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TABLED DOCUMENTS

COUNCIL MEETING

20 JUNE 2016

3) EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS

PURPOSE:

To determine the scope and extent of expenses that may be claimed by, and equipment and facilities provided to, the Mayors (Administrator) and Councillors/Committee Members so that these may be reasonable and appropriate within the provisions of s.252 of the Local Government Act, 1993. The policy has been to be publicly advertised in accordance with s.253 of the Act. All Councillor expenses must be reasonable and fall within the limits set by Council.

LEGAL REQUIREMENTS

- Councillor Expenses and Facilities Guidelines issued by the Office of Local Government.
- Sections 252-254, and Section 232 and Section 428 (2) (f) of the Local Government Act 1993
- Clause 217 of the Local Government (General) Regulation 2005

POLICY PROVISIONS:

1. BUSINESS OF COUNCIL

For the purpose of this policy "business of Council" is defined as:-

- (a) Council meetings
- (b) Committee meetings where all members are Councillors
- (c) Meetings where attendance is authorised by the Council, Mayor Administrator or the General Manager.
- (d) Inspections where attendance is authorised by the Council, Mayor Administrator or the General Manager.
- (e) Conferences, seminars or workshops where attendance is authorised by the Council, Mayor Administrator or General Manager.

Council business does not apply to attendance by Councillors/Committee Members at political fund-raising functions.

2. EXPENSES

Section 1.6.6 of the Guidelines for the Payment of Expenses and the Provision of Facilities for Mayors and Councillors in NSW states that payment of expenses and the provision of facilities for Councillors must not be open-ended and that monetary limits must be placed on all possible avenues of expenditure. Accordingly, a table appears as Appendix A of this policy indicating the monetary limits placed on expenditure items identified in this policy.

- (i) Accommodation and Meal Expenses

Where the business of Council requires the need for Councillors to obtain overnight accommodation and purchase meals, those expenses shall be reimbursed on an actual cost basis to the limit expressed in Appendix A.

(ii) Travelling - Within Council's Area

Where Councillors/**Committee Members** are required to use their own vehicle to travel to meetings of the Council, Committees or other authorised meetings, then reimbursement for travel expenses shall be based on the kilometre rate as prescribed in the ~~Council's industrial agreement~~ Local Government Award but will be capped as shown in Appendix A.

(iii) Travelling - Outside Council's Area

The Mayor or the General Manager are authorised to determine the best mode of travel for authorised travel outside the Council area having regard to economy, time and safety factors.

(iv) Registration Costs

Where the business of Council requires the payment of a registration or attendance fee, reimbursement shall be on an actual cost basis.

(v) Incidental costs

Council will reimburse the reasonable out of pocket or incidental expenses associated with attending conferences, seminars or training courses that Councillors/**Committee Members** incur upon the presentation of official receipts and the completion of any necessary claim forms.

Incidental expenses could reasonably include telephone calls, refreshments, internet charges, taxi fares, toll fees and parking fees. The reasonable cost of meals not included in the conference/seminar/meeting fees may also be reimbursed on production of tax receipts. The maximum reimbursement shall be as per Appendix A.

(vi) Legal Expenses

Reasonable legal expenses of a Councillor/**Committee Member** may only be met for legal proceedings being taken against a Councillor/**Committee Member** in defending an action arising from the performance in good faith of a function under the Local Government Act or defending an action in defamation, provided that the outcome of the legal proceedings is favourable to the Councillor/**Committee Member**.

Subject to the above mentioned conditions, reasonable legal costs may also be available for an inquiry, investigation or hearing into a councillor's conduct by an appropriate investigative or review body including:

- (a) Local Government Pecuniary Interest and Disciplinary Tribunal
- (b) Independent Commission Against Corruption
- (c) Office of the NSW Ombudsman
- (d) Office of Local Government
- (e) NSW Police Force
- (f) Director of Public Prosecutions

(g) Council's Conduct Review Committee/Reviewer.

Such assistance will only be provided if the investigative body has progressed to a formal investigation or review and only if their findings are not substantially unfavourable to the councillor.

(vii) Disputes

Disputes regarding the payment of expenses will be referred to the Director Corporate Services for independent review and if still not resolved to a full meeting of Council.

(viii) Training and Development

Council will pay the expenses incurred in councillor/**committee member** training within the limits of the budget approved by Council, as included in the adopted Operational Plan.

(ix) General Expense Allowance

Under clause 403 of the Local Government Regulation no general expense allowance is available to any Councillor. A general expense allowance is a sum of money paid by a council to a councillor to expend on an item or a service that is not required to be receipted and/or otherwise reconciled according to a set procedure and within a specific timeframe.

(x) Payment of Expenses

Councillors are required to complete a Claim Form when applying for reimbursement of expenses. These are provided by the Director Corporate Services.

The setting of councillor fees does not fall within the scope of this policy as they are a matter for the Local Government Remuneration Tribunal.

3. PAYMENT OF EXPENSES FOR SPOUSES, PARTNERS OR ACCOMPANYING PERSONS

- i. There are limited instances where certain costs incurred by the councillor on behalf of their spouse, partner, or accompanying person are properly those of the councillor in the performance of his or her functions (hence they are properly incurred by, and reimbursable to the councillor)
- ii. Accordingly, Council will meet the reasonable costs of spouses and partners or an accompanying person for attendance at official Council functions either on behalf of the Councillor/**Committee Member** or ~~Mayer~~ **Administrator** or in the company of the Councillor/**Committee Member** or ~~Mayer~~ **Administrator**, that are of a formal and ceremonial nature within the Council area. Examples include, but are not limited to, Australia Day ceremonies, Civic receptions and charitable functions for charities formally supported by Council.

- iii. Council will also reimburse registration fees and the cost of attendance at official dinners whilst accompanying the Councillor/Committee Member or officer at the Local Government NSW Annual Conference.
- iv. Payment of expenses for spouses, partners or accompanying persons for attending appropriate functions as permitted above shall be confined to the ticket, meal and /or direct cost of attending the function. Council will not reimburse additional travel, accommodation, meal or incidental costs other than provided for in this clause.

4. PROVISION OF FACILITIES

Council provides meals and refreshments associated with Council and committee meetings, official dinners and working party meetings.

Council provides office space for use by the Mayor Administrator.

Council may decide to provide other facilities including use of telecommunications devices, dedicated computer equipment, internet access from home, business cards and the use of a Council vehicle for business.

5. PROVISION OF INSURANCE

- (a) Council shall take out public liability and professional indemnity insurance cover which shall extend to actions taken against Councillors and/or Employees / Committee Members in relation to the exercise of their duties as Councillors and/or Employees / Committee Members.
- (b) Council shall take out liability insurance cover on behalf of Councillors and Employees / Committee Members to provide indemnity in claims arising from wrongful acts whilst performing their Council duties in circumstances where the claims are not covered under Council's public liability and professional indemnity policies and as far as insurance can be legally obtained.
- (c) Council shall provide Councillors / Committee Members insurance to cover personal injury whilst on Council business and travel insurance for approved interstate or overseas travel on Council business.

6. CARE AND RELATED EXPENSES

In accordance with the principles of participation, access and equity Council will reimburse the reasonable cost of carer arrangements, including childcare expenses and the care of the elderly, disabled or sick immediate family members of councillors, to allow councillors to undertake their council business obligations.

7. APPROVAL ARRANGEMENTS

Councillors/Committee Members are required to have prior approval for any expenditure item allowable under this policy. For significant or potentially contentious expenses prior approval at a full meeting of Council will be required. Less significant expenses will require the approval of two people being either, the Mayor Administrator, Deputy Mayor, General Manager, Director Engineering Services or Director Directors of Asset Management, Operations, Development and Corporate Services. No other officer can authorise Councillor/Committee Members expenditure.

Since significant expenses are authorised by a full meeting of Council, no other documentation is required as this approval will be recorded as part of Council's official meeting minutes.

Travel expenses for official duties within the Shire need to be claimed on Councillors/Committee Members monthly Meeting Fees Claim Form. Expenses related to training and development opportunities arranged through Council do not require documentary evidence from Councillors/Committee Members as this will be available through Council's financial processes.

All other potential expenditure by Councillors/Committee Members will require the prior approval by two authorised officers as stated above by using the pro-forma that appears as Appendix B to this policy.

APPENDIX A

Table of Monetary Limits

<u>Expenditure Item</u>	<u>Monetary Limit</u>	<u>Comment</u>
Accommodation	\$260 \$300 per day	Unless otherwise approved by General Manager
Meals and incidental expenses	\$150 \$180 per day	
Travelling within Shire	Prescribed kilometre rate of 68 cents per kilometre < 2.5ltr @ 68c/km > 2.5ltr @ 78c/km	Claim for general travel other than meetings cannot be made
Travel outside the Shire	Determined by mode of travel	Mayor and General Manager to authorise
Registration costs	Actual cost	
Legal expenses	No set limit	Assistance provided only if findings are not substantially unfavourable to Councillor
Training and Development	\$1,000 per annum Years 1 & 2 of new Council & \$500 Years 3 & 4	Mayor and General Manager discretion with this expense
General Expense Allowance	Nil	
Expenses for spouses or partners	\$75 \$85 per function	Limited circumstances and official functions only
Provision of facilities	Mayor – Provided with a mobile phone for business purposes.	
Care and related expenses	Maximum of \$100 per official function	Provided for official functions only where no alternate arrangements can be made

APPENDIX B

Councillor Request for Expenditure under Council's Expenses and Provision of Facilities for Councillors Policy

Councillor Name; _____

Nature of the Request for Expenditure;

Date/s of the Event; _____

Anticipated Expenditure;	Accommodation	\$
	Meals / incidental	\$
	Travel	\$
	Registration / Training	\$
	Spouse	\$

	Total	\$

AUTHORISATION; ☐ **Granted** ☐ **Not Granted** (circle as appropriate)

Authorised Officer

Name; _____ Date; _____

Signature; _____

Authorised Officer

Name; _____ Date; _____

Signature; _____



Department of
Primary Industries

BIOSECURITY ACT 2015

Supplementary Information Paper: Weeds

April 2016



Published April 2016

Cover image - aerial property inspections

Terry Inkson Great lakes council

For more information

See: www.dpi.nsw.gov.au/biosecurityact

Email: submissions.biosecuritylegislation@dpi.nsw.gov.au

Ref: INT16/35894

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Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (December 2015). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the Department of Primary Industries or the user's independent adviser

Summary

The *Biosecurity Act 2015* (the Biosecurity Act) will repeal the *Noxious Weeds Act 1993* (NW Act), which provides regulatory controls and powers to manage noxious weeds in NSW.

This paper follows on from the previous *Discussion paper: Weeds* published in December 2015 and provides further detail about how weeds will be managed in NSW when the Biosecurity Act commences in 2017. Following the principle that **biosecurity is a shared responsibility**, these developments have been informed by submissions received from various stakeholder groups and discussions with newly formed Regional Weeds Committees.

There has been significant progress in developing a prioritisation process for weeds to be considered under the General Biosecurity Duty using the established NSW Weed Risk management system, NSW Invasive Species Plan (ISP) and the Biosecurity Threat Decision Tree. Changes from the previous discussion paper include a revision of species to be managed under Biosecurity Zones and Control Orders.

The Biosecurity Act includes several new tools that can be used to manage weeds. Broadly they can be categorised as below.

