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MINUTES

TRAFFIC ADVISORY COMMITTEE MEETING 5 MAY 2016

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TRAFFIC ADVISORY COMMITTEE MEETING 5 MAY 2016

STANDING ARRANGEMENTS:

- Committee meetings are usually held at 10.00AM on a Thursday (Quarterly) in the Council Chambers.
- Quorum – 3
- Committee Members – Councillor Slattery (delegate), Traffic Sergeant - Cootamundra Police, Mr P McPhail (Representing the Member for Burrinjuck), RTA Representative.

PROCEDURAL MATTERS:

- Attendance
- Apologies

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THESE ARE THE MINUTES TO THE MEETING OF THE TRAFFIC ADVISORY COMMITTEE HELD ON 5 MAY 2016 IN THE COOTAMUNDRA SHIRE COUNCIL CHAMBERS COMMENCING AT 10AM.

PRESENT

Sgt James Prentice, Deputy Mayor Dennis (Chair), & P. McPhail

ALSO PRESENT

Mark Ellis (ADES) & Michelle Doolan (RSO)

APOLOGIES

Peter Barelli (RMS), Mayor Jim Slattery

Response to items from P. Barelli are tabled

Minutes of the previous meeting

In relation to question raised in General Business, regarding relocating the Parker Street pedestrian crossing, Mark Ellis advised the Committee that Council wants the crossing to remain in its current location.

The minutes of the last meeting held on 4 February 2016 were adopted by Council on 15 February 2016.

01/TAC05/16 RESOLVED – Moved: J. Prentice Seconded: P. McPhail

That the minutes of the last meeting held on 4 February 2016 were adopted by Council on 15 February 2016.

21. STATE ROADS

1) SPEED ZONING WALLEND BEEN OLYMPIC HIGHWAY

Introduction

The October 2015 Traffic Committee meeting discussed the extension of the 60Km/Hr speed zones on the Olympic Highway south of Wallendbeen, with the recommendation being that RMS would undertake a review

Discussion

The subsequent review of this zoning by RMS determined that the 60 Km/hr speed zone could be extended approximately 200m south of the Cullinga Road intersection. By moving the 60 km/hr signs, other information and warning signs would also require relocation.

It can now be reported to the committee that all these signs have been relocated.

RECOMMENDATION

That the information be noted.

02/TAC05/16 RESOLVED – Moved: J. Prentice Seconded: P McPhail

That the information be noted.

25. TOWN & VILLAGE STREETS / LANES / FOOTPATHS / CYCLEWAYS

2) 2016 WATTLE TIME CELEBRATIONS

Introduction

The Wattle Time celebrations are scheduled to take place during the entire month of August, with the annual street parade to be held on Saturday 27th August 2016, commencing at 12 noon. The Cootamundra Development Corporation is seeking approval to hold the parade which will include a number of street closures. See **TABLED DOCUMENT 1 TAC MAY 2016 (Pages 1-51)**.

Background

The requests for street closures are as follows:

1. Part Closure of Murray Street from Adams Street to Bourke Street from 11am to 12 noon to assist with marshalling of street parade participants
2. Adams Street from Hay Street to Parker Street and Parker Street from Adams Street roundabout to Wallendoon Street, and Wallendoon Street from Parker to Murray Streets from 11:55am for duration of the street parade.
3. Part street closure Murray Street from Adams Street to Bourke Street from cessation of parade to 1:30pm to assist with dis-assembly of street parade participants.

Comment

The requests for these street parade road closures are similar to the previous year's events and the Christmas street parade and sesqui centenary celebrations which have all functioned successfully. One change this year is the closure of Adams Street up to Hay Street, which will assist with co-ordinating the integration of participants who will be joining the parade from Fisher Park.

Last year it was also decided that Murray Street be a full street closure to restrict any through traffic movement past the marshalling activities.

RECOMMENDATION

That approval is given to the Wattle Time celebrations for the proposed road closures and street procession with the following conditions:

1. That Murray Street be full road closure,
2. All traffic control plans and traffic measures are applied in accordance with the 'traffic Control at Worksites manual'
3. All traffic controllers must have appropriate traffic control tickets,
4. The event organisers advise of the road closures to the general public and affected business houses.
5. Updated certificates of currency are provided to Council prior to the event.

