Upton, MBA, BA, LLB MP, in relation to NSW Gets Ready to 'Return and Earn'. Return and earn being 10-cent Container Deposit Scheme due to roll out in December, 2017. A copy of the letter follows this report.

PARLIAMENTARY SECRETARY FOR TREASURY

A letter dated 26th July, 2017 from Parliamentary Secretary to the Premier and Treasurer, Jonathan O'Dea on behalf of the Hon Dominic Perrotet in relation to the Gundagai Sewer Treatment Plant. A copy of the letter follows this report.

THE ARTS CENTRE COOTAMUNDRA BUSINESS PLAN

A letter dated 8th August, 2017 from the Arts Centre Cootamundra detailing a business plan with supporting documentation being part of their process of reviewing operation. A copy of the letter follows this report.

INTERNAL MEMO – ARTS CENTRE COOTAMUNDRA COST-BENEFIT ANALYSIS

The Memo dated 1st August, 2017 was written by Council's Project Officer Finance Systems, Susan Gheller describing the economic and cultural impact and benefit of the Arts Centre's to the Cootamundra regions community. A copy of the memo follows this report.



Gabrielle Upton
Minister for the Environment

MEDIA RELEASE

Saturday, 29 July 2017

NSW GETS READY TO “RETURN AND EARN”

Exchange for Change and TOMRA-Cleanaway have been appointed to head NSW’s “Return and Earn” 10-cent Container Deposit Scheme due to roll out in December, Environment Minister Gabrielle Upton announced today.

The landmark agreements will see Exchange for Change, a Joint Venture of five beverages companies, and TOMRA-Cleanaway appointed as the Scheme Coordinator and Network Operator respectively.

The Scheme Coordinator will ensure the refund is paid through the Network Operator. The Network Operator will run a network of collection points across the state, including more than 800 reverse vending machines.

The roll out of reverse vending machines is a first for Australia. Queensland is set to follow next year.

NSW Environment Minister Gabrielle Upton said the Return and Earn scheme would be a convenient and rewarding system for everyone.

“This is the biggest initiative to tackle litter in the state’s history and it will make a massive difference to the amount of rubbish on our streets, parks and waterways right across NSW,” Ms Upton said.

“It will also provide a fundraising opportunity for schools, community and sporting groups, which share in millions of dollars every year in places, where similar schemes have been running for decades.”

The scheme’s main features, included:

- More than 500 collection points across the state, including in remote towns of more than 500 people and at 270 sites across the Greater Sydney Region
- The network will include more than 800 reverse vending machines across NSW
- The 10-cent refund will be provided as either cash, electronic transfer or a voucher for in store redemption
- Eligible containers included most glass, cans, plastic and paperboard drink containers between 150 millilitres and three litres – those often found in the litter stream.

Member Coogee Bruce Notley-Smith said the Return and Earn scheme would be easy to use, accessible and good for the environment.

“A container deposit scheme has been something that I have championed for many years,

because it has been proven to be the best way to drastically reduce the number of drink containers littered in our community," Mr Notley-Smith said.

Return and Earn will reduce the number of drink containers littered across the state by an estimated 1.6 billion containers over the next 20 years.

"Members of Exchange for Change have significant experience in the recycling and container deposit sectors, with many involved in operating the existing South Australian Scheme that has processed hundreds of millions of containers over its 40 years of operation," Exchange for Change Project Director Jeff Maguire said.

"TOMRA and Cleanaway have combined our core competences into the role as Network Operator. Cleanaway has years of experience within sustainable material collection and together with TOMRA, the global market leader in reverse vending machines, we can offer a modern, automated and convenient network of collection points to the public. The TOMRA-Cleanaway joint venture is proud to be involved in the Scheme which will help the NSW Government achieve its goal to reduce litter," Cleanaway General Manager for NSW David Clancy said on behalf of the joint venture.

Eligible drink containers can be refunded for 10-cent from 1 December when Return and Earn commences. For more information visit:
<http://www.epa.nsw.gov.au/waste/container-deposit-scheme.htm>

Download flyover maps: <http://qlnk.io/ql/597a93d8e4b087a66c72b081>.

MEDIA: Michael Cox 0429 465 227



**Parliamentary Secretary
for Treasury**

Mr Stephen Sykes
Administrator
Cootamundra-Gundagai Regional Council
PO Box 420
COOTAMUNDRA NSW 2590

Reference: P17/3482
Cootamundra-Gundagai Regional Council
Received
File No:
Ref. To:
Date: 19 JUL 2017
Copy:
To File:
Action: ☐

Dear Mr Sykes,

Thank you for your correspondence of 30 May 2017 to the Treasurer, the Hon Dominic Perrottet MP, regarding the Gundagai Sewerage Treatment Plant. I have been asked to respond to you.

I acknowledge your concern regarding the Gundagai Sewerage Treatment Plant and can assure you that the safe and secure supply of water and sewerage services is a key priority of the Government.

In the 2017-18 Budget, the Government announced the \$1 billion Safe and Secure Water Program. This investment is aimed at water and sewerage projects in regional NSW to ensure that community infrastructure meets contemporary standards for water security, public health and environmental and safety outcomes.

A factsheet providing further information on the Safe and Secure Water Program is attached. I understand that applications for funding under the program are scheduled to open this month.

The Minister for Regional Water, the Hon Niall Blair MLC, is responsible for the oversight and administration of the Program. I have forwarded your correspondence to Minister Blair for his attention and consideration.

Thank you for taking the time to bring your views to the Government's attention.

Yours sincerely,

26 JUL 2017

Jonathan O'Dea
Parliamentary Secretary to the Premier and Treasurer

Attached: Safe and Secure Water Program Factsheet: June 2017



SAFE AND SECURE WATER PROGRAM

SECURING WATER SUPPLY AND SEWERAGE SERVICES FOR NSW REGIONAL COMMUNITIES

A new era in Safe and Secure water supply and sewerage services.

The NSW Government continues its commitment to water security in regional NSW, with an historic \$1 billion to fund local water infrastructure through the Safe and Secure Water Program.

This new investment program is aimed at water and sewerage projects in regional NSW to ensure infrastructure meets contemporary standards for water security, public health and environmental and safety outcomes into the future.

The program underpins the future sustainability of NSW regional economies and supports the 1.9 million people that live in more than 500 regional NSW communities.

The program will provide co-funding to successful applicants such as local councils, water utilities, water corporations and prescribed dam owners for detailed planning and construction activities to install, augment or decommission water and sewerage infrastructure.

How the Safe and Secure Water Program will work

The Safe and Secure Water Program will be a multi-phased NSW Government co-funding program.

Focus areas will be initially identified using an innovative new catchment-wide framework, based on security of supply, health and infrastructure risks and emerging issues that can impact on supply and demand. This framework allows for a strategic and long-term approach and ensures the funding is targeted towards critical projects.

Eight shortlisted projects have been assessed against this framework, as well as, Safe and Secure program criteria, and will now be subject to further assessment.

The remainder of the program will follow an 'applicant led' process and will be implemented over several funding rounds.

At the beginning of each funding round, DPI Water will hold workshops in regional centres, which will be aimed at both publicising the program, but also assisting the eligible organisations with applications and project options development.

Expressions of interest under the new Safe and Secure Water Program are scheduled to open in July 2017. Further information regarding the program and the EOI process will be placed on the DPI Water website as it becomes available - www.water.nsw.gov.au



www.water.nsw.gov.au

Cootamundra Shire Council
Received

File No: _____
Ref. To: _____

à 2 2017 1612

Copy _____

To File _____

Action ☐



(02) 69424773

info@theartscentrecootamundra.org.au
www.theartscentrecootamundra.org.au

18-20 Wallendoon St
Cootamundra NSW 2590



Cootamundra Creative Arts and Cultural Centre
18-20 Wallendoon Street
COOTAMUNDRA NSW 2590
ABN 47 475 920 639

Tel: (02) 6942 4773
Email: info@theartscentrecootamundra.org.au
Web: www.theartscentrecootamundra.org.au

8 August 2017

ATT: Allen Dwyer
General Manager CGRC
Wallendoon Street COOTAMUNDRA 2590

RE: The Arts Centre Cootamundra (TACC) Business Plan and supporting documents

Dear Allen,

Please find attached a copy of our updated Business Plan including Annexures A (financials) and B (supporting documentation).

The Arts Centre is committed to developing our business model into the future to be self-sustaining for the cultural and economic development of the Cootamundra Gundagai Region.

I understand Susan Gheller has provided an independently assessed Cost Benefit Analysis of our inaugural Residency with Murmuration "Days Like These" outlining the flow on benefits to our community from this arts project. This is just one small sample of the economic impact our annual arts program has on our community's economic health.

This documentation process is part of our organisation reviewing operations including an overhaul of our communication strategy and website. We envisage ongoing input will occur to our business plan and we look forward to working closely with Council to deliver quality arts programming for our Shire.

Thank you.

Yours sincerely

Elise Magrath
Cultural Development Officer
on behalf of
The Arts Centre Cootamundra



Business Plan

THE ARTS CENTRE

Table of Contents

1. Business Summary
2. Detailed Plan
3. Financial Plan
4. Task List
- Annexures

1. Business Summary

1.1 Business Overview

The Arts Centre offers Arts & Cultural activities and its mission statement is to promote the Arts as an alternative recreational activity for the Cootamundra community and region by:

- Promoting and fostering artistic performance and production
- Promoting and delivering educational programs for developing skills and theatre production support
- Seeking unique, motivational, educational productions and events which promote excellent, diverse, artistic performance

The Arts Centre is targeting a wider audience for its activities. In two to five years the aim is to grow and be sustainable. This will be achieved by a comprehensive arts programme that attracts larger audiences, hire of spaces, grants and financial support from the community and council.

Arts Overview

In support of the importance of TAC to the amenity of the community Arts Nation Research has found that for Australia 85% of Australians believe that arts "make for a richer and meaningful life"¹. In 2013 65% of regional residents surveyed indicated they were likely to attend an arts event, giving evidence to the level of importance to providing this type of community amenity in CGRC.² People from poorer; indigenous or migrant backgrounds are less likely to attend performances but are equally likely to participate in the arts if given the opportunity. The TAC is targeted at providing that opportunity.³ TAC has specifically targeted young and people with disabilities and intends to continue this into the future.

For every dollar spent in the arts the multiplier effect is similar to tourism at 1.92.⁴ Council has undertaken an independent assessment of one event and based on the expenditure relating to 'Murmuration' which attracted independent grants and income totalling \$46,700 with a multiply effect on the local economy of some \$90,230.

If this were to be undertaken for all of the TAC activity since 2007 has attracted some \$650,000 delivering a multiplier is \$1,248,000 over 10 years. Over the 10 year period the impact is becoming greater with each year.

1.2 Service Features

Services include exhibitions, drama, dance, vocal performances, films, business events, catering, arts classes, workshops and space hire. Professional Development Seminars for Educational and Business delivery.

1.3 Market Analysis

Our own Survey Monkey required across a variety of segments

The Arts Centre is aiming to target more of the youth market, schools, businesses, U3A, Rotary etc

Professional Arts Organisation benchmarks for venue hire. (Sydney companies paying up to \$6,000 per week for rehearsal space to develop work)

Industry intelligence via Murmuration, Eastern Riverina Arts, Civic Theatre Wagga, Education specialists

Collating data from our visitation records tracking participation reach

¹ Arts Nation: An overview of Australian Arts, Australia Council 2015:7

² Ibid:7

³ Ibid:17

⁴ <https://www.tra.gov.au/Research/View-all-publications/All-Publications/tourism-s-contribution-to-the-australian-economy1997-98-to-2010-11> Page 16

1.4 Market Strategy

Our marketing strategy seeks to optimise our prime advantage of a unique Arts Centre in a small regional town. Our research has shown that Tuesday/Wednesday afternoons most successful teacher PD short session times. Local live audience participation peaks around Friday/Saturday nights. Identified that TST downtime is Monday to Friday daytime. This leads to programming professional development seminars/sessions in a downtime plus seeking Residencies for Project and Performing Arts Production development. - inception to performance stage of a production.

Customer research has been done through workshop evaluation forms, Survey Monkey and customer feedback. Cultural Infrastructure research has been with the Civic Theatre Wagga staff regarding market analysis and segmentation of regional audiences. Film infrastructure and film industry contract market research has been done through colleagues at Mt Vic Flicks - an independent Cinema in the Blue Mountains. Feedback via other community and arts organisations.

1.5 Key Financial Objectives

The key financial objectives have been developed by tracking trends in revenues and expenses.

The key financial objectives are:

- Remain stable & viable and sustain the arts and culture in the community
- Always remain solvent with little or no debt
- Provide live performance, film and fine & visual arts opportunity for financially viable outcomes
- Provide opportunity in our programming and projects that have a "roll on" effect for local business enhancing economic development opportunities for the Shire.
- Provide business and employment opportunity from creative development.
- Value add Shire attraction for incoming "tree change" residents thus enhancing their relocation decision as a new community member.
- Offer unique recreational alternative with positive financial gains for the Shire.

2. Detailed Plan

2.1 Business Structure

The Arts Centre operates as:

- 2.1.1 Cootamundra Creative Arts & Cultural Centre (CCACC), a 355 sub-committee of the Cootamundra-Gundagai Shire Council in association with
- 2.1.2 Cootamundra Creative Arts Incorporated (CCA Inc) employs staff and holds grant monies
- 2.1.3 Cootamundra Community Trust objective is to be able to receive tax deductible donations with the purpose of promoting arts and culture in the community

2.2 Management & Ownership

2.2.1 CCACC committee must report to and has delegated authority from CGRC. The Council own the building but the committee maintains and improves the building.

Members:

Chairperson - Simon Bragg

Vice Chair- Leigh Scott

Secretary - Rosie Fowler-Sullivan

Minutes Secretary - Tamara Taylor

Treasurer - Maree Twomey

Other committee members – Isabel Scott, Stuart Macky, Lindsey Baber, Annabel Marley, Rae Webber, Michael Van Baast, Elise Magrath & Julie Cowell

2.2.2 CCA Inc

Members:

The committee mirrors that of CCACC

The members pay an annual membership of \$2 per year.

There are currently 2 part time employees who are also committee members and one casual staff member. Julie Cowell, office manager is trained in-house and combines excellent knowledge with a passion for the community. Elise Magrath, The Cultural Development Officer, has extensive experience in the arts. She brings a wealth of knowledge of the arts industry and has strong people skills.

2.2.3 The Trust is managed by Trustees who are fully independent of 2.1 & 2.2 This business plan doesn't include The Trust.

2.3 Key Objectives

The objectives for The Arts Centre are to:

- Maintain and expand our reputation for high quality arts & cultural activities.
- Maintain a financial healthy business by increasing funding opportunities.
- Repay the loan from Council as planned by 31 August 2018
- Achieve monthly and annual sales targets.
- Aim to improve sales of \$84,000 over the year by 10%.
- Begin marketing to new customer bases through marketing and relationship building to maintain current growth in sales and service revenue.

2.4 Market Analysis

Our CDO has undertaken peer mentorship with The Civic Theatre Wagga around programming and marketing, subscription series and around balancing commercial and community roles. Peer mentoring has also been undertaken with Louise Herron CEO Opera House, Lisa Havilah CEO Carriageworks and Scott Howie CEO Eastern Riverina Arts.

Film Infrastructure: CDO looked at Mt Vic Flicks, which is a small community hall that specialising in Arts House movies. The information we obtained from them was how film contracts are structured and niche marketing of Arts House films and unique cinema only experiences, such as Cinema Live.

CDO has an ongoing relationship with Educators who provide market knowledge feedback. There is a gap in the market for Regional educator PD. Educational and allied health institutions have annual budgets for staff PD. CDO also liaises with schools to build programming that supports syllabus and engagement objectives.

2.5 The Competitors

The Art Centre competitors in the local community are basically other service providers in Culture and Arts & entertainment.

Some examples: local library, dance groups and teachers, art teachers, holiday program providers, clubs, other regional theatres

2.6 Activities / Services

The Arts Centre offers both activities and services in order to fully maximise its selling potential.

2.6.1 Activities

1. *Venue space with semi commercial catering facility for Exhibitions, conferences, cabaret and social activities.*

2. *A specialised 120 seat Drama Theatre fully equipped with lighting grid, audio equipment, sprung stage floor, Bio Box for Technical management of productions and screen facility for film delivery.*

3. *-BACKSTAGE and Dressing room facility with Artist in Residence accommodation and kitchenette.*

4 - *Specialist Visual Arts Studio with Ceramics and Pottery Studio space with 1 Electric Kiln, 1 large Gas Kiln, 3 potters wheels and storage, geared printing press, specialist glass making equipment.*

5.- *One Large dedicated teaching and arts practice Studio with equipment for Fine and Visual Arts Activity and education with associated kitchenette. Includes Printing press, easels etc.*

6. - *One Smaller Studio for teaching, meetings and arts practice.*

2.6.2 Services

1. All Studios, Exhibition and Performance Spaces are air -conditioned and heated as per requirements.
2. Most Services are provided by VOLUNTEERS whose time should be calculated and valued.

2.7 Activities or Service Production

The activities originate from local, regional and national talent base.

Service

The Arts Centre tries to maintain a cost effective facility that is available for use/hire by community groups at a competitive hourly rate depending on the user and extent of their particular use.

2.8 SCOR Analysis

Strengths	Challenges
<ul style="list-style-type: none"> *Specialised Venue Infrastructure *Tin Shed theatre *Accredited sprung floor to international standard *Specialist visual arts equipment *Flexible nature of venue *Links into community through our volunteers *Regional location - we have space, time & positive environment to develop creative work 	<ul style="list-style-type: none"> *Lack of staff *Ageing volunteers *Resources for provision to upgrade facilities *To date underdeveloped communication strategy, methods and documentation
Opportunities	Risks
<ul style="list-style-type: none"> *Developing more niche venue opportunities *Subscription series *Targeted venue usage to consolidate revenue streams <ul style="list-style-type: none"> -residencies -PD & seminar days -films *Engaging community members as volunteers & stakeholders 	<ul style="list-style-type: none"> *Need for succession planning *Governance renewal *Low resource base puts pressure on staff/volunteers and threatens survival of TAC

3. Financial Plan

3.1 Key Objectives and Financial Review

Sales and Marketing

- To achieve growth in sales by 10% each year
- To increase economic activity in CGRC region

Finance

- To be able to retain and increase paid staff through growth & subsidies
- To have a well-developed philanthropic strategy

Programming and Projects

- Increase projects and programming to expand financial base and opportunity

Community Impacts

- Provide an opportunity for the community to connect with each other
- To support Youth Development
- To facilitate Aboriginal cultural connectivity and expression
- Schools access to quality cultural programming
- Promote inclusive programming which welcomes people with diverse needs
- Provide a creative hub for participation, skill development, audience involvement and collaboration

3.2 Profit Forecast

It is anticipated that TAC will continue to remain in profit and this is set out in Annexure A.

3.3 Cash Flow Forecast

Cash flow is important to ongoing sustainability and the future position is outlined in Annexure A.

3.4 Balance Sheet Forecast

Please refer to Annexure A.

4. Task List

1. We are exploring how new rehearsal space will unlock co-programming opportunities and overall how balanced venue usage can meet financial and cultural development objectives.
2. Looking at an annual strategy for philanthropic giving.
3. New website under development which will underpin the communication strategy of The Arts Centre.
4. TACC Project Task List spreadsheet following outlines future programming 2017-2018

Annexure A

1. Profit Forecast
2. Cash Flow Forecast
3. Balance Sheet Forecast

Annexure B

1. Venue Map
2. Visitation data
3. Marketing Reach
4. Samples of programming marketing collateral
5. Letters of Support

2017-18

TACC PROJECT TASK LIST

Task	Category	Priority	Status	Start Date	Due Date	% Complete	Done/Overdue?	Notes
Mumuration Residency "Days Like These"	RESIDENCY	High	Complete	24/06/2017	24/07/2017	100%	Done ✓	TACC 1st professional arts company residency - 15 artists including presentation of work with 3 performances, arts & education w/shop and teacher PD, inclusive practice.
Mumuration & TACC partnership "Ripple Effect"	PARTNERSHIP	High	In progress	01/03/2017	31/09/2018	15%		multi-artform inclusive youth engagement, 3 series over 2 years, 2 workshops per series, inclusive project with budget for access needs including open program
Mumuration Residency "Headcase"	RESIDENCY	Normal	Not Started	01/03/2018	1/04/2018	0%		Mumuration in residence to develop new work 2018 including open program - w/shop & PD
Mumuration "Bowerbirds" Film	RESIDENCY	Normal	Not Started	01/10/2018	15/10/2018	0%		Filming at TACC & surrounding locations
Angela French solo residency "Return to the River"	RESIDENCY	Normal	Not Started	11/06/2018	17/03/2019	0%		Angela French locally based professional Dance/Theatre artist

Task	Category	Priority	Status	Start Date	Due Date	% Complete	Done/Overdue?	Notes
Matriark Theatre Residency "Rat Symphony"	RESIDENCY	Normal	Not Started	23/09/2017	8/10/2017	0%		Youth theatre work in development ages 8-12 including workshops
Critical Stages "Dapto Chaser"	TOURING	Normal	Not Started	23/09/2017		0%		Touring theatre work
Critical Stages "Zen"	TOURING	Normal	Not Started	27/10/2017		0%		High school childrens touring theatre work
Monkey Boq Theatre "Josephine Wants to Dance"	TOURING	Normal	Not Started	02/09/2018	3/10/2018	0%		Touring Childrens Theatre Work including 2 performances, 4 school workshops & teacher PD
Chris Edwards School of Ballet Concert	COMMUNITY EVENT	Normal	Not Started	09/12/2017	12/12/2017	0%		Local ballet school concert TST
Dance 2590	COMMUNITY EVENT	Normal	Not Started	02/11/2017	4/12/2017	0%		Local dance school Concert TST
Alison Patterson Concert	COMMUNITY EVENT	Normal	Not Started	19/11/2017	24/11/2017	0%		Local Music teacher & Students concert
Bollywood Allstars	COMMUNITY EVENT	Normal	Not Started	01/05/2018		0%		Local dance school Concert TST
TACC Philanthropic Event	TACC COMMUNITY EVENT	High	Not Started	01/05/2018		0%		Annual Philanthropic Event with keynote speaker

Task	Category	Priority	Status	Start Date	Due Date	% Complete	Done /Overdue?	Notes
Production Technology Workshops	TACC COMMUNITY EVENT	High	Not Started	12/08/2017	30/01/2018	0%		County Arts Support program grant to develop technical theatre skills in the Riverina region
Fabric & Fibres Exhibition	TACC COMMUNITY EVENT	Normal	Started	28/07/2017	6/08/2017	25%		TACC visual art studio artists annual exhibition
Studio Open Day	TACC COMMUNITY EVENT	Normal	Not Started	10/08/2017	10/08/2017	0%		TACC annual open visual arts studio with artists in action
Glass Making workshops	TACC COMMUNITY EVENT	Normal	Not Started			0%		Glass making to utilise the new equipment and up skill local artists
Soapstone Workshop	TACC COMMUNITY EVENT	Normal	Not Started	04/09/2017		0%		All welcome to participate in carving soapstone sculpture
TACC Amateur dramatic production	TACC COMMUNITY EVENT	Normal	Not Started			0%		Annual play TBA
Films	TACC COMMUNITY EVENT	Normal	In progress	01/07/2017	30/06/2018	8%		3 screenings of one film per fortnight plus additional kids films and cinema events irregularly
Karen Walsh Art Classes	CLASS	Normal	In progress					Term art classes
Katrina McAinsh kids art classes	CLASS	Normal	In progress					Term kids art classes. After school Wednesday, tiny tots Fridays

Page 3 of 5

Task	Category	Priority	Status	Start Date	Due Date	% Complete	Done / Overdue?	Notes
Miss Erin's kids Drama Classes	CLASS	Normal	In progress				Recurring	Term kids drama classes. Mondays after school
Bollywood Dancing	CLASS	Normal	In progress	01/08/2017			Recurring	Term Bollywood dance classes
NAIDOC week event - screening Zach's Ceremony Indigenous film	TACC COMMUNITY EVENT	High	Complete	09/07/2017	9/07/2017	100% ✓	Done	TACC programme to promote indigenous creativity and connection into community
TACC Volunteer event	TACC COMMUNITY EVENT	High	Not Started					Annual Thank you event for volunteers
Corporate Team day Twomeys	CORPORATE	Normal	Not Started	08/08/2017	8/08/2017			Venue Hire and catering for corporate team of 33 pax. Opportunity to market TACC
Corporate evening Dawsons	CORPORATE	Normal	Complete	25/07/2017	25/07/2017	100% ✓	Done	Corporate venue hire dinner and bar
Roman Rudnytsky International pianist	HIRE	Normal	Not Started	06/08/2017				Piano recital theatre space
Preschool Art Show	HIRE	Normal	Not Started	16/08/2017				Preschool childrens art work on display - yearly

Task	Category	Priority	Status	Start Date	Due Date	% Complete	Done/Overdue?	Notes
Private Hire	HIRE	Normal						Incidental bookings though the year

COOTAMUNDRA CREATIVE ARTS & CULTURAL CENTRE

Annexure A

355 Committee of Cootamundra Gundagai Regional Council**2017/18 Profit & Loss Budget**

	2017/18 Budget	2016/17 Actual	Comments
<u>INCOME</u>	\$	\$	
Films	15,000	13,269	
Performances	16,000	9,185	Local play
Rent & Hire of Premises	16,000	19,607	Coffee shop vacant
Workshops	12,000	9,832	
Fundraising, Bar & Catering	20,000	11,736	Local play
Donations	12,000	20,802	
Sundry Income	3,000	8,246	
Total Income	94,000	92,677	
<u>EXPENSES</u>			
CCA Inc - Wages Subsidy	15,000	35,000	see CCA Inc
Phone & IT	3,000	2,796	
Building Rep & Maint'e	10,000	7,598	Building getting older
Equipment Reps & Maint'e	2,000	1,698	
Electricity & Gas	11,000	9,044	20% increase
Film Hire	8,000	7,384	
Performances	12,000	11,535	
Fundraising, Bar & Catering	9,000	5,080	Local Play
Workshop Costs	8,000	6,765	
Advertising & Marketing	5,000	3,305	Local Play
Cleaning	1,200	1,112	
Council Fees & Interest	2,900	1,665	\$200/mth + \$500
Print, Stat & Postage	2,500	2,049	
Sundry Expenses	4,000	3,710	
Total Expenses	93,600	98,741	
<u>NET PROFIT (LOSS)</u>	400	- 6,064	

COOTAMUNDRA CREATIVE ARTS INC
Employer of Operations & Management
2017/18 Profit & Loss Budget

Annexure A

	2017/18 Budget \$	2016/17 Actual \$	Comments
<u>INCOME</u>			
355 Subsidy	15,000	35,000	from 355 Committee
Council Subsidy	30,000	12,500	
Project Mgt Fee	15,000	10,450	Grant application pending
Auspicing Fee	4,273	4,273	Spread over 2 years
Donations	-	1,520	
Sundry Income	-	537	
Disability Wage Subsidy		3,132	
Total Income	<u>64,273</u>	<u>67,412</u>	
<u>EXPENSES</u>			
Wages & Super'n	63,000	59,072	6.7% increase
Phone & Computer	2,000	1,744	
Accounting	1,000	792	
Insurance - W/C	600	512	
Sundry Expenses	100	57	
Total Expenses	<u>66,700</u>	<u>62,177</u>	
Net Profit (Loss)	<u>- 2,427</u>	<u>5,235</u>	

CCAInc holds grants and pays staff wages

\$71,208 in the bank @ 30 June \$65,057 of which is comprised of grants we are holding the majority of which is for Murmuration. This year we are applying for estimated 100K in operational, project and infrastructure grants

Annexure A

COOTAMUNDRA CREATIVE ARTS & CULTURAL CENTRE
355 Committee of Cootamundra Gundagai Regional Council
2017/18 Balance Sheet Budget

	30/06/2018	30/06/2017	Comments
<u>ASSETS</u>	Budget \$	Actual \$	
Cash & Cash Equivalents	22,542	29,019	
Debtors	-	814	
Furniture, Plant & Equipment	80,000	78,680	
Building Improvements	144,313	144,313	
Total Assets	246,855	252,826	
<u>LIABILITIES</u>			
Grants Unspent	-	3,222	
Trade Creditors	4,000	7,389	
GST Payable	3,000	2,760	
Council Loan	5,503	5,503	
Total Liabilities	12,503	18,874	
<u>EQUITY</u>			
	234,352	233,952	

THE ARTS CENTRE COOTAMUNDRA VENUE

The Arts Centre is a single level venue with foyer entrance via Wallendoon Street Cootamundra.