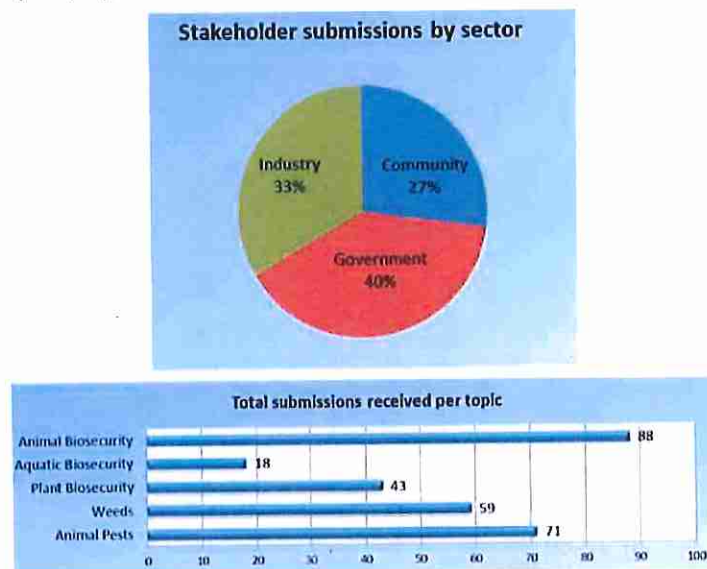
Outcome category	Biosecurity toolset
Weeds excluded from entering state	Prohibited Matter: Declaration and management of significant weeds not present in NSW, or part of NSW.
Weeds to be eradicated	Control Order: Management of weeds that are the targets of approved eradication programs. Although a Control Order is for a five year period, this can be renewed for longer term eradication programs.
Weeds to be effectively managed to reduce spread on a regional basis.	Biosecurity Zone: Weeds subject to ongoing 'strategic' regional management.
All weeds	General Biosecurity Duty: Requires any person dealing with biosecurity matter or a carrier of biosecurity matter and who knows or ought to know of the biosecurity risks associated with that activity to take measures to <u>prevent, minimise or eliminate</u> the risk as far as is reasonably practicable. Specific measures to reduce the risk will be detailed in regional weeds plans for priority weeds. Note, however that the General Biosecurity Duty exists for all weeds that present a biosecurity risk.
Other Biosecurity tools	Mandatory Measures Regulation: May require persons to take specific actions with respect to weeds or carriers of weeds.
	Emergency Order: To respond to a current or imminent biosecurity risk that may have a significant impact.
	Biosecurity Direction: An enforceable instruction to a person or class of persons to take action to: <ul style="list-style-type: none"> - prevent, eliminate, minimise a biosecurity risk, - prevent, manage or control a biosecurity impact, - enforce any instrument under this Act.
	Biosecurity Undertaking: An authorised officer may accept in writing an undertaking given by a person that sets out the measures a person has agreed to implement to remedy a contravention, a likely contravention, or

suspected contravention of the Act.

Background Information

Consultation

Consultation on discussion papers across a range of biosecurity issues concluded on 12 February 2016. The weeds consultation paper received the highest number of submissions on a single consultation paper (59).



In addition to this consultation, NSW DPI has been meeting with Regional Weed Committees, and other key stakeholders to discuss different options for weed management under the new legislation. A common theme from the stakeholder feedback on the weeds paper was that stakeholders would like to see greater detail about the practical application of the Act. This paper aims to provide further detail on the proposed changes.

Proposed management under the NSW Biosecurity Act

As previously discussed, the tools used to manage weed species will be determined according to the biosecurity risk posed by the weed, the desired management outcome and the cost of achieving that outcome.

While management requirements for a few weeds will be determined at the State level simply because they are targets for eradication, or are part of a broad containment strategy &/or are under a national management agreement (e.g. Weeds of National Significance (WonS)), the management requirements for most weeds will be decided locally using the expertise and local knowledge of Regional Weed Committees. The NSW State Weed Committee will play a complementary role in providing consistent policy advice on which locally significant weeds are technically feasible to eradicate or control.

Regional planning for weed management

A critical part of the implementation of the Biosecurity Act will be the development of Regional Strategic Weed Management Plans (RSWMP).

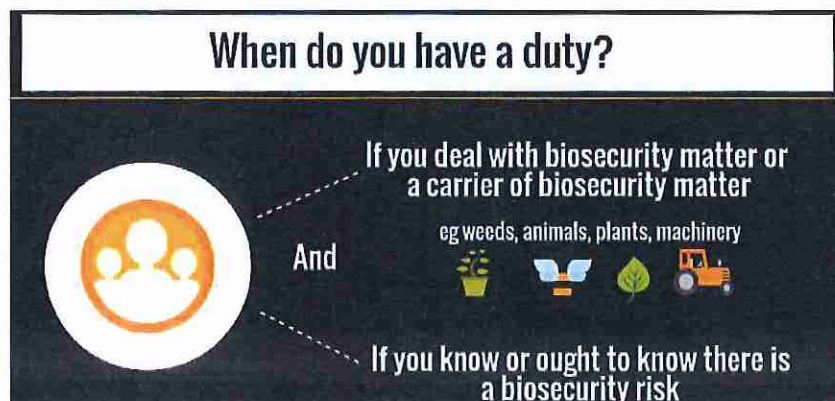
An important function of the RSWMP is to clearly explain the weed management responsibilities and obligations of land managers. It is critical that this information is clear and easy to

understand. While the RSWMP is a broad document providing strategic direction for a variety of weed management activities at the regional level, the RSWMP should clearly articulate land manager requirements and consequently inform the relevant section of the community (i.e. 'People who know or ought reasonably to know') of their General Biosecurity Duty. These duties could be expressed as outcomes sought leaving the land manager flexibility to determine the best way to achieve that outcome or, there could be specific actions that the land manager must undertake that are prescribed in regulation.

The actions that are regulatory in nature will be detailed separately in the RSWMP and may be presented as a supplement to the larger plan. Doing this would allow for the supplement to be mailed out to land managers or ratepayers as a smaller separate document if required. The RSWMP may include the following content:



The RSWMP will outline the state context for weed management and then drill down into the regional context. It is important that land managers are aware of their duty and outcomes they must achieve or actions they must take to discharge their duty. **Although there are a variety of regulatory tools available under the Biosecurity Act the majority of regional weed regulation will be subject to the General Biosecurity Duty.**



The General Biosecurity Duty can be found in Part 3 of the Act. Specifically, section 22 of the Act provides:

'Any person who deals with biosecurity matter or a carrier and who knows, or ought reasonably to know, the biosecurity risk posed or likely to be posed by the biosecurity matter, carrier or dealing has a biosecurity duty to ensure that, so far as is reasonably practicable, the biosecurity risk is prevented, eliminated or minimised.'

Who knows or ought to reasonably know will generally include people who routinely deal with (or may deal with) biosecurity matter or carriers as part of a commercial activity (e.g., grazier, horticulturist, fodder contractor, landscape gardener), volunteer activity (e.g. Landcare group member), lifestyle (hobby farmer), or recreational activity (e.g., bushwalkers), and people who work professionally with a particular type of biosecurity matter or carrier (e.g., scientists). For these people their general knowledge and expertise would in most cases be sufficient to indicate they know the risks.

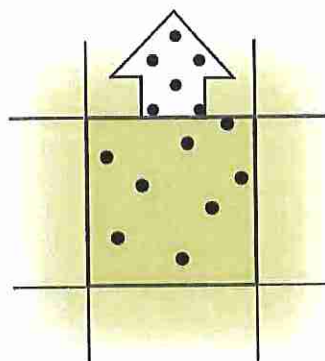


Some weeds may also be subject to other legislative requirements such as a Duty to Notify, Biosecurity Zones or Control Orders. In these cases, the specific actions a person must take (or not take) will be prescribed in the Order or Regulation. For example, a person may be required to notify NSW DPI of the presence or suspected presence of a specific weed.

GENERAL BIOSECURITY DUTY application scenarios

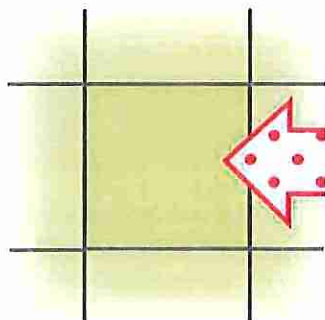
GENERAL BIOSECURITY DUTY - Scenario 1

In many cases a land manager will discharge their General Biosecurity Duty by simply stopping the spread of weeds from their land by creating a weed free buffer zone. In other cases, it may be expected that land managers suppress and destroy a particular weed species. The requirements to suppress and destroy will apply where there is an adverse impact and that the mere existence of the weed will result in measurable degradation of land in the region if it is not managed appropriately.



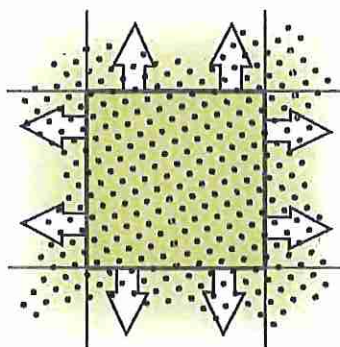
GENERAL BIOSECURITY DUTY – Scenario 2

Land managers also have a responsibility to exercise due diligence when, for example, they are allowing contractors onto their property or accepting equipment or fodder so that weed risks are mitigated. As an added precaution, they could check whether the contractor abides by a biosecurity plan or seek a declaration that the equipment has been cleaned to a certain standard or the fodder is weed free.



GENERAL BIOSECURITY DUTY - Scenario 3

While the prioritisation of weed compliance, monitoring and enforcement should focus on addressing scenarios 1 and 2, in some instances a land manager might create a situation where normally innocuous established weeds are allowed to grow to the extent that they have an adverse impact on the region. This would most likely be addressed by providing education material to assist the landholder to ensure that the landholder knows the biosecurity risk posed by that weed and that the General Biosecurity Duty applies; if the person still fails to address the problem a Biosecurity Direction can be issued that will provide more detail about the actions the land manager must take to manage the weed. In this situation, weed control is still enforceable regardless of whether there is a direct reference to the weed in the RSWMP.



Although all weeds that create a biosecurity risk can be managed under the General Biosecurity Duty, the RSWMP will describe what weeds will be **prioritised** for management action, investment and compliance effort within each region. It is important that the RSWMP can clearly demonstrate the rationale for prioritising certain weeds for specific management actions.

A FUNDAMENTAL GOAL OF THE GENERAL BIOSECURITY DUTY IS TO REDUCE THE IMPACT OF WEEDS ON NEIGHBOURING LANDS - PRIMARILY THROUGH STOPPING WEED SPREAD.

WHERE THERE IS NO DISCERNIBLE DIFFERENCE BETWEEN THE EXTENT OF WEED ON NEIGHBOURING LANDS THE GENERAL BIOSECURITY DUTY IS NOT TRIGGERED.

NOTE - While some land managers have very high standards of weed control and can be adversely impacted by the presence of weeds on neighbouring land, it is critical that control obligations match community expectations at the regional scale and are reasonable and practicable.

Determining priorities for regulation

RSWMP's will also outline legislative obligations, including higher level strategies determined at a national or state level. Examples of this would include where there are weed containment lines which extend across several Local Land Services (LLS) regions.

The assessment of weeds for regulatory management will be undertaken by the Regional Weed Committees with advice from NSW DPI. Consideration must be given to 3 key guiding principles:

- 1. Consistency with the NSW Weed Risk Management System – Based on a nationally adopted standard of risk assessment, this system is well established within the existing weed management framework.**
- 2. Testing against the Biosecurity Threat Decision Tree (externality test) – This process is effectively an externality test and should be used to determine if the weed warrants specific regulatory intervention under normal circumstances. The Decision Tree is included in Appendix 6.**
- 3. Program Rationale – This should demonstrate the link to other planning documents, resourcing capacity and other investment preferences in the region and existing management programs.**

NSW Weed Risk Management System

The New South Wales Weed Risk Management System is a tool developed to assist weed managers in NSW to determine priorities for weed management at state, regional and local levels. The system is currently used to evaluate noxious weed declarations in NSW.

The system uses a series of questions to arrive at a score for weed risk (invasiveness, impacts, potential distribution) and feasibility of coordinated control (control costs, persistence, current distribution). Once scores are determined, a table comparing the scores directs the assessor to what management priorities may be needed for the weed.

The NSW Weed Risk Management System is based on the Australian and New Zealand Standard that is the National Post-Border Weed Risk Management Protocol. It was developed by NSW DPI in consultation with stakeholders to meet the needs of NSW weed managers.

The following model demonstrates how the system will be integrated into the assessment process for priority weeds under the Biosecurity Act.