03/TAC05/16 RESOLVED – Moved: J Prentice Seconded: P McPhail

That approval is given to the Wattle Time celebrations for the proposed road closures and street procession with the following conditions:

1. That Murray Street be full road closure,
2. All traffic control plans and traffic measures are applied in accordance with the 'traffic Control at Worksites manual'
3. All traffic controllers must have appropriate traffic control tickets,
4. The event organisers advise of the road closures to the general public and affected business houses.
5. Updated certificates of currency are provided to Council prior to the event.

3) COOTAMUNDRA DEVELOPMENT CORPORATION CHRISTMAS CARNIVAL

Introduction

The Cootamundra Development Corporation has requested the closure of Bourke Street from Parker Street to Olympic Hotel Bottle shop driveway and Bourke Street from Parker Street to the Parker Street laneway on Thursday 15th December from 5pm.

Discussion

The request from the CDC including the completed event management plan and Traffic Control plan forms **TABLED DOCUMENT 2 TAC MAY 2016 (Pages 52-81)**.

The CDC hold this event each year with varying levels of road closures ranging from full closure of Parker Street for street parade down to the partial closure of Bourke Street. This year, two sections of Bourke Street are requested to be closed for the carnival. The eastern side is the same as previous with closure required from Parker Street to the bottle shop driveway. The Western side is again from Parker Street but to the laneway, which will necessitate the temporary relocation of the taxi rank and restriction on the disabled parking bays.

This has occurred on previous occasions by relocating the taxi rank alongside the service station to which the operators are agreeable to.

RECOMMENDATION

That the committee approve the closure of Bourke Street from Parker Street to the Olympic Hotel bottle shop and Bourke Street from Parker Street to the Parker Street laneway on Thursday 15th December from 5pm to 9pm subject to:

1. All traffic control plans and traffic measures are applied in accordance with the 'traffic Control at Worksites manual'
2. The event organisers advise of the road closures to the general public and all affected business houses, including the taxi, Olympic Hotel and bottle shop proprietors.
3. Updated certificates of currency are provided to Council prior to the event.

04/TAC05/16 RESOLVED – Moved: P. McPhail Seconded: J. Prentice

That the committee approve the closure of Bourke Street from Parker Street to the Olympic Hotel bottle shop and Bourke Street from Parker Street to the Parker Street laneway on Thursday 15th December from 5pm to 9pm subject to:

1. All traffic control plans and traffic measures are applied in accordance with the 'traffic Control at Worksites manual'
2. The event organisers advise of the road closures to the general public and all affected business houses, including the taxi, Olympic Hotel and bottle shop proprietors.
3. Updated certificates of currency are provided to Council prior to the event.
4. Subject to satisfactory temporary relocation of the disabled parking bays.

4) ADAMS STREET NO PARKING SIGNS

Introduction

Council has received a request from the Cootamundra NSW Fire Brigade regarding the placement of 'No Parking' signs adjacent to the Fire Station on Adams Street. **TABLED DOCUMENT 3 TAC MAY 2016 (Pages 82-83).**

Discussion

Following the delivery of a new fire tanker to the Cootamundra brigade, they found the new truck is bigger and has greater turning circle than the old truck. When cars are parked opposite the station they can't egress or reverse from/into the shed without making a slow and cumbersome maneuverer to complete this movement.

A solution as put forward by the Fire Brigade is to prevent vehicles from parking opposite the station entrance. This would mean the placement of 'No Parking' signs at the positions indicated by 'witches' hats' along the LHS kerb in the photograph below, which are 23m and 57m respectively from the Cooper Street building line.

While this action would prevent on street parking for residents of the building opposite, the Fire Brigade have also mentioned that they are seeking to extend their Station with a new area specifically built to house this truck which could be offset back from the street further to accommodate easier ingress/egress.



RECOMMENDATION

For the Committees discussion.