The foyer door has a 5cm graded ramp to door entry. Secondary level access is available through the visual arts studio door which adjoins the venue car park on the corner of Wallendoon and Sutton Street.

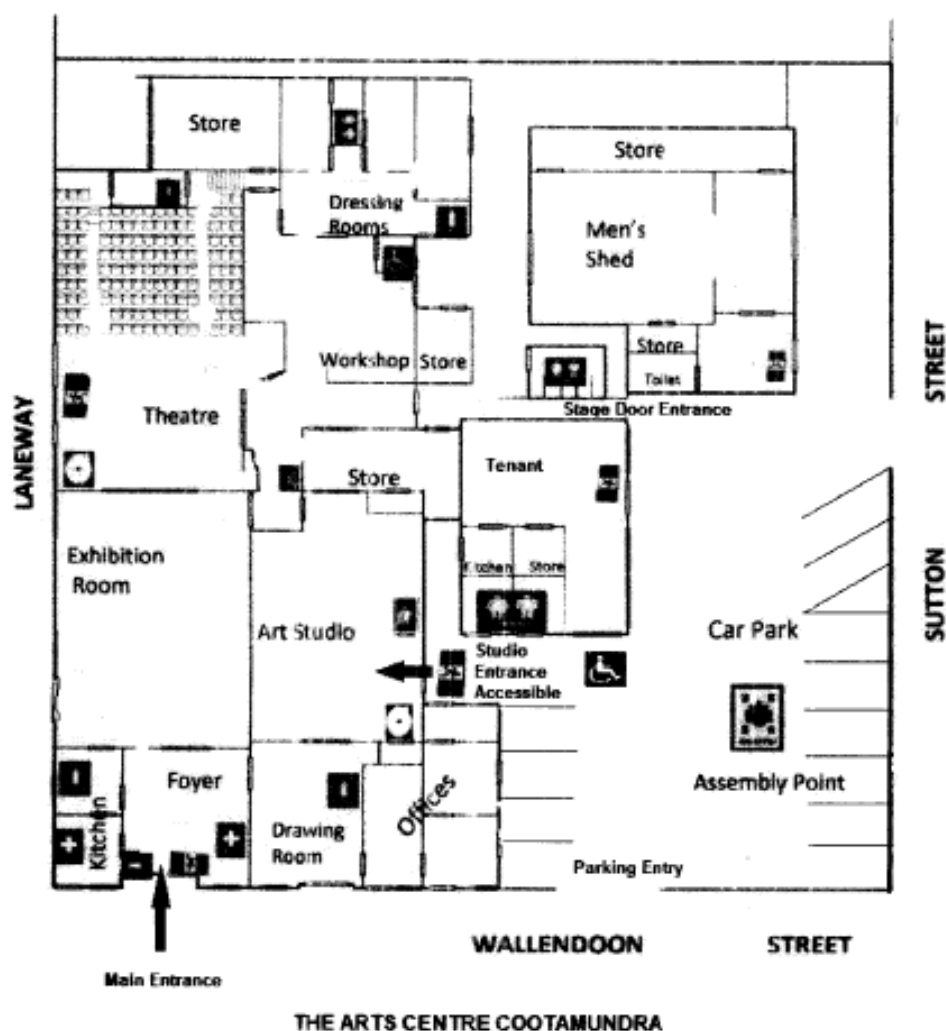
The Visual Arts Studio door is directly adjacent to the accessible car parking space.

There is an accessible bathroom located in the building.

For further access requirements please contact the office on 6942 4773

The office is open Tuesday-Friday 9.30-1.30pm or queries can also be sent via email to:

info@theartscentrecootamundra.org.au



The Arts Centre (TAC) Cootamundra

MARKETING REACH STATISTICS - @ June 2017

Digital

Mailchimp 628/email (total 2500/mnth)

Facebook 5840 reach /mnt

Facebook 823 engagements /mnt

Website (new website under construction)

Brochures & posters

Movie brochure 20/mth

movie patrons 100/mnth

notice boards – (3 large noticeboards in Main Street)
100/day (3000/mnth)

	July			August			September		
	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes
Friendship classes	18	4	2663	22	5	2663	6	1	2663
Mudjarks	5			20			17		
Mosaics									
Artlarks									
Calligraphy							18	5	2725, 2655
Karen Walsh	2	5	2663, 2650, 2726, 2722	6	27	2726, 2650, 2722, 2663, 2627	1	5	2650, 2722, 2663
Graham Cossey				15					
Inklarks									
Fibres, Steel & Stone						2587, 2001, 2227, 2810, 5001, 2600, 2663, 2570, 2529, 2570			
Patchwork Wednesdays	53	9	2650, 2230, 2722, 2729	72	24				
Visual arts workshops	3	1	2666	5	1	2666	3	1	2666
Natural Dyeing									
School holiday workshops									
Visual Arts tour									
Monthly totals local	81			140			53	22	2650, 2602, 2666, 2655, 2640
Monthly totals outside local		19			57			34	

	July			August			Sept			October	
	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode
NAIDOC	93	10	2587x4, 2722x6								
School hire/movies											
school hire art											
Make it local										18	1
private meetings			2	2	England						
			2230, 2232, 2519, 2113, 3152, 3149, 2722, 2227, 2229, 3000, 2001, 2517, 2206								
Lindseys party	25	40									
Council tour											
Council meeting											
Meditation											
other											
Impromptu tours											4
Monthly local totals	118			2			0			18	
Outside local monthly total		50			0			0			5

	July			August			September		
	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes
Movies fortnightly	148	4	2650	48			81		
Special movie screenings				45	1	wollongong			
CESD	120						900	52	2663
Nadia & Hannah									
Wong concert	39	2722,4555, 2702, South Africa							
Hooting & Howling									
Celebration of music concerts									
Drama EOY performance									
Drama class Mon & Wed & Tues Tinytoes	80			80			80		
Lil Melodies Mondays 9-12									
Bollywood classes									
CEROC									
Monthly Totals	387	4		173	1		1061	52	

	July			August			September			October		
	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes
TAC volunteers	33			46	1	2663	29			50	1	2725
Movie volunteers	4			4			8			4		
Contractors	10	1	2594	10	1	2653	40	4	2725,	8		
Staff	25			30			24			24		
meeting CCACC	16			11			12			10		
work experience												
Monthly totals local	88			101			113			96		
Monthly totals outside local		1			2			4			1	

November			December			6 Month total local	6 month total outside local
Local postcode 2590	Outside local postcode	additional postcodes	Local postcode 2590	Outside local postcode	additional postcodes		
47			4				
8			6				
10							
30			25				
8							
103			35				
	0			0			

MOVIES AT THE ARTS CENTRE



The following movies and the screening dates are scheduled courtesy of **ROADSHOW Public Performance Licensing**.

General Admission: \$12.

APRIL

Captain Fantastic (M)	• Wednesday 5 @ 10:30pm & 7:00pm • Sunday 9 @ 5:00pm
Trolls (G)	• Wednesday 12 @ 10:30am • Friday 14 @ 2:00pm (sensory screening) • Tuesday 18 @ 10:30am
Where am I Going? (M)	• Saturday 22 @ 6:00pm (Dinner Incl) • Wednesday 26 @ 10:30am & 7:00pm • Sunday 30 @ 5:00pm

MAY

La La Land (M)	• Wednesday 3 @ 10:30am & 7:00pm • Sunday 7 @ 5:00pm
The Legend of Ben Hall (M)	• Wednesday 17 @ 10:30am & 7:00pm • Sunday 21 @ 5:00pm

JUNE

Rosalie Blum (M)	• Saturday 3 @ 6:00pm (Dinner Incl) • Wednesday 7 @ 10:30am & 7:00pm • Sunday 11 @ 5:00pm
Manchester by the Sea (MA 15+)	• Wednesday 21 @ 10:30am & 7:00pm • Sunday 25 @ 5:00pm



PLEASE NOTE:
Wednesday 7pm screenings will be shown with subtitles in English as of August 2016.

ALSO AT THE ARTS CENTRE

THE ARTS CENTRE FRIENDSHIP PROGRAM

A program about inclusion, making friends, learning and developing skills and of course, art. Each group has a facilitator who provides advice and support. Create individual artworks or participate in group activities when available. A fee of \$8/day covers studio usage and you are asked to supply your own materials and equipment. Below is a list of the current Friendship Groups:

Inklarks (Printmaking)	
Mondays • 10:00am • \$8	
Playlarks (Adult Drama)	
Tuesdays • 7:00pm • \$8	
Artlarks (Drawing & Painting)	
Tuesdays • 10:00am AND Thursdays • 6:00pm • \$8	
Mudlarks (Pottery)	
Thursdays • 10:00am • \$8	

Contact The Arts Centre for more information.

WEEKLY CLASSES

Drama with Miss Em	
Monday & Tuesday • 4:30pm to 5:30pm	
Contact Emma Jones on 0458 417 112	
Art with Karen Walsh	
Intermittent 6 week courses	
Contact Karen on 0421 911 127	

MORE INFO & REGISTRATIONS

BOOK EARLY TO AVOID DISAPPOINTMENT.



Visit: The Arts Centre Office

Ring: 02 6742 4773

Email: info@theartscentrecootamundra.org.au

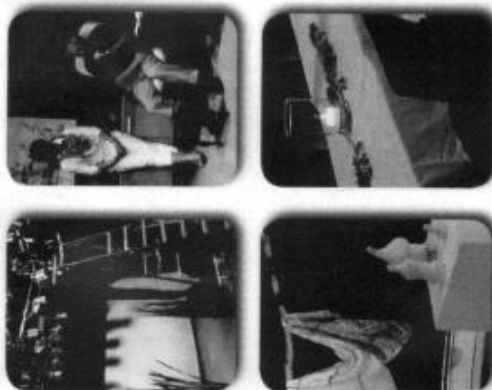
The Arts Centre is a Community facility run for the Community by Community members! If you have any suggestions we would love to hear them.

THE ARTS CENTRE AGM
Friday 14th July 2017 at 6:00pm



Visual & Fine Arts Performing Arts

March - June 2017



18-20 Wallendoon Street
Cootamundra NSW 2590

(02) 6942 4772

info@theartscentrecootamundra.org.au
www.theartscentrecootamundra.org.au



CALENDAR OF EVENTS

APRIL

monkey baa
The Arts Centre is proud to present teacher professional development run by teaching artists from Monkey Baa Theatre Company - Australia's premier professional theatre company for children

Workshop for Teachers: Drama as a Teaching Tool

with Monkey Baa Theatre Company

Tuesday 4th • 4:00 to 6:00pm • \$40pp

Booking with payment by Friday 31st March

A 2-hour course for primary teachers, this workshop shares Monkey Baa's practical strategies for using drama as pedagogy across the primary curriculum. Teach maths using movement, geography through tableaux and literacy through speaking aloud; join us for a fun and action-packed session.

Workshop for Teachers: PLAY! A Toolkit for Teachers

with Monkey Baa Theatre Company

Wednesday 5th • 4:00 to 6:00pm • \$40pp

Booking with payment by Friday 31st March

Early childhood, primary and secondary teachers – join us for 2 hours that will reinvigorate your repertoire of activities, starters, warm ups and active learning strategies for students of all ages. This workshop is perfect for drama teachers seeking new ideas, and teachers of other subjects looking to expand their methodology to include drama.

Workshop: "Watercolour Portraiture"

with Ann Clarke

Saturday 22nd & Sunday 23rd • 9:30 am to 4:30 pm • \$210pp

Booking with payment by Friday 14th April

Learn the art of producing light-filled, translucent watercolour painting with depth and sensitivity.

Italian Movie Dinner: "Where am I going?"

Saturday 22nd • 6:00pm • \$45pp

Bookings by Friday 14th April

Join us for a delicious Italian 3 course meal with cocktails followed by the Italian movie "Where am I going" - the highest-grossing film in Italian cinema history.

Community Skills Workshop: "Circles of Support & Positive Social Roles"

Friday 28th • 9:00am to 4:00pm • \$135pp (incl. meals)

Bookings with payment by Friday 21st April

What is a Circle of Support? Find out how Circles can promote people living with a disability or those who are marginalised to get "the good life" with John Armstrong.

CALENDAR OF EVENTS

Cinemalive presents the Australian Ballet "Coppélia"

Saturday 29th • 7:00pm • \$15pp

Bar / snacks available at intermission.

A sparkling tale of magic and mischief, Coppélia has everything a good story ballet should: a touch of enchantment, a dash of romance and masses of sumptuous costumes.

MAY

A Monkey Baa Theatre Company Production

Diary of a Wombat

Based on the book by Jackie French and Bruce Whatley
Directed by Eva Di Cesare

Friday 5th • 9:30am, 11:30am & 1:30pm • \$19pp

Please book early - spaces are limited
Millions of young people around the world have adored the multi award-winning picture book, Diary of a Wombat. Now

finally this iconic work by Australian Children's Laureate (2014/15), Jackie French and Bruce Whatley comes to the stage. Meet Mothball, the naughtiest wombat in Australia. Bored with her daily routine, Mothball goes in search of

shelter and food, creating chaos in the lives of the humans around her. Monkey Baa uses the magic of puppetry and live music to bring this delightful story for ages 3+ to the stage.



The Arts Centre Autumn Showcase 2017

Saturday 6th • 6:00pm to 9:00pm • \$50pp

Come and meet Louise Herron AM, Chief Executive Officer Sydney Opera House at an evening of artist displays, fine wine, boutique beer and canapés.

Workshop: Rustic Twining & Spiral Stitch Baskets

with Meri Peach

Saturday 13th & Sunday 14th • 9:30am to 4:00pm • \$250pp

Rustic twining and coiling with spiral stitch.

JUNE

Workshop: Collagraph Printing

with Andy Totman

Saturday 3rd • 10:00 am to 4:00 pm • Sunday 4th • 10:00

am to 4:00 pm • \$290pp

Booking with payment by Friday 2nd June

Learn about the technique of printing with a rigid collage.

CALENDAR OF EVENTS

French Movie Dinner: "Rosalie Blum"

Saturday 3rd • 6:00pm • \$45pp

Bookings by Friday 2nd June

Join us for a delicious French 3 course meal followed by a special screening of the French comedy "Rosalie Blum".

LATER IN THE YEAR ...

- The Light & Sound Spectacular - June
- The Arts Centre AGM - 6pm, 14 July
- Fibres, Steel & Stone Exhibition - July
- Russian Movie Dinner: "The Fencer" - July
- NAIDOC Celebrations - July
- Miss Em's Drama performances - Sept
- Soapstone Carving with Wendy Black - Sept
- Critical Stages Play: "The Dapto Chaser" - Sept
- Matriark Theatre Performance - Oct
- Critical Stages Play: "Zen" - Oct
- Dance 2590 Concerts - Nov
- Drawing in Colour with Andrew Antoniou - Nov
- A Celebration of Music with Allison Patterson & Geraldine Ryan - Nov



Fibres, Steel & Stone Exhibition 2016

Look out for more information regarding the inaugural Inclusive Arts Partnership between The Arts Centre Cootamundra and Murrumbidgee Arts and Entertainment between 2017-2018 to include workshops, performances and more.

THE WIRED LAB - 2017 Workshops

THE WIRED LAB is an artist led organisation evolving interdisciplinary art practices in rural Australia.

Weaving Wall Hangings: 1 & 2 April

Tamara Dean Photography: 17 & 18 April

Botanical Art & Animal 'Pet' Portraiture: 20 May

Taxidermy for Beginners: 9 & 10 September

The above workshops will be held at The Arts Centre. Contact THE WIRED LAB for more details and bookings. E: info@wiredlab.org W: wiredlab.org

Movie Schedule June to October 2017

The following movies and the screening dates are scheduled courtesy of ROADSHOW Public Performance Licensing



PLEASE NOTE:
WEDNESDAY 7PM
SCREENINGS WILL BE
SHOWN WITH SUBTITLES IN
ENGLISH where available

JUNE

**Manchester by the Sea
(MA 15+)**

Wednesday 21 @
10:30am & 7pm Sunday
25 @ 5pm



JULY

Zach's Ceremony (M)

Sunday 9 @ 3pm
Tickets \$14 @ the door or
\$13.60 on Eventbrite
www.tac-zachsceremony.eventbrite.com.au



AUGUST

**The Space Between Us
(M)**

Wednesday 2 @
10:30am & 7pm
Sunday 6 @ 5pm



The Arts Centre is raising funds this year by selling theatre seats to patrons. If you would like your name on your favourite movie spot, please contact the office

The Fencer (PG)

Friday 11 7pm screening
bar open and nibbles
Wednesday 16 @
10:30am & 7pm Sunday
20 @ 5pm



SEPTEMBER

Hidden Figures (PG)

Wednesday
6 @ 10:30am
& 7pm
Sunday 10 @ 5pm



Fences (PG)

Wednesday 20 @
10:30am & 7pm
Sunday 24 @ 5pm



OCTOBER

Their Finest (M)

Wednesday 18 @
10:30am & 7pm
Sunday 22 @ 5pm



MOVIES

June
to October 2017
Tin Shed Theatre



Movie Times

WEDNESDAYS 10.30am and 7pm
SUNDAYS 5PM

****Movies are subject to change, please check closer to the time of screening****

General Admission \$12. English subtitles on Wednesday 7pm screenings where available.

PLEASE NOTE:

- Please be seated 5 minutes before the movie begins
- Late comers will not be admitted
- While all care is taken during scheduling of movies, Productions and Performances will take precedence over screenings
- **No food or drink is to be consumed in the theatre**

For more information, contact The Arts Centre
phone (02) 69424773 or email
info@theartscentrecootamundra.org.au

****Check out what's on****
www.theartscentrecootamundra.org.au

Manchester by the Sea (MA 15+)

After the death of his older brother, Lee Chandler (Casey Affleck) is shocked to learn that Joe has made him sole guardian of his nephew Patrick. Lee reluctantly returns to Manchester-by-the-Sea to care for Patrick, a spirited 16-year-old, and is forced to deal with a past that separated him from his wife Randi (Michelle Williams) and the community where he was born and raised. Bonded by the man who held their family together, Lee and Patrick struggle to adjust to a world without him. Strong coarse language. Duration 134 mins.

Zach's Ceremony (M)

Zach's Ceremony is an extraordinary, feature-length documentary captured over ten years that shows one boy's journey to manhood in a complex, emotionally driven story. Its themes are universal: that of family and connection, but also explores the fascinating and unique question of what it means to be a modern man belonging to the oldest living culture on earth. Ultimately Zach must embrace the traditions and knowledge of his ancestors and awaken the warrior within. Coarse language and a brief depiction of drug use. Duration 93 minutes.

The Space Between Us (M)

In this interplanetary adventure, shortly after arriving to help colonize Mars, an astronaut dies while giving birth to the first human born on the red planet - never revealing who the father is. Thus begins the extraordinary life of Gardner Elliot - an inquisitive, highly intelligent boy who reaches the age of 16 having only met 14 people in his very unconventional upbringing. While searching for clues about his father, and the home planet he's never known, Gardner begins an online friendship with a street smart girl named Tulsa. When he finally gets a chance to go to Earth, Gardner is eager to

experience all of the wonders he could only read about on Mars. But after his explorations begin, scientists discover that Gardner's organs can't withstand Earth's atmosphere. Gardner joins with Tulsa on a race against time to unravel the mysteries of how he came to be, and where he belongs in the universe. Mature themes. Duration 136 minutes

The Fencer (PG)

A young man, Endel Nelis, arrives in Haapsalu, Estonia, in the early 1950s. Having left Leningrad to escape the secret police, he finds work as a teacher and founds a sports club for his students. Endel becomes a father figure to his students and starts teaching them his great passion - fencing, which causes a conflict with the school's principal. Envious, the principal starts investigating Endel's background... Endel learns to love the children and looks after them; most are orphans as a result of the Russian occupation. Fencing becomes a form of self-expression for the children and Endel becomes a role model. The children want to participate in a national fencing tournament in Leningrad, and Endel must make a choice: risk everything to take the children to Leningrad or put his safety first and disappoint them. Mild themes. Duration 98 minutes.

Hidden Figures (PG)

HIDDEN FIGURES is the incredible untold story of Katherine G. Johnson (Tajiri P. Henson), Dorothy Vaughan (Octavia Spencer) and Mary Jackson (Janelle Monáe)-brilliant African-American women working at NASA, who served as the brains behind one of the greatest operations in history: the launch of astronaut John Glenn into orbit, a stunning achievement that restored the nation's confidence, turned around the Space Race, and galvanized the world. The visionary trio

crossed all gender and race lines to inspire generations to dream big. Mild themes and coarse language. Duration 279 minutes.

Fences (PG)

Denzel Washington directed and stars in this adaptation of August Wilson's Pulitzer Prize-winning play, which centers on a black garbage collector named Troy Maxson in 1950s Pittsburgh. Bitter that baseball's color barrier was only broken after his own heyday in the Negro Leagues, Maxson is prone to taking out his frustrations on his loved ones. Both Washington and co-star Viola Davis won Tonys for their performances in the 2010 revival of the play. Stephen Henderson, Jovan Adepo, Russell Hornsby, and Mykelti Williamson round out the supporting cast.

Mild themes, sexual references and coarse language. Duration 177 minutes.

Their Finest (M)

The year is 1940, London. With the nation bowed down by war, the British ministry turns to propaganda films to boost morale at home. Realizing their films could use "a woman's touch," the ministry hires Catrin Cole (Gemma Arterton) as a scriptwriter in charge of writing the female dialogue. Although her artist husband looks down on her job, Catrin's natural flair quickly gets her noticed by cynical, witty lead scriptwriter Buckley (Sam Claflin). Catrin and Buckley set out to make an epic feature film based on the Dunkirk rescue starring the gloriously vain, former matinee idol Ambrose Hilliard (Bill Nighy). Mature themes, sex scene and coarse language. Duration 117 minutes



the tin shed theatre



WE WELCOME YOUR DONATIONS

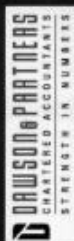
The Arts Centre Cootamundra is a not-for-profit Community Arts organisation run by volunteers and 3 part time paid staff members. You can help us continue to program creative and dynamic arts programs by donating to The Cootamundra Community Arts Trust. Donations can be made via the trust administrator.

Dawson & Partners of 92 Cooper St, Cootamundra

Phone (02) 6942 1711 or email enquiries@dawson.com.au for more information.

Your contribution is highly valued and we thank you for your support.

WITH SPECIAL THANKS TO TONIGHT'S SPONSORS



WITH SPECIAL THANKS TO TONIGHT'S CONTRIBUTORS

Alice Markham Animation
Dotti Lesage poster design
The Wired Lab Tamara Dean
Photography
Andrew Blanch
The Arts Centre Committee
Art in action artists
Coota Signs

Andrew Totman for donation of print
Display Artists
Bar staff volunteers
Catering volunteers
Arts Centre Volunteers
CADAS kids wait staff
Designs by Lucy



CAN ART INSPIRE & STRENGTHEN COMMUNITIES?

AN EVENING WITH LOUISE HERRON AM - CEO SYDNEY OPERA HOUSE

6PM ON THE 6TH OF MAY 2017
AT THE ARTS CENTRE COOTAMUNDRA



18 - 20 Wallendoon Street
Cootamundra NSW 2590
www.theartscentrecootamundra.org.au
info@theartscentrecootamundra.org.au
(02) 6942 4773

YOUR PROGRAM FOR THE EVENING

WELCOME AT THE DOOR

On Arrival

Get to know Simon Bragg, The Arts Centre Chair, along with other volunteer members of The Arts Centre Committee.

INVITATION TO BE ENGAGED, INSPIRED & STIMULATED

From 6pm

Delight in a vibrant exhibition of works by local artists.

Exhibition Room

Meander through our Studio to meet & observe our artists in action.

Studio 5

Take time to sit back & enjoy film snippets created by locals.

The Tin Shed Theatre

Fine wine, boutique beer & canapés will be served in the Exhibition Room

LIVE PERFORMANCE

From 7pm

Be enchanted by the talents of Classical Guitarist, Andrew Blanch.

Exhibition Room

KEYNOTE ADDRESS

From 7.30pm

Be enthralled by Louise Herron, CEO Sydney Opera House, as she discusses the topic

"CAN ART INSPIRE AND STRENGTHEN COMMUNITIES?"

The Tin Shed Theatre

THE ARTS CENTRE COOTAMUNDRA

A COMMUNITY ASSET, BUILT BY THE COMMUNITY FOR THE COMMUNITY.

The Arts Centre Cootamundra is a unique space. It is a community driven facility in its concept, construction and administration. Originally the dream was to take an historically significant but derelict building complex and turn it into a multi-purpose arts facility for the education, production, exhibition and performance of artistic activity. This has taken 14 years of extensive volunteer labour and administration. Now a reality it has reached a junction point where a construction project becomes a fully fledged working arts facility in administration, programming and performance delivery. It is now a unique asset for the Shire, community driven in programming and administration.

A SHORT HISTORY

2003: Council passed the proposal, with a healthy majority, to purchase the old Shepherd Woolskins Complex to be redeveloped as an Arts Centre. A rescinded motion was subsequently taken out putting a stop on the development

2004: The rescinded motion was overturned and the Arts Centre Project was passed. The sale of the building complex to Cootamundra Shire Council was finalised for \$140,000. Volunteers cleared the site removing five semi-trailer loads of rubbish. The Visual Arts was the first program to get underway with Art Classes and Workshops. Performing Arts continued from the very beginning during construction for fundraising purposes.

2007: The Exhibition Space was opened by Bob Adby with an art exhibition and music concert.

2011: The Tin Shed Theatre was opened by Mary Darwell with two major performances incorporating Music and Drama.

2013: Back Stage area and Dressing Room were opened.

2016: Visual Arts - Studio 5 reconstruction was completed.