Weed risk	Feasibility of coordinated control				
	Negligible (113+)	Low (56-113)	Medium (31-55)	High (14-30)	Very high (<14)
Negligible (<13)	Stop regional introduction	Stop regional introduction	Stop regional introduction	Stop regional introduction	Reduce spread
Low (13-38)	Stop regional introduction	Stop regional introduction	Stop regional introduction	Reduce spread	Regional extirpation [#] or containment
Medium (39-100)	Stop regional introduction	Stop regional introduction	Reduce spread	Regional extirpation [#] or containment	Regional extirpation [#] or containment
High (101-192)	Stop regional introduction	Reduce spread	Regional extirpation [#] or containment	Regional extirpation [#] or containment	State scale eradication or containment
Very high (192+)	Reduce spread	Regional extirpation [#] or containment	Regional extirpation [#] or containment	State scale eradication or containment	State scale eradication or containment

[#] Extirpation is the condition of a species (or other taxon) that ceases to exist in the defined geographic area, though it still exists elsewhere.

	Tool	Examples of how regulatory obligation might be discharged	
Regional scale regulation	GENERAL BIOSECURITY DUTY	<ul style="list-style-type: none"> Land managers have an obligation to mitigate the risk of new weeds being introduced to their land. Weed may be subject to mandatory measures such as ban from sale. 	Weeds to be effectively managed to reduce impacts on a regional basis
	GENERAL BIOSECURITY DUTY - Weed listed in RSWMP. - control obligations detailed within RSWMP	<ul style="list-style-type: none"> Land managers have an obligation to mitigate the risk of new weeds being introduced to their land. 20m buffer must be in place around extremity of property. Density of weeds must be maintained within 25% ground cover to minimise risk of wind and animal spread. Best practice measures that inhibit spread Weed may be subject to mandatory measures such as ban from sale. 	
	GENERAL BIOSECURITY DUTY - Weed listed in RSWMP - control requirements detailed in published Weed Management Plan	<ul style="list-style-type: none"> Land managers have an obligation to mitigate the risk of new weeds being introduced to their land. Land must be managed in accordance with a published weed management plan. In the absence of a plan GENERAL BIOSECURITY DUTY obligations still apply. Weed may be subject to mandatory measures such as ban from sale. 	
State scale regulation	Regulations & Control Orders	Biosecurity Zone	Weeds excluded from entering the State. Weeds to be eradicated.
		<ul style="list-style-type: none"> Land managers have an obligation to mitigate the risk of new weeds being introduced to their land. Weed must be within a prescribed area and managed as required by the Regulation. 	
		Control Order	
		<ul style="list-style-type: none"> Land managers have an obligation to mitigate the risk of new weeds being introduced to their land. Weed must be suppressed as required by the Control Order. 	
		Prohibited Matter	
		<ul style="list-style-type: none"> Notification obligations apply with respect to Prohibited Matter. It is also an offence to deal with Prohibited Matter. Weed is notifiable according to a Mandatory Measure. 	

Appendices

The attached appendices mirror the lists provided in the December 2015 *Discussion Paper: Weeds*; however several changes have been made to reflect stakeholder consultation. These changes include:

Appendix 2 - weeds subject to Control Orders have been amended to only include species subject to State-scale eradication programs with defined outcomes achieved within the five year life of the Control Order.

Appendix 3 – the Biosecurity Zones have been amended to include only State-scale management zones. Lord Howe Island has now been included as a proposed Biosecurity Zone instead of multiple Control Orders for eradication targets.

Appendix 4 - candidate list for weeds appropriate for consideration for regional regulation under the GENERAL BIOSECURITY DUTY. While this list does not preclude the addition of other plants, Regional Weed Committees are encouraged to consider the practicality of enforcing unnecessarily large lists.

Appendix 5 - Regional Weed Committees will also have to determine whether a Weed Management Plan is required for particular weeds. A draft template has been prepared for this situation.

Further feedback

We value your feedback. If you would like to provide feedback on this ongoing process please contact us through the following:

submissions.biosecuritylegislation@dpi.nsw.gov.au

or:

Biosecurity Act 2015
NSW Department of Primary Industries
Locked Bag 21
Orange NSW 2800

For more information about the *Biosecurity Act 2015* and regulatory framework, please visit www.dpi.nsw.gov.au/biosecurityact.

Appendix 1

This listed matter is biosecurity matter that could have significant adverse consequences to the economy, environment or community and is typically not presently in the State. Notification obligations apply with respect to Prohibited Matter. It is also an offence to deal with Prohibited Matter.

Prohibited Matter	
<i>Andropogon gayanus</i>	Gamba grass
<i>Annona glabra</i>	Pond apple
<i>Asparagus declinatus</i>	Bridal veil creeper
<i>Bassia scoparia</i> (excluding subsp. <i>trichophylla</i>)	Kochia
<i>Centaurea stoebe</i> subsp. <i>micranthos</i>	Spotted knapweed
<i>Centaurea xmoncktonii</i>	Black knapweed
<i>Chromolaena odorata</i>	Siam weed
<i>Clidemia hirta</i>	Koster's curse
<i>Cryptostegia grandiflora</i>	Rubber vine
<i>Didymosphenia geminata</i>	Didymo
<i>Eichhornia azurea</i>	Anchored water hyacinth
<i>Hieracium</i> spp. (all species)	Hawkweed
<i>Hydrocotyle ranunculoides</i>	Hydrocotyl / Water pennywort
<i>Lagarosiphon major</i>	Lagarosiphon
<i>Limnobium</i> spp. (all species)	Frogbit / Spongeplant
<i>Limnocharis flava</i>	Yellow burrehead
<i>Miconia</i> spp. (all species)	Miconia
<i>Mikania micrantha</i>	Mikania vine
<i>Mimosa pigra</i>	Mimosa
<i>Myriophyllum spicatum</i>	Eurasian water milfoil
<i>Nassella tenuissima</i> (syn. <i>Stipa tenuissima</i>)	Mexican feather grass
<i>Orobancha</i> spp. (all species except the native <i>O. cernua</i> var. <i>australiana</i> and <i>O. minor</i>)	Broomrape
<i>Parthenium hysterophorus</i>	Parthenium weed
<i>Stratiotes aloides</i>	Water soldier
<i>Striga</i> spp. (except the native <i>S. parviflora</i>)	Witchweed
<i>Trapa</i> spp.	Water caltrop
<i>Vachellia karroo</i> (syn. <i>Acacia karroo</i>)	Karoo thorn
<i>Vachellia nilotica</i> (syn. <i>Acacia nilotica</i>)	Prickly acacia

Appendix 2

The following weeds will be subject to Control Orders which complement State-scale eradication programs with 5 years outcome-based targets.

Proposed Control Orders

<i>Chrysanthemoides monilifera</i> subsp. <i>monilifera</i>	Boneseed
<i>Parkinsonia aculeata</i>	Parkinsonia
<i>Solanum viarum</i>	Tropical soda apple
<i>Hieracium aurantiacum</i> & <i>H. pilosella</i>	Hawkweed

Appendix 3

The following weeds have been identified because they require disparate management outcomes in different parts of the NSW. Each zone will be subject to specific control requirements tailored for the relevant region.

Proposed Biosecurity Zones

Alligator Weed Containment and Eradication Zone

NSW Bitou Bush Containment Line

Water hyacinth management zone

Lord Howe Island

Appendix 4 Proposed GENERAL BIOSECURITY DUTY Candidate list

Example list for weeds appropriate for consideration for regional regulation under the GBD. Regional Weeds Committees should ensure that the lists they actually develop reflect the priorities for their region, including only appropriate weeds from this list as well as other regionally important weeds.

Botanic name	Common name
* <i>Alhagi maurorum</i>	Camel thorn
<i>Ambrosia confertiflora</i>	Burr ragweed
<i>Amelichloa brachychaeta</i> ; <i>A. caudata</i>	Espartillo
# <i>Anredera cordifolia</i>	Madeira vine
<i>Argemone mexicana</i>	Mexican poppy
#* <i>Asparagus aethiopicus</i>	Ground asparagus
#* <i>Asparagus africanus</i>	Climbing asparagus
# <i>Asparagus asparagoides</i>	Bridal creeper
#* <i>Asparagus falcatus</i>	Sicklethorn
#* <i>Asparagus macowanii</i> var. <i>zuluensis</i> Ming (Pompom/Zig zag) asparagus fern	Asparagus fern
#* <i>Asparagus</i> spp (excl. <i>A. officinalis</i> & <i>A. racemosus</i>) <i>Asparagus</i>	Asparagus
# <i>Asparagus plumosus</i>	Climbing Asparagus-fern
# <i>Asparagus scandens</i>	Asparagus Fern, Climbing Asparagus Fern
#* <i>Asparagus virgatus</i>	Asparagus fern
* <i>Asystasia gangetica</i> subsp. <i>micrantha</i>	Chinese violet
# <i>Austrocylindropuntia</i> spp.	Prickly Pears
<i>Baccharis halimifolia</i>	Groundsel bush
<i>Berberis lomariifolia</i>	Mahonia / Chinese holly
<i>Brassica barrelieri</i> subsp. <i>oxyrrhina</i>	Smooth-stemmed turnip
* <i>Broussonetia papyrifera</i>	Paper mulberry
#* <i>Cabomba</i> spp (except <i>C. furcata</i>)	Cabomba
<i>Caesalpinia decapetala</i>	Mysore thorn
<i>Carthamus leucocaulos</i> (<i>glaucus</i>)	Glaucous star thistle
* <i>Cecropia</i> spp	Cecropia
<i>Cenchrus biflorus</i>	Gallon's curse
<i>Cenchrus brownii</i>	Fine-bristled burr grass
<i>Cenchrus macrourus</i>	African feathergrass
<i>Cenchrus setaceus</i>	Fountain grass
<i>Celtis sinensis</i>	Chinese celtis
<i>Cortaderia</i> spp	Pampas grass
* <i>Crotalaria lunata</i>	Rattlepod
* <i>Cynoglossum creticum</i>	Blue hound's tongue
# <i>Cylindropuntia</i> spp.	Prickly Pears
# <i>Cytisus scoparius</i> subsp. <i>scoparius</i>	Scotch broom / English broom
<i>Dipogon lignosus</i>	Dolichos pea