05/TAC05/16 RESOLVED – Moved: J. Prentice Seconded: P McPhail

- 1. That “No Parking’ signs be placed on the northern side of Adams Street 23m and 57m respectively from the Cooper Street building line for a 12 month period pending the construction of new fire shed, and**
- 2. That the NSW Fire Brigade be advised that the new shed has to cater for appropriate access without the need to restrict parking along Adams Street.**

5) EA SOUTHEE SCHOOL DISTRICT CROSS COUNTRY

Introduction

Council has received a request from the EA Southee School to close Poole Street from French Street to Cowcumbra Street from 9:30 am to 3:00pm on Friday 27th May 2016 to facilitate their cross country event.

Discussion

The completed event management form and proposed traffic control plans form **TABLED DOCUMENT 4 TAC MAY 2016 (Pages 84-90)**.

As the event has its starting and finishing points in the school grounds, school children will need cross Poole Street to access the cross country route being run around the golf course. This being the case the school has requested that Poole Street be closed at French Street and Cowcumbra Street to enable safe road crossings.

Previously this request has been approved with Council erecting signage for the street closure and arranging the required advertising for the event. The event organiser will be requested to advise the surrounding area of the road closure.

The event organiser has also been informed to gain police approval for the event which is classed as a class three event.

RECOMMENDATION

That the committee note the district cross country event on the 27th May 2016.

06/TAC05/16 RESOLVED – Moved: P. McPhail Seconded: J. Prentice

That further information be sourced from the applicant as to the exact location of the required road closure.

6) SCHOOLS BOOK WEEK PARADE

Introduction

Council has received a request from the Cootamundra Public School for the approval of the closure of Parker Street for the purpose of holding the annual School Book week parade.

Discussion

This proposal is for Parker Street to be closed on Friday 26th August 2016 from 12.45pm to 1.15pm to allow approximately 700 supervised school children to participate in the parade. The letter of request and traffic control plans form **TABLED DOCUMENT 5 TAC MAY 2016 (Pages 91-92)**.

This parade has been an annual event for a number of years now with the closure being readily accepted by the community and with Council staff erecting signage and controlling traffic with the local Police leading the parade.

RECOMMENDATION

That approval is given for the 2016 Book Week parade subject to receipt of insurance details.

07/TAC05/16 RESOLVED – Moved: Seconded:

Before approval is given

- 1. That the applicant submit an Event Management Plan and risk assessment, and**
- 2. A revised Traffic Control Plan is prepared to take into account traffic detours around Parker Street while the event is underway.**

1) SGT JIM PRENTICE

- Asked about the recent Jet Multimedia event held at the Cootamundra aerodrome.
How was the event audited and scrutineered? An Event Management plan should be considered for future events.
- Can the speed signage along Boundary Road be reviewed in regard to sign sizes? Increase signs to maximum size as well as new road marking to indicate speeds.

2) DENNIS PALMER

- Asked about the speed board on Boundary Road.
Michelle responded by advising it was part of a speed campaign and analysis she was undertaking.
General discussion then took place regarding usage of such speed detection devices.
Was resolved that costing be sought into new speed boards.

3) MICHELLE DOOLAN

- Raised the question about bike users on Berthong Road. With road widths and under the new regulations it can be difficult to get past riders who are travelling two abreast.
Asked about proposed meeting with Cootamundra Cycle Club to further discuss these issues. Mark Ellis advised that he has sent letter to the Cycle Club, but had not had any response yet.

4) MARK ELLIS

- Advised that RMS have not approved the application from the Cootamundra Cycle Club for the Coota Annual due to concerns about travel and interaction with motor vehicles along the Olympic Highway.
- Notified the Committee that the recent 'unauthorised' linemarking carried out in Thompson Street adjacent to Albert Park had been undertaken by the RMS for the purpose of the unmarked speed camera.
- Raised concerns about B-Doubles vehicles parking in Hovell Street and unhitching to make deliveries in the CBD.

History is that the section of Hovell Street from Wallendoon Street down to Adams Street has signage erected to prevent heavy vehicles parking between 7pm and 6 am in order to prevent noisy trucks from disturbing the residents.

In this case the issue is during daylight hours with a truck legally allowed to park for up to 1 hour.

The Committee discussed the issue and decided that the driver and/or trucking company be approached to advise them to park on the next block adjacent to Albert Park which would reduce disturbance to residents.

There being no further business the meeting closed at 11:40am

The next meetings are to be held on:

Thursday 4th August- 10 am

Thursday 3rd November 10 am

Thursday 2nd February 10 am