REFURBISHMENT HAS TAKEN 14 YEARS WITH FUNDING SECURED FROM FROM ARTS NSW, SPORT & RECREATION NSW, FEDERAL STIMULUS PROGRAM, REGIONAL DEVELOPMENT AUSTRALIA, COMMUNITY BUILDING PARTNERSHIPS NSW, NSW REGIONAL INFRASTRUCTURE, STRONGER COMMUNITIES GRANT.

ARTISTS IN ACTION

STUDIO 4 & 5

Mock art class - Karen Walsh and her students

Demonstration of weaving with natural fibres - Beverly Moxon

Mudlarks (potters) in action - Lyn Cameron

Graphic Art - Dotti Lesage

Dyeing with natural plant materials - Marilyn Pickford

Calligraphy - Rae Webber



IN THE TIN SHED THEATRE

Film "Tin Shed to Theatre"

Created by Tom Bootle.

Animations

By workshop participants of Alice Markham.

**"The Edge" photography project with Tamara Dean
& young people of Cootamundra & Tumut**

Presented by The Wired Lab, with support from Regional Arts Fund,
& Catalyst - Australian Arts & Culture Fund



Regional Arts Fund
ARTS NSW



Catalyst - Australian Arts and Culture Fund

FRIENDS OF THE ARTS CENTRE

VOLUNTEERS ARE VERY WELCOME. THE ARTS CENTRE VALUES ALL CONTRIBUTIONS OF ASSISTANCE NO MATTER HOW SMALL OR LARGE. IF YOU WISH TO BECOME PART OF THE ARTS CENTRE FAMILY OF FRIENDS PLEASE CONTACT THE OFFICE AND REGISTER YOUR NAME AND CONTACT DETAILS. EMAIL: INFO@THEARTSCENTRECOOTAMUNDRA.ORG.AU OR PHONE: 02 6942 4773

LOUISE HERRON AM CEO, SYDNEY OPERA HOUSE



Louise Herron was appointed CEO of the Sydney Opera House in 2012, having previously been a lawyer and corporate adviser. She was chair of Sydney's Belvoir Street Theatre for 10 years. Louise has led development of the Opera House's Renewal program to ensure this World Heritage-listed icon and one of the world's busiest performing arts centres meets the needs and expectations of 21st-century artists, audiences and visitors.

DID YOU KNOW?

- Ms Herron is the 7th Sydney Opera House CEO and the first woman.
- Ms Herron was awarded an Order of Australia for "significant service to the performing arts through leadership and advisory roles".
- Among other roles, Ms Herron has been the Chairperson of the Major Performing Arts Board and of the Belvoir St Theatre.
- Ms Herron is a co-founder and executive director of Ironbark Corporate Advisory.
- Ms Herron speaks 4 languages.
- The Opera House hosts more than 2,000 performances attended by more than 1.5 million people every year. There are seven performance venues at Sydney Opera House. The Concert Hall is the largest internal venue, with 2,679 seats.



THE ARTS CENTRE COMMITTEE AND VOLUNTEERS WOULD LIKE TO EXTEND A HEARTFELT THANK YOU TO LOUISE FOR HER PERSONAL COMMITMENT TO SUPPORTING REGIONAL ART AND OUR CENTRE IN PARTICULAR.

ANDREW BLANCH CLASSICAL GUITARIST



Andrew Blanch's regular performances nationally and internationally, success in music competitions and his recent debut CD release Spanish Guitar Music are earning him "a reputation as one of the country's leading young classical guitarists" (MGF).

Andrew has won prizes in nine music competitions nationally and internationally including First Prize at the Inaugural Whitworth-Roach Classical Music Competition open to all instruments.

Andrew's debut solo CD, Spanish Guitar Music, released this year has been met by critical acclaim: "Andrew Blanch is the real deal... Extremely enjoyable from start to finish." (ClassicsToday.com); "This is one of the best debut albums I have ever heard." (Soundboard Magazine); "This disc secures this young musician's place amongst a glittering Australian classical guitar constellation." (Limelight Magazine)

Andrew has a Bachelor of Music with first-class honours from the Australian National University. His PhD in expert tertiary guitar pedagogy has afforded him privileged access to film and analyse the teaching practices of world-renowned guitar pedagogues, Timothy Kain (Australia) and Judicael Perroy (France).

ART WORKS BY LOCAL ARTISTS

EXHIBITION ROOM

Graham Cossey of Cootamundra

What inspires Graham: The enterprise, ingenuity and cohesion of people living in regional Australia demonstrates inspiring resilience. I try to evoke their strong sense of place through the precepts of the metaphysical where the meaning lies behind the ordinariness of the objects presented.

Andrew Totman of Sydney (originally Napa, California)

What inspires Andrew: The current series of works by Andrew Totman are detailed patterned grids. Some are similar to small drawn studies on a folded sheet of paper. They depict small-scale structural changes, slightly tweaked in print. Totman seems to be searching for a perfect form, the Platonic ideal and the search, not the outcome, is of great interest. Andy will be holding a printmaking class at the Centre over the first weekend in June.

Sally Eberle of Wallendbeen

What inspires Sally: The landscape is a source of constant inspiration. The changing seasons, colours, mood. While I love working on large sustained paintings I also really enjoy quick sketches and drawings that capture the essence of a particular spot or moment.

Cathy Hamilton of Muttama

What inspires Cathy: The beautiful Muttama Valley & the peaceful surroundings. Every day different colours!

Jim Hamilton of Muttama

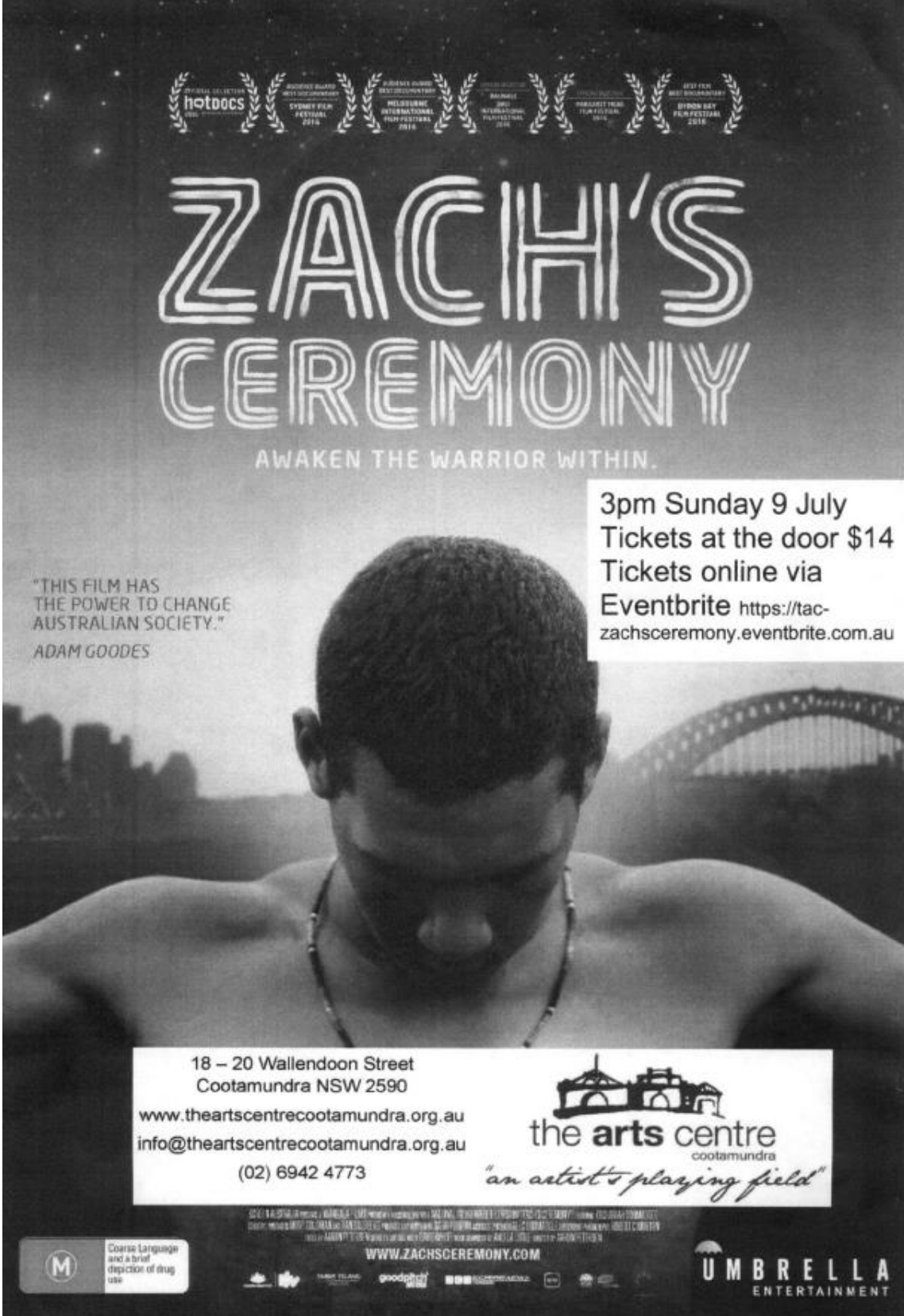
What inspires Jim: Nature & My wife.

Diana McLeod of Cootamundra

What inspires Diana: Colour & Nature

Louise Dabin of Cootamundra

What inspires Louise: The beauty of nature



OFFICIAL SELECTION **hotdocs**
 AUDIENCE AWARD BEST DOCUMENTARY
 SYDNEY FILM FESTIVAL 2016
 AUDIENCE AWARD BEST DOCUMENTARY
 MELBOURNE INTERNATIONAL FILM FESTIVAL 2016
 AUDIENCE AWARD
 2017 INTERNATIONAL FILM FESTIVAL 2016
 AUDIENCE AWARD
 MELBOURNE INTERNATIONAL FILM FESTIVAL 2016
 BEST FILM BEST DOCUMENTARY
 SYDNEY FILM FESTIVAL 2016


ZACH'S CEREMONY

AWAKEN THE WARRIOR WITHIN.

"THIS FILM HAS THE POWER TO CHANGE AUSTRALIAN SOCIETY."
 ADAM GOODES


3pm Sunday 9 July
 Tickets at the door \$14
 Tickets online via
 Eventbrite <https://tac-zachsceremony.eventbrite.com.au>


18 – 20 Wallendoon Street
 Cootamundra NSW 2590
www.theartscentrecootamundra.org.au
info@theartscentrecootamundra.org.au
 (02) 6942 4773



 the arts centre
 cootamundra
"an artist's playing field"

SCREENED IN AUSTRALIA THROUGH A PARTNERSHIP WITH THE NATIONAL FILM AND VIDEO ARCHIVE. THE FILM IS A PRODUCT OF THE NATIONAL FILM AND VIDEO ARCHIVE. THE FILM IS A PRODUCT OF THE NATIONAL FILM AND VIDEO ARCHIVE. THE FILM IS A PRODUCT OF THE NATIONAL FILM AND VIDEO ARCHIVE.

WWW.ZACHSCEREMONY.COM

 Coarse Language and a brief depiction of drug use







Cook a Winter dish containing as many local ingredients from a 100 mile radius as possible.

Bring it to our Shared Table Dinner with your own plate, cutlery and drinks.

When: Saturday 1 July 2017

Time: 6 to 10 pm

Cost: Gold coin donation at the door

Where: The Arts Centre Cootamundra,
18-20 Wallendoon Street



P: 02 6942 4773

E: info@theartscentrecootamundra.org.au

W: theartscentrecootamundra.org.au



We welcome You

OPEN STUDIO DAY

THURSDAY 10th AUGUST 10am~4pm

See the studios in action



Drop in



Give it a go



Printmaking

Drawing

Painting

Weaving

Dyeing

Calligraphy

Ceramics



**Hands on
Experience**

18-20 Wallendoon St Cootamundra Phone 6942 4773

Friendship Groups

A program about inclusion, making friends, learning and developing skills and of course Art.

Each group has a facilitator who provides advice & support.

Create individual artworks or participate in group activities when available.

A fee of \$8 a day covers studio usage. Bring your materials.

INKLARKS Printmaking
Monday 10 ~ 2

ARTLARKS Drawing & Painting
Tuesday 10 ~ 2

MUDLARKS Pottery
Thursday 10 ~ 2

ARTLARKS Drawing & Painting
Thursday 5.30 ~ 8.30

Art with Karen Walsh ~ Fees Apply
Intermittent 6 week courses Call 0421911121

Art By Trina ~ Lessons for Children & Adults
Fees Apply Call 0434 498 645

Louise Byrne ~ Beginners Water Colour
Fees Apply Call 0404 634 317

A Monkey Baa Theatre Company Production

Diary of a Wombat

Based on the book by Jackie French and Bruce Whatley
Director - Eva Di Cesare

The beloved,
award-winning
picture book
finally comes
to the stage!

Millions of young people around the world have adored the multi award-winning picture book, *Diary of a Wombat*. Now finally this iconic work by Australian Children's Laureate (2014/15), Jackie French and Bruce Whatley comes to the stage.

Meet Mothball, the naughtiest wombat in Australia. Bored with her daily routine, Mothball goes in search of shelter and food, creating chaos in the lives of the humans around her.

Monkey Baa uses the magic of puppetry and live music to bring this delightful story for ages 3+ to the stage.

3 PERFORMANCES:

9.30am, 11.30am & 1.30pm on Friday 5 May 2017

at The Arts Centre, Cootamundra.

Duration: 45 minutes

TICKETS:

All tickets \$19 each.

Box office opens Friday 7 April

School ticket sales 10:00am

General ticket sales 12:00 midday

CONTACT:

The Arts Centre on 02 6942 4773

or visit us at 18-20 Wallendoon St,
Cootamundra.





A Monkey Baa Theatre Company Production Diary of a Wombat

Based on the book by Jackie French and Bruce Whatley
Director - Eva Di Cesare

WORKSHOPS for CHILDREN

~ School Incursion Opportunity ~

Monkey Baa tours a Teaching Artist alongside its major touring work each year. This artist travels into schools to run drama-based workshops exploring the production the students then see at their local theatre. The Arts Centre Cootamundra are excited to be able to facilitate these workshops with schools in the Cootamundra region and are currently calling for Expressions of Interest.

"A joyous workshop for early primary students to explore this beloved book through drama. Activities apply not just to this text, but form an approach to literacy through drama across these primary years. Using active learning, puppetry and practical activities, this is a wonderful pre-show preparation or stand-alone workshop experience."

- Duration: 45 minutes for Kindergarten
OR 60 minutes for Year 1+.
- Suitable for Early Stage 1, Stage 1 & Stage 2
- Groups of up to 30 children
- Cost \$5 per child
- Workshops to be held on either 4th or 5th of April during school hours (likely 9.30 am, 11.30 am or 2 pm).

Places are limited and by negotiation with The Arts Centre Cootamundra. Confirmation of workshop places will be by Monday 20th March.

Please complete the Expression of Interest form below and return via email to info@theartscentrecootamundra.org.au.
For further information call (02) 6942 4773.

NSW Curriculum Links (PRIMARY)		
STAGE	SUBJECT	CONTENT & OUTCOMES
Early Stage 1	English	Widely regarded as quality literature; widely defined Australian literature; wide range of literary texts (ENe-6B, ENe-8B, ENe-10C, ENe-11D)
	Drama	Playbuilding; storytelling (DRAES1.4)
	Geography	People live in places; important places (GEe-1)
Stage 1	English	As per Early Stage 1 (EN1-4A, EN1-6B, EN1-8B, EN1-10C, EN1-11D)
	Drama	Playbuilding; storytelling (DRAS1.4)
	Geography	People and places; Australian places (GE1-1)
Stage 2	English	As per Early Stage 1 and Stage 1 (EN2-4A, EN2-6B, EN2-8B, EN2-10C, EN2-11D)
	Drama	Playbuilding; storytelling (DRAS2.4)
	Geography	The earth's environment; significance of environments (GE2-1, GE2-2, GE2-3)



Australian Government
Catalyst—Australian Arts and Culture Fund



Arts NSW



Australia Council
for the Arts



EXPRESSION OF INTEREST FORM



School Name: _____

Contact Person: _____ Contact Phone: _____

Contact Email: _____

Preferred Day & Time: _____

Number of Places Requested: _____ Class / Stage Attending: _____

Expression of Interest MUST be returned by 12noon Wednesday 15th March 2017.



WORKSHOPS *for* TEACHERS

The Arts Centre is proud to present teacher professional development run by teaching artists from Monkey Baa Theatre Company - Australia's premier professional theatre company for children. This is a great opportunity for creative Professional Development with skilled specialists in a regional setting.

Drama as a Teaching Tool

When: Tuesday 4th April 2017 from 4 to 6 pm.

Where: The Arts Centre Cootamundra

Cost: \$40 per person

Suitable for Primary Teachers

A 2-hour course for primary teachers, this workshop shares Monkey Baa's practical strategies for using drama as pedagogy across the primary curriculum. Teach maths using movement, geography through tableaux and literacy through speaking aloud: join us for a fun and action-packed session.

PLAY! A Toolkit for Teachers

When: Wednesday 5th April 2017 from 4 to 6 pm.

Where: The Arts Centre Cootamundra

Cost: \$40 per person

Suitable for Early Childhood through to Stage 6 HSC teachers (taught in separate streams)

Early childhood, primary and secondary teachers – join us for 2 hours that will reinvigorate your repertoire of activities, starters, warm ups and active learning strategies for students of all ages. This workshop is perfect for drama teachers seeking new ideas, and teachers of other subjects looking to expand their methodology to include drama.

Monkey Baa is a QTC-registered provider of teacher professional development for teachers maintaining Proficient teacher accreditation in NSW.



SECURE YOUR SPOT
Contact The Arts Centre on
phone (02) 6942 4773 or email
info@theartscentrecootamundra.org.au



Monkey Baa Theatre Company is currently touring with their stage production of 'Diary of a Wombat', based on the book by Jackie French and Bruce Whatley and directed by Eva Di Cesare.



Australian Government
Catalyst—Australian Arts and Culture Fund



Arts NSW



Australia
Council
for the Arts



Find out more about Monkey Baa Theatre Company
www.monkeybaa.com.au

COMMUNITY SKILLS WORKSHOP

How to support the 'Good Life' for people living with Disability and others who may be marginalised.

Are you a family member, friend or advocate of a person with a disability or a marginalised person?

Do you want to help them achieve a Good Life?

This workshop introduces participants to the dilemmas facing people who are held in low esteem by their communities. We will examine how those concerned for people with vulnerable identities can both avoid approaches likely to increase social marginalisation, while increasing their chances for the Good Things of Life including the chance to contribute to the life of their community. We will look at ways that formal and informal efforts can support the development or maintenance of valued social roles that ensure that opportunities for people are maximised.

This workshop will also see the contribution freely given relationships make to supporting and protecting the lives of people and acting as a bridge into the valued world of community and participation. Such efforts include naturally formed relationships as well as structured opportunities such as Citizen Advocacy and Circles of Support.

Creating Valued Social Roles (often referred to as "Social Role Valorisation" or SRV) is a tool that will help on the journey to social participation; being known and being valued. The social roles each one of us holds are a way of being connected to others. People who are connected to their community experience increased sense of belonging and feel known and valued - multiplying their friendships and networks

PRESENTER: JOHN ARMSTRONG

John is a senior Social Role Valorisation (SRV) and PASSING trainer. He has had a long involvement in the lives of people with disabilities, in informal advocacy and friendship roles, as well as the formal roles of service provider, teacher, adviser and service planner. He is the inaugural chair of Citizen Advocacy Australia. He is particularly interested in uncovering the reasons behind the abuse of vulnerable people and the things that influence beneficial instead of detrimental actions. His events seek to increase consciousness and the development of the qualities needed by people who intend to act with integrity and leadership. Since 1991 he has worked as a self-employed consultant across Australia and New Zealand conducting training, consultancy and evaluation.



The Arts Centre Cootamundra is hosting this community skills development workshop for the cultural development of Cootamundra and region. Ticket prices include GST and contribute to speaker fees, airfares, accommodation, venue hire, catering and other event costs. If carers are interested in attending they are encouraged to contact Commonwealth Respite and Carelink Centre Riverina Murray service in Wagga, who may be able to assist to enable carer attendance. Ph: 1800 052 222 or 6931 9398, E: crcccontactgroup@intereach.com.au

CONTACT THE ARTS CENTRE COOTAMUNDRA

P: 02 6942 4773 E: info@theartscentrecootamundra.org.au

OFFICE HOURS: 9:30 am to 1:30 pm, Tues to Fri

REGISTRATION ESSENTIAL BY FRIDAY 21st APRIL 2017

WHO SHOULD ATTEND?

Anyone who wants to actively improve the life of people who are marginalised:

- people with disability,
- the elderly,
- those with mental illness
- those experiencing homelessness or poverty.

These concepts have relevance to all types of efforts to support the development of people, but especially those at risk of being held in low esteem and denied typical life experiences.

The workshop will be relevant and of special interest to anyone supporting someone at some risk of exclusion and isolation from typical life experiences; whether in paid service roles such as support workers, NDIS personnel, people in leadership positions, or in unpaid roles, like volunteers, family members, committees of management of service organisations, concerned citizens and advocates would also benefit from this knowledge and tools.

DATE: Friday 28th April 2017

TIME: 9:00 am to 4:30 pm

**VENUE: The Arts Centre,
18-20 Wallendoon St,
Cootamundra**

**COST: \$135 pp
Includes morning tea,
lunch, afternoon tea & notes.**



FINANCIAL SUPPORT FOR YOUTH IN THE ARTS

The Cootamundra Ex Services Club are looking to sponsor five (5) enthusiastic young individuals to participate in Ripple Effect to be held at The Arts Centre Cootamundra during 2017 & 2018.

WHAT IS RIPPLE EFFECT?

Ripple Effect is an inclusive arts initiative between Murmuration and The Arts Centre Cootamundra. The program includes a series of inclusive theatre, visual art and music workshops designed to inspire and engage a diverse range of people's interests, needs and abilities. Participants will be taught by and exchange with professional artists with and without disability.

Across three art forms, participants will take part in a creative development process culminating in a presentation and showcase. The three artforms include theatre (storytelling, movement, improvisation and drama), visual arts (fibre art, photography and set design) and music (sound, voice, choral and recording).

WHO IS MURMURATION?

Murmuration is an integrated performance company based in Sydney, Australia. They work closely with a collective of multi-disciplinary artists dedicated to creating innovative contemporary theatre. The artist's disciplines span across dance, theatre, music, scenic and costume design, digital media and film.

For more information visit www.murmuration.com.au

WHO CAN PARTICIPATE?

The program is open to young people (10yrs +), emerging and established artists, educators and arts workers. Support workers / peer assistants welcome. No experience required.

RIPPLE EFFECT INCLUDING CREATING LEARNING

THE PROGRAM

3 series (6 workshops)
and 1 final presentation.

Series 1

Thursday 31 August
+ Friday 1 September 2017

Series 2

Thursday 17
+ Friday 18 May 2018

Series 3

Thursday 20
+ Friday 21 September 2018

Workshops will run from
9:30am to 2:30pm each day
and will be held at The Arts
Centre Cootamundra.

Presentation

Saturday 22 September
2018 from 2:00pm to 4:30pm
at The Tin Shed Theatre,
Cootamundra.

WHO CAN APPLY FOR THE COOTAMUNDRA EX SERVICES CLUB SPONSORSHIP?

We are looking for applications from enthusiastic individuals:

- who live in the Cootamundra Region,
- are between 10 and 18 years of age and
- have a genuine interest in creative arts.

People with and without a disability are encouraged to apply.

**If this sounds like you, complete
the Expression of Interest form
and return it to The Arts Centre
Cootamundra by 12noon
Tuesday the 1st of August 2017.**

If your application is successful, the Cootamundra Ex Services Club will pay for you to attend all 6 workshops and participate in the final presentation. This sponsorship is valued at \$100 per person.

For further information please contact The Arts Centre Cootamundra,
18-20 Wallendoon St Cootamundra 2590 (Office Hours: Tuesday to Friday, 9:30am to 1:30pm)
P: 02 6952 4773 E: info@theartscentrecootamundra.org.au





EXPRESSION OF INTEREST

To be considered for The Cootamundra Ex Services Club Ripple Effect sponsorship please complete the below form. For more information please contact The Arts Centre Cootamundra.

First Name: _____ Last Name: _____

Residential Address: _____

Postal Address: _____

Phone: _____ Mobile: _____

Email: _____

For applicants under 18 years of age (Please note: you must be no younger than 10 years to apply.)

Date of Birth: _____ School: _____

Parent / Guardian Name: _____

Parent / Guardian Contact phone number: _____

Do you identify as having a disability? YES NO

Briefly describe your area(s) of interest in creative arts:

In 100 words or less explain why you would like to participate in Ripple Effect:
(attach an extra sheet if needed.)

Signed: _____ Date: _____

Parent / Guardian signature (if applicant under 18 years of age): _____

Completed forms must be returned to The Arts Centre Cootamundra by 12noon Tuesday 1st of August 2017. Applicants will be advised of the outcome by Friday 4th of August 2017.

RIPPLE EFFECT

INCLUDING. CREATING. LEARNING

THEATRE

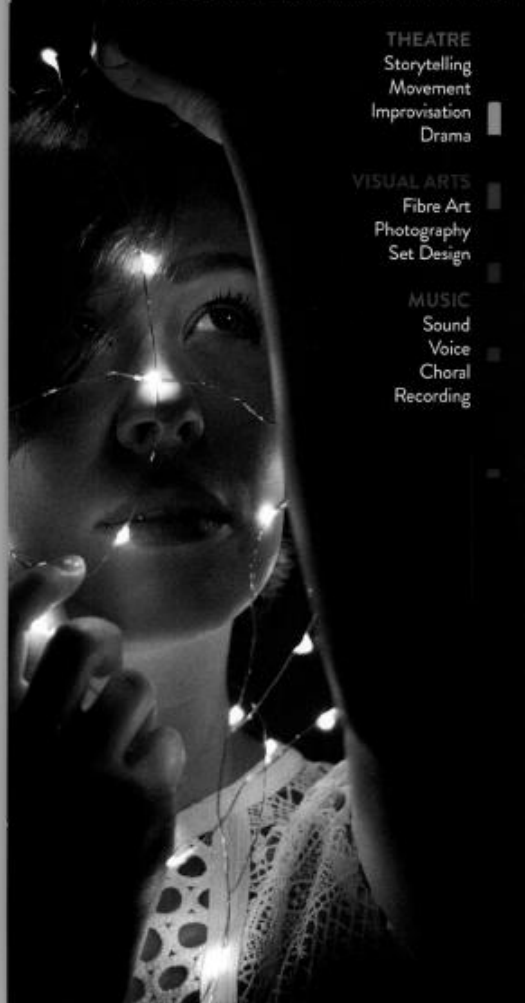
Storytelling
Movement
Improvisation
Drama

VISUAL ARTS

Fibre Art
Photography
Set Design

MUSIC

Sound
Voice
Choral
Recording





THEATRE



VISUAL ARTS



MUSIC

In 2017 and 2018, Murmuration is working in partnership with The Arts Centre, Cootamundra to facilitate a series of inclusive creative arts workshops. Participants will be taught by and exchange with professional artists with and without disability.