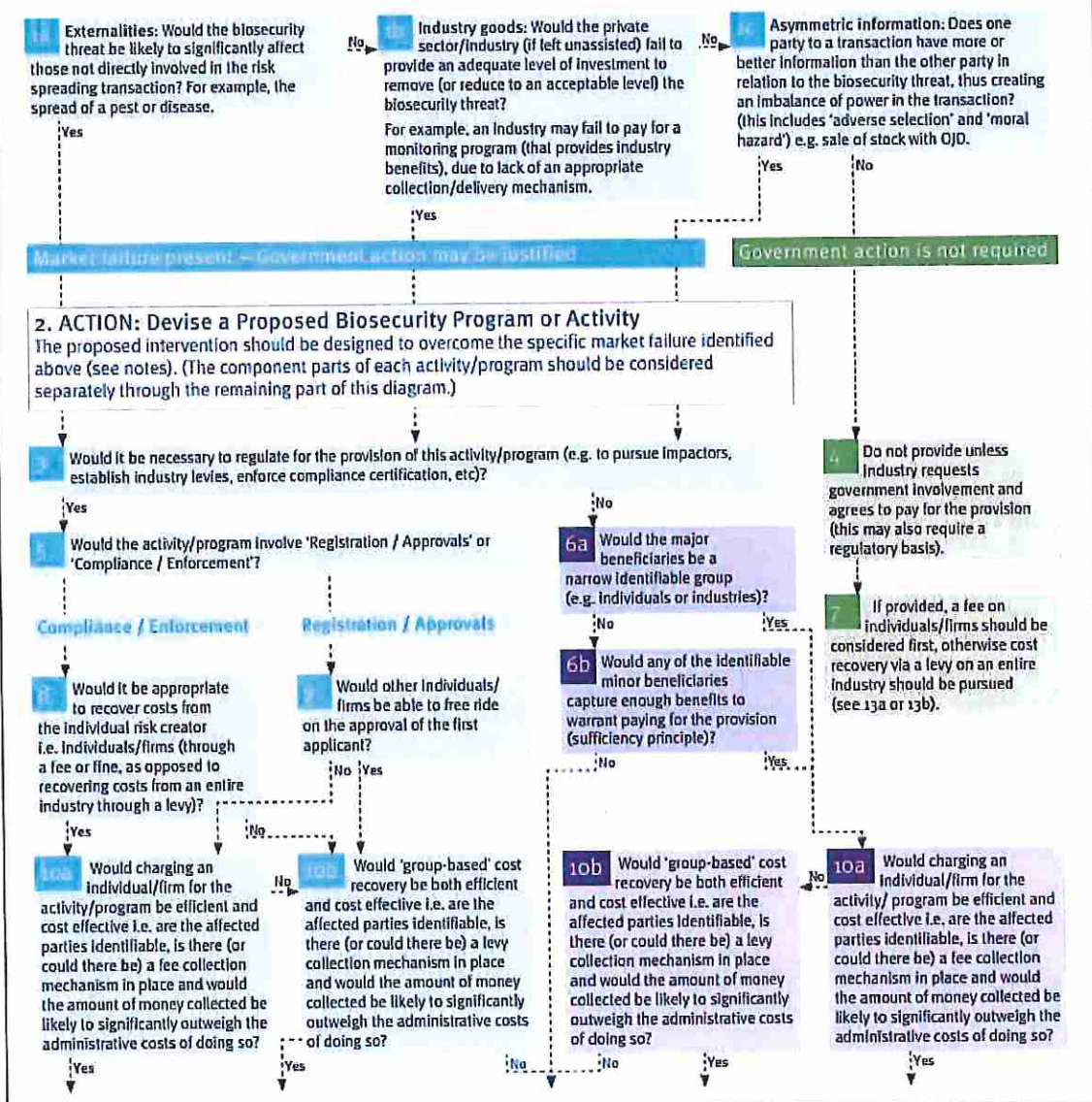
# <i>Dolichandra unguiscati</i>	Cat's claw creeper
* <i>Echinochloa polystachya</i>	Aleman grass
* <i>Equisetum</i> species	Horsetails
* <i>Erythrina crista-galli</i>	Cockspur coral tree
<i>Festuca gautieri</i>	Bear-skin fescue
<i>Galenia pubescens</i>	Galenia
# <i>Genista linifolia</i>	Flax-leaf broom, Mediterranean Broom
# <i>Genista monspessulana</i>	Montpellier Broom
<i>Gleditsia triacanthos</i>	Honey locust
* <i>Gymnocoronis spilanthoides</i>	Senegal tea plant
<i>Hedychium gardnerianum</i>	Ginger lily
<i>Heliotropium amplexicaule</i>	Blue heliotrope
* <i>Heteranthera reniformis</i>	Heteranthera / Kidneyleaf mud plantain
<i>Heteranthera zosterifolia</i>	Water star grass
<i>Hygrophila costata</i>	Hygrophila
* <i>Hygrophila polysperma</i>	East Indian hygrophila
#* <i>Hymenachne amplexicaulis</i> and hybrids	Hymenachne
<i>Hyparrhenia hirta</i>	Coolatai grass
<i>Hypericum androsaemum</i> & <i>H. kouytchense</i>	Goldflower
Tutsan	
<i>Hypericum perforatum</i>	St. John's wort
* <i>Jatropha gossypifolia</i>	Bellyache bush
<i>Lantana</i> spp	Lantana
<i>Ludwigia longifolia</i>	Long-leaf willow primrose
* <i>Ludwigia peruviana</i>	Ludwigia
# <i>Lycium ferocissimum</i>	African boxthorn
# <i>Nassella neesiana</i>	Chilean needlegrass
# <i>Nassella trichotoma</i>	Serrated tussock
<i>Olea europaea</i> subsp. <i>cuspidata</i>	African olive
# <i>Opuntia</i> spp.	Prickly Pears
<i>Oryza rufipogon</i>	Red rice
<i>Passiflora suberosa</i>	Corky passionfruit
<i>Picnemon acarna</i>	Soldier thistle
* <i>Pistia stratiotes</i>	Water lettuce
#* <i>Prosopis</i> species	Mesquite
* <i>Pueraria lobata</i>	Kudzu
<i>Rhaphonticum repens</i>	Creeping knapweed /Hardhead Thistle
# <i>Rubus fruticosus</i> aggregate species except cultivars	Blackberry
# <i>Rubus niveus</i>	White blackberry / Mysore raspberry
<i>Sagittaria calycina</i> var. <i>calycina</i>	Arrowhead
<i>Sagittaria platyphylla</i>	Sagittaria
#* <i>Salix cinerea</i>	Grey willow
# <i>Salix nigra</i>	Black willow

# <i>Salix</i> spp with exception of <i>S. babylonica</i> , <i>S. Xreichardtii</i> , <i>S. xcalodendron</i> , <i>S. cinerea</i> & <i>S. nigra</i>	Willows
#* <i>Salvinia molesta</i>	Salvinia
<i>Schinus terebinthifolius</i>	Broad-leaf peppertree
<i>Scolymus hispanicus</i>	Golden thistle
# <i>Senecio madagascariensis</i>	Fireweed
<i>Sisymbrium runcinatum</i> & <i>S. thellungii</i>	African turnip weed
<i>Solanum chrysotrichum</i>	Giant devil's fig
# <i>Solanum elaeagnifolium</i>	Silver-leaf nightshade
<i>Solanum rostratum</i>	Buffalo burr
* <i>Solanum viarum</i>	Tropical soda apple
<i>Sonchus arvensis</i>	Corn sowthistle
<i>Spartium junceum</i>	Spanish broom
<i>Sporobolus fertilis</i>	Giant Parramatta grass
* <i>Sporobolus pyramidalis</i>	Giant rat's tail grass
<i>Stachytarpheta cayennensis</i>	Cayenne snakeweed
# <i>Tamarix aphylla</i>	Athel tree / Athel pine
<i>Tecoma stans</i>	Yellow bells
<i>Triadica sebifera</i>	Chinese tallow tree
# <i>Ulex europaeus</i>	Gorse
<i>Vinca major</i>	Blue / Greater periwinkle

* Mandatory measures may apply. For example, a duty to notify.

Mandatory measure not to sell or knowingly distribute.

1. **ACTION:** Clearly Identify the Nature of the Problem – then conduct a Market Failure Test as below





Department of
Primary Industries

BIOSECURITY NSW

Weeds Metadata Standard

Collection of state-wide weed surveillance and
management information



NEW SOUTH WALES

WEEDS ACTION PROGRAM

Published by the NSW Department of Primary Industries
Weeds Metadata Standard
First published April 2016

More information
www.dpi.nsw.gov.au

Acknowledgments

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Cover image: Rebecca Miller, NSW DPI (Tropical soda apple)

OUT16/13620

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Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (April 2016). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the Department of Primary Industries or the user's independent adviser.

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1 Introduction to the Metadata Standards

1.1 Background

Local control authorities (LCAs) play a key role in the collection of weed management information that can be used for planning at the regional, State and National scale. This data coupled with information provided by other land managers is critical to support decision making about enforcement activities and prioritising future investment.

This is a proactive approach towards managing the threat of invasive plants by targeting high-risk species and the pathways through which they enter the region. All stakeholders undertake a variety of weed management activities across different land tenures for a host of production and environmental weeds. The range of management activities can take the form of detection, control or capacity building programs. It is critical to capture this information in a consistent way for it to be useful.

A key deliverable of the NSW Weeds Action Program (WAP) was the development of a standardised mapping program for the state, known as the NSW Biosecurity Information System (BIS). This standardised program is going to provide for improved planning, allocation of resource and reporting across NSW.

This metadata standard describes the type and format of digital spatial and attributes data required by the BIS. The metadata standard sets out to provide flexibility for a broad range of stakeholders and users involved in weed management, while providing clear and concise standards for stakeholders to ensure standardisation and effectiveness of data collated.

Data submitted using this metadata standard is used to facilitate standardised reports. These reports will ensure each stakeholder has access to coordinated mapping information for weed management undertaken in the regions and across the state.

Importantly, the Weeds Metadata Standard will ensure consistent data capture to inform the allocation of future weeds funding and resource allocation. Specifically, weed management data captured through BIS will be used to determine:

- **Future NSW Weeds Action Program funding allocation**
- **Weed compliance standards across NSW**
- **Statutory plans for specific weeds under the Biosecurity Act.**

1.2 Purpose

Enabling the support of a proactive approach to managing threats of invasive plant species, the metadata standards align to biosecurity activities such as **inspections, compliance, extension and control** activities. Further providing NSW with the ability to have a state view of where we've been, what we've seen and what "we" (government and landholders) are doing about it.

1.2.1 Definition of Biosecurity Activities

Biosecurity activity is any business where an authorised officer goes to any location in NSW to deliver functions of the Biosecurity Act*. There are four biosecurity activities included in these standards and they are:

Inspection: a visit to a property / location by an authorised officer to assess the presence and abundance of weed species.

Compliance: a visit to property by an authorised officer to enforce biosecurity obligations.

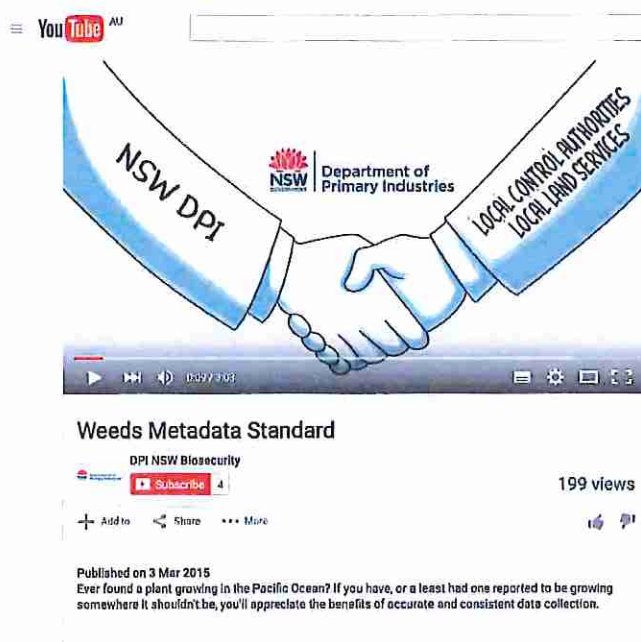
Extension: a visit to property / location by an authorised officer to provide education and best practice advice.

Control: a visit to property / location by an authorised officer to undertake weed treatment.

1.3 What is Metadata?

Metadata or "data about data" describes the content, quality, condition and other characteristics of data. Metadata is used to organise and maintain investments in data. For example, music MP3 metadata file includes the name of the song, the length of the song etc. In terms of collection of weed management information can include weed species, presence of, local control authority across NSW.

Online introduction to the NSW Biosecurity Metadata Standard = https://youtu.be/NM_LIgdR68w



1.3.1 Purpose of the Metadata Standard

The purpose of the metadata standard is to facilitate the submission of consistent, standardised weeds spatial and field data collection for all stakeholders.

The metadata standard has been developed to:

- Define the minimum data requirements for NSW reporting standards.
- Provide a consistent weeds data capture at a state level.
- Align data captured with the WAP and reporting on this at a state level.

2 Minimum data requirements

This metadata standard details the minimum weed information required by the state government.

2.1 Data specification and format

2.1.1 Format

In this section for each *biosecurity event* a table will exist containing these columns outlined below:

Type: refers to the format of each attribute:

Chr = Character, the number following a Chr refers to the character length. For example, Chr25 indicates a character value of 25 spaces.

Integer = Whole number

Decimal = A number with a fixed-point decimal form, the whole number will be 4 with a decimal of 2 e.g. 6543.21

Date = date value, expressed as dd-mm-yyyy

Time = time value, expressed as hh.mm

Acceptable Values: Defined entries for a field. Any value not listed will not be accepted.

Definition: A short explanation of a field's content.

Conditions: A short explanation of any conditions associated with the fields' value.