Murmuration's Teaching Artists lead creative arts workshops that are designed to inspire and engage a diverse range of people's interests, needs and abilities

WHAT?

- Take part in taster workshops of each art form
- Follow an artform of your choice
- Learn from professional artists
- Build skills in the creative arts
- Be part of an end of year presentation

WHO?

- Primary + High School Students + Teachers + Arts workers
- We encourage any student with an interest in the creative arts to attend
- No experience required
- Support workers + peer assistants welcome
- It is recommended participants take part in all three series

WHERE?

The Arts Centre
Cootamundra
18 - 20 Wallendoon St
Cootamundra 2590.

WHEN?

Series 1

Thursday 31 August +
Friday 1 September 2017

Series 2

Thursday 17 +
Friday 18 May 2018

Series 3

Thursday 20 + Friday 21
September 2018

Workshops times

9:30am - 2:30pm daily

Presentation

Saturday 22 September
2 - 4:30pm

HOW MUCH?

\$40 per participant / per series

Includes 2 day workshops per series

\$100 package deal for the 3 series (6 workshops in total)

Pay for all 3 series and receive a \$20 discount

For accommodation partners see website

ENQUIRES

Julie Cowell

The Arts Centre Cootamundra

Tue - Fri 9:30am - 1:30pm

02 6942 4773 or

info@theartscentrecootamundra.org.au

TO REGISTER

murmuration.com.au/learning

Registrations close

Monday 7 August 2017





DAYS LIKE THESE

m
murmuration

—

There are the best of days.
There are the worst of days...
and then there are Days Like These.

—

VENUE
The Tin Shed Theatre
The Arts Centre Cootamundra

SHOWS
Friday 21 July | 7pm
Saturday 22 July | 2pm and 7pm

TICKETS
buytickets.at/murmuration

MORE INFORMATION
murmuration.com.au
02 6942 4773



Create NSW
Arts, Screen & Culture



Australia
Council
for the Arts



DAYS LIKE THESE



'Days Like These' invites you to revisit and reflect on the best and worst days of your life. Drawing on the idea that our universal differences make us also the same, a creative team of very different people will peel back their layers to share their stories of love, frustration, regret, joy and change.

CREATIVE TEAM

Director | Sarah-Vyne Vassallo
Dramaturge | Dan Daw
Composer | Ekrem Mulayim,
Digital Media Artist | Imogen Cranna
Scenic Artist | Stephen Metcalf
Performing Artists | Melinda Tyquin |
Matt Shilcock | Jianna Georgiou |
Elle Evangelista | Luke Campbell

TICKET PRICES

General Admission \$30
Concession \$20
Children 12 and under \$15
Family Pass | 2 Children + 2 Adults \$70
Return coach from Sydney + Performance
\$120

TICKETS

buytickets.at/murmuration

ACCESS



The 2pm matinee is a Relaxed Performance.
Companion Card accepted.

PUBLIC PROGRAM

Murmuration will be in residence at The Arts Centre throughout June-July and part of their philosophy is providing access to all people to participate in the arts. They would love you to connect with them through their creative learning activities and events.

PROFESSIONAL DEVELOPMENT WORKSHOP

Tuesday 27 June | 4 – 8pm | \$80

A masterclass led by Dan Daw + Sarah-Vyne Vassallo to gain insight into professional inclusive arts processes. Open to arts workers, independent artists, support workers, teachers, consultants and venues. No experience required.

ARTS + EDUCATION WORKSHOP

Friday 30 June | 9:30am - 2:30pm | \$40

A day of enhancing students' knowledge and understanding of the creative arts by working with professional artists from Murmuration. The day will focus on multiple art forms, exploring ideas from the Days Like These performance. Participants are encouraged to view the relaxed performance on Saturday 22 July at 2pm.

OPEN STUDIO

Wednesday 5 July | 10am - 1pm | Free

The Tin Shed Theatre doors will be open for guests to observe a professional rehearsal with the Murmur Artists in residence. Guests will gain insight into integrated devised-theatre processes and be part of an informal discussion with the artists at the end of the rehearsal.

REGISTRATIONS

murmuration.com.au/learning

ENQUIRIES

The Arts Centre office hours
Tuesday – Friday | 9:30am – 1:30pm
02 6942 4773 or via email
info@theartscentrecootamundra.org.au



18 – 20 Wallendoon Street
Cootamundra NSW 2590
www.theartscentrecootamundra.org.au
info@theartscentrecootamundra.org.au
(02) 6942 4773



Fibres, Steel & Stone

A COMMUNITY EXHIBITION
INSPIRED BY LOCAL
ARTISTS & ENVIRONMENTS

including works on paper

Featuring art works by local artists and The Arts Centre visual
arts workshops participants

Exhibition Opening Friday 28 July, 6pm \$10pp

29-31 July & 1-6 August

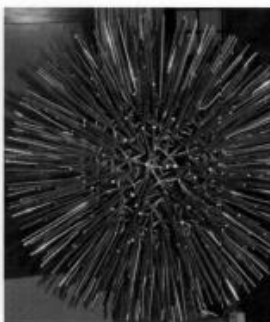
10am-4pm

8 – 11 August

9:30am – 1:30pm

Entry by gold coin donation

18-20 Wallendoon St
T: 02 6942 4773
E: info@theartscentrecootamundra.org.au
W: www.theartscentrecootamundra.org.au



Welcome to The Arts Centre Cootamundra

This Centre is a unique arts space. It provides a playing field for across the board arts activity. It is a community driven facility in its concept, construction and administration. Originally the concept was to take an historically significant derelict building and turn it into a multi-purpose arts facility for the education, production, exhibition and performance of artistic activity. This has taken 12 years of extensive volunteer labour and administration. Now reaching its junction point of a construction project to administration of a fully-fledged working arts facility it is proving to be a unique asset, community driven, for the benefit of Cootamundra Shire.

The Centre boasts a vibrant performing and visual arts program on which its sustainability depends. It relies on the creative energy of its volunteer base and committee. Workshops include – Printmaking with master printmaker Andrew Tormian (facilitated by a CASP grant with regional arts NSW), Basketry with Meri Peach, Soapstone sculpture with Wendy Black (Tom Bass Sculpture School Sydney). Works in this exhibition have also been provided by local community members re-directing their lives, utilising steel from behind the back shed and recycling fabrics and fibres!

Lyn Cameron gives her time freely every Thursday to help out with ideas and technical hints for our "Mudlarks" group of potters. They have come up with the beautiful Mudlarks Monolith, which will hopefully find a home outside in the Art Precinct.

Rae Webber volunteers for The Arts Centre and runs regular calligraphy classes from beginners to an emerging intermediate class - participants of which placed first and second at the Sydney Royal Easter Show this year. They are a great group of local people who enjoy bringing the ancient art to life.

Karen Walsh a Wagga resident and Canadian born artist, has been running regular Tuesday classes for drawing and painting this year and has created a group of enthusiastic artists looking to improve and enjoy their hobby. We hope that these classes will continue to give Cootamundra and surrounds the benefit of Karen's skills.

Graham Coessey is a local artist with international experience and a desire to bring these skills to interested people on Tuesday evenings. Participants have been challenged and enjoyed participating in unearthing their own talent and joy for the work.

Anne Stenke and Anabel Marley facilitate art friendship groups on Mondays for Inkblanks (using the beautiful etching press donated to the centre by Binalong artist Janet Dawson Boddy. Also Thursday evening Artblanks for painting and drawing

Many hands went into the construction and curation of this exhibition including the above groups and of course the loyal band of arts centre volunteers. We thank you all for your skills, time and enthusiasm.

The Cootamundra Creative Arts and Cultural Centre Committee invite you to enjoy this wonderful Exhibition, we encourage you to participate in The Arts Centre either through workshops or through our volunteering and friendship programs.

Best regards Isabel Scott – The Arts Centre Cootamundra - Program/Project Manager

We welcome your donations

The Arts Centre Cootamundra is a not-for-profit Community Arts Organisation run by volunteers and approximately 0.75 paid staff members.

You can help us continue to support creative and dynamic arts programs by donating to the Cootamundra Community Arts Trust. Did you know that your donation to The Arts Centre is tax-deductible?

Donations can be made via the trust administrator:

Dawsons Accountants
92 Cooper St, Cootamundra NSW 2590
(02) 6942 1711
email: enquiries@dawson.com.au

Your contribution is highly valued and we thank you for your support

Artist Contact Details

Lynette Angus
Sally Atkinson
Margaret Atkinson
Lyn Cameron
Jane Elwood
Carol Glasgow
Cathy and Jim Hamilton
Dotti Le Sage
Merrilyn Pickford
Daine Trethewey
Karen Walsh

69423972
0427514744
0427514744
0429313336
0450957751
0418619306
69436755
0402028430
0490164260
0402136360
0421911121

Welcome to The Arts Centre Cootamundra

Fibres, Steel, Stone Including Works on Paper 2017
Some of the works displayed are for sale and these
are marked in the catalogue.
Please contact the artist directly, contacts can be found
on the last page.

1	Jane Elwood	Filling the Void 1	Digital print	NFS
2	Jane Elwood	Filling the Void 2	Digital print	NFS
3	Jane Elwood	Untitled	Sagger fired bowls	\$40-\$50
4	Jane Elwood	Untitled	Raku fired cylinders	\$65-\$80
5	Dotti Le Sage	Still Life in Hiver 2017	Gouache and semillier pencil	\$150
6	Anne Steinke	Untitled	Collograph	NFS
7	Anne Steinke	Untitled	Collograph	NFS
8	Anne Steinke	Untitled	Collograph	NFS
9	Anne Steinke	Untitled	Dry point etching	NFS
10	Margaret Atkinson	Landscape	Collograph	\$150
11	Margaret Atkinson	Making Honey	Collograph	\$150
12	Margaret Atkinson	With Love	Etching and aquatint	\$190
13	Sally Atkinson	Early	Etching and aquatint	\$150
14	Karen Walsh	Vista 1	Mixed media on paper	\$395
15	Karen Walsh	The Owl	Mixed media on paper	\$250
16	Karen Walsh	Red Eyed Emu	Acrylic and ink	\$250
17	Karen Walsh	Gum Leaves 1	Monoprint on paper	\$225
18	Annabel Marley	Untitled	Collograph	NFS
19	Annabel Marley	Untitled	Collograph	NFS
20	Annabel Marley	Untitled	Collograph	NFS
21	Annabel Marley	Untitled	Collograph	NFS
22	Annabel Marley	Shibori	Indigo dyed silk scarf	NFS
23	Annabel Marley	Shibori	Indigo dyed silk scarf	NFS
24	Annabel Marley	Silk scarf	Natural dye, Walnut	NFS
25	Cathy Hamilton	Here	Charcoal drawing	\$350
26	Julie Jenkins	Portrait	Charcoal drawing	NFS
27	Julie Jenkins	Dog (Golden retriever)	Acrylic	NFS
28	Julie Jenkins	Dog (Golden retriever)	Acrylic	NFS
29	Bev Moxon	Print	Framed collagraphic plate	NFS
30	Bev Moxon	Dyed indigo pieces	Cotton voile, wool	NFS
31	Bev Moxon	Eco dyed pieces	Cotton voile, wool	NFS
32	Bev Moxon	Framed Vernal	Calligraphy	NFS
33	Bev Moxon	A Hole in the Bucket	Copper wire with verticils, woven	NFS
34	Bev Moxon	Book	Calligraphy	NFS
35	Bev Moxon	Book	Calligraphy	NFS
36	Lynette Angus	Whimsical Symbols	Calligraphy	\$120
37	Lynette Angus	Grant Me 1	Calligraphy	NFS
38	Lynette Angus	Grant Me 11	Calligraphy	NFS
39	Lynette Angus	Polge's Book	Calligraphy	NFS



A PROUD PUBLIC SCHOOL

COOTAMUNDRA PUBLIC SCHOOL

Address: Cooper Street

P.O. Box 566

Cootamundra 2590

Phone: 6942 1402

Email: cootamundr-p.school@det.nsw.edu.au



8 June 2017

The Assessment Panel

"Harvest" - TAC Program 2018-2019 grant application

In our small regional town the partnership between Cootamundra Public School, a community orientated school of 297 students and 17 staff, and The Arts Centre (TAC) has and continues to provide enrichment and extension opportunities for our students increasing their learning and engagement.

It is a highly valued and important partnership that provides opportunities that may have otherwise been inaccessible to our students due to our rural isolation.

The Arts Centre also provides opportunities for our staff to participate in creative professional development. Rural isolation can limit access to quality teacher Professional Development opportunities, however, this partnership has enabled our staff to access many quality programs in our local Arts Centre venue. These have had a direct impact on the quality of learning in the classroom.

Cootamundra Public School staff and students have had a number of arts opportunities facilitated by The Arts Centre (TAC) Cootamundra over the last several years including:

- artist incursions
- teacher professional development (PD)
- professional theatre performances
- creative workshop opportunities

An ever present challenge for teachers is teaching to the spread of ability in the classroom. The creative arts allows us to top up and diversify our skills so that we can engage and extend the range of students we interact with daily. Our staff are caring and committed professionals but we lack specialist arts trained educators on staff, so partnership opportunities with TAC add real cultural opportunity to our school and community.

For these reasons Cootamundra Public School supports this application for **"Harvest" - TAC Program 2018-2019** as it will ensure we can participate in a range of creative learning, participation and audience opportunities into the future.

Yours sincerely

Bill Godman

Principal Cootamundra Public School



RESPECTFUL RESPONSIBLE LEARNERS



INTERNAL MEMO

TO: Allen Dwyer
General Manager
FROM: Susan Gheller,
Project Officer Finance Systems
DATE: 1 August 2017
REF: The Arts Centre Cootamundra

RE: *Arts Centre Cootamundra Cost-Benefit Analysis*

Background

The Arts Centre Cootamundra (TACC), is an award-winning community facility that promotes the participation of locals and visitors in a range of artistic activities, performances, workshops and other events. TACC is administered by a volunteer committee comprised of: Cootamundra Creative Arts and Cultural Centre Committee (CCACC - a 355 committee of CGRC) and Cootamundra Creative Arts Incorporated (CCAI Inc). With the support of volunteers and three paid part time positions, The Arts Centre has become a centre of community participation, creativity and social interaction within the Cootamundra region.

The Arts Centre facility site comprises the heritage building purchased by Cootamundra Council for \$140,000 in 2003 with Council providing an additional loan of \$60,000 in 2004. The derelict building has been renovated over the years with the assistance of Government grants and in kind support from volunteers as well as dollar for dollar matching from community fundraising. Volunteers have also provided a significant contribution to the development of the facilities through fundraising, sourcing quality second hand materials and contributing over 7000 hours of labour.

Currently, Cootamundra-Gundagai Regional Council provides an annual contribution of \$12,5000 to the Arts Centre and provides additional support worth approximately \$5,000 in staff time and subsidised services. The Arts Centre pays rent to CGRC of \$200 per month and is paying off \$40,000 loaned by council to complete the theatre and dressing rooms at \$447 per month which includes interest pegged at 6% per annum.

The goal of The Arts Centre Committees is to expand the provision of cultural opportunities whilst improving the current business model to achieve sustainable growth as a self-supporting organisation. To this end, a business plan has been developed and this cost benefit analysis has been developed to take a critical look at



AR Bluet Award Winners:
1953, 1992 & 2014

Cootamundra Office:
81 Wallendoon Street, Cootamundra NSW 2590
Phone: 02 6940 2100 Fax: 02 6940 2127

Gundagai Office:
255 Sheridan Street, Gundagai NSW 2722
Phone: 02 6944 0200 Fax: 02 6940 2127

the economic benefits that are realised within community as a result of Arts Centre activities.

Economic Benefits

The social and cultural benefits of arts programmes for both the individual and the community has been well documented. It is also possible to utilise economic impact analysis to estimate the total amount of financial benefits realised in the community as a result of arts and cultural activities. This is in addition to the basic principle that the provision of local events and activities within the community retains revenue that otherwise may transfer out of the local economy.

The methodology involved in estimating the financial benefits of an event is determined by establishing the direct impact the event has within the community and then utilising a multiplier to measure the flow on effect. The direct impact of an activity measures the direct or actual revenues generated. Examples of direct impact include net box office revenue, hall rental revenue as well as spending by patrons and out of town performers on meals and accommodation. It is important to be aware of where the revenue comes from as well as where the revenues are expected to go.

Direct revenue drives a second, indirect impact that represents additional purchases made by local businesses not involved in the original direct impact. For example, when an event patron purchases meals in a restaurant this in turn leads to the restaurant purchasing more from suppliers and hiring more workers. These local businesses then re-spend a proportion of their revenues and this process continues until the amount re-spent diminishes. This is known as the multiplier effect and is used to calculate the potential economic benefit realised within the community. The direct impact of an event is generally established through the use of surveys and other data collection methods to quantify the number of instances of accommodation and meals. As this report faces constraints on time as well as the availability of information, the focus will be on one recent event, Murmuration, and the estimated economic benefit to the Cootamundra-Gundagai Community in comparison to the annual cost to Council.

Murmuration, an integrated performance company based in Sydney, recently spent one month in residence at the Arts Centre. A total of 15 artists came to Cootamundra, delivering a direct economic impact of \$46,995.

Murmuration

Accommodation for 12 performers	\$12,000
Per Diem (15 artists x \$60 per day)	\$27,000
Venue Hire	\$ 3,000
Box office ticketing	\$ 2,475
Arts/Education workshop tickets	\$ 320
Teacher PD workshop tickets	\$ 280
Sydney bus group 6 @ est 320 ea	\$ 1,920
TOTAL	\$46,995

A review of the literature regarding multipliers that have been utilised for cultural events has led to the adoption of Tourism Australia's multiplier for Murmuration of 1.92.

$$\$46,995 \times 1.92 = 90,230^1$$

ANNUAL COUNCIL SUPPORT	ECONOMIC BENEFIT TO COMMUNITY
\$17,500 Council Grant & In Kind Support	\$46,995 Murmuration
\$50,000 Capital Donation (Ave. 5 yrs)	X 1.92 Multiplier
67,500	90,230

Conclusion

The economic benefits within the community of a single Arts Centre activity is estimated to have exceeded the total annual amount invested by Cootamundra-Gundagai Regional Council. Not included in this report are the elements of the Murmuration residency that delivered social, cultural and educational benefits within the community including;

- professional development for 7 local teachers,
- 16 arts and education student workshops (aged 6-20)
- Training for volunteer ushers
- Open studio day for the general public
- 3 performances

The combination of social, cultural and economic benefits realised through Townsville Arts Centre activities supports the assertion that communities that actively support arts and culture not only enhance their quality of life, they also invest in their economic well-being



Susan Gheller
Project Officer Finance Systems

Important Notice Regarding Confidentiality

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(See Tourism Australia multipliers <https://www.tra.gov.au/Research/View-all-publications/All-Publications/tourism-s-contribution-to-the-australian-economy1997-98-to-2010-11> page 16)

7 GENERAL MANAGER'S REPORT

7.1 DEVELOPMENT AND COMMUNITY SERVICES DIVISION

7.1.1 DEVELOPMENT AND BUILDING

7.1.1.1

1) DEVELOPMENT APPLICATIONS APPROVED

The following development applications were approved by the Cootamundra Office in July 2017:

APP. NO.	PROPOSED BUILDING	STREET NAME
10.2017.50	Garage	Wood Street
10.2017.53	Carport	Cutler Avenue
10.2017.55	Dwelling Additions	Warren Street
10.2017.56	Dwelling Additions	Wall Avenue
10.2017.60	Dwelling Additions	Cowong Street
18.2017.5	Inground Pool	Dillon Avenue
18.2017.6	Inground Pool	Dirnaseer Road

VALUE OF WORK REPORTED TO THIS MEETING: **\$333,787.00**

VALUE OF WORK REPORTED YEAR TO DATE: **\$333,787.00**

THIS TIME LAST YEAR:

VALUE OF WORK – JUL 2016 - \$1,236,314.00

VALUE OF WORK – YTD 2016 - \$1,236,314.00

The following development applications were approved by the Gundagai Office in July 2017:

APP. NO.	PROPOSED BUILDING	STREET NAME
255/2017	Transportable Dwelling	Armstrong Street
259/2017	Patio to dwelling	Virgil Street
261/2017	Demolition	Tor Street
264/2017	Deck	Luke Street

VALUE OF WORK REPORTED TO THIS MEETING: **\$229,800**

VALUE OF WORK REPORTED YEAR TO DATE: **\$xx**

RECOMMENDATION:

That the information be noted.

7.1.1.3 APPLICATION FOR FEEDLOT EXPANSION DA2017/48

REPORTING OFFICER	Grace Foulds – Town Planner
ATTACHMENTS	79C Report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Nil
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATION

DA2017/48 for a feedlot expansion supporting 1,475 head of cattle is permissible in accordance with the Cootamundra LEP 2013 and DCP 2013. Other authorities have been referred to and have commented in support of the development with the EPA having issued general terms of approval for the operation of the feedlot. Accordingly, this application should be endorsed in accordance with the following conditions:

Introduction

The applicant is proposing to expand the existing 975 head cattle feedlot to a 1,475 head cattle feedlot. This application is integrated development and relevant consent has been sought and granted by the Environmental Protection Authority (EPA).

Applicant

Kandee Thorn

Owner

Mt Hercules Pastoral C. Pty Ltd

Property Description

PLT 1 DP 1138323 – Cnr Cullingar Mines Road and Boxsells Lane.

Zoning

RU1 – Primary Production

Existing Use

975 Head Cattle Feedlot

Proposal

Feedlot expansion of 975 head to 1,475 head resulting in the construction of two additional pens and associated works.

Discussion

The applicant is applying for a feedlot expansion from 975 head of cattle to 1,475 head of cattle. This development requires extensive evaluation in the form of an Environmental Impact Statement which addresses Council and other determining authorities' requirements. The application is integrated development requiring concurrent licencing from the EPA; however under the *Environmental Planning and Assessment Regulations 2000*, Schedule 3, Part 2(35) the application is not designated development.

In 2005, Cootamundra Shire Council refused an application (DA05/0037) for a feedlot of 975 head of cattle at PLT 1 DP 1138323. This decision was subsequently revisited at the Land and Environment Court (LEC) in 2006 in *Mt Hercules Pastoral Co v Cootamundra Shire Council* [2006] NSWLEC 349 (21 June 2006). The LEC granted consent for the development subject to satisfactory resolution of the conditions of consent in particular the issue of noise monitoring.

The development has operated in accordance with the conditions of consent and complied with these conditions as far as Council is aware.

This development application was notified to adjoining neighbours (some addresses sought from Hilltops Council), 30 May 2017-16 June 2017 with no submission received by Council. As there were a number of objections to the original feedlot, this lack of objections to an expansion is testament to the compliance of Mt Hercules Pastoral Co. Pty Ltd with the conditions imposed on them under the original consent.

The application was referred to the EPA as integrated development – the EPA provided a response which supported the application and issued an approval. Conditions will be placed on the consent that the developer is to comply with the General Terms of Approval – Issued: Notice Number 1552866.

The application was referred to the Office of Environment and Heritage for comment. They recommended that a condition be placed on the consent in relation to Aboriginal Heritage Management.

The application was referred to the Department of Primary Industries. DPI had three areas of response from DPI – Lands & Forestry, DPI – Agriculture and NSW Water. DPI – Lands & Forestry had no objections however requested that CGRC transfer the parts of Cullinga Mines Road that are Crown to their management under Section 151 of the *Roads Act 1993*. DPI – Agriculture requested further information and was satisfied with the subsequent submission. Conditions related to compliance with certain guidelines were requested to be placed on the consent. NSW Water requested further information, which upon receipt were satisfied that matters had been addressed as a component of the EIS.

7.2 CORPORATE SERVICES DIVISON

7.2.1 FINANCIAL MANAGEMENT

7.2.1.1 RESTRICTED ASSETS POLICY

REPORTING OFFICER	Kate Monaghan – Director Corporate Services
ATTACHMENTS	Draft Restricted Assets Policy
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Council ensures that cash reserves are used for their intended purpose by adopting a policy in regard to the use of internally restricted cash.
LEGISLATIVE IMPLICATIONS	The Local Government Code of Accounting Practice and Financial Reporting provide guidance for accounting for restricted assets
POLICY IMPLICATIONS	Detail relationship to any relevant Council policy and implications

RECOMMENDATION

That the draft Restricted Assets Policy be adopted.

Introduction

A draft Restricted Assets Policy has been prepared to establish what funds shall be placed into Council's Reserves and the purposes for which those Reserve funds shall be applied.

Discussion

Internally Restricted assets are used as a device to reserve certain portions of surplus cash in order to make them unavailable for specific purposes. They set aside surpluses for future liabilities and future opportunities, for example, employee leave entitlements, plant purchases and land development.

Externally restricted reserves are restricted due to legislative requirements; however internally restricted reserves are decided by Council resolution. It is good practice to have an adopted policy statement that clearly sets out the Council's intention for all Internally Restricted Assets.

This draft policy has been developed based on the policy and practice of the two former Councils to ensure that the funding set aside for specific purposes is used for the purposes it was intended. Once the policy position is adopted, staff will prepare the end of year reserve reconciliation for reporting to Council, and will recommend that Council adopt the end of year reserve balances.

Draft Restricted Assets Policy

Purpose

To establish what funds shall be placed into Council's reserves and the purposes for which those reserve funds shall be applied.

The objective of this policy is to detail what funds Council should be setting aside funding for and the desired level of funding to be set aside. The policy also details the rationale for the creation of each of Council's internally restricted assets.

Scope

This policy applies to all Council cash and investments.

Definitions

Restricted Asset	Restricted assets refer to funds that are kept restricted (ie can not be used for general purpose) as they are either subject to some form of external legislative or contractual obligation, or are kept for the purpose of covering Council commitments that are expected to arise in the future.
Internally Restricted Asset	Assets restricted by resolution of Council. Internal restrictions are developed by Council to cover commitments / obligations that are expected to arise in the future and where it is prudent for Council to hold cash in restrictions to cover those obligations.
Externally Restricted Asset	Restricted assets that relate to funds that are subject to external legislative or contractual obligations.

Legislative Framework

Local Government Code of Accounting Practice and Financial Reporting

Review Period

This document is to be reviewed every 4 years, and at any other time that Council may decide to review its internally restricted assets.

Policy Statement

Council, in the interest of good financial management will restrict funds from time-to-time to either meet external statutory obligations (such as restrictions relating to grant funding or developer contributions), or in order to set aside funding for future commitments.

Council will establish, utilise and maintain the following Restricted Assets.

1. Developer Contributions

This is an externally restricted reserve to hold the balance of contributions made by Developers to be used for the provision of infrastructure, services and amenities, in accordance with Council's Developer Contribution Plans.

2. Water Network Infrastructure

This is an externally restricted reserve to hold the balance of surplus funds from Council's Water Fund operations.

3. Sewer Network Infrastructure

This is an externally restricted reserve to hold the balance of surplus funds from Council's Sewer Fund operations.

4. Domestic Waste Management

This is an externally restricted reserve to hold the balance of surplus funds from Council's Waste Management operations.

5. Gundagai Town Improvement District

This is an externally restricted reserve established to hold the unspent balance of the annual Town Improvement District Special Rate. Funds are to be spent on services within the Gundagai town area. This includes contributions to the emergency services levy for services to the township by Fire and Rescue NSW, servicing costs of a TV translator providing coverage for black spot areas around the township, kerb and guttering, stormwater drainage, footpath reconstruction, playground equipment, street lighting, and a contribution to the main street upgrade.

6. Stormwater Infrastructure Renewal

This is an externally restricted reserve established to hold the unspent balance of the annual stormwater charge. Funds are to be spent on stormwater management activities.

7. Other Externally Restricted Assets

Other externally restricted reserves are created from time to time to hold funds that Council is contractually obligated to hold for a specific purpose, for example, the balance of unexpended grants and contributions.

8. Aerodrome Capital Works

The Aerodrome Capital Works Reserve is established to hold the balance of funds contributed upon

transfer of responsibility for the aerodrome to Council.

The reserve shall be used for the purpose of financing capital works at the Cootamundra aerodrome approved by the Civil Aviation Authority.

Interest earned by investing the balance of reserve funds shall be added to the reserve annually.

9. Bradman's Birthplace

Bradman's Birthplace Reserve is established to hold admission and donations income for the Bradman's Birthplace Museum. The reserve shall be used to finance improvements on the site.

10. Cemetery Improvements

The Cemetery Improvements Reserve is established to hold any surplus funds received by Council from the operation of the cemetery.

The reserve shall be used to finance improvements to the cemetery such as a new lawn section, roads, gardens and walking paths. It is also to fund any deficit that may occur from time to time from the operation of the cemetery.

11. Coolac Bypass

The Coolac Bypass Reserve is established to hold the balance of funds contributed by the RMS upon transfer of responsibility for the Coolac Bypass.

The reserve shall be used for the purpose of ongoing road maintenance and capital improvements at the Coolac Bypass.

12. Cootamundra Caravan Park

The Caravan Park Reserve was established to hold the balance of the proceeds received by Council from the sale of chattels upon leasing the Caravan Park.

50% of the pre-depreciation annual operating surplus on the Caravan Park shall be transferred to the Reserve.

The Reserve shall be used to fund capital works at the Cootamundra Caravan Park.

13. Council Election Reserve

The Council Election Reserve is built up in between election years, to assist with funding the cost of of the Council election every four years. Consideration shall be given in the annual budget to providing for a transfer to or from the reserve to spread the funding of estimated election costs evenly over each year within the four year period.

14. Depot Consolidation

The Depot Consolidation Reserve is established to hold all funds received as lease fees for the use of Council land adjacent to the Sewerage Treatment Works as a soil recycling hub.

The Depot Consolidation Reserve shall be used for either acquisition costs or loan repayments for a new workshop and Depot facility.

Interest earned by investing the balance of reserve funds shall be added to the reserve annually.

15. Development

The net proceeds and profits from the sale of land in Council subdivisions shall be transferred to Reserve as they arise.

The Reserve shall be used to assist with the acquisition or development of land and building assets for future economic development.

Interest earned by investing the balance of reserve funds shall be added to the reserve annually.

16. Employee Leave Entitlements

Council shall hold funds to cover its anticipated short to medium term liability to pay employee leave entitlements (ELE). The reserve amount will be recommended annually to maintain funding for an adequate proportion of the liability for accrued employee annual leave and long service leave which has been earned, but not yet paid, as at the last reporting date.

Reserve funding is to be based on current liabilities and age of employees, as follows.

Over 60 years	100% funding of ELE
55 to 60 years	60% funding of ELE
50 to 55 years	40% funding of ELE
45 to 50 years	20% funding of ELE
Under 45 years	10% funding of ELE

17. Financial Assistance Grant

The Financial Assistance Grant Reserve is established to hold the early payment of the Financial Assistance Grant.

The funds shall be used to fund general operations in the budget year for which the funding was intended.

18. Heritage Centre

The Heritage Centre Reserve is established to hold funds raised by the Cootamundra Heritage Centre Committee, which are not fully expended in the relevant period.

The funds shall be used for projects designed to benefit the Cootamundra Heritage Centre.

19. Incomplete Works

The Incomplete Works reserve is established to hold the balance of planned capital and project works that were unexpended at the reporting date. These funds will be restricted for use, ensuring that there is funding available to complete these works.

Unexpended budgets that are required for the completion of capital works and projects are transferred in to reserve at year end, on Council resolution.

The funds shall be used for the completion of the identified project and capital works in a subsequent financial year.

20. Plant Replacement

The Plant Replacement Reserve is established to hold the balance of Council's accumulated cash surplus relating to Council's general fund plant operation. Funds are to be used to fund Council's plant replacement in accordance with Council's plant replacement program.

Internal plant charge out rates are to be set to ensure that the full cost of plant operation is funded, and funds are set aside for all plant replacement.

Interest earned by investing the balance of reserve funds shall be added to the reserve annually.

21. Quarries and Pit Restoration

The Quarries and Pit Restoration Reserve is established to provide for future gravel pit restoration or future purchase of land.

A fixed rate per cubic metre of gravel won at the quarry is to be determined and charged to works and transferred to the Reserve annually.

22. Saleyards

The Saleyards Reserve is established to hold any surplus funds received by Council from the operation of the saleyards.

The reserve shall be used to finance improvements capital improvements at the saleyards.

The Cootamundra Saleyards and the Gundagai Saleyards form subsets of this reserve.

23. Special Projects

The Special Projects Reserve is used to hold the balance of proceeds received by Council upon the sale of the Cootamundra gasworks enterprise.

The Reserve is to be used for the purpose of financing capital works within the Shire as identified by Council. The Reserve funds are available for internal borrowings with repayment to the Special Projects Reserve of principal and interest.

Interest earned by investing the balance of reserve funds shall be added to the reserve annually.

24. Swimming Pool Pump and Equipment

This reserve is established to finance the acquisition of pool pumping and filtration system capital.

Council makes an annual reserve contribution of \$3,000, until a \$50,000 reserve limit is reached.

7.2.1.2 INVESTMENT REPORT FOR THE MONTH ENDED 31 JULY 2017

REPORTING OFFICER	Kate Monaghan – Director Corporate Services
ATTACHMENTS	Investment Report for the month ended 31 July 2017 Draft Investment Policy
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Nil
LEGISLATIVE IMPLICATIONS	Council investments comply with Section 625 of the Local Government Act, (NSW) 1993 and the Local Government (General) Regulation, 2005 paragraph 212.
POLICY IMPLICATIONS	Nil

RECOMMENDATION

- 1. That the Investment Report for the month ended 31 July 2017 be received.**
- 2. That the draft Investment policy be adopted.**

Introduction

This is a monthly report detailing Council investments, provided in accordance with Clause 212 of the Local Government (General) Regulation 2005.

Discussion

A list of Council's investments as at 30 June 2017 is detailed in the attached report.

The draft Investment policy has been prepared in accordance with the Office of Local Government's Investment Policy Guidelines (May 2010). The objective of the policy is to provide a framework for investment Council funds in a prudent and appropriate manner. The delegated officers will ensure that council investments are managed with the care, diligence and skill that a prudent person would exercise.



INVESTMENT REPORT 31 July, 2017

The Responsible Accounting Officer, Kate Monaghan reports :-
Details of Investments held by Council as at

31-Jul-17 are set out below

Date Invested	Interest Rate	Term Days	Investment Amount	Anticipated Interest	Date Matures	Held With	Investment Number
10 Oct 2016	2.80	304	\$500,000.00	\$11,660.27	10 Aug 2017	NAB	24-826-9038
13 Mar 2017	2.59	154	\$700,000.00	\$7,649.37	14 Aug 2017	NAB	82-886-9942
30 Nov 2016	2.78	272	\$3,000,000.00	\$62,150.15	29 Aug 2017	NAB	2
9 Dec 2016	2.71	273	\$1,000,000.00	\$20,269.32	8 Sep 2017	NAB	36-224-0837
14 Mar 2017	2.75	182	\$1,046,862.28	\$14,354.92	12 Sep 2017	AMP	8
28 Mar 2017	2.75	182	\$508,728.77	\$6,975.86	26 Sep 2017	AMP	12
21 Mar 2017	2.75	210	\$2,034,753.42	\$32,193.70	17 Oct 2017	AMP	9
26 Apr 2017	2.61	181	\$1,000,000.00	\$12,942.74	24 Oct 2017	ING	4
26 Apr 2017	2.58	209	\$1,076,451.37	\$15,902.58	21 Nov 2017	NAB	11
22 Nov 2016	2.80	364	\$911,962.14	\$25,464.99	21 Nov 2017	NAB	7
23 May 2017	2.70	182	\$2,000,000.00	\$26,926.04	21 Nov 2017	ING	5
3 Jan 2017	2.75	329	\$1,045,790.13	\$25,922.70	28 Nov 2017	NAB	22
21 Jul 2017	2.60	179	\$2,500,000.00	\$31,876.71	16 Jan 2018	ME	6
26 Apr 2017	2.75	272	\$600,000.00	\$12,295.89	23 Jan 2018	AMP	15
16 Feb 2017	2.65	364	\$250,000.00	\$6,606.85	15 Feb 2018	BananaCoast	5805045-10596700
21 Jul 2017	2.60	214	\$2,500,000.00	\$38,109.59	20 Feb 2018	ME	10
7 Mar 2017	2.71	364	\$1,500,000.00	\$40,538.63	6 Mar 2018	CBA	3
21 Jul 2017	2.60	270	\$2,500,000.00	\$48,082.19	17 Apr 2018	BOQ	13
25 Jul 2017	2.60	301	\$7,103,532.00	\$152,307.51	22 May 2018	ING	16
11 Jul 2017	2.70	364	\$1,520,827.40	\$40,949.84	10 Jul 2018	NewPer	17
2 Jun 2009	0.70	BOS	\$1,460,342.44		At Call	CBA	1
25 Nov 2010	0.70	max	\$4,410,339.92		At Call	NAB	88-767-2563
7 Mar 2011	0.70	BOS	\$24,923.48		At Call	CBA	19 - Stock School
		BOS	\$23,921.11		At Call	CBA	20 - HCMS
			\$39,218,434.46	\$633,179.85			
Internal Loans				Annual Interest			
31 Dec 2009	3.69	365	\$73,752.04	\$1,360.73	30 Jun 2024	C.S.C	Aerodrome Refueller
1 Jul 2010	5.64	365	\$54,385.07	\$3,067.32	29 Jun 2022	C.S.C	Swimming Pool Design
			\$128,137.11	\$4,428.05			
Deferred debtors							
1 Sep 2011	Average Int	10 yrs	\$2,997.09		31 Aug 2021	C.S.C	Loan to C.C.A.C.C.
			\$39,349,568.66	\$637,607.90			

Interest on Investments YTD (from 01-07-17)

\$252,857.59

Interest on above investments to be received at maturity

\$633,179.85

Financial Institution Summary	Amount Held	of Total
NAB	\$12,644,543.56	32.13%
CBA	\$3,009,187.03	7.65%
Newcastle Perm	\$1,520,827.40	3.86%
AMP Bank	\$4,190,344.47	10.65%
Bank of Qld	\$2,500,000.00	6.35%
ING	\$10,103,532.00	25.68%
BananaCoast CU	\$250,000.00	0.64%
ME Bank	\$5,000,000.00	12.71%
Cootamundra Shire Council	\$128,137.11	0.33%
Deferred Debtors	\$2,997.09	0.01%
	\$39,349,568.66	100%

This report is produced in accordance with section 625 of the local Government Act 1993 and all Investments have been made in accordance with the Act & the Regulations.

Signed

Responsible Accounting Officer

Kate Monaghan

Average interest 2.69

Check 2.69

BENCHMARK
(for term investments)

BBSW ave. 90-day
rate for July 1.0881 + 1%
2.70%

Draft Investment Policy

Purpose

To provide a framework for investment Council's funds in a prudent and appropriate manner. The policy establishes limits to control the investment of Council monies. In determining these limits, Council is determining the general level of risk that is acceptable for monies managed on trust for the community.

Scope

This policy applies to all Council investments.

Definitions

Authorised Deposit-taking Institutions (ADIs)	Authorised Deposit-taking Institutions (ADIs) are corporations which are authorised under the Banking Act 1959. ADIs include banks, building societies and credit unions. All ADIs are subject to the same prudential standards and are regulated by APRA.
Responsible Accounting Officer (RAO)	The Responsible Accounting Officer (RAO), as defined by the Local Government (General) Regulation 2005, is responsible for keeping the council's accounting records and ensuring that they are kept up to date and in an accessible form.
Bloomberg AusBond Bank Bill Index	A performance benchmark for cash and debt investments. The Bloomberg AusBond Indexes (former UBS Australia Bond Indices) can be used as a basis for evaluating the performance of the Australian debt markets.

Legislative Framework

Section 625 Local Government Act 1993
Clause 16 Local Government (General) Regulation 2005
Section 14 Trustee Act 1925
Ministerial Investment Orders
Local Government Code of Accounting Practice and Financial Reporting
Australian Accounting Standards
NSW Department of Local Government Circulars
NSW Department of Local Government Investment Policy Guidelines

Review Period

This document is to be reviewed every year.

Policy Statement

Council's Investment Objectives

Investments are placed in a manner that seeks to minimise the risks to the security of the investment portfolio, that is, a low risk and reasonable return investment strategy is adopted.

All investments entail some risk. Generally, the higher the expected rate of return of an investment, the higher the risk and variability of returns.

Council's sensitivity to the risk of losing principal and of fluctuating interest returns is high. Council expects reasonable rates of return that are similar to the UBS Bank Bill Index.

Investment Strategy

Council's investment strategy is used when making an investment decision so that any new investment compliments other investments in the portfolio.

Council's investment strategy takes in to account:

- The current economic outlook and the
- types of investment opportunities available.
- Council's liquidity requirements, as identified in its adopted 5 year financial plan.
- Diversification of investment risks, with particular regard to:
 - Market Risk - risks associated with unexpected changes in the market price.
 - Reinvestment Risk - the risk that the interest or principal cash flow of an investment will not be able to be reinvested with a comparable return.
 - Liquidity Risk - the risk of being unable to sell the investment at a fair price in a timely period if there are a lack of willing buyers in the market.
 - Counterparty Risk - the risk that a particular counterparty could default on payment.
 - Investment Risk - the risk that an investment's expected return might not be achieved.

Approved Investments

Investments are limited to those allowed by the Ministerial Investment Order and include:

- Government bonds
- Bank bonds and debentures
- Bank and Credit Union Term deposits
- Interest bearing deposits with authorised deposit-taking institutions (ADIs)
- Deposits with the NSW Treasury Corporation (TCorp)

This policy expressly prohibits the following:

- Derivative based instruments
- Stand alone securities that have underlying futures, options, forwards contracts and swaps of any kind
- The use of leveraging (borrowing to invest) of an investment

Diversification / Credit Risk

The amount invested with any one financial institution should not exceed the following percentages of funds invested at any one time.

Government bonds	45%
Bank bonds and Bank Credit Union Term Deposits with a Standard and Poor's Long Term Credit Rating AAA to AA-	45%
Bank bonds and Bank and Credit Union Term Deposits with a Standard and Poor's Long Term Credit Rating A+ to A-	30%
Interest bearing deposits with ADIs and with TCorp	45%
Any other allowable investments	25%

If any of Council's investments are downgraded, or if Council's portfolio or policy changes such that an existing investment no longer falls within this policy, then the Responsible Accounting Officer will exercise due care and diligence in formulating an exit strategy for that investment.

Delegation of Authority

Council has delegated authority for investing funds to the General Manager in accordance with the Local Government Act 1993. The General Manager has in turn delegated that investment authority to the Responsible Accounting Officer and to the Senior Staff.

Duties and Obligations of the Responsible Accounting Officer

All of the General and Investing Obligations on the Responsible Accounting Officer (RAO) listed below extend to any delegated Council Officer when authorising the investment of Council Funds.

This policy requires officers to disclose any conflict of interest when investing funds to the General Manager. Independent investment advisors are required to submit a signed declaration that they have no actual or perceived conflicts of interest.

General

The RAO ensures that Council investments are managed with the care, diligence and skill that a prudent person would exercise.

The RAO regularly reviews and updates Council's investment strategy.

The RAO must assess whether they have adequate knowledge to manage Council investments, and undergo training to address any knowledge gaps. It is recognised that investing is not a core activity of Council, and that it only represents a minor part of the RAO's duties, and therefore the RAO's experience and skill level may not be as high as ideally desired. Ultimately, the RAO must only invest in approved products they understand.

The RAO is responsible for identifying Council's daily surplus cash-flow requirements and investing surplus funds in a timely manner so that interest is not forgone.

Investing

The RAO must comply with the legislative framework and Council's Investment Policy. The RAO

selects new investments in accordance with the Investment Strategy.

The RAO selects the investment from a minimum of three investment quotations, trading on similar terms.

The RAO ensures that council's legal title or right to the investment funds has been confirmed in writing and received on the same day the investment is placed.

Any two of the delegated Council Officers are required to authorise every investment transaction.

The RAO submits all documentation involving the investment decision and the confirmation of investment to the Records Manager to be stored in accordance with Council's Records Management Policy.

Reporting

The RAO is responsible for keeping the accounting records of investment transactions up to date, and for performing monthly reconciliation of investment balances. Council's investments are recognised, measured and disclosed in accordance with the Australian Accounting Standards.

The RAO provides a monthly report to Council detailing the investment portfolio with a certification that the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy. Investment performance will be reported against the Performance Benchmark, which is the Bloomberg AusBond Bank Bill Index.

The RAO keeps a publicly available register of investments.

Duties and Obligations of Council

The elected council directs and controls the affairs of the Council in accordance with the Act. As custodian and trustee of public assets, the Council must have regard to the long-term cumulative effects of its decisions.

The Council approves the investment policy by resolution.

The Council ensures that Council Officers provide open and transparent reporting of Council investments to the Council and to ratepayers.

7.2.2 GOVERNANCE AND BUSINESS SYSTEMS

7.2.2.1 REPORT ON FEEDBACK OBTAINED DURING COMMUNITY LISTENING SESSIONS

REPORTING OFFICER	Susan Pardy, Manager Governance and Business Systems
ATTACHMENTS	Collated feedback from Community Listening Sessions
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	None
LEGISLATIVE IMPLICATIONS	Development of Community Strategic Plan under S.402 of the Local Government Act.
POLICY IMPLICATIONS	None

RECOMMENDATION

The feedback gathered from the community during the Community Listening Sessions is made available to the community and used to inform the development of the draft Community Strategic Plan.

Introduction

Council invited all members of the community to a series of Community Listening Sessions in order to identify the community's aspirations and visions for the future. These sessions have now concluded, community feedback has been collated in the attached document.

Discussion

The success of creating a Community Strategic Plan is dependent on a collective approach between the members of our community and Council. The plan can only reflect the community's aspirations for the future with the community's direct participation and input.

Intensive community engagement was conducted during the first half of 2017, where a number of Community Listening Sessions were held. The level of community participation is summarised below:

- 12 separate workshops (11 Community Listening Sessions, and 1 All-Staff workshop)
- 109 people came along to the Community Listening Sessions held during May/June
- 87 staff participated in the All-Staff workshop held in February
- Over 20 hours of direct community conversation

The feedback received from the community has been collated, and the presentation of the feedback follows the format and structure of the Community Listening Sessions workshops. The full list of feedback is included in the document which follows this report and will inform the development of the draft Community Strategic Plan. A summary of the main themes is identified below:

- Pride in local community and assets
- Sense of strong and supportive community
- Concern over disharmony between the two main town communities
- Concern re employment opportunities
- Desire for greater diversity in industry and business
- Recognition of ageing population offering opportunities
- Desire to provide opportunities for young people
- Support for people with a disability
- Wish to promote the region from a tourism and residential perspective
- Call for good leadership, decision making and communication from Council
- Opportunities to take advantage of unique geographic location

Community Listening Sessions: Community Feedback

Key themes

- Pride in local community and assets
- Sense of strong and supportive community
- Concern over disharmony between the two main town communities
- Concern re employment opportunities
- Desire for greater diversity in industry and business
- Recognition of ageing population offering opportunities
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Vision Statement

Summary: Many people wanted to see more vibrancy, energy and sense of purpose in the statement. They also sought a stronger focus on economic development, employment and prosperity and a better articulation of a thriving and dynamic community. There was a sense that the statement as it stands is rather 'vanilla' and that it needs to better reflect the unique characteristics of the region.

Whilst the beauty of the natural environment was important, people felt that terms such as 'picturesque' and 'relaxed' were too nonspecific or laid back. Diversity was seen as being important, for instance in terms of people, activities, employment, investment. Heritage was seen as being important but so was growth and acceptance of new ideas.

- Economic development - entrepreneurial, encourage industry, development, alive, pro-active, good environment for business
- Employment – (farming, services, road/rail connections, remote work opportunities) how to build on local opportunities
- Inviting and open to ideas – any new industry
- Should be more specific, measurable, quantifiable – should mention economic development and business diversity
- Development, Employment and Education.



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- Population growth and sustainability
- Maybe there is nothing special to highlight – how can we make ourselves special?
- Calm and lovely statement, but not vibrant, not technically savvy – not active or driving; needs to be proactive, catchy – currently very status quo
- Bring 'growth' and vibrancy into it – Growth in business and stable employment – follows onto growth in population, education and other services
- More emphasis on changes to how our economic situation will be in 10 years – where we want to be from an economic and growth perspective – employment, industry etc.
- Want emphasis on small diverse industries and agricultural value-added industries
- Communication and investment leads to sustainable growth and prosperity
- Current vision is sufficient, however tame. Missing some important topics like Economic development
- Relaxed – reword, not dynamic, more oomph! Thriving, Enthusiastic
- Sounds regressive rather than progressive - retirement focused. Not resonate with all community members.
- We are safe and friendly
- "Safe" is broad – can't guarantee, what does it mean? What context? (crime, roads, etc). Not attractive. It's boring. Doesn't add anything.
- Continuous improvement
- Diverse opportunities
- Draft vision is very vanilla – could apply to many Councils/regions
- Query picturesque outlook reference (natural beauty / landscape) – not industrialised; having four seasons an asset
- A vision that embraces cultural services/activities
- Query whole last sentence relevance
- Engaged and resourceful community
- Easy access to Canberra, Sydney, Melbourne, the mountains and the outback - high wealth communities (tap into those people)
- Aboriginal heritage
- Sporting reference
- Generally happy (with vision)
- Welcoming, inclusive community
- Proactive, interested, strong leadership - residents are listened to and ideas acted on
- Active (lots of different activities for all ages, including for older people)
- Retain and grow population and employment opportunities and diversity
- Enriched community connected to cultural elements (arts, sport, natural beauty)
- Heritage should not limit diversity and growth - need Council to change their attitude towards keeping heritage
- Need to touch on more practical elements
- Community spirit – lots of angst out there – no community spirit at the moment for the joint regions – independent community spirit, don't know how that can be brought together; huge amount of work to do to get to point of shared community spirit; last 12 months have just made things worse – way the merger was approached didn't help



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- Council support for local businesses, economic development, growth of community and young citizens

Where are we now?

Summary: Participants nominated a wide range of physical and non-physical assets in the region. There was particular recognition of the strong agricultural base, clean environment, natural beauty, ease and affordability of living, good health facilities, strength in aged care and sporting facilities and activity. Many participants also noted the geographic location of the region and its proximity to Canberra and Sydney, as well as being on key transport routes such as the highway and rail line. It was generally felt that this strategic location could be better capitalised upon.

There was also great value placed on a strong sense of community and caring for one and other, thriving arts community and centre, history and stories of the region (indigenous and non-indigenous); and a welcoming and inclusive community.

- Agriculture strong – productive area, efficient & innovative operators; relatively low freight costs; reliable climate, good soils, good water, lowest freight costs into Sydney ports than any other area.
- Sporting strengths – central facilities for golf, bowl, cricket, football, soccer, racing, horse events at showground etc.
- Strong sense of community and care for each other; friendly and welcoming
- Location, geography on the highway; only town very accessible between Syd and Melb
- Access to more than half of Australia's population within 7-hour drive
- Good quality of life – (landscape, space, time, beauty) – ease of living - limited time to travel (family wellbeing) – cater for multi-generational families.
- Natural beauty - night sky, rural landscapes,
- Clean - no pollution
- Affordable living – e.g. house prices
- Good services such as sewer & water infrastructure; libraries - massive free community activities
- Make your own Fun
- Accessibility - everything's central, ease of parking, no traffic, easy for older residents to get around
- History and culture - Don Bradman (Coota) Tom Wills (Burra); significant aboriginal history in the area (scope to develop further)
- River - direct access; activity, tourism, fishing comps (scope to be used more)
- Showgrounds – horses, rodeo etc.
- Villages – road access and route; camping
- Education services - three primary schools and high school assets for region and well placed to take advantage of higher education – CSU and TAFE at Wagga Wagga
- Creative, cultural, recreational and social opportunities for all ages – ballet, tap, painting, theatre, sport, Bollywood etc.



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- Full range of services – major banks, churches, Elouera, retirement homes /aged care, hospital etc
- Strong non-profit sporting groups - community willingness to participate, strong volunteer ethic.
- Strong support for people with a disability
- Strong arts community across the region – Coota centre very strong.
- Services industry is strong in the region
- Safe and small inclusive community (great for kids – education)
- Well prepared and maintained parks, gardens and sporting fields (all weather availability), recycled water allows them to be green all year
- Families move to town because of disability services (Elouera) – individualised services
- Smaller community – personalised services (flexible in-service delivery because everyone knows everyone else)
- Space for growth
- A lot of females willing to step into leadership roles
- Location – interesting landscape, temperate weather
- Homes, hospital, medical centre, nursing homes all great
- Good medical facilities; specialists available in region (Wagga, Canberra)
- Has completely changed in last 10-15 years – gone from industrial town to aged population
- Good place to retire
- Fabulous heated pool – best thing Council has ever done – a wonderful asset/attraction for the town
- Marvelous library, great facilities
- Gundagai – river is a huge influence – natural beauty, agricultural side, tourist attraction – lots of local activity, prized heritage – buildings and stories, bridges
- Health system – as good as any regional town in Australia – great doctors, Allied health, aged care. Old Hospital had lots of potential – community group wanted to buy but State government sold out from under them.
- Strong economy; no unemployment in Gundagai (businesses looking for staff)
- Access to education and training facilities: TAFE Colleges and to tertiary training at the Universities in nearby Wagga and Canberra
- Attractive landscapes, clean waterways and unpolluted forests and rural lands
- Wide variety of organically grown meats, free range eggs, wine, honey, condiments, olive oil and unique products such as mustard seed oil from Wallendbeen and the products of the Cootamundra Oilseed plant
- Significant recycling capacity and reuse water scheme – an investment (to continue)
- Strong historical connections
- Low crime rates
- Friendly, inclusive, inviting
- Social minority groups are safe, welcome, included
- Train to Sydney or Melbourne within one day
- Reasonable house prices
- Unique ability to cater for those with a disability: educational and employment needs met (Elouera). Employment in supporting those with a disability.



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Where are we going?