2.1.2 Data specification

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
1	WAP Project	<ul style="list-style-type: none"> -Central Tablelands WAP -Central West WAP -Hunter WAP -Greater Sydney WAP -Murray WAP -Northern Tablelands WAP -North Coast WAP -North West WAP -Riverina WAP -South East WAP -Western WAP - Other 	Chr(50)	Purpose of General Biosecurity Duty / Notification	Mandatory
2	ISP Goals	<p>1.1 High risk species and pathways identified and managed</p> <p>1.2 Early detection capabilities developed and implemented</p> <p>1.3 Consistency between State and National legislation and protocols</p> <p>2.1 Timely detection of new incursions</p> <p>2.2 Rapid response to eradicate or contain new invasive species</p> <p>3.1 Identification and prioritisation of management programs where benefits are greatest</p> <p>3.2 Effective and targeted on-ground control</p> <p>4.1 Government manages high priority invasive species on public land and waterways</p> <p>4.2 Private landholders and community motivated to exclude, help identify and respond to new, and manage invasive species proactively</p> <p>4.3 Increase community acceptance of and involvement in effective invasive species management</p> <p>4.4 Integration of invasive species management into education programs</p> <p>4.5 Skilled workforce implementing invasive species management</p> <p>4.6 Ability to measure the effectiveness of invasive species management</p> <p>4.7 Improve knowledge base for invasive species management</p> <p>4.8 Roles and responsibilities defined for invasive species management</p>	Chr (100)	Invasive Species Plan Goals	Mandatory

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
		4.9 Government commitment to implement the components of the Invasive Species Plan 2015-2022 4.10 Legislation and policies implemented and enforced consistently for effective invasive species management 4.11 Monitor progress of implementation of this plan 4.12 Have established emergency response (including cost sharing arrangement) in place			
3	Biosecurity Activity* (Activity type)	Inspection / Compliance / Extension / Control	Chr(50)	Purpose of General Biosecurity Duty / Notification	Biosecurity Activity determines mandatory fields to be completed
4	Reason for Biosecurity Activity	High risk pathway analysis, Field day, spraying etc.	Chr(100)	Purpose of General Biosecurity Duty / Notification	Mandatory
5	Lot No	24	Varchar(6)	Land and Property Lot number	Mandatory Only one Lot No required or need to provide address and contact name
6	Plan No (DP number)	56789	Integer	Land and Property Deposited Plan number	Mandatory Only one Plan No required / otherwise need to provide address and contact name
7	Folio Number		Varchar(27)	Land and Property Folio number	Optional
8	Address (street address)	161 Kite Street	Chr(50)	Street name and number	Required if Lot / DP not used
9	Contact Type	- Owner - Occupier - Absentee Owner	Chr(50)	Description of the contact responsible for resolving issues	Mandatory

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
10	Owner Occupier Name	Tim Smith	Chr(50)	Name of contact to resolve issues	Mandatory
11	Land Use	-Conservation and natural environments -Production from relatively natural environments -Production from dryland agriculture and plantations -Production from irrigated agriculture and plantations -Intensive Uses -Water -Residential -Mining	Chr(50)	Description of land use	Mandatory
12	Land Tenure	- Federal Government - State Government - Local Government - National Parks - State Forests - Private - Local Land Services	Chr(25)	Description of land tenure	Mandatory
13	Date	dd/mm/yyyy	Date	Date of Biosecurity Activity	Mandatory
14	Time	hh/mm	Time	Time of Biosecurity Activity	Mandatory
15	Local Control Authority	Hawkesbury	Chr(50)	Local Control Authority carrying out Biosecurity Activity	Mandatory
16	Authorised Officer	First Name, Last Name	Chr(50)	Name of authorised officer	Mandatory
17	Authorised Officer's email	email@email.com.au	Chr(50)	authorised officer email	Mandatory
18	Authorised Officer's phone	00-0000-0000	Integer (20)	Authorised officer phone number	Mandatory
19	Method Biosecurity Activity	- On vehicle - On foot - Boat - Helicopter	Chr(50)	Description of how Biosecurity Activity has been carried out	Mandatory

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
20	Weeds Present	Yes / No	Chr(3)	Are weeds present?	Mandatory
21	Multiple weed species detected	Yes / No	Chr(3)	Are multiple weeds species detected?	Mandatory and if Yes (repeat row 24 to 35)
22	Weed common name	African Olive	Chr(100)	NSW Weed Wise Common Name	Mandatory
23	Botanical name	Olea europaea	Chr(100)	NSW Weed Wise Botanical Name	Mandatory
24	Control Class	Class 4	Chr(25)	NSW Weed Wise Legal Requirement Class	Mandatory
25	Weed Status	<ul style="list-style-type: none"> - In full flower - Mature plant - Plant setting seed - Many plants at various stages of growth - At peak growth stage - Seedlings - Vigorous growth - Poor condition - Regrowth - Regrowth from fragments - Defoliated deciduous 	Chr(50)	Stage of growth for weeds identified	Mandatory
26	Source	<ul style="list-style-type: none"> - Header - Grain - Stock - Flood - Neighbour - Unknown 	Chr(25)	Identified weed source	Mandatory
27	Number of Plants	<ul style="list-style-type: none"> - 1 - 1 to 50 - 50 to 100 - 100 to 1000 - > 1000 	Chr(25)	Estimated number of individual plants	Mandatory
28	Location of Weed	Along internal fence line	Chr(50)	Description of weed location	Mandatory

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
29	Latitude (DD)	33.2207	Decimal	Decimal degrees, The standard Geocentric Datum of Australia 1994 (GDA94) coordinate system	Mandatory
30	Longitude (DD)	147.0382	Decimal	Decimal degrees, The standard Geocentric Datum of Australia 1994 (GDA94) coordinate system	Mandatory
31	Density	- Absent - Less than 10% - 10% to 25% - 25% to 50% - 50% to 75% - 75% to 100%	Chr(50)	Description of density of weed identified	Mandatory
32	Area Infested (hectares)	20	Decimal	Estimated Infestation size hectares	Mandatory
33	Biosecurity advice	Y/N	Chr(3)	Has education, extension, best practise advice been provided?	Mandatory
34	Description of advice provided	Referred to Weedwise app for control treatments	Chr(50)	Note on what advice has been provided	Mandatory
35	Owner plan for control	Y/N	Chr(3)	Is there a plan for control in place with the owner?	Mandatory
36	Biosecurity Direction issued	Y/N	Chr(3)	Have any legal notices been provided?	Mandatory
37	Description of what Biosecurity Direction has been issued	Section 11 has been issued	Chr(50)	Description of Direction/s issued	Mandatory
38	Biosecurity Undertaking	Y/N	Chr(3)	Has an undertaking been issued? Yes / No	Mandatory

NO	FIELD	LIST VALUES OR EXAMPLES	TYPE	DEFINITION	CONDITIONS
39	Description of what undertaking has been issued	Section 11 has been issued	Chr(50)	Description of undertaking	Mandatory
40	General Comments		Chr (100)	General comments relevant	Optional

* Biosecurity Activity determines mandatory fields to be completed

2.2 Technical requirements and specifications

2.2.1 Reporting timeframes

Regular reporting of the biosecurity activities carried out in conjunction to the metadata standards will be provided to DPI at a minimum, on a monthly basis using the electronic import feed.

2.2.2 Electronic data feed to BIS

Electronic data feed to BIS will be provided in a CSV data format. Electronic submissions of the CSV (metadata standard compliant file) to be emailed to biosecurity.systems@dpi.nsw.gov.au.

2.2.3 Weedwise

Weed naming conventions will be consistent to the NSW DPI Weedwise application.

Weedwise data extract to be provided as part of the CSV data format file if required.

Riverina WAP 2015-2020 LCA/LLS/RWC/RNWPO Allocations & Predictions - note all request & allocation figures are ex GST							
2015/2016 Allocation				2016/2017 Prediction			
LCA/LHPA	15/16 Request	Actual Allocation	15/16 Commitment	16/17 Request	Predicted Allocation	16/17 Commitment	
Bland Shire	\$57,921.98	\$57,326.62	\$80,000.00	\$59,370.03	\$52,158.97	\$81,937.50	
Carrathool Shire	\$44,307.87	\$43,852.45	\$49,422.13	\$45,415.57	\$39,899.41	\$50,657.68	
Cootamundra Shire	\$26,738.95	\$26,464.11	\$35,885.00	\$27,407.43	\$24,078.54	\$36,665.00	
Griffith City	\$122,601.71	\$121,341.53	\$122,900.00	\$125,666.75	\$110,403.32	\$125,675.00	
Gundagai Shire	\$36,602.41	\$36,226.19	\$45,475.00	\$37,517.47	\$32,960.61	\$45,475.00	
Hay Shire	\$29,432.63	\$29,130.10	\$36,006.00	\$30,175.00	\$26,509.96	\$36,847.75	
Leeton Shire	\$38,906.40	\$38,506.50	\$41,456.00	\$39,879.06	\$35,035.37	\$42,492.40	
Lockhart Shire	\$52,171.10	\$51,634.85	\$52,171.10	\$53,475.37	\$46,980.27	\$53,475.37	
Murrumbidgee Shire	\$24,777.56	\$24,522.88	\$37,956.00	\$25,397.00	\$22,312.29	\$37,956.00	
Narrandera Shire	\$41,288.56	\$40,864.17	\$98,026.56	\$42,320.77	\$37,180.51	\$138,895.21	
RENWA	\$149,763.96	\$148,224.59	\$190,261.00	\$153,508.06	\$134,863.04	\$194,077.78	
Tumut Shire	\$33,682.70	\$33,336.49	\$92,345.00	\$34,524.77	\$30,331.41	\$94,907.00	
Wagga Wagga City	\$93,952.75	\$92,987.04	\$291,396.56	\$96,301.57	\$84,604.82	\$298,668.18	
Riverina LLS	\$11,824.12	\$11,702.58	\$20,005.00	\$12,119.73	\$10,647.67	\$20,380.00	
RNWPO Riv	\$25,433.32	\$25,171.90	\$0.00	\$26,069.16	\$22,902.81	\$0.00	
Totals	\$789,406.02	\$781,292.00	\$1,193,305.35	\$809,147.74	\$710,869.00	\$1,258,109.87	

Amount received as a percentage of that requested

0.878540426
\$710,869.00

Based on figures received from NSW DPI 15/09/2015

WAP Budget Table - Murray & Riverina WAP Components
extracted from NSW DPI version presented 15/9/15

2015-16				
State allocation - \$9,600,000				
LLS Region	2015-16 requested	2015-16 allocation	Variation Request	% reduction
Murray	\$599,103	\$539,720	-\$59,383	9.91%
Riverina	\$792,655	\$781,292	-\$11,363	1.43%

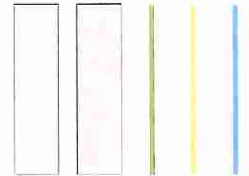
2016-17				
State prediction - \$9,600,000				
LLS Region	2016-17 requested	2016-17 prediction	Variation Request	% reduction
Murray	\$614,081	\$463,496	-\$150,585	24.52%
Riverina	\$812,478	\$710,869	-\$101,609	12.51%

2017-18				
State prediction - \$9,600,000				
LLS Region	2017-18 requested	2017-18 prediction	Variation Request	% reduction
Murray	\$629,433	\$457,344	-\$172,089	27.34%
Riverina	\$832,795	\$748,742	-\$84,053	10.09%

2018-19				
State prediction - \$9,600,000				
LLS Region	2018-19 requested	2018-19 prediction	Variation Request	% reduction
Murray	\$645,169	\$426,073	-\$219,096	33.96%
Riverina	\$853,620	\$748,092	-\$105,528	12.36%