Summary: Participants nominated a number of trends and challenges that are likely to impact the region including some that are local in nature and others much more general. Participants noted the reliance on a few key employers, such as the meat processing sector, is a risk and that maintaining the sustainability of the region requires diversity of investment to build resilience as well as expansion of existing business. There was also recognition that the disharmony arising as a result of the merger of the two former Councils will need to be addressed and that this will take time and good will.

Trends such as the changing nature of work, access to high speed data services, an ageing population, the inland rail project and the increasing lack of affordable housing in major metropolitan areas were seen as being of potential benefit to the region. The scope for the region to foster a culture of innovation, openness to new ideas and of entrepreneurship was noted. The region's capacity to adapt to global issues such as climate change, trade and the effects of conflict was also noted as being important by some participants.

- Ageing population – lack of facilities / excellence in facilities (two views); work towards a centre of excellence for retirement (capture the trend in ageing population)
- Facilities for engaging young people – currently no evening entertainment for kids
- Amalgamation causing people within the region to think regionally rather than parochially – will take undivided community and unity – change; amalgamation and rivalry a potential threat to cohesive society – use Muttama as a linking point?
- Opportunities through access to good internet / NBN e.g. employment / business
- Better weed and pest management
- World Trade / globalisation – no level playing field for agriculture (subsidies being given to imports)
- State government attitude is costly, time-consuming (implementation measures on Council)/ Council ability to cope with that.
- Analyse people's expectations when they move here to better meet them
- Opportunities: Refugees and their skills; NDIS, ageing population
- Potential for technology to be a catalyst for change - promote work from home / easy commute to big centres E.g. Canberra
- Ageing population is an opportunity: great place for ageing, disabilities – promote real estate, medical facilities, drive industries that support those.
- Dealing with mental health and drug issues
- Inland rail positive - need to promote and take advantage of the opportunity e.g. Stockinbingal
- Quotas on women being in representation, Indigenous representation
- Housing affordability good plus, untapped – attract professionals
- Improve retail and accommodation for short stay holidays
- Cootamundra lacking something that makes people 'stop' – What is the experience here?
- Small things to make more attractive i.e. Towns like Coota open on a Sunday to promote tourist trade, parks beautiful but equipment old / no picnic facilities, more seats put in to bring families outside etc.
- NDIS: money in country for people working with disabilities, opportunities for disabilities services and money available for our area if we go for it



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- Cootamundra is not on the map; Don Bradman born here – need to promote region as a sporting destination (events, games etc); overhaul and tourism economic development strategy; conference centre to attract people
- Maintaining sustainability of the region – need industry and diversity of investment to develop resilience plus expansion of existing business; need innovative approaches and incentives for business/industry to invest in our region; too much loss of industry (e.g. loss of abattoir); need to expand abattoirs, galvanizing plant, education, food outlets.
- Embracing business opportunities and make it easier for business to do business
- Changing nature and types of jobs – how do we set the region up for capturing these opportunities
- Climate change and capacity to adapt – agriculture, water, what can we grow (innovation), how we build new houses, how do we cater to ageing population if weather gets hotter/colder
- Culture of entrepreneurship (support for start-ups); Co-working spaces, networking opportunities; better internet to attract people to work from home – utilise digital communication.
- Short training initiatives offered locally to keep people in region as opposed to cities
- Greater role of LGA in taking leadership on discussion around resourcing themselves effectively to deliver greater innovation across the region and attract businesses; greater expectations of local government in terms of services
- Changing media landscape (and resourcing, particularly for regional towns) – impacts on effective communication across the region (Council, community, media); active social media strategy to improve communication; need to improve communication across the board generally
- Health trends (negative – obesity; soft tissue trauma); decline in Allied Health staff; limited facilities for people with disabilities e.g. change rooms, tables; referral out of town, instead of keeping in town (lack of dieticians and physios)
- Limited social recreational opportunities – especially for youth
- Housing affordability – opportunity for this region
- Decline in communication and consultation with Council in a lot of areas (some services didn't get notifications about these listening sessions); Disability Inclusion Plan key services weren't on list for that consultation
- Change in service level due to amalgamation; State government funding is just per Council – with the merger the fear is not as many groups will be able to access it, as funding now has to be shared between two areas
- People getting away from cost and difficulty of living in city; new Stamp Duty initiative – assist in moving to regional area
- Improve access to shops/business – this will determine where people do business; need more cosmopolitan food outlets; potential for farmers market venue, showcase local produce; online shopping a threat to local business
- NSW government to set up a group to help all small towns – they all have the same problems
- Small industries wanted to come but Cootamundra Council hasn't gotten behind them with incentives to establish – gone on for years
- Racism tensions, immigration – people very against sharing what they've got – globally – impacts on everybody; scarce resource allocation.



- Losing workforce to overseas opportunities - shortage of nurses, even in Wagga, Lots of facilities have been closed and moved to Young – lots of money there – TAFE, training for apprentices, nurses might be moving there too – we're missing out
- Change in business hours and access to services – town shuts down on weekends, only run 9-5 weekdays – not everyone able to get there e.g. shift workers – not good for tourism – but flipside is it costs those businesses to open – not sustainable if it won't make profit – people have to be prepared to pay for it if they want additional access outside of normal hours.
- Very fast train
- International tourism (make use of Canberra airport opening up to international flights) – e.g. farm-stays have a massive Asian tourism trade, opportunity
- Joining two LGA's may mean we can access more resources
- Lack of jobs, activities and local opportunities for younger generation therefore they leave the area
- Concerns about the impact of drugs such as ICE on the community

Where do we want to be?

Summary: Whilst people had different views as to how it might be achieved there was a common desire to see a vibrant, inclusive community providing opportunities for its community members. A common call was for a more dynamic approach to socio-economic development and planning to provide the settings that would be attractive to investors and businesses. This includes taking advantage of changes in the nature of work and telecommunications to attract people to work remotely, or tap into decentralisation trends for businesses and other organisations.

The promotion of the region was seen as important in maximising the value of tourism, visitors and potential new residents. Many wanted to see a more coordinated effort, led by Council, to promote the region and make the most of the agricultural base, natural beauty, indigenous heritage and sporting facilities of the region. Coupled with this was a call for investment to make the towns and villages as attractive as possible, coordination of events and activities across the region. People wanted to see strong leadership from Council in partnership with other stakeholders and a proactive and innovative approach to planning and service delivery.

Consultation showed a strong desire for a strong focus on support and opportunities for young people and to build on the existing strengths of the region for people with a disability.

Business / Employment

- Dynamic approach required to economic development, attracting investment and creating employment - building capacity of region
- Entrepreneurial Council – help people get grants, apply for funding, start-up business, what can we do to help you? – be more proactive; identify gaps in the region that could attract new business and service to the town; provide incentives; promote region to the nation – the region is open for business; encourage new industry
- More industry, long term - facilities ready, available (e.g. shop fronts look good), invest in cleaning services; develop a strong online presence – tap into how people find information, business opportunities
- Working from home - use decentralisation of government agencies and private enterprise to attract professionals to the region
- Need to protect the agricultural capacity of the region e.g. good weed control, infrastructure, roads; maintain healthy eco-systems
- Proactive CDC; promote region to travelers, events, sporting groups and work to get businesses 'open for business'; facilitate business networking opportunities (perhaps Council initiate and then as a collective might be able to self-sustain as long as resource and guidelines are still in place)
- Entrepreneurial thinking and incentives - encourage businesses to talk and collaborate – how?
- Ensure zoning aligns with the strategic direction and model for growth; zone more land available for industrial use; review of the LEP – minimum size too big for boutique type business.
- Promote Cootamundra as a 'place of opportunity'
- Businesses remaining open on weekends and public holidays
- Structure put in place by Council to encourage and support new business e.g. 'Renew Newcastle' – give them a starting point to establish and grow – be flexible in planning, incentivize shop



- premise owners to maintain and fill them, allow larger business spaces to also have residency – dual purpose; encourage pride in the town; make development easy, be open-minded
- Establish an industrial promotion Council role – an industrial/business advocate
 - Supply and demand issue – no competition for retail space now – need a driver for change to encourage and grow business and demand; most of main street declared as heritage – another layer of red tape/ bureaucracy to get through to improve/update facilities
 - Need to drive food production – increased meat processing capacity, place for processing small kills; pigs, deer, lamb etc
 - Council lobby state and federal government for better NBN coverage
 - Cootamundra and Stockinbingal is the logical place for the 2nd freight hub on the inland rail line (Along with Parkes and Narrabri, CGRC should be looking to promote a three hub proposal to state and federal governments as the sensible places to link the new rail corridor to the southern, central and northern regions of the state). Will also assist in exports of agriculture products. Also contributes to environmental sustainability (less fuel consuming)
 - CGRC will need to look to open up land in small scale holdings for more intensive agriculture and horticulture (eg. Irrigated horticulture, expanded aquaculture, fruit and nut growing, free range poultry and pig production, “lifestyle” blocks
 - grow the accommodation and catering markets throughout the CGRC area
 - Encourage accommodation and catering markets
 - Need flexible employment opportunities (eg. Part time work for senior residents)

Promotion of the region

- Better identification of area – agriculture base connected to town business
- Integrated business and tourism policy, events coordinated by Council; events that occur in region coordinated and planned over the year; festival/event committee and coordinator
- Take better advantage (e.g. signage/promotions) of our area/promotions/online presence; stand-alone information centre near the park (like Wagga)
- Better utilise specific events e.g. Gundagai show – sale of produce; the Wattle Fair – maximize the tourism opportunity
- Promotion of whole region – coordinated; lots of tourism opportunities to promote – ‘Gateway’ to Hills/Dams/Snow, two separate tourism committees – should work together better; bring hospitality people together to plan for tourism; central source of information for all calendar of events across the region; every shop front should have “What’s On” in their window;
- Promote both areas as one – Cootamundra and Gundagai; support for the villages – encourage people to go through, stop and visit local shops. Don’t want see shops closing e.g. Stock/Wallendbeen
- Encouraging people to move here
- Advertising and promotion of what’s in Gundagai; promotion on highway when approaching town – ‘Stop In Gundagai’
- Market the town as a whole town/destination – highlight central location, easy access; attractive venue for day trippers from Canberra; develop a tourist drive / package of things to come to visit (a round trip – what to find along the way) - become a locality worth visiting;





- Improve signage on major highways; aesthetics of entry/exits to whole region (Cootamundra and Gundagai) – leadership / partnership with whole community (private sector, local business, state government) – minimum standards
- In the middle of a highly productive agricultural region- would like to be able to show it off – more support for boutique stalls/food stores; food trail; ‘Grow into’ having access to good restaurants, fine dining, support local producers
- Beautiful town but shabbiness around street-scape – need to invest in cleaning services so that all facilities are clean at all times; shops in main street need to be filled.
- Joint festival across the region to unite community - promotional campaign - sell the story of the region, ambassadors for the region, TV advertising across the state/national – vignettes that build into a story; develop a ‘trail’ around the region e.g. sculpture, garden, food
- Create a ‘sporting town’; lots of sporting groups attracting so many visitors but the facilities are not up to scratch. We need to raise our standard for presentation and cleanliness.
- Promote: gateway to Riverina – we have never capitalized on this. We should be the starting place for Riverina trips
- Do something to introduce people to the region e.g. Free parking for caravans – attract RVs; grey nomad market
- Tourism officer in the Council that doesn’t have six hats, that has time to focus on driving tourism and adequate funding that doesn’t take away from mandatory services (what role does community play in funding); committee of tourism people (Interested parties) that report to Council and then have someone on Council accountable; Cootamundra Development Corporate (CDC) funding and membership – how to best utilise?
- Rail trail from Gundagai to Cootamundra and opportunities for business along the way in the villages (cycling; walking)
- Improve pioneer park for walking and tourism
- Tap into natural beauty of the area;
- Build on indigenous tourism – centre or facility to form basis of tourism – need someone to help us with direction for how to do that – get other community groups on board, but with Council’s help and support; reference major ceremonial ground and associated stories around it; need involvement of indigenous leaders involved, sharing the stories
- History of the region could be brought to life more e.g. dog in the river – indigenous and non-indigenous heritage – could tie into Indigenous tourism
- Like to see something in Gundagai area like an adventure playground, attract young people, families to come – seems to be suggesting in front of Council area, but needs to be further in town to lead people down main street and bring them into town – draw visitors in; smaller scale water park; need a toilet up the main street – something that will get people coming into town and stopping
- Attract people to visit by developing “places for pleasure”
- Promote selves as “bike friendly” town – travel route, circuit for visitors. Be the “cycling capital of the country”
- Better promote our location (a location of opportunity): excellent agricultural land, reliable rainfall, local manufacturing, good priced industrial land, excellent water, gas and electricity supply, available workforce
- Promote reason to visit; add to reasons for an extended stay





Infrastructure

- Roads – need fixing (need to move livestock); consider Coota-Gundagai roads and effect on alternate roads; Coota being bypassed with through traffic; goal to have all roads tarred
- Utilising flat area better – cycle path around the showground, along the river
- Sporting venues – training facilities; multi-purpose sporting venue – sporting centre of excellence; picket fence on cricket ground
- Safety, loose pavers, footpath maintenance, trees, lack of ramps – need good disability access
- A reliable internet service a key driver NBN must be cost effective (encourage business)
- Modernise sale yard – potential to revamp and bring business, move across town
- Develop a nuclear power station
- Extend gas supply to out of town areas
- New inland freight line – freight gathering centre (good road access, good rail access) – tap into rail services in Sydney/Melbourne ; become 'freight hub'; Intermodal freight centre (Stockinbingal – rejuvenate village)
- Ampol depot – heritage site redeveloped and turned into an attraction
- New houses – take the future into account (wider doors, disability access); future-proofing
- Remote work spaces – develop co-working spaces
- Trained population ready for investment – more training opportunities for existing population
- Create industrial land and business infrastructure; expand business opportunities; minimal red-tape, make it easy to do business; show the region is 'open for business' – if you build it they will come; positive 'can do' attitude
- Airport utilized for more for transport (bring people and investment into the region)
- Services delivered by the internet (how to tap into that and build capacity regionally)
- Thriving population – increase diversity of the area – inclusive, multicultural
- Key drivers: strong leadership, communication, community engagement; all stakeholders need to work together – it's not just a Council issue – private sector, state government as well
- Equity of resourcing for arts and culture in the shire; resource the arts centre by Council
- Make better use of aerodrome (eg. A 'fly in' day of historic aircraft from Temora); link to heritage (war history at aerodrome)
- Need NBN infrastructure to meet needs

Culture

- Opportunities for the arts centre, a hidden gem, for arts to be part of economic development, strategy; arts centre funded to utilise all assets (currently under-utilised), not enough Council support
- More multi-culturalism, tolerance and inclusion
- Create a town plaza – promote/encourage people to come out at night, mingle, get-together (so attractive it makes people want to stop, get out and stay).
- Cultural development plan and tourism plan – integrated (and tied into economic development)
- Indigenous officer, youth officer, cultural development planner; grow our heritage
- Major arts based festival that links Gundagai and Cootamundra region (story-telling from across the region and then brought to life by educated event manager)



- Inclusive culture that welcomes disability and difference; educating, inclusive projects and awareness for these projects

Local Services

- Better weed management across region e.g. blue thistle – protect agricultural base
- Amenities for young children – adventure park for example; underage functions, discos
- Community public transport service / transit between Coota and Gundagai
- Higher education facilities and opportunities; TAFE nursing - larger, stronger training institute (tie into services delivered by internet); need more vocational opportunities (business takes on the apprentices)
- Parks with inclusive play equipment (all abilities); upgrade Pioneer Park
- Promoting heated swimming pool, especially to aging population
- Equity of funding in sporting facilities for female v male (e.g. netball)
- Create region as a centre for excellence in health and education
- Higher amenity so we attract and retain diversified mix of people; maintain safe, clean, easy, affordable living
- Aim to be a healthier town
- Ageing strategy for NSW – how do we take advantage of available funding?
- A one-stop model for health – have all the services here and available so people don't have to go elsewhere – especially Allied health; promotion for health system in wider Riverina – Council working with other local Councils and stakeholders to build on that
- Villages need improvements, better infrastructure – make them more desirable and give people a choice as to where to live
- Better local tertiary education services – fill skill gaps
- Develop a youth wellness program e.g. mental health, crime, community participation; Youth engagement strategy integrated; youth officer employed (Temora does well); establish a PCYC for Coota – funded to run programs; utilise the Stadium; Youth mental health worker, more focus on youth employment
- Inclusive community for people of all abilities
- Increase use of pool, opening hours of pool (traveling out of town); doesn't have social media page (not allowed by Council) doesn't make sense
- Inclusive social/sports programs, valued roles in clubs, something for young people that are "non-competitive"
- Support for people to age at home or in their own communities; attraction of allied health services staff
- Neighbourhood centre/ community hub owned and run by Council e.g. at old Mitre 10 site
- Want train and bus services to connect us to other cities and states
- Want public toilets in the top end of town in Gundagai
- Increase capacity and reach of recycling plant

Council operation

- CGRC is clunky name – need to develop sub-brand for marketing?



- Good social interaction between communities needs to be supported by strong leadership and good communication, across all stakeholders, from Council; open discussion and decision-making - community communication does seem to be moving in the right direction – becoming more open
- Want Council to stop with targeted focus groups – they only include the people Council wants; want more community consultation – this is a good start
- A change of culture in Council – there is too much complacency and lack of accountability; need decisive action.
- More young people and women on Council
- Council needs to take active interest in what is going on around them - be more like Temora!
- Council staff in place and well trained/resourced; synergies across Council – savings redirected into new roles?
- Efficient allocation of resourcing in Council to support community and business activities which will grow economic and tourism and ultimately jobs and growth.
- IT resources in Council are outsourced. Need to ensure ability for them to be reactive within timeframes e.g. given re: library IT going down; use local skillsets
- Council that supports and is proactive in community groups/business; Fostering a culture of innovation
- Need better Council in all ways – higher standards, professional, management experience and responsive Councillors
- Publicly elected mayor instead of Council elected mayor
- Publicise rate comparisons with other like shires to reiterate how reasonable it is to live in this region
- Youth Council / committee to have active voice in town and build that succession plan as they grow future leaders
- Fix things quickly when they break – not weeks and weeks of waiting
- Value the people in community with disabilities and give them valuable role in the community or with Council – lead the way
- Vision to be beyond the stigma of amalgamation – one of the best things to happen was to bring in new people to bring it up from the get go – to keep things working we need to work together and get rid of that ‘us and them’ stigma; forget the past and move forward; how we create the synergy between the two – see us as one shire and the drive between the two ‘makes sense’ and that there is a connection (e.g. Coolac and Muttama as links) (others felt former Council areas will always remain separate);
- Suggested ways of ways of bringing communities together: Gundagai being the ‘centre’ of the region; ward system of voting; joint festival or event – build on each other's strengths; have a shared communication – especially given there is no common radio or newspaper.
- Council-driven clean-up day held in the cooler months – currently in March, lots of snakes
- Actively pursue genuinely sustainable management practices to encourage established and new sustainable industries
- Wants restricted parking zones in main street of Cootamundra (shop owners parking in main street, shoppers keep driving and don't stop)
- Gundagai has a Tree Street Plan, but only limited planting has taken place – should be a priority
- Increased street tree planting in median strip along Parker Street, Cootamundra



AR Bluett Award Winners:
1953, 1992 & 2014

Cootamundra Office:
81 Wallendoon Street, Cootamundra NSW 2590
Phone: 02 6940 2100 Fax: 02 6940 2127

Gundagai Office:
255 Sheridan Street, Gundagai NSW 2722
Phone: 02 6944 0200 Fax: 02 6940 2127

- Council to actively pursue sustainable management practices, encourage industry, help encourage long-term viability
- Build on development of industry and sustainable management practices in future
- Land developments need to meet a range of housing needs



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Changing Climate

- Water reuse - Golf Club – recycles water from treatment works; looking at bowling green; more opportunities to recycle more water
- Solar farm for region and/or wind farm, water tanks
- Torrential rain last winter isolated some people in the community – how do we work with that information to prevent future issues?
- Good use of money for assets e.g. fire trucks. Don't need all the bells and whistles. Spend where needed.
- Water use, drought, bush fires
- Consciousness of waste locally (from supermarkets)
- Better weed management
- Promoting creds of the region in environmental terms
- Could we have a 'fix-it' / recycle shop where people can bring items for repurposing.
- Have good resources and right people for bushfire management
- Community support is good, and necessary
- Good medical services
- Community co-ordination /awareness / education – kids programs, composting,
- Ability of Ag. To adapt
- Tree replacement and planting to take into account the changing environment (i.e. Planting shrubs as opposed to trees that will provide shade)
- Encouraging renewable energy industry locally i.e. solar farm
- If incorrect recycling in bin there is warning and bin doesn't get picked up
- Ban on plastic bags in the region
- Embed environmental thinking /care into regional thinking
- A cohesive environmental strategy that goes across nature/amenity of region that is coordinated with tourism and economic development overlay (e.g. Forbes)
- Amenity – beautiful place to live; Jugiong good example

Ageing Population

- Cultural mix
- Staff to provide aged care
- Demographic to afford aged care in the future
- Youth leave – go away to train and then come back – diversity of thinking by going out to come back in
- Youth need choice to either stay and have opportunities available to them or to go and then come back with those skills
- Good services for ageing sector at the moment, attractive place for retirees – need to build on this and ensure our services are maintained
- Drive employment of younger people to sustain and care for this ageing population
- Already an attractive place for retirees – let's make it even more attractive
- Retirement is an industry in itself – all the services/work they bring with it
- Need to plan and support workforce to continue growing this sector
- Attracting younger-middle age people can bring other generations along – parents, grandparents etc.
- Doctors here to stay – recently bought medical centre – security in terms of longevity of aged care
- Forward-thinking – if our aged sector continues to grow, will we need another medical centre in 10 years' time? Need to keep expanding services and facilities to keep up with demand
- Planning for an increased population, aging or not – where are we going to put them? Fairly land-locked – need to start looking at villages as potential satellite suburbs – will mean improving connectivity between areas e.g. public transport
- Build on base of facilities to support healthy lifestyle
- Need to attract young people to sustain town
- Ageing population – resource in skills and knowledge – opportunity to transfer onto younger generation – younger kids feel more connected to the community, learning from elders, aging population feel valued, heard – encourages wider participation from youth
- Increased interaction between generations – youth teaching about technology, ageing population sharing knowledge, experience, skills etc. – both contribute and get something out of it

Employment and Education

- Visiting artists, tourism, education, all in one
- Promote area as place to do business, invest
- Engage with high schools, identity test, offer scholarships (encourage stay local). Make Council an attractive employer.
- Medical centre: encourage students, copy this in other businesses/scholarships, professional development seminars held locally
- Internet, online education difficult, need face-to-face to help get the skills, promote TAFE
- Not resilient – need more support from Council, other government help to increase skills in the region
- Encourage courses/access for disabled students after Elouera
- Identify untapped opportunities, then communicate it
- Not much access and affordability for courses or face to face learning and education/experience.
- Need to encourage inclusiveness and accessibility – courses for disabled people, refugees
- Businesses looking for employees, can't find workers, find way to match opportunities (employer/employee)
- Elouera: great facility – grow it (serves education and employment)
- TAFE becoming unaffordable – LG talk to TAFE?
- Build capacity of college to locally meet skill requirements
- Location: close to unis, colleges, plus affordable accommodation (live here, travel for uni, cheaper)
- Transport: Opportunity for employment look at areas of blockage in flood (e.g. Hovell St flood) "Keep open" during flood in all directions so we can still serve
- Arts centre – an untapped resource/beacon for the town. Link to tourism, visiting artists. Canberra loves art/craft – why don't they know about it – tap into networks.
- Take risks to enable business ideas.
- Regional rail – can we encourage the engineering/design team to do to the business here in the region, rather than Sydney/Melbourne – encourage other connected businesses
- More choices for students who don't want to go to uni - vocational training options; apprenticeships.
- Create a tertiary education resource "hub" for students working online, support one another, assist one another
- Upgrade CDC (with finance) to make them a resource base
- Need a small conference centre <200 people; be a "small conference town" to promote tourism; create reputation as meeting place for training within the Riverina.
- Remote learning options at TAFE – more potential for digital tertiary education
- More support for small businesses, e.g. Writing grants, helping encourage to get people going
- Business Enterprise Centre
- Creative business opportunities at the Arts Centre – artists in residence contribute to economy, plus cultural exchange, cultural tourism
- Transparency within Council e.g. meetings, new business applications.
- Abattoirs offer a lot of employment – local community doesn't seem to want to work there or aren't fit to work there, hire lots of overseas workers; both do employ a lot of locals and would employ more if people wanted it/were equipped – some of the people need to be specialists
- Think Gundagai employment rates are quite good – a lot of people are only part-time or casual, seasonal work – trend across the world – a lot of people don't have full-time positions e.g. teachers, police force; "everyone who wants work in Gundagai has work"



- In last 30-40 years, we've lost 30% of our ratable land to state forest – very little comes back into Gundagai economy because most of the employment comes out of Tumut and State Forest don't pay rates – huge impact on local economy – ties into changing land tenure
- Gap in vocational training, skills development opportunities – don't have concreters, brick layers – all of those trades have left – means we're bringing in outside workers to do trade work; not enough local apprenticeships, have to go to Wagga or Tumut to do TAFE and transport / timing an issue; electricians and plumbers good here, not many other trades though - greater business opportunities needed to support those services.
- As employer, education is the answer; showcase education and employment opportunities
- Need to dispel negative myths around the (Gundagai) high schools and promote its academic, art, sport, etc. achievements
- No current linkage between businesses and schools (no school-based apprenticeships)
- Transportation: only one taxi so transport around town difficult after hours (community bus during the day)

Changing Land Use and Tenure

- Private government / forestry
- No more timber production (impact on infrastructure/roads, abuse of land – wasteland/weeds, no rates, no accountability)
- Land use unlikely to change in next 20 years i.e. still agricultural production
- Local Land Services (LLS)
- NSW Govt: Land classification and concern about that being handed over to local government (doing it from afar)
- Need to review minimum subdivisions, standard provisions and land planning
- Heritage NSW:
- What does it matter / capacity support
- Rail trail
- Strategy to look at what can be done or should be done
- Who can assist – how can Council assist – EDO?
- Resourcing not stretched – quality over quantity
- Council not taking short term decisions for long-term issues
- Council needs to prioritise it's limited resources
- Old Cootamundra District Hospital should be state heritage listed – only locally right now
- Support from Council to purchase hospital
- Better separation between what is business, residential, industry – scope for gentrification
- Cheaper subdivision costs – Council should not make 'profit'
- Some crown land a nuisance to maintain, should be sold-off and managed by private operators – aid in weed and bushfire control
- Bike track one of the better things to happen in Cootamundra on crown land
- Now have one of the schools in Cootamundra regularly utilising the bike track – ideas to expand this for school sport use from other areas – bringing people into the area, an attraction for the region
- Crown land can be an asset or a liability – need to recognise what is what and how land can be best utilised, who is in best position to do that
- Lack of space/designated area for young people to go and ride motorbikes – nowhere for parents to take kids legally

Additional Comments / Questions

- Why do local/rural residents have to pay for train
- Problem getting into community – seen as an outsider if not originally from here
- Installed Rotary piece and rose garden (Coota) but not being maintained (being let down by management of parks and gardens)
- Lack of big picture leadership/innovation at a Council level – need to take proactive steps for the future in regard to economic and cultural development
- Gundagai tourist attraction 'Dog on the Tuckerbox' not in the town – missing out on attracting people into town itself
- Immediate change to LEP (particularly Cootamundra) to reverse restrictions on investment
- Don't think it's the administrator's role to tell us we're the second most unhealthy region in the state
- How far away are updated employment, income, economic statistics – these ones are 2011 – interested in updated figures
- Current school work experience program sends students to businesses where not currently employed (seen as negative by employer as the student may elect to work elsewhere)

7.2.2.2 Draft Vision Statement, Strategic Directions and Objectives for the draft Community Strategic Plan

REPORTING OFFICER	Susan Parady, Manager Governance and Business Systems
ATTACHMENTS	None
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	None
LEGISLATIVE IMPLICATIONS	Development of Community Strategic Plan under S.402 of the Local Government Act
POLICY IMPLICATIONS	None

RECOMMENDATION

The draft Vision Statement, four Strategic Directions and twelve Objectives as outlined in this report be included in the draft Community Strategic Plan.