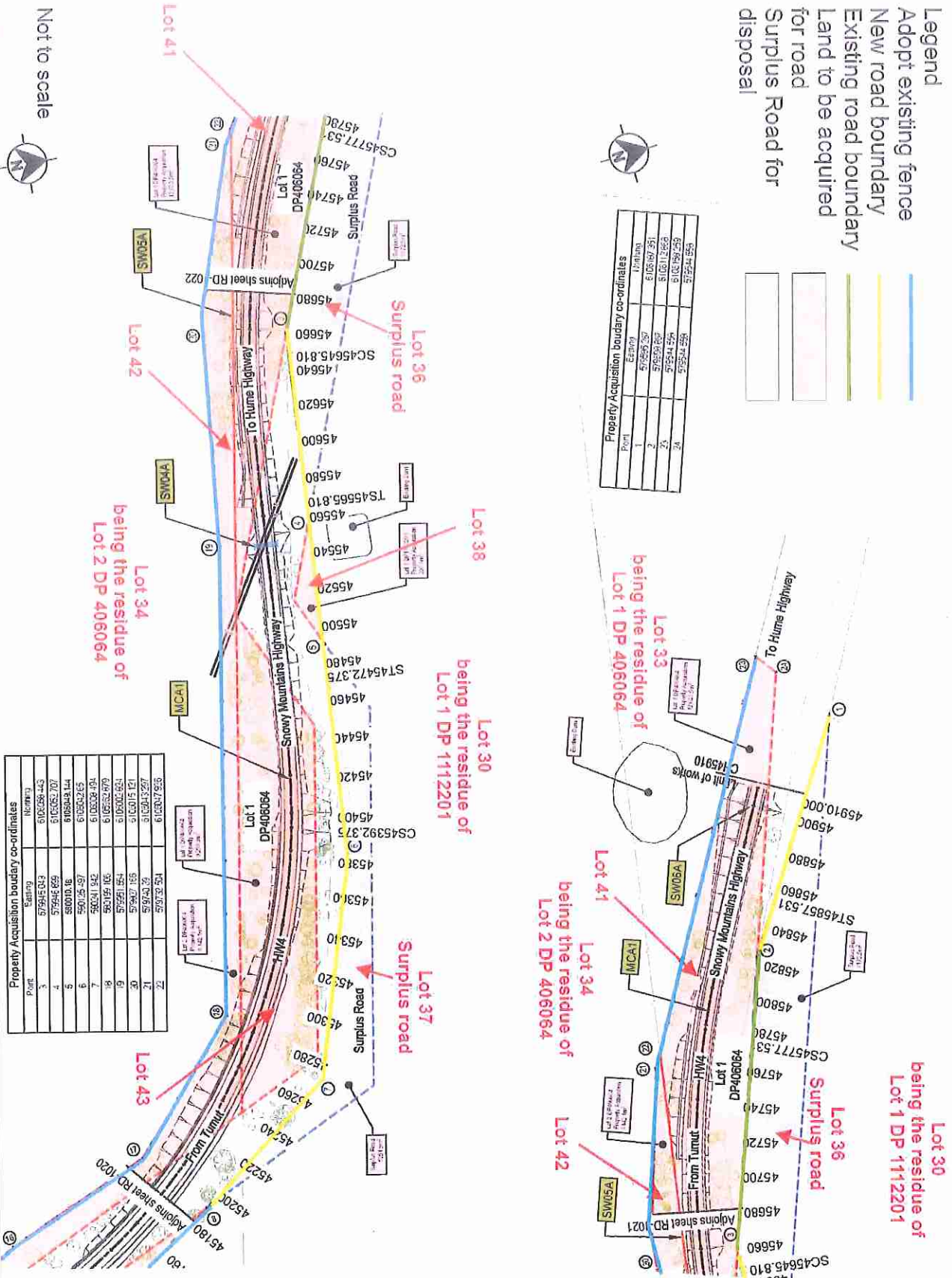
2019-20				
State prediction - \$9,600,000				
LLS Region	2019-20 requested	2019-20 prediction	Variation Request	% reduction
Murray	\$661,298	\$394,803	-\$266,495	40.30%
Riverina	\$874,967	\$747,442	-\$127,525	14.57%

Legend
 Adopt existing fence
 New road boundary
 Existing road boundary
 Land to be acquired
 for road
 Surplus Road for
 disposal



555 745215	555 745215	V1
555 745215	555 745215	V2
555 745215	555 745215	V3
555 745215	555 745215	V4
555 745215	555 745215	V5
555 745215	555 745215	V6
555 745215	555 745215	V7
555 745215	555 745215	V8
555 745215	555 745215	V9
555 745215	555 745215	V10

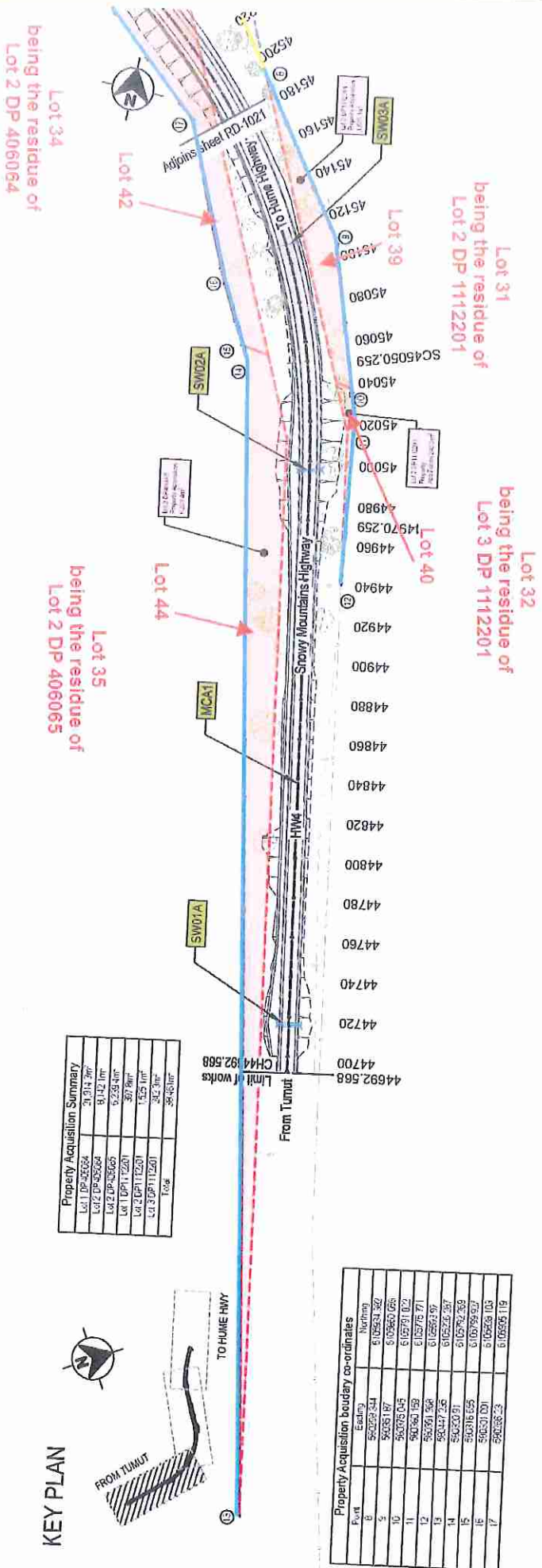
File SF2016/020778 RMS Plan 0004.178.SS.4012



Property Acquisition boundary co-ordinates	North	East	Point
555 745215	555 745215	555 745215	1
555 745215	555 745215	555 745215	2
555 745215	555 745215	555 745215	3
555 745215	555 745215	555 745215	4
555 745215	555 745215	555 745215	5
555 745215	555 745215	555 745215	6
555 745215	555 745215	555 745215	7
555 745215	555 745215	555 745215	8
555 745215	555 745215	555 745215	9
555 745215	555 745215	555 745215	10
555 745215	555 745215	555 745215	11
555 745215	555 745215	555 745215	12
555 745215	555 745215	555 745215	13
555 745215	555 745215	555 745215	14
555 745215	555 745215	555 745215	15
555 745215	555 745215	555 745215	16
555 745215	555 745215	555 745215	17
555 745215	555 745215	555 745215	18
555 745215	555 745215	555 745215	19
555 745215	555 745215	555 745215	20
555 745215	555 745215	555 745215	21
555 745215	555 745215	555 745215	22
555 745215	555 745215	555 745215	23
555 745215	555 745215	555 745215	24
555 745215	555 745215	555 745215	25
555 745215	555 745215	555 745215	26
555 745215	555 745215	555 745215	27
555 745215	555 745215	555 745215	28
555 745215	555 745215	555 745215	29
555 745215	555 745215	555 745215	30
555 745215	555 745215	555 745215	31
555 745215	555 745215	555 745215	32
555 745215	555 745215	555 745215	33
555 745215	555 745215	555 745215	34
555 745215	555 745215	555 745215	35
555 745215	555 745215	555 745215	36
555 745215	555 745215	555 745215	37
555 745215	555 745215	555 745215	38
555 745215	555 745215	555 745215	39
555 745215	555 745215	555 745215	40
555 745215	555 745215	555 745215	41
555 745215	555 745215	555 745215	42
555 745215	555 745215	555 745215	43
555 745215	555 745215	555 745215	44
555 745215	555 745215	555 745215	45
555 745215	555 745215	555 745215	46
555 745215	555 745215	555 745215	47
555 745215	555 745215	555 745215	48
555 745215	555 745215	555 745215	49
555 745215	555 745215	555 745215	50

Not to scale

Sheet 1 of 2



Property Acquisition boundary co-ordinates			
Point	Easting	Northing	
1	592027.341	610583.362	
2	59251.187	610566.056	
3	593078.045	610579.102	
4	593661.158	610576.191	
5	594191.568	610566.197	
6	594477.256	610524.587	
7	594200.91	610579.269	
8	594316.155	6106789.929	
9	594301.101	610636.103	
10	594365.23	610635.219	



SPECIAL EVENTS APPLICATION

MUNDARLO ROAD RALLYSPRINT

27TH AUGUST 2016

**WAGGA WAGGA & DISTRICT CAR
CLUB INC.**

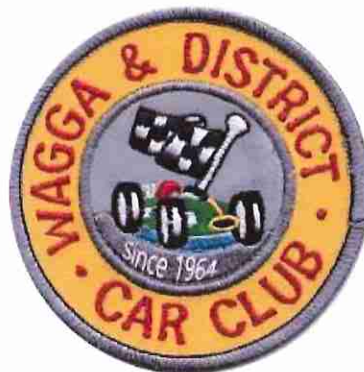


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GUNDAGAI SHIRE COUNCIL SPECIAL EVENTS APPLICATION FORM

Special Event Application Form

If you are proposing to hold an event on the Road, Street or on the side of the Road or Street, you are required to complete Special Events Application Form.

What is a Special Event?

A special event (in traffic management terms) is any planned activity that is wholly or partly conducted on a road and/or street that requires special traffic management arrangements, and may involve large numbers of participants and or spectators. Examples are marathons, fun runs, cycling events, parades, marches, street market days, and fundraising events.

The definition also applies to events conducted in their own venue if the event requires special traffic management arrangements.

Why is Traffic and Transport Management required for a Special Event?

From a traffic and transport perspective, a special event needs to:

- ensure the safe separation of event patrons, participants and volunteers from traffic;
- manage the reduced capacity of the road system; and
- minimise the traffic impact on the non-event community and emergency services.

What Class does my Special Event fit into?

Class 1 An event that impacts major traffic and transport systems and there is significant disruption to the non-event community. This is an event that reduces the capacity of the main highway through a country town.

Class 2 An event that impacts local traffic and transport systems and there is low scale disruption to the non-event community. This is an event that blocks off the main street of a town or shopping centre but does not impact a principle transport route or highway.

Class 3 An event with minimal impact on public roads and negligible impact on the non-event community.

Class 4 An event that is conducted entirely under Police control (but is not a protest or a demonstration) i.e. Anzac Day March.

How do I apply to conduct a Special Event?

In order to manage these events Gundagai Shire Council has developed a Special Events Application Form, which includes Traffic Management. Applications for Special Events need to be submitted to Council at least **12 weeks** before the event is to be held.

Special Event Application Process

Step 1

- This is your initial contact with Council about your event.
- This involves information about the concept/time/location of the event seeking approval in principle for the event (this contact can be by a phone call, letter or email).

Step 2

CLASS 4 EVENTS

- This involves completing the event over view (Section 1) and the required documentation (section 3) of the application.
- **NOTE** Class 4 Events are **NOT** required to submit a certified Traffic Management Plan.

CLASS 1, 2 & 3 EVENTS

- This involves completing the event overview (Section 1) and the event risk management (Section 2) of the application.
- Submission of these sections is required for approval by Local Traffic Committee/Council and/or the relevant road authority.

Step 3

CLASS 1, 2 & 3 EVENTS

- **ONLY** submit this section after Step 2 has been approved and notification has been received from Council.
- This step is the submission of required documentation (Section 3) that must be provided to Council before the staging of your event.

Are there any costs associated with my application?

There can be costs associated with the development of a Traffic Management Plan and the use of Council property and staff. Please contact Council on 69 440200 to discuss this issue.

What if my event has been approved before?

If your event has been approved in previous years and there have been no major changes to this event i.e. change of route, you may wish to submit your entire application utilising the details from your previous application. Please note that you will be required to include **CURRENT** event documentation as outlined in Stage 3 of the application, this includes recertification of your Traffic Management Plan by a certified Traffic Control Planner AND Public Liability Insurance.

Who can I contact for assistance with my application?

There are various people who can assist you with your Special Events Application.

GENERAL INFORMATION AND ASSISTANCE

Engineering and/or OHS Risk Management Officer
Phone No. (02) 69440200

RISK ASSESSMENT MANAGEMENT/PLANS (PUBLIC LIABILITY)

OHS Risk Management Officer
Phone No. (02) 69440200

TRAFFIC MANAGEMENT PLANS AND

Engineering and/or OHS Risk Management Officer
Phone No. (02) 69440200

GUNDAGAI SHIRE COUNCIL

TRAFFIC MANAGEMENT OF SPECIAL EVENTS APPLICATION FORM

1 EVENT OVERVIEW –SECTION 1

1.1 Event Summary

Event Name: ... Mundarlo Road Rallysprint ...

Event Location: ... Mundarlo Road, Mundarlo Road locality, NSW 2729 (off Sturt Highway) ...

Event Date: ... 27/8/2016 ... Event Start Time: ... 10.00am ... Event Finish Time: ... 5.00pm ...

Event Setup Start Time: ... 7.00 am ... Event Packdown Finish Time: ... 6.00pm ...

Event is ☐ off-street ☒ on-street moving ☐ on-street non-moving

☐ held regularly throughout the year (calendar attached)

Estimated number participants: Max 30 ... Estimated number spectators: 50 ...

1.2 Applicant Details

* Event Organiser: ... Wagga & District Car Club Inc ...


Name of person submitting application: ... Gary Stewart (Deputy Clerk of Course) ...

Postal address: ... PO Box 7201, Mt Austin ...

Wagga Wagga NSW ... Postcode: 2650 ...

Phone: ... n/a ... Fax: ... n/a ... Mobile: 0413 249038 ...

Email: ... mundarloroad2016@gmail.com ...

Signature: ...  ... Date: 28/2/2016 ...

The event organiser is the person or organisation in whose name the Public Liability Insurance is taken out

1.3 Brief description of the event (one paragraph)

A rallysprint conducted under the regulations and permit of the Confederation of Australian Motorsport (CAMS). The event involves up to 30 competition vehicles which meet CAMS specifications, racing against the clock over a specified section of the road. (road will be closed to the public)

...

...

...

This includes the route the event will be taking, what it is i.e. fun run, and any other information which describes the event.

2 EVENT RISK MANAGEMENT —SECTION 2

2.1 Occupational Health and Safety —Event Control

☒ Event Management plan —attach details.

A map or description of the route or location is required e.g. start and finish points, marshalling locations, communication procedures.

As part of the event management plan the Risk Assessment and Traffic Management Plans are required.

☒ Risk Assessment/Management plan —attach details.

A Risk Assessment of the event (this includes participants and spectators) must be undertaken. From this control measures must be documented detailing how any identified risks will be managed. A form is included with this package. Assistance with this form can be obtained from Councils OHS Risk Management Officer, contact 69 440200.

☐ Traffic Management Plan/s (TMP) —attach details.

Traffic Impact Assessment of the event must be undertaken and includes the impact of access for:

- o event parking
- o through traffic and public transport
- o local residents, businesses, hospitals, emergency services and building sites

From this control measures must be documented detailing how any identified impacts will be managed.

This assessment needs to be undertaken by a certified Traffic Control Planner.

These plans can be developed by Gundagai Shire Council staff and charges do apply. For further information contact 69 440200.

2.2 Closing and Reopening of roads for moving events

☐ This is a moving event —attach details.

☒ This is a non-moving event.

If this is a moving event a schedule detailing start and finish times and estimated times that the road will be closed and reopened after the last competitor/entrant passes by various route locations is required.

2.3 Traffic management requirements unique to this event

☐ Description of unique traffic management requirements —attach details.

☒ There are no unique traffic requirements for this event.

A description of traffic requirements that are not addressed elsewhere in this plan is required. Examples are a special purpose filming vehicle being used, a parade with unregistered vehicles or animals.

2.4 Contingency plans

☒ Contingency plans. Plans to be supplied prior to event.

A contingency for unplanned incidents that may disrupt traffic and transport before, during or after the event is required. Examples are bad weather, delayed start or end, slow participants, etc. Traffic management contingency plans should be fully documented and include emergency contact names and phone numbers.

2.5 Privacy Notice

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

The "personal information" is being collected for submissions of the Transport Management Plan for the event described in Section 1 of this document.

I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.

Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.

The "personal information" being supplied is either my own or I have approval of the person concerned to provide his/her "personal information".

The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.

The person whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

Event Organiser: ... Wagga & District Car Club Inc. Date: 28/2/2016

Print Name:..... Gary Stewart (Deputy Clerk of Course)

3 EVENT DOCUMENTATION —SECTION 3

3.1 Traffic Control/Management

- ☒ Traffic Management Plan/s (TMP) —attach certified TMP/s.

A TMP is a risk management plan for traffic and describes the use of traffic control devices. A TMP can only be developed and implemented by certified personnel.

These plans can be developed by Gundagai Shire Council staff and charges do apply. For further information 69 440200.

NOTE: Class 4 Events are NOT required to submit a certified Traffic Management Plan.

3.1 Public Liability Insurance

- ☒ Public Liability Insurance obtained • attach Certificate Of Currency.

Event organisers must indemnify and keep indemnified Gundagai Shire Council and Roads & Traffic Authority from and against all actions, suits, claims and demands of whatsoever nature and all costs, charges and expenses in respect of any accident or injury to any person or property which may arise out of the granting of permission to organise and hold such event. This indemnity shall be in the form of a Public Liability Policy of Insurance to the value of not less than \$20,000,000.

3.2 Police

- ☒ Police written approval obtained —attach copy of approval. Submitted and pending approval

Under the Summary Offences Act 1988 —Section 23, Police require a completed Schedule 1 form: Notice of Intention to Hold a Public Assembly. This form is supplied as a part of this application package and needs to be submitted to Police for approval. If the event is a vehicle race the Commissioner's delegated approval is required under Section 40 of the Road Transport (Safety and Traffic Management) Act 1999.

3.3 Fire Brigades and Ambulance

- ☒ Fire Brigades Notified —attach copy of notification.
☒ Ambulance Notified —attach copy of notification.

Fire Brigade and Ambulance need to be notified about the event. A form for notification is included with this package.

3.4 Trusts, authorities or Government enterprises

- ☐ This event utilises a facility or property managed by a trust, authority or enterprise —attach copy of approval.
☒ This event does not use a facility managed by a trust, authority or enterprise.

If the event uses a facility/property managed by a trust, authority, or government enterprise, written consent is required.

OFFICE USE ONLY

AUTHORISATION TO CONDUCT EVENT

Council's traffic management requirements have been met. Regulation of Traffic is therefore authorised for all **non-classified roads** described in the risk management plans attached to this application.

All required event documentation has been submitted for this event. This event has been authorised to be conducted as detailed in this application.

Authorised by:.....(Gundagai Shire Council) Date:

Regulate traffic means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

OTHER FACTORS TO CONSIDER

1. The impact of an event on heavy vehicles will be assessed by the Road Authority. Alternate routes may be required. The RTA is responsible for providing alternate routes for heavy vehicles. If a proposed event impacts on an approved B•Double route, the event may proceed only if a suitable alternative approved B•Double route is available. For example, if the main street of a town is an approved B•Double route and no suitable alternative exists, the event would need to be relocated.
2. All applications will be assessed, processed and conducted with reference to the RTA - Guide to Traffic and Transport Management for Special Events”
3. Under the OH&S Act 2000 and OH&S Regulations 2001 the event organiser has a duty of care towards those persons who work at (Including volunteers) or attend the event and to ensure that they are not exposed to risks from a public liability perspective.
4. Only qualified persons will undertake any associated traffic control and will be appropriately attired with high visibility clothing. Roadwork fluorescent vests properly worn are appropriate.
5. Provisions of the Australian Road Rules are to be observed.
6. Any Police directions given in accordance with the Australian Road Rules are to be promptly obeyed.
7. The event organiser is to take all reasonable measures to reduce obstruction to pedestrians and vehicles during the course of the event.
8. Participants are not permitted to use the carriageway during periods of poor visibility.
9. The volume of loud hailers or amplifiers used in conjunction with the event should be maintained at a reasonable level.
10. The route and timing of the event must not be altered without Police or Gundagai Shire Council approval.
11. Where a road closure is required, the event organiser will advise (via a letter drop) the residences/ businesses impacted by the closure of the event.
12. Council will undertake to advertise the event in the local newspaper a minimum of 7 days before the event. Any objections received are to be resolved by the event organiser.
13. Appropriate roadside warning signs with black legend on yellow background and conforming to Australian Standards shall be located along the route as per the Traffic Control Plan.
14. Where road warning signs are required the signs are to be located (where possible) 200 metres prior to the intersection with the event route in a 100kph speed zone and 100 metres in a 50kph speed zone as per the Traffic Control Plan.
15. Other event specific conditions may be applied to your event at Councils” discretion.

RISK ASSESSMENT MANAGEMENT PLAN



This risk assessment form is to be used to identify any foreseeable hazards that may be present with the event described on this sheet. An assessment on the potential impact of the identified hazards and the likelihood of it occurring is to be made and then appropriate control measures are to be implemented to either eliminate the hazard altogether or to reduce it to the lowest acceptable risk.

The assessment is to be carried out by the event organising committee and if requested the Gundagai Shire Council OHS Risk Management Officer.

Section 1 is to be completed first. This is done by answering yes or no to the question asked, remembering that this list is not definitive, consider all hazards associated with the event.

For every "yes" response, the organising committee needs to assess the likelihood of the event occurring and the possible consequence "if control measures were not put in place". As a group you then need to decide what control measures should be implemented to reduce the hazard to its lowest possible impact.

Event Name: Mundarlo Road Rallysprint

Event Date: 27th August 2016

Event Contact: Gary Stewart (Deputy Clerk of Course)

Contact Address: PO Box 7201, Mt Austin, Wagga Wagga NSW 2650

Contact Phone: N/a **Contact Mobile:** 0413 249038

Council Employees Involved in assessment:

Other Contacts: Debbie Quirk (Clerk of Course) 0439 313435
Michael Meyer (Asst Clerk of Course, Supervisor) 0447 771243
Wayne Manwaring (Stage Commander) 0428 226420

Event Address: PO Box 7201,
Mt Austin
Wagga Wagga NSW 2650
Email: mundarloroad2016@gmail.com

Section 1 –POTENTIAL HAZARDS:

1. Is any person likely to work or be on or near any PLACE USED BY MOTOR VEHICLES ?	Yes	No
2. Will there be any MANUAL HANDLING activity (ie. will any person need to lift, lower, push, pull, carry or move anything)?	Yes	No
3. Will there be any EXCESSIVE NOISE (ie. would any person need to raise their voices in order to be heard from 1 metre away from each other)?	Yes	No
4. Will any person be exposed to EXTREME WEATHER CONDITIONS ?	Yes	No
5. Is there a risk of any person being hit by FALLING OR PROTRUDING OBJECTS ? Tree branches etc.	Yes	No
6. Will any person have to walk on WET OR UNEVEN SURFACES ?	Yes	No
7. Is any person likely to work or be on or near any HEAVY PLANT OR EQUIPMENT ?	Yes	No
8. Will there be any EXCAVATION WORK (ie. trenches, retaining walls, etc)?	Yes	No
9. Is there a need to consider safe EMPLOYEE & PUBLIC ACCESS to and from the event?	Yes	No
10. Does the workplace require EMERGENCY PROCEDURES (ie. fire, explosion, chemical spill, etc)?	Yes	No
11. Will any person be INVOLVED WITH STRAY OR WILD ANIMALS ?	Yes	No
12. Will there be any AMUSEMENT RIDES at the event?	Yes	No
13. Will any person be using PORTABLE STEPS ?	Yes	No
14. Is there a risk of any person being afflicted by PERSONAL HEALTH RISKS ?	Yes	No
15. Is there a risk of THEFT ?	Yes	No
16. Is there a risk of TRIPPING HAZARDS (children, cords, leads, bicycles etc.)?	Yes	No
17. Is there sufficient DISABILITY ACCESS at the event?	Yes	No
18. Is there a risk of any person FALLING INTO WATER ?	Yes	No

		Very Likely	Likely	Unlikely	Very unlikely
	Kill or cause permanent disability or ill health	1	1	2	3
h	Long term illness or serious injury	1	2	3	4
	Medical attention and several days off work	2	3	4	5
	First aid needed	3	4	5	6

The chart above is used as a guide to assess the possible impact of the hazards that you have identified **if they were not controlled**. This will help you to select the level of control measures that are required to reduce the risk.