Introduction

After reviewing community feedback obtained during an active community engagement process, Council has drafted a Vision Statement, strategic directions and objectives on behalf of the community. These elements will form the basis of the development of the draft Community Strategic Plan.

Discussion

After reviewing the feedback received from the community during a series of Community Listening Sessions (see AGENDA ITEM 7.2.2.1), a draft Vision Statement for our community has been developed as below:

A vibrant region attracting people, investment and business through innovation, diversity and community spirit.

The feedback received from the community has also informed the development of four Strategic Directions as below:

- A vibrant and supportive community: all members of our community are valued and connected
- A prosperous and resilient economy: we are innovative and 'open for business'
- Sustainable natural and built environments: we connect with the places and spaces around us
- Good governance: an actively engaged community and strong leadership team

The Objectives of each of these Strategic Directions are:

Our Strategic Directions	Our Objectives
1. A vibrant and supportive community: all members of our community are valued	1.1 Our Community is inclusive and connected 1.2 Public spaces provide for a diversity of activity and strengthen our social connections 1.3 Our community members are healthy and safe
2. A prosperous and resilient economy: we are innovative and 'open for business'	2.1 The local economy is strong and diverse 2.2 Strategic land-use planning is co-ordinated and needs-based 2.3 Tourism opportunities are actively promoted 2.4 Our local workforce is skilled
3. Sustainable natural and built environments: we connect with the places and spaces around us	3.1 The natural environment is valued and protected 3.2 Our built environments support and enhance liveability
4. Good governance: an actively engaged community and strong leadership team	4.1 Decision-making is based on collaborative, transparent and accountable leadership 4.2 Active participation and engagement in local decision-making 4.3 CGRC is a premier local government Council

The draft Community Strategic Plan will be presented to the newly elected Council after September 2017. The new Council will place the draft Community Strategic Plan on public exhibition for community comment and feedback prior to endorsing the plan by 1 July 2018.

7.3 OPERATIONS DIVISION

7.3.1 OPERATIONS

7.3.1.1 GOCUP ROAD – CROSS STREET INTERSECTION UPDATE

REPORTING OFFICER	Ray Graham, Director of Operations
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Nil
FINANCIAL IMPLICATIONS	Council will supply design services utilising internal resources.
LEGISLATIVE IMPLICATIONS	Roads Act, 1993
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That Council receive and note the information

Introduction

At the Council meeting of 31st July, 2017 a report was delivered outlining the proposal to upgrade the Intersection of Gocup Road and Cross Street to enable B-Double Access to the Tegra Depot in South Gundagai.

Discussion

A meeting was held between representatives from Tegra, Roads and Maritime Services and Council on Tuesday, 1st August, 2017.

At this meeting Tegra representatives outlined the issues they have with the current intersection, being that their Cement Powder deliveries are more economical via B-Double access from the supplier. The current layout of the intersection means they are unable to get approval to run B-Doubles from Gocup Road into their depot. The reasons behind this refusal is the layout of the intersection meaning B-Double trucks cannot track within the existing kerb alignment.

After discussions with RMS and Tegra, it was agreed a potential solution is to replace the existing barrier style kerb with a mountable kerb along with reinforced concrete pavement behind the kerb. This would allow heavy vehicles to mount the kerb and track outside the kerb alignment without disturbing the nature strip.

As part of the agreement, a distribution of responsibilities was agreed upon, those being

- Council will undertake the design and Cost estimate
- RMS would review the design and fund the project
- Tegra would supply the concrete for the project

Council is currently undertaking the design with finalisation anticipated to be Tuesday, 15th August.

7.3.1.2 PLANT REPLACEMENT PROGRAM

REPORTING OFFICER	Ray Graham, Director of Operations
ATTACHMENTS	CGRC Plant Replacement Program Council Report
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Nil
FINANCIAL IMPLICATIONS	The program is in line with the adopted budget.
LEGISLATIVE IMPLICATIONS	Local Government Act 1993,
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That Council adopt the 5 Year Plant Replacement Program

Introduction

Council provides vehicles and plant to enable services to be delivered. Due to the diversity of the services provided, Council operates a diverse fleet with an estimated Current Replacement Value of approximately \$14 million. Council maintains a Plant Replacement Program to assist in maintaining the fleet in achieving the following objectives:

1. Most economically advantageous life cycle costs;
2. Provision of most applicable plant and vehicles to meet the operational objectives;
3. Maximised utilisation; and
4. Reduced downtime due to maintenance.

Discussion

The Plant Replacement Program for Cootamundra Gundagai Regional Council is attached with the following major items included:

- Replace Plant No 278 – Caterpillar Grader
- Replace Plant 342 Lincoln Footpath Sweeper
- Replace Plant 307 Case Backhoe
- Replace Plant 335 Sumitomo Excavator
- Replace Plant 333 Caterpillar Loader

It should be noted for the majority of the plant replacements it is planned to be replaced with a similar specification vehicle. However in the case of the Case Backhoe Plant 307, due to the low

utilisation figures and the constant hire of a contractors Mini Excavator, the intention is to undertake the replacement of the existing backhoe with a mini excavator with approximately 7 tonne range and a skid steer loader. A mini excavator would give increased flexibility especially around drainage maintenance. Prior to undertaking the purchase a business case will be developed and reported to Council.

ASSET PLANNING									
Asset Plant No.	Make	Model	Asset Generic Description	17/18	18/19	19/20	20/21	21/22	
306 Caterpillar		96H Dozer	Dozer	\$ -	\$ -	\$ -	\$ -	\$ -	-
293 Hitachi		2000LC-3 Excavator	Excavator (20 tonne)	\$ -	\$ -	\$ 145,000.00	\$ -	\$ -	-
305 Sanyo		SR100-3 Excavator	Excavator (20 tonne)	\$ -	\$ -	\$ -	\$ -	\$ -	-
307 Komatsu		PC100H-3	Excavator (13.5 tonne)	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00	-
278 Caterpillar		32M Caterpillar Grader	Grader	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	-
321 Caterpillar		320M Caterpillar Grader AWD	Grader	\$ -	\$ -	\$ -	\$ -	\$ 190,000.00	-
220 Caterpillar		32M Caterpillar Grader	Grader	\$ -	\$ -	\$ -	\$ -	\$ -	-
231 Caterpillar		32H Caterpillar Grader	Grader	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	-
311 Caterpillar		Cat IT 12	Loader - Wheel	\$ -	\$ -	\$ -	\$ -	\$ -	-
326 Volvo		Volvo L120F Loader	Loader - Wheel	\$ -	\$ -	\$ -	\$ -	\$ -	-
333 Caterpillar		928G Loader	Loader - Wheel	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	-
338 Case		723E Loader	Loader - Wheel	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	-
402 LTS		Forklift	Forklift	\$ -	\$ -	\$ -	\$ -	\$ -	-
410		Garbage Tip - Forklift	Forklift	\$ -	\$ -	\$ -	\$ -	\$ -	-
42 Nissan		PM 035A Forklift	Forklift	\$ -	\$ -	\$ -	\$ -	\$ 19,000.00	-
342 American Lincoln sweeper			Sweeper - Car Park/courtyard	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	-
307 Case		590 S95 Backhoe	Loader - Backhoe loader	\$ -	\$ -	\$ -	\$ -	\$ -	-
347 Volvo		BL77B Backhoe	Loader - Backhoe loader	\$ -	\$ -	\$ 96,000.00	\$ -	\$ -	-
310 Volvo		BL77G1A Backhoe	Loader - Backhoe loader	\$ -	\$ -	\$ -	\$ 96,000.00	\$ -	-
760 2006 Load all steer loader and a mulchmats			Self Steer	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	-
345 Pacific		R275 Mulch/roll roller	Roller - Rubber-Tyred	\$ -	\$ -	\$ -	\$ -	\$ -	-
358 Pacific		Mulch/roll roller 20 tonne	Roller - Rubber-Tyred	\$ -	\$ -	\$ -	\$ -	\$ -	-
353 HAMM		HAMM 3434 roller	Roller - Vibrating Drum	\$ -	\$ -	\$ -	\$ -	\$ 105,000.00	-
386 HAMM		3434 VIO Smooth Drum Roller	Roller - Vibrating Drum	\$ -	\$ -	\$ -	\$ -	\$ -	-
387 HAMM		3434E HT Padfoot Roller	Roller - Vibrating Drum	\$ -	\$ -	\$ -	\$ -	\$ -	-
557 Ammann		2500 Smooth Drum Roller	Roller - Vibrating Drum	\$ -	\$ -	\$ -	\$ 120,000.00	\$ -	-
556 BOMAG		GBW 216-04	Roller - Vibrating Drum	\$ -	\$ -	\$ 120,000.00	\$ -	\$ -	-
290 BOMAG		Bomag Trench Roller	Roller - Vibratory - small	\$ -	\$ -	\$ -	\$ -	\$ -	-
78 Hydro Power		Road Broom	Sweeper - Road	\$ -	\$ 23,500.00	\$ -	\$ -	\$ -	-
327 Waco		Garbage Compactor	Truck - Garbage	\$ -	\$ -	\$ 340,000.00	\$ -	\$ -	-
1101 International		Garbage Compactor	Truck - Garbage	\$ -	\$ -	\$ -	\$ -	\$ -	-
101 International		Acos Garbage Compactor	Truck - Garbage	\$ 167,500.00	\$ -	\$ -	\$ -	\$ -	-
306 Mitsubishi		Fump Garrier	Truck - Light-duty (3t)	\$ -	\$ -	\$ -	\$ -	\$ -	-

336 Hino	300S ILLA Dual Cab	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
369 Hino	617 Medium 4x2 Cab Chassis	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
370 Hino	F01 124 Crew 4x2 Cab Chassis	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
36 Hino	917 Tipper	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
45 Hino	816 Tipper	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
97 Mitsubishi	Fuso Canter F10MA	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
98 Mitsubishi	Canter F16MA	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
46 Mitsubishi	Fuso Canter F10MA	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
47 Mitsubishi	Fuso Canter	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
44 Hino	816 Tipper	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
39 Mitsubishi	Canter F16MA	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
130 Isuzu	300 Crew Cab	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
43 Mitsubishi	F1510	Truck - Light-duty (3t)	\$	-	\$	-	\$	-	\$	-
337 Hino	F08J Bridge Truck	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
365 Hino	XZUT205-CRANTCB 6.17 Long Crew 300	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
366 Hino	XZUT205-HKMT03 6.17 Medium	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
17 Mitsubishi	FS3040 Water Tanker (11,000)	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
40 Mitsubishi	FR61PH Water Tanker	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
29 Mitsubishi	FR610E (HAB)	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
41 Hino	FS 3845	Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
343 Resinco Scania sweeper UD truck		Truck - Medium-duty (4t)	\$	-	\$	-	\$	-	\$	-
204 Isuzu	FV0 3000 Tur Spinning Truck	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
305 Hino	FM2 612 Water Cart	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
113 Kenworth	T404SA Prime Mover	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
392 Hino	SS234B Air 700 Series Tipper	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
48 Nissan	UD GV470 - Prime Mover	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
49 Hino	284E - Prime Mover	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
35 Mitsubishi	FV5 301A	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
36 Mitsubishi	FV5 301A	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
37 Isuzu	PZ21400 - Jetpumper	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
38 Rigid Bogy cab chassis ET PATCHER		Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
405 Mack	Trident	Truck - Heavy-duty (6RHC)	\$	-	\$	-	\$	-	\$	-
359 John Deere	83354 Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
367 John Deere	5038E Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
371 John Deere	5038M Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
455 New Holland	TD 80 Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
456 New Holland	TD 80 Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
445 Kubota	L20354A Tractor	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
470 John Deere	Tractor Salvage	Tractor (PTO 1v9)	\$	-	\$	-	\$	-	\$	-
381 Lantry	Low Loader	Trailer - Lowloader	\$	-	\$	-	\$	-	\$	-
3025 Freightliner Low Loader 19813	Low Loader 19813 - Lowloader	Trailer - Lowloader	\$	-	\$	-	\$	-	\$	-
3022 Continer Tipping trailer 2003	Trailer 2003 - Tipping trailer	Trailer - Lowloader	\$	-	\$	-	\$	-	\$	-
3030 Pig trailer 2009	2009 - Pig trailer	Trailer - Dog	\$	-	\$	-	\$	-	\$	-
3031 Hander semi tipper 2009	tipper 2009 - semi tipper	Trailer - Lowloader	\$	-	\$	-	\$	-	\$	-

7.3.1.3 CONTAINERISED FUEL TANKS

REPORTING OFFICER	Ray Graham, Director of Operations
ATTACHMENTS	NIL
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	The total cost for the System is approximately \$120,000 at both Council depots which can be funded from Councils Plant reserves.
LEGISLATIVE IMPLICATIONS	Local Government Act 1993,
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That Council delegate authority to the General Manager to purchase two (2) containerised fuel tanks for both the Cootamundra Depot and the Gundagai Depot up to a value of \$120,000 excluding GST

Introduction

Currently diesel fuel supply at both depots is undertaken via a fuel card system at local service stations. This means Council's heavy plant is required to start at the Council depot and travel to a fuel station before heading to the worksite. Traditionally Councils heavy plant has refuelled at the depots allowing direct communication with the supervisors and other staff while refuelling operations were underway. Council has decommissioned the old fuel systems due to issues with maintaining the old underground tanks. As a more efficient method, investigations have been undertaken into utilising self bundled above ground fuel storage systems.

Discussion

The current refuelling situation is not an efficient method at either depot taking extra time than is necessary.

Council's Operations staff have done some preliminary investigations into Containerised fuel system, with several manufacturers supplying similar types of systems.

Main advantages of these systems are:

- They are self bundled (any spill is self-contained – meaning no ground testing is required);
- Easily relocated; and
- Easily adaptable to computerised fuel logging systems.



Further work is needed prior to purchase to determine the fuel capacity with the tanks having capacities from 10,000L up to 105,000L. Council is currently looking at between 20,000 to 30,000L capacities which will provide adequate onsite storage for at least a week's heavy use. Indicative costs obtained put the upper limit for the supply of two (2) of these systems at \$120,000.

Prior to purchase definitive quotes will need to be obtained based on capacity, suitability which also includes the potential integration into Civica Authority for the fuel logging system.

7.3.2 CIVIL WORKS

7.3.2.1 FLOOD DAMAGE REPAIRS AND FUNDING

REPORTING OFFICER	Ray Graham, Director Operations
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	Total Funding received to cover flooding in 2016 \$2,380,306.
LEGISLATIVE IMPLICATIONS	Natural Disaster Relief and Recovery Arrangements Determination 2012.
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That Council receive and note the information

Introduction

In October 2016 Council roads infrastructure sustained extensive damage due to Flood damage. Subsequently a claim to repair was submitted to RMS.

Discussion

Council has subsequently received advice that we have been successful in our claim for a total of \$2,496,306, which includes a contribution of \$116,000 as required under the Natural Disaster Relief and Recovery Arrangements (NDRRA). It should be noted that a claim for \$4,403,915 was submitted.

There are several items on the list which weren't approved including the bridge over Morleys Creek and the Walkway at Thompson Street. There are also several other items which are still being discussed with the potential of an increase in this funding.

Council has also received correspondence from Emergency Management Australia in regards to the methods for delivery and what will be funded as part of the Flood Damage repairs.

In accordance with the NDRRA Determination 2012, costs associated with the normal wages and salaries of state and local government employees are not eligible for reimbursement under this program. The advice however does clarify that these funding arrangements do allow for costs associated with overtime for staff.

Councils Statewide are still lobbying for this determination to be changed with a more common sense result. However in the meantime works will still need to be undertaken to affect repairs. As such in order to deliver the flood damage repairs Council staff will be carrying out extra overtime over the next two (2) years to deliver the funded repairs.

7.3.3 FACILITIES

7.3.3.1

REPORTING OFFICER	Greg Ewings – Interim Manager Facilities
ATTACHMENTS	Letter dated 6 th August, 2015 to Cootamundra Rugby Union Club
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed
FINANCIAL IMPLICATIONS	\$80,000 from Special Project Reserve.
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATION

Council contribute \$80,000 toward the construction of the new amenities building at Country Club Oval with the costs to be funded from Special Projects Reserve Fund.

Introduction

Since 2014, the Cootamundra Rugby Union Club has expressed its desire for the upgrading or rebuilding of Council's existing combined amenities and public toilet building located at the Country Club Oval. The existing building is ageing and provides below average conditions to players and spectators who attend the ground.

Discussion

Council was previously approached by members of the Cootamundra Rugby Union Club in August 2015 seeking Council approval, financial assistance and written support for the Club to lodge an application through the 2015 Community Building Partnership Program for funding to upgrade or rebuild the existing combined amenities and public toilet building at County Club Oval.

The General Manager at the time acknowledged the Rugby Union Club's plans incorporated the provision of new public toilet facilities and advised the Club that if its application was successful Council would be prepared to contribute to the project as part of Council public toilet upgrade program.

The Rugby Union Club was not successful with their application in 2015 but has since applied for and recently secured funding from the Stronger Communities Fund that will enable the project to proceed. After receiving notification of the Club's approved funding Council has been

contacted by the Club enquiring if the \$80,000 for the public toilet component of the new facility is still available.

Now that the Club has secured funding for the replacement of the change rooms at the oval it is now a timely opportunity to combine the financial resources of the Club and Council to include all of these facilities into one integrated building.

As the former Cootamundra Council had indicated to the Club, through the attached letter dated 6th August, 2015, that it would allocate \$80,000 to the replacement of the toilets if the Club was successful in securing funding for a new facility, it is therefore considered appropriate for Council to contribute that amount toward construction of the new facility.



Sandra Harris
REC-150806-SLH-094626.doc

Cootamundra Rugby Union Club
PO Box 369
Cootamundra NSW 2590

RE: Cootamundra Rugby Union Club Letter of Support

The Cootamundra Shire Council acknowledges and supports the Cootamundra Rugby Union Club's application to the Community Building Partnership Program for the much needed project planned for the Cootamundra Country Club Oval, notably:

- Amenities upgrade/renewal

The need for the new facility has been recognised by both the Cootamundra Sporting Groups Advisory Committee and Cootamundra Shire Council since September 2014 (see attached Meeting Minute excerpts).

Cootamundra Shire Council has not budgeted for this project in this current financial year but acknowledges the Rugby Union Club's plans which includes the provision of public toilets and if successful in their application Council under their Public Toilet upgrade program would be prepared contribute to the project from its special projects reserves. Council current estimates for a new public toilet facility in the Country Club location are estimated at \$80,000.

Should you require further information or wish to discuss the matter please contact the undersigned on (02) 6940-2100.

Yours faithfully

Greg Ewings
Manager Facilities and Services
for General Manager

06 August 2015



AR Bluet Award Winners:
1953, 1992 & 2014

Cootamundra Office:
81 Wallendoon Street, Cootamundra NSW 2590
Phone: 02 6940 2100 Fax: 02 6940 2127

Gundagai Office:
255 Sheridan Street, Gundagai NSW 2722
Phone: 02 6944 0200 Fax: 02 6940 2127

7.4 ASSET MANAGEMENT DIVISION

7.4.1 ASSET MANAGEMENT

7.4.1.1 LOCAL GOVERNMENT ROAD SAFETY PROGRAM (LGRSP) AGREEMENT 2017/18

REPORTING OFFICER	Phil McMurray, Deputy General Manager, Interim Director Asset Management
ATTACHMENTS	Attachments follow this report.
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed.
FINANCIAL IMPLICATIONS	Costs for Road Safety Officer Position (2 days per week) are within the existing budget. No Implication.
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATION

Council accept the Local Government Road Safety Program funding agreement from Roads and Maritime Services and delegate authority to the General Manager to sign all necessary documentation to execute the agreement.

Introduction

Council has received correspondence from Roads and Maritime Services attaching a copy of the 2017/18 Local Government Road Safety Program (LGRSP) Funding Agreement. As an overview, the agreement explains that The Local Government Road Safety Program “aims to help NSW local Councils by making funding available for Councils to target road safety issues in their local community.” Further, “Under this agreement, RMS (Roads and Maritime Services) will support the delivery of the Local Government Road Safety Program (LGRSP) and will contribute funding, made available by TfNSW (Transport for New South Wales), towards Council’s road safety program” The LGRSP aims to help NSW Councils to reduce the likelihood of deaths and injuries from road trauma in their local communities.”

Discussion

The Road Safety Officer position has existed since 2004, and was a shared position under the previous Gundagai, Tumbarumba and Tumut Councils., and similarly under the previous Cootamundra, Bland, and Temora Councils. Funding for the position in this previous arrangement was a 50/50 funding split between RMS and all three of the participating Councils.

Council's funding agreement for the total of the 50% contribution was made up of Gundagai, 20% (1 day per week), Tumbarumba 20% and Tumut 60%. Similarly, Cootamundra contributed 20% (1 day per week) with the other two Councils meeting the balance.

Following the merger of the Gundagai and Cootamundra Councils, Cootamundra–Gundagai Regional Councils contribution has continued on this arrangement with two officers covering 1 day per week each. In negotiation with our neighbouring Councils, the staff members involved, and the RMS, Council has indicated its preference to access a single Road Safety Officer for two days per week, shared with one neighbouring Council being Snowy Valleys Council. This is a workable arrangement, given the reduced administrative burdens of the agreement being reduced from six Councils back to two. Snowy Valleys are in agreement with this shared arrangement and will maintain a hosting role for the position.

All budgets for the 2017/18 financial year have already been included within the Operational Plan. The total costs of the LGRSP funding is \$140,000, with 50% costs met by Roads and Maritime Services (capped at \$64,400) and the remaining Council contribution - 30% by Snowy Valleys Council and 20% Cootamundra-Gundagai Regional Council.

In addition to fulfilling the Council's Road Safety Program (to 2018/19), the position additionally provides support and assessment of traffic management issues for reporting to the Local Traffic Committee, Road Safety Assessments for forward planning and proposed works and assessment of National Heavy Vehicle Regulator applications for access heavy and long vehicles on the road network.

The funding agreement is a legal document and must be executed under delegation of Council by resolution.

Marianne McInerney

From: CROUCH Denise E <Denise.CROUCH@rms.nsw.gov.au>
Sent: Monday, June 19, 2017 6:13 PM
To: Mail
Cc: Phil McMurray; Anthony Webb; RoadUserSafety-Southwest@rms.nsw.gov.au
Subject: Cootamundra and Gundagai Regional Council 2017-2018 LGRSP Program Funding Agreement
Attachments: 2017-18 LGRSP PFA Cootamundra and Gundagai Regional Council.pdf

Attention: General Manager

Dear Allen,

I am contacting you to advise that a new Program Funding Agreement, to formalise council's continued participation as partners in the Local Government Road Safety Program, from 1 July 2017, was posted to you last week. See the general draft version in PDF form, attached.

Please sign the mailed document and return to South West Region as soon as practicable. The postal address is:

Roads and Maritime Services
Attention: Denise Crouch
PO Box 484
WAGGA WAGGA NSW 2650

The Acting Regional Manager South West Region, Peter McMahon, will sign the agreement on behalf of Roads and Maritime Services and a signed copy will be returned to you for your records.

We look forward to working together with your council team, and in particular your Road Safety Officer, to deliver local road safety projects in your community.

If you have any questions about the funding agreement or about the Local Government Road Safety Program, please contact the Manager Road User Safety, Denise Crouch, by email at Denise.Crouch@rms.nsw.gov.au or by phone on 02 6923 6613.

Regards,

Denise Crouch
A/Road User Safety Manager
Regional and Freight
T 02 6923 6613 M 0418 202 325
www.rms.nsw.gov.au
Every journey matters

Roads and Maritime Services
Level 3, 193-195 Morgan Street, PO Box 484, Wagga Wagga NSW 2650



Before printing, please consider the environment

IMPORTANT NOTICE: This email and any attachment to it are intended only to be read or used by the named addressee. It is confidential and may contain legally privileged information. No confidentiality or privilege is waived or lost by any mistaken transmission to you. Roads and Maritime Services is not responsible for any unauthorised alterations to this email or attachment to it. Views expressed in this message are those of the individual sender, and are not necessarily the views of Roads and Maritime Services. If you receive this email in error, please immediately delete it from your system and notify the sender. You must not disclose, copy or use any part of this email if you are not the intended recipient.





Local Government Road Safety Program Funding Agreement

Overview

Transport for NSW (TfNSW) and Roads and Maritime Services (RMS) are committed to working with local government, the community and stakeholders to deliver the practical road safety initiatives identified in the *NSW Road Safety Strategy 2012-21*.

The Strategy is underpinned by the Safe System approach to improving road safety. This approach takes a holistic view of the road transport system and the interactions among the key components of that system – the road user, the roads and roadsides, the vehicle and travel speeds. It recognises that all components of the system have a role to play in helping to keep road users safe.

The Local Government Road Safety Program (LGRSP) aims to help NSW local Councils by making funding available for Councils to target road safety issues in their local community. TfNSW is committed to continue funding the LGRSP on an ongoing basis.

RMS and Councils are roads authorities under the *Roads Act 1993* and have statutory responsibilities for traffic management. The responsibilities of RMS include promoting road safety throughout NSW, coordinating the activities of public authorities as far as those activities relate to road safety, and strategic planning for improved road safety. The functions of TfNSW include the administration of the allocation of public funding for the transport sector, including the determination of budgets and programs across that sector.

Under this agreement, RMS will support the delivery of the Local Government Road Safety Program (LGRSP) and will contribute funding, made available by TfNSW, towards Councils' road safety program.

The LGRSP aims to help NSW Councils to reduce the likelihood of deaths and injuries from road trauma in their local communities.

Parties	<p>Roads and Maritime Services NSW PO Box 484 Wagga Wagga NSW 2650 ABN: 76 236 371 088. ('RMS') and</p> <p>Cootamundra - Gundagai Regional Council PO Box 420 Cootamundra NSW 2590 ABN: 46 2116 423 39 ('Council')</p>
Definitions	<p>1.1. Unless the contrary intention appears:</p> <p>GST – has the same meaning as in the A New Tax System (Goods and Services Tax) Act 1999 (Cth) and any other law which imposes or otherwise deals with the imposition or administration of a goods and services tax in Australia.</p> <p>LGRSP Guidelines – means the Local Government Road Safety Program Guidelines published by TfNSW, as amended from time to</p>

	<p>time.</p> <p>Local Government Award – means the Local Government (State) Award 2017 (commencing 1 July 2017) and any Award or agreement that may supersede this Award.</p> <p>Local Road Safety Action Plan (Action Plan) – means Council's framework and direction for working systematically to improve road safety in its Local Government Area, developed in accordance with the LGRSP Guidelines, and based on local crash data analysis and the road safety priorities set out in the NSW Road Safety Strategy 2012-2021.</p> <p>Managing Council – means, where an RSO is preparing and implementing an Action Plan for more than one Council, the Council nominated to receive and manage program funding on behalf of all partner Councils in the joint arrangement.</p> <p>Road Safety Officers System – means the online system established by TfNSW and RMS for the purpose of entering and tracking Councils' Local Road Safety Action Plans.</p> <p>RSO – means a Road Safety Officer employed by Council.</p>
Term	<p>2.1. This Agreement commences on 1 July 2017 and expires on 30 June 2018. (The "Term").</p>
Program Funding	<p>3.1 RMS will provide funding towards Council's Local Road Safety Action Plan subject to Council's compliance with the terms of this Agreement and the requirements in the LGRSP Guidelines:</p> <p>3.1.1. RSO funding RMS will provide funding towards Council's costs of employing one or more RSOs, whether full time or part time, of up to 50% of the cost of the salary for an RSO but capped at \$64,600 per year. This includes up to a maximum of 35% of on-costs (for award leave conditions, including sick leave, maternity/paternity leave, long service leave, payroll tax, superannuation and workers compensation (where applicable) but not annual leave which is included in the salary).</p> <p>3.1.2. Work-related Transport A portion of the funding may be used for the RSO's work-related transport costs, subject to agreement between the Managing Council and RMS (through the relevant Region).</p> <p>3.2. Road Safety Projects RMS agrees to provide funding for projects that RMS approves in a Council's Local Road Safety Action Plan, to an annual level determined by RMS.</p> <p>3.3. GST Funding for the items referred to in clauses 3.1.1, 3.1.2 and 3.2 is calculated and identified as a sum not including GST. GST is to be</p>

	identified and charged as an additional, separate amount.
Council's Responsibilities	<p>4.1. Local Road Safety Action Plan Council must prepare and implement a Local Road Safety Action Plan (Action Plan) in accordance with the LGRSP Guidelines and enter it into the online Road Safety Officers System, to obtain funding approval from RMS. Council is responsible for assessing the adequacy, suitability and priority of projects it includes in its Action Plan. The Action Plan is subject to RMS approval that it appropriately addresses community road safety priorities.</p> <p>4.2. Milestone Achievement Reporting Council must report to RMS on milestone achievement, tracked against its Action Plan in the online Road Safety Officers System, every month. The report will demonstrate Council's achievement of the actions set out in the Action Plan and confirm continuing compliance with the conditions of funding. Any delays by Council in meeting milestones should be explained in this report.</p> <p>4.3. RSO Appointment by Council</p> <p>4.3.1. RSO is a Qualified Person Council must ensure that the RSO is a suitably qualified person selected on merit pursuant to advertising in an approved online job site and/or newspaper. Council may request a representative from the relevant RMS Regional Office to participate on the selection panel for the Council's RSO position.</p> <p>4.3.2. RSO Position Description An RSO Position Description will be agreed by Council and RMS before the position is advertised. An example Position Description, that demonstrates the minimum requirements for an RMS-funded RSO position, is set out in Annexure A.</p> <p>4.3.3. Qualified Supervisor Council must ensure that a suitably qualified person is appointed as the RSO supervisor. The RSO supervisor provides day-to-day management of the RSO, including performance development and management.</p> <p>The role of the supervisor includes approving the Local Road Safety Action Plan on behalf of Council for agreement with RMS; participating in Council's Road Safety Program Steering Committee meetings; monitoring the delivery of Council's Action Plan and the RSO's work output; reviewing and commenting on monthly milestone reports and annual reports prior to being forwarded to RMS; and providing support and direction to the RSO.</p> <p>4.3.4. Training In accordance with the Local Government (State) Award, Council will implement an RSO training plan. The employee's training plan will provide for a training framework that is consistent with other Council employees.</p> <p>4.3.5. Vacancies During Leave</p>

	<p>Council is not entitled to claim funding specified in clause 3.1.1:</p> <ul style="list-style-type: none"> a) during any period when the RSO is not actually performing road safety functions of the kind set out in the example position description or of a kind otherwise agreed with RMS; or b) if the RSO takes extended leave or maternity/paternity leave, or the RSO is required to act in another position, unless a suitable temporary replacement RSO is provided by Council. <p>Council must make every effort to ensure that the RSO role is performed at all times during this agreement.</p> <p>4.3.6. Overheads Council is solely responsible for all other expenses relating to the RSO and road safety projects including, but not limited to, overheads such as stationery, phones, computer and access to the internet, power, floor space rental and other corporate infrastructure costs. These are not included under this Agreement and Council agrees not to include such expenses in any claim for funding under this Agreement.</p> <p>4.4. Road Safety Program Steering Committee Meetings Council must establish a Council Road Safety Program Steering Committee. The composition and meeting schedule of the Council Road Safety Program Steering Committee will be negotiated and agreed upon by Council and the relevant RMS Region. As a minimum, the Committee will invite membership from Council, RMS and Police.</p> <p>4.5. RSO to attend Forums with RMS The RSO is required to attend coordination meetings administered through RMS Regional Offices and may also be required to attend other forums convened by RMS from time to time.</p>
Funding payment	<p>5.1. Payment Method Council is to initiate funding payments for this Agreement in accordance with the LGRSP Guidelines and the <i>Financial Arrangements with Council for Road Management</i> (August 2014) by either:</p> <ul style="list-style-type: none"> 5.1.1. a direct claim for payment to RMS; or 5.1.2. a monthly invoice through the Council Payment System. <p>5.2. Payment Timing Funding provided under the LGRSP for an RSO is to be claimed or invoiced at least quarterly. Timing for claims for payment will be negotiated and agreed upon by Council and the relevant RMS region.</p> <p>5.3. Claims for Payment Claims for funding payment must:</p> <ul style="list-style-type: none"> 5.3.1. Be accompanied by a Milestone Achievement Report. 5.3.2. Be issued in accordance with the requirements of GST Law.

	<p>5.3.3. Include a breakdown of the expenses including Salary and On-Costs.</p> <p>5.3.4. Projects funded under the LGRSP Guidelines and subsequent versions are to be claimed or invoiced within one month of completion.</p> <p>5.3.5. Claims for payment or invoices for projects funded under the LGRSP Guidelines and subsequent versions must be accompanied by an annual or final project report.</p> <p>5.4. Certification Council must provide a detailed claim for payment certified by Council's Chief Financial Officer that Council has in fact incurred the amount claimed.</p> <p>5.5. Partner Council Arrangements As Managing Council, Snowy Valleys Council must make all claims for payment to RMS on behalf of partner councils, Cootamundra and Gundagai Regional Council. Cootamundra and Gundagai Regional Council will each pay the Managing Council an equal percentage of RSO wages and costs.</p> <p>5.6. Payment by RMS</p> <p>5.6.1. RMS will pay a claim for funding within 28 days of receiving a claim.</p> <p>5.6.2. However, RMS may withhold payment by notice where RMS reasonably believes Council has not complied with the Agreement or has not adequately explained any delays in meeting milestones.</p> <p>5.6.3. A notice under clause 5.6.2 will state the reasons for RMS withholding the payment and the steps Council can take to address those reasons.</p> <p>5.6.4. RMS will pay the withheld amount once Council has satisfactorily addressed the reasons contained in the notice.</p>
RMS's Responsibilities	<p>6.1. Program Funding RMS will reimburse Council for funding approved in accordance with the LGRSP Guidelines and the <i>Financial Arrangements with Council for Road Management</i> (August 2014).</p> <p>6.2. Promotional and Educational Material RMS will also provide:</p> <p>6.2.1. on behalf of TfNSW, promotional and educational materials, where possible, to assist in delivery of LGRSP objectives, including material developed specifically for RSOs. If available, Council will use these materials in local road safety projects, campaigns and workshops.</p>

	<p>6.2.2. Regional RMS officers to participate, as appropriate, in Council Road Safety Program Steering Committee meetings and joint project meetings about Council's approved road safety projects.</p> <p>6.2.3. Advice, assistance and feedback to RSOs for the development of Council's Local Road Safety Action Plan and approved road safety projects.</p> <p>6.3. Road Safety Initiatives Identified by TfNSW and/or RMS Strategic road safety initiatives identified by TfNSW and/or RMS during the period of this agreement that are relevant to Councils may be notified to the RSO and the RSO must advise, within a time frame agreed to by the parties at the time the initiative is put forward, whether the initiative will be incorporated into the Action Plan or otherwise delivered by Council. When implemented, initiatives will be delivered by the RSO using the material provided to Council by TfNSW and/or RMS and reported in the Road Safety Officers system.</p>
Intellectual Property	<p>7.1. Intellectual Property in Promotional Material funded by RMS The intellectual property in any promotional material provided to Council by RMS, including any material developed from that promotional material by the RSO in the scope of performing RSO duties, will be owned by RMS.</p> <p>7.2. Consultation on all Developed Materials Council must seek input from RMS on the content and look of any road safety materials it develops or adapts as part of the LGRSP as outlined in the LGRSP Guidelines.</p> <p>7.3. Licence to RMS of reporting and associated materials Council agrees to grant RMS a permanent, non-exclusive, irrevocable, royalty-free licence (including a right to sub-licence) to use, reproduce, publish and adapt any report or associated material for any non-commercial purpose.</p>
Risk Management	<p>8.1. Risk Management Council is responsible for ensuring that it has implemented appropriate risk management strategies for all road safety projects, including appropriate insurance, traffic control plans etc.</p> <p>8.2. RMS will assess community road safety priorities RMS will not assess the risk management strategies Council has or puts in place for road safety projects, and will approve an Action Plan only on the basis that the Action Plan appropriately addresses community road safety priorities.</p> <p>8.3 RSO Work Health Safety Given Council's statutory role as a roads authority and employer of the RSO, Council acknowledges its obligations to comply with all relevant laws, including those relating to the RSO's employment and work health safety laws, whether applying to the RSO or the</p>

	<p>work performed by the RSO. Council indemnifies RMS from all liability of any kind in respect of the RSO or the work undertaken for Council by the RSO.</p> <p>In this clause, "work health safety laws" includes the Work Health and Safety Act 2011 (NSW) and Work Health and Safety Regulation 2011.</p>
RMS Equipment and Materials	<p>9.1. Security of Equipment and Materials Council must protect and keep safe and secure all materials, documentation and equipment provided by RMS to Council.</p> <p>9.2. Return of Equipment Upon the expiry or termination of this Agreement, Council must promptly return to RMS any equipment purchased by RMS as part of the Program.</p>
Use of RMS and TfNSW Logo or Intellectual Property	<p>10.1. Permission of RMS Council must seek written authority to use the logos of RMS or TfNSW in any promotional material adapted by Council or the RSO for the purpose of the LGRSP. RMS, in giving any permission, may impose any conditions it considers appropriate.</p> <p>10.2. Adding Council Logos For materials produced as a part of the LGRSP, use of Council logo should be in accordance with the LGRSP Guidelines.</p>
Dispute Resolution	<p>11.1. In Good Faith If a dispute arises in relation to this Agreement, the parties will endeavour to resolve it in good faith. If any dispute is not resolved within 30 days, the matter will be referred to the Principal Manager Road Safety Coordination and the Council's Director Engineering Services, or their respective duly authorised representatives, to resolve the dispute or agree on a mechanism to apply.</p> <p>11.2. Continue with Obligations Each party will continue to perform its obligations under this Agreement notwithstanding the existence of a dispute.</p>
Termination	<p>12.1. Termination Procedure Either party may terminate this Agreement:</p> <ul style="list-style-type: none"> (i) if all reasonable efforts have been made to resolve the dispute in accordance with Clause 11 and that dispute remains unresolved after a period of 2 months from the date of referral, or such other time as the parties agree; and (ii) by giving the other party one month's written notice. <p>12.2. Without Prejudice Termination of this Agreement is without prejudice to any accrued rights or remedies of the parties.</p>

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Execution Clause	13.1. Signed by:							
Roads and Maritime Services	the _____ (Roads and Maritime Services) by its delegate in the presence of: <table border="0"> <tr> <td data-bbox="584 528 855 562">_____ Witness</td> <td data-bbox="911 528 1182 562">_____ Delegate</td> </tr> <tr> <td data-bbox="584 640 855 674">_____ Name (printed)</td> <td data-bbox="911 640 1182 674">_____ Name (printed)</td> </tr> <tr> <td data-bbox="584 752 855 786">_____ Date</td> <td data-bbox="911 752 1182 786">_____ Date</td> </tr> </table>		_____ Witness	_____ Delegate	_____ Name (printed)	_____ Name (printed)	_____ Date	_____ Date
_____ Witness	_____ Delegate							
_____ Name (printed)	_____ Name (printed)							
_____ Date	_____ Date							
Council	Signed by: the _____ (Council) by its delegate in the presence of: <table border="0"> <tr> <td data-bbox="584 1234 855 1267">_____ Witness</td> <td data-bbox="911 1234 1182 1267">_____ Delegate</td> </tr> <tr> <td data-bbox="584 1402 855 1435">_____ Name (printed)</td> <td data-bbox="911 1402 1182 1435">_____ Name (printed)</td> </tr> <tr> <td data-bbox="584 1514 855 1547">_____ Date</td> <td data-bbox="911 1514 1182 1547">_____ Date</td> </tr> </table>		_____ Witness	_____ Delegate	_____ Name (printed)	_____ Name (printed)	_____ Date	_____ Date
_____ Witness	_____ Delegate							
_____ Name (printed)	_____ Name (printed)							
_____ Date	_____ Date							

COUNCIL ROAD SAFETY OFFICER

POSITION DESCRIPTION

Reports to:

Technical Services

Eg. Transport and Traffic Engineer

Traffic Engineer

Manager, Traffic

Manager Engineering Administration

or

Community Services with links to Technical Services

Position context

Transport for NSW and Roads and Maritime Services are committed to working in partnership with local government, the community and stakeholders to deliver the practical road safety initiatives identified in the 'NSW Road Safety Strategy 2021'.

The Strategy is underpinned by the Safe System approach to improving road safety. This approach takes a holistic view of the road transport system and the interactions among the key components of that system – the road user, the roads and roadsides, the vehicle and travel speeds. It recognises that all components of the system have a role to play in helping to keep road users safe.

The Local Government Road Safety Program (LGRSP) aims to assist NSW councils to reduce the likelihood of death and injury from road trauma in their local community. Local councils are well placed to plan, implement and deliver locally relevant road safety strategies. Most councils participating in the LGRSP employ a Road Safety Officer (RSO).

The RSO has a wide role encompassing not only behavioural road safety education, but also influencing the construction of infrastructure to improve the safety of road users. Within councils, RSOs work across engineering, community services, planning, communications, and customer service areas and provide links to community stakeholders, community groups, local health, NSW Police officers and local businesses, all of whom contribute to road safety over the long term.

Key roles and accountabilities

- Facilitation of the Local Government Road Safety Program in Council, fostering existing partnerships and encouraging wider community ownership and participation in road safety issues.
- Implementation of Council's Local Road Safety Action Plan
- Application of the Local Government Road Safety Program Guidelines.
- Contribution to state-wide and regional road safety.
- Consultation with the local community (inc. council colleagues, service providers, local stakeholders, businesses, groups and individuals) to develop and deliver road safety projects using the Safe Systems approach to road safety.

- Consultation with local and state government agencies and peak representative bodies, the media and educational establishments in order to develop a platform for delivering road safety messages and outcomes.
- Meeting reporting, monitoring, evaluation and budget management requirements according to the Program Funding Agreement between the program partners, Council (the employer) and Roads and Maritime Services (funder).

Key challenges

Contribute to improved road safety outcomes in the Snowy Valleys Council and Cootamundra and Gundagai Regional Council local government area.

Prepare and implement a Local Road Safety Action Plan for Council with particular emphasis on projects that utilise the Safe Systems approach to road safety.

Selection criteria

1. Tertiary Qualifications in Behavioural Sciences, Education, Health Promotion, Marketing, Communications, Sciences, and related disciplines. Alternatively extensive relevant experience.
2. Demonstrated ability to undertake research, to consult and network with key agencies, community groups, local businesses and other stakeholders to identify local road safety needs.
3. Apply available guidelines to design, promote, implement, monitor and evaluate community programs in line with funded program objectives.
4. Highly developed written and oral communication skills including report writing, negotiation skills and the ability to relate to people across a range of backgrounds.
5. Ability to provide informed representation of Council with a broad range of agencies, professional people, the media and the community.
6. Ability to effectively work individually and in a team environment with minimal supervision and the ability to work flexible hours as required.
7. Experience in statistical analysis and ability to use computer applications including word processing and spreadsheets.
8. Current Driver Licence.

7.4.2 SPECIAL PROJECTS

7.4.3.1 Main Street Upgrade-Sheridan St. Gundagai

REPORTING OFFICER	Phil McMurray, Deputy General Manager, Interim Director Asset Management
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed.
FINANCIAL IMPLICATIONS	Costs for this project are within the existing budget allocation. No Implication.
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That the General Manager be delegated the authority to call tenders for any components of the forthcoming road pavement activities associated with the Main Street Project.

Introduction

This is a monthly projects progress report for July 2017, for the Main Street Upgrade – Sheridan Main Street Upgrade-Sheridan St. Gundagai

Discussion

CONSTRUCTION- Northern Footpath Construction (Byron to Homer)

The majority of the concrete structural work has continued on the footpath in this mid-block section of block two.

The work involves detailed split level footpath construction near the Blue Heelers hostel. This includes the construction of the two footpath levels, disabled ramps, steps, handrails and brick lighting.



Footpath Stone paving Footpath

Contractors have recommenced footpath paving works on the footpath access in the refuge sections at Sheridan & Homer Streets. This forms part of "safer schools funding from RMS. Paving of the northern section of block two will commence shortly. The work will start from the Court house, extending towards the east.



Stainless Steel handrail Installation

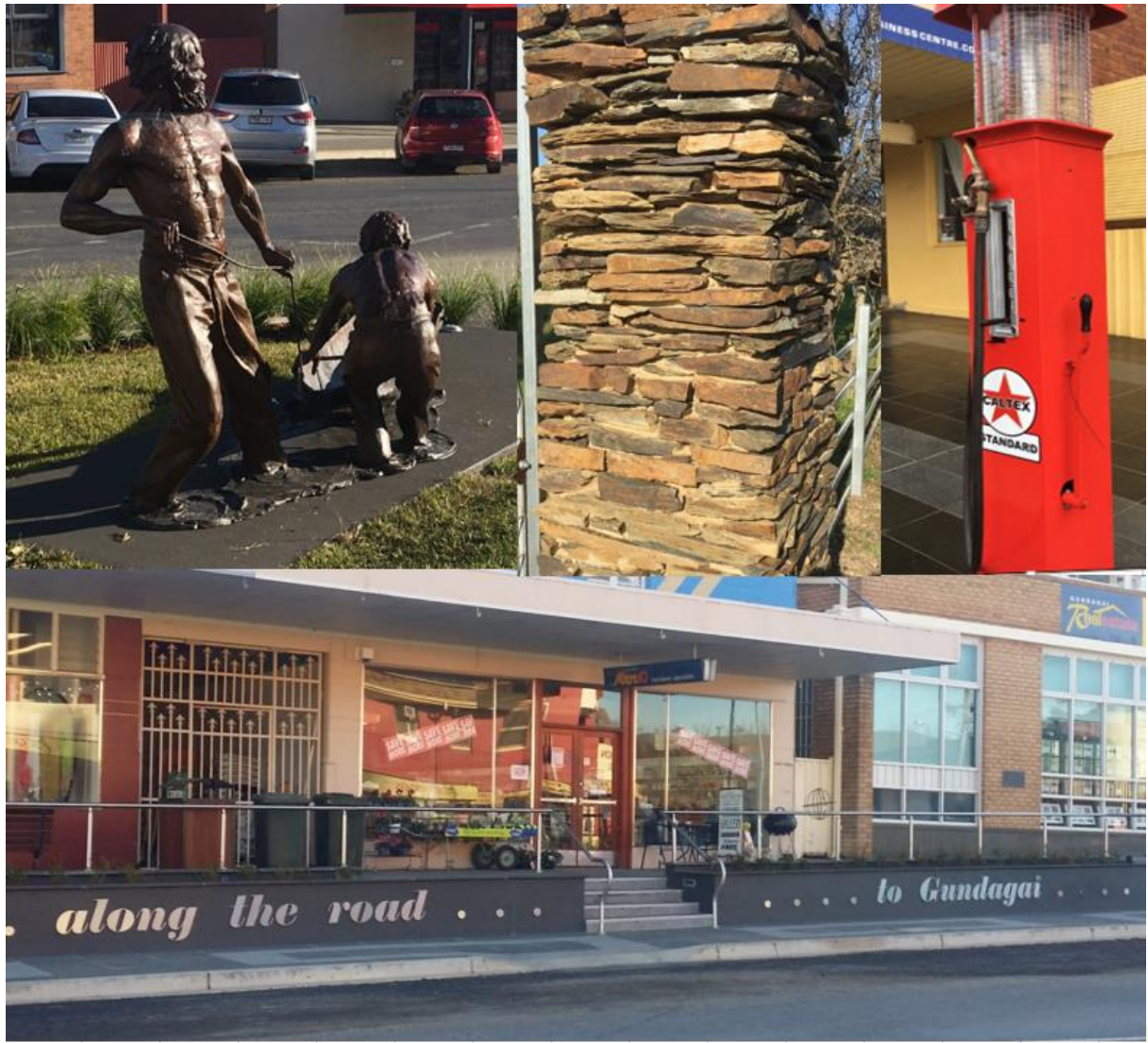
Stainless Steel handrail Installation will commence shortly on the southern footpath near the Homer Street Intersection. This will protect pedestrians from the split level footpath area by the “Old Royal Hotel”.

National Stronger Regions Funds (NSRF)

Ninety percent of these funds have been expended
Works completed include:

- Art features
 - The “Yarri” sculpture & landscaping
 - Retaining wall construction incorporating words of historical song
 - Restoration & Installation of Historical fuel bowser
 - Slate pier construction reflecting the historical use of this type of slate throughout Gundagai.
- Part of the new Main Street Overhead Lighting.
- Auxiliary lighting incorporating

- Special handrail lighting
- Selected Brick lighting on the split level sections of the northern footpaths.
- Installation of selected cabinets providing electricity outlets within the Main Street precinct.
- Installation of feature Street furniture and Selected Landscaping.



Cost Summary

See attached cost details for work completed to date:

COST SUMMARY

MAIN STREET UPGRADE - SHERIDAN ST GUNDAGAI

TASK	DESCRIPTION	EXPENDITURE TO DATE	AVAILABLE FUNDS
	COUNCIL FUNDING	\$2,663,670.81	\$4,000,000.00
	NATIONAL STRONGER REGIONS FUND - GUNDAGAI	\$833,576.48	\$915,490.00
	RMS (SAFETY AROUND SCHOOLS)	\$85,177.96	\$50,000.00
	ROADS TO RECOVERY	\$0.00	\$465,000.00
		\$3,582,425.25	\$5,430,490.00

Future Road Pavement Programme

Staff are currently planning for the forthcoming road pavement construction works. In order not to unnecessarily interrupt this work, tenders/quotations for certain components maybe required without lengthy delays.

Initially Tenders will be required to the Asphalt final surfacing.

7.4.3.2 Stronger Communities Fund – Community Grants Program (\$1M) Project Update

REPORTING OFFICER	Phil McMurray, Deputy General Manager, Interim Director Asset Management
ATTACHMENTS	Nil
RELEVANCE TO COMMUNITY STRATEGIC PLAN	Not yet developed.
FINANCIAL IMPLICATIONS	Nil
LEGISLATIVE IMPLICATIONS	Nil
POLICY IMPLICATIONS	Nil

RECOMMENDATION

That the report be received and noted.

Introduction

Stronger Communities Fund

Cootamundra-Gundagai Regional Council (CGRC) was provided \$10 million from the State Government to initiate the delivery of priority infrastructure and services for the local community, following the merger of the former Council's in 2016.

This Stronger Communities Fund (SCF) consists of two programs:

1. Community Grant Program, allocating up to \$1 million in grants of up to \$50,000 to incorporated not-for-profit community groups, for projects that build more vibrant, sustainable and inclusive local communities;
2. Major Projects Program, allocating \$9 million funding to larger scale priority infrastructure and services projects that deliver long term economic and social benefits to communities.

Community Grants Program

46 community groups from across our region are reaping the rewards of successfully securing over \$1 million in funding through the SCF grants program.

CGRC were able to fund 46 out of the 89 applications received, totalling \$506,219 for Gundagai and surrounding communities and \$602,972 for Cootamundra and surrounding communities.

Discussion

Various media Releases have been rolled out on specific projects to update the community on progress to date.

The Table below lists 19 completed projects over the whole program to a value of \$357,929.00:

SCF COMMUNITIES GRANTS - COMPLETED PROJECTS

Bongongo Public School Parents & Citizens	Adjungbilly Community Hall Upgrade	\$29,637.00	Complete
Cootamundra Development Corporation	Install automatic regulations system to town clock	\$2,905.00	Complete
Gundagai Ladies Golf Club	New greens mower	\$42,000.00	Complete
Gundagai Men Golf Club	new tractor	\$30,350.00	Complete
Cootamundra All Breeds Kennel Club	Removable posts for dog show rings	\$2,400.00	Complete
Cootamundra Rodeo Association	Prune large dangerous gum trees	\$3,300.00	Complete
Gundagai Amateur Swimming Lifesaving Club Inc	Gundagai pool playground fence and softfall	\$20,000.00	Complete
Gundagai Amateur Swimming Lifesaving Club Inc	Equipped for Future	\$14,583.00	Complete
Gundagai Historic Bridges Committee	Public Safety Fencing	\$18,000.00	Complete
Cootamundra Strickers Soccer Club	Oconnor Park Awning Spectator Shelter	\$27,348.00	Complete
Cootamundra Creative Arts, The Arts Centre	Summer Heat - Cool Event	\$33,830.00	Complete
Lions Club of Gundagai	Weather Shelter in Yarri Park	\$14,630.00	Complete
Uralba Hostel	CCTV installation	\$8,000.00	Complete
Gundagai Pre-School Kindergarten	Soft Landing with softfall	\$15,000.00	Complete
Cootamundra Garden Club & Muttama Creek Regeneration Group	Missing Link Pathway Project	\$45,045.00	Complete, but signoff to happen
Cootamundra Riding For Disabled	Purchase of Horse Rugs	\$1,450.00	Complete
Cootamundra Riding For Disabled	Centre Refurbishment	\$27,451.00	Complete
Cootamundra Men's Shed	Upgrade of equipment & concrete workshop + phone line	\$10,000.00	Partially complete
Cootamundra Pre-School	Refurb student bathroom	\$12,000.00	complete