EVENT RISK ASSESSMENT AND CONTROL PLANS

Event Supervisor/s: ... Gary Stewart, Debbie Quirk ...	Main Activity: Rallysprint	Code: Class 3
GSC staff consulted: ...	Activities Covered: Competitors racing on course. Spectators, officials running the event	
Date of Event: ... 27th August 2016 ...	Location:	
Date of Assessment: ... 28/2/2016 ...		

Potential Hazard	When can it Happen What can Happen How can it Happen	Consequence	Likelihood	Risk Rank	Control Measures
Please see the attached Targetted Risk Assessment that has been compiled as part of the CAMS approval process.	<u>When can it happen:</u>				
	<u>What can happen:</u>				
	<u>How can it happen:</u>				



Sanctioned Event – Targeted Risk Assessment

Form TRA-01

Event / Venue	Mundarlo Rd Rallysprint
Area / Location	Mundarlo NSW 2729
Date	27 th August 2016
Type of Work being performed e.g. refuelling, waving flag, walking to work area Rally Controls, Timing, Service Park Operations, Spectator Control	

RISK MATRIX	Consequence			
	1	2	3	4
Likelihood	Insignificant	Minor	Moderate	Major
A - Almost Certain	High	High	Extreme	Extreme
B - Likely	Medium	High	High	Extreme
C - Possible	Low	Medium	High	Extreme
D - Unlikely	Low	Low	Medium	High

ACTIONS REQUIRED FOLLOWING ASSESSMENT OF RISK:

Extreme risk Immediate actions required
 High risk Senior Management (Senior Event Official) attention needed
 Medium risk Management (Organiser) responsibility must be specified
 Low risk Manage by current procedures / continue current process
 Note: "Management" and "Official" are considered to be like terms
 See reverse for descriptions of Likelihood and Consequence outcomes

IDENTIFIED RISKS:

Description of identified Risks	Likelihood (A-D)	Consequence (1-4)	Resultant Risk	Controls / Treatment performed What has been done about it ?	Who will Implement?	Who will Check?	Who confirmed actions were completed (sign)
Example: spectator could be hit by debris from car	C	3	HIGH	Debris fence, move spectators further back, additional crowd control officials	Organiser Marshals	Race Sec	
1. Competing vehicle lose control and leave course. Injury to competitors	C	3	High	1. All competing vehicles to meet CAMS safety regulations. 2. All competitors to wear CAMS approved helmets, apparel. 3. Competitors given reconnaissance of the course to familiarise themselves. 4. Rally course to be checked and approved by CAMS appointed course checker.	1 & 2 Competitors responsibility 3. Event organisers 4. CAMS checker & event organiser	1&2. Scrutineers 3. Event organisers 4. CAMS checker & event organiser	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
2. Competing vehicle lose control and hit spectator/official	C	4	Extreme	1. Competitors given reconnaissance of the course to familiarise themselves. 2. Spectators to be kept in the approved spectator point. 3. At the officials briefing all officials to be given instructions on the hazards involved and how to minimise the risk of injury. 4. Issue spectator instructions that indicate the correct areas to stand and explain the identified hazards	1,3,4 Event organisers 2. Event organisers and spectator marshals	Event organisers for all.	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course



Sanctioned Event – Targeted Risk Assessment

Form TRA-01

3. Competing vehicle lose control and leave course. Collision with inanimate object (trees/rocks/bank/gully) etc	C	3	High	1. All competing vehicles to meet CAMS safety regulations 2. All competitors to wear CAMS approved helmets, apparel 3. Competitors given reconnaissance of the course to familiarise themselves 4. Issue written instructions with note/attention/caution to any possible hazards to competitors 5. Rally course to be checked and approved by CAMS appointed checker 6. Two trees on gutter of road. Each will have a haybale positioned in front of them and caution added to road book	1 & 2 Competitors Responsibility 3 & 4 Event organisers 5 CAMS checker & event organisers 6 Event organisers	1&2. Scrutineers 3 & 4 Event organisers 5 CAMS checker & event organisers 6 Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
4. Spectator could be hit by debris from car such as rocks.	D	2	Low	Spectators to be kept in the approved spectator point. This point is located on the course at such a point and distance from the vehicles that debris is direct away from spectators and at a distance that debris is unlikely to reach spectators.	Event organisers Event and spectator marshals	Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
5. Officials, spectators and competitors may slip and fall on wet or uneven ground.	C	1	Low	1. At drivers and officials briefing instruct people to be aware of any wet, slippery and uneven ground and to transverse it accordingly. 2. Issue spectator instructions that indicate the correct areas to stand and explain the identified hazards	Event organisers Event and spectator marshals	Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
6. Members of the public entering the competition route via farm paddock gates and then colliding with competing vehicles.	D	4	High	All access gates from farm properties to be chained and padlocked shut. All landowners to be informed of the event prior to the day.	Event organisers	Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
7. Fuel fire during re-fueling	D	3	Medium	Refuelling to take place in service park. Competitors to self supervise refueling actions and instructed during drivers briefing	Competitors	Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course
8. Officials, competitors and spectators may sustain injuries whilst vehicle is being serviced/repaid	C	2	Medium	1. At drivers and officials briefing instruct people to be aware of injury that may be sustained during vehicle repairs/service	Event organisers Event and spectator marshals & officials	Event organisers	Clerk of Course or Assistant Clerk of Course or Deputy Clerk of Course



Sanctioned Event – Targeted Risk Assessment

Form TRA-01

LIKELIHOOD/CONSEQUENCE DESCRIPTIONS:

Likelihood	Consequence	Personal Injury	Administrative
A - Almost certain	Action will probably occur numerous times or in many circumstances	Death, permanent or extensive injury requiring hospitalisation to one or more people.	Significant hardship to Organisation
B - Likely	Action may occur occasionally or in some circumstances	Serious injury requiring hospitalisation; broken limbs or stand down for duration of event	Significant rejigging of organisational plans required
C - Possible	Action may occur in exceptional circumstances and has been known to occur elsewhere	Medical attention on-site or ongoing attention to injury may be required	Minor rearrangement of plans required to address the situation
D - Unlikely	Whilst theoretically possible is not known to have occurred	Minor first aid, if at all. No ongoing medical attention	Localised assessment of affected issue to be considered

POINTS TO REMEMBER:

What can cause injury or death?
<ul style="list-style-type: none"> • slips/trips • Collapse of structures • Dangerous or flammable Materials • Electrical cables • Heavy equipment • Public access / egress / behaviour • Weather (e.g. Rain / Hail / Wind / Thunderstorms) • Projectiles

Four Risk Treatments
<ul style="list-style-type: none"> • Avoid: Don't do the activity • Treat: Reduce by use of controls • Accept: If low or if consequences can be tolerated. • Transfer: (Caution – not possible to transfer duty of care.)

Levels of Control Methods
<ul style="list-style-type: none"> • Avoid ← Try to start here • Substitute • Isolate • Reduce by physical controls • Reduce by admin warning and rules • Use Personal Protection Equipment ← Last resort

WHO DID YOU TALK TO IN ASSESSING AND IDENTIFYING THIS RISK?

Date	Name	Position	Signature
20/2/2016	Debbie Quirk	Clerk of Course	
20/2/2016	Michael Meyer	Assistant Clerk of Course (Supervisor)	
20/2/2016	Wayne Manwaring	Stage Commander	
20/2/2016	Gary Stewart	Deputy Clerk of Course	
20/2/2016	Jason Wall	Official/Assessor	

Completed by: Debbie Quirk

Signed:

Date: 28/2/2016
Page 2 of 2

CERTIFICATE OF CURRENCY

Combined Public and Products Liability including
Professional Indemnity Insurance



Arthur J. Gallagher
BUSINESS WITHOUT BARRIERS™

In our capacity as Insurance brokers to Confederation of Australian Motor Sport Ltd, we hereby certify that the insurance referred herein is current as at the above date.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below.

Policy Number: AU00002392LI14A

Insured: **Confederation of Australian Motor Sport Ltd**

- CAMS Foundation Ltd
- Australian Institute of Motor Sport Safety Ltd
- CAMS Property Holdings Pty Ltd
- Australian Motor Sport Commission Ltd
- Australian Motor Sports Events Pty Ltd
- Rally Australia Pty Ltd
- Rally Corp Pty Ltd
- Motor Sports Australia Pty Ltd

Including: The President, Board Members, Commissioners, Commercial Board, FIA Delegate and Deputy FIA Delegate including Persons appointed by CAMS to represent CAMS on FIA Commissions and other advisory bodies, Committees, Trustees, State Councils, State Executives and Advisory Panels, Executive Officers, Partners, Shareholders, Employees, Members, Licence Holders, Volunteers and Officials and/or promoters for the time being, Persons appointed by CAMS to a specific duty or position in conjunction with an event, series, or championship.

The President, Chief Executive Officer, Committees, Trustees, Employees, Volunteers, Officials of the following entities including subsidiary or controlled companies now or previously existing or hereafter formed or acquired.

Entity:

South Australian Tourism Commission
WA Sporting Car Club (Inc)
Motorsports Tasmania Pty Ltd
Australian Racing Drivers Club Ltd
Department of Natural Resources, Environment, Arts & Sport (Northern Territory)
Mallala Motorsport Park Pty Ltd, Clem Smith Nominees
Warwick & District Car Club Inc
Bathurst Regional Council
PI Operations Pty Ltd
Queensland Raceways Operations Pty Ltd t/as Qld Raceways
Melbourne Racing Club
Motorsports Tasmania Pty Ltd
Wakefield Park Motorsport Pty Ltd
Winton Motor Raceway Pty Ltd, Benalla Auto Club Inc
Motoring South West Inc.

Circuit:

Adelaide Parklands
Barbagallo Raceway
Baskerville Raceway
Sydney Motorsport Park
Hidden Valley

Mallala Motorsport Park
Morgan Park
Mt Panorama
Phillip Island
Queensland Raceway
Sandown Raceway
Symmons Plains
Wakefield Park
Winton
Collie Motorplex

All of the above together with their individual affiliated clubs and their respective members, competitors, drivers, co-drivers, navigators and officials, crew members and pit crew members and Confederation of Australian Motor Sports Ltd track licence holders, Series Category Managers, Series Competition Managers and event organisers and/or landowners and Land Managers and Land Administrators and/or lessees of property and sponsors for their respective rights and interests.

- And includes:**
- Targa Australia Pty Ltd
 - Northern Territory Government & it's Departments
 - NT Major Events Company
 - The State of New South Wales
 - The New South Wales Police Service
 - The New South Wales Government Departments of:
 - Sport and Recreation
 - Consumer Affairs.
 - Forestry Corporation of NSW
 - NSW Office of Environment and Heritage
 - NSW Department of State & Regional Development representing the Crown in the right of NSW (only in respect of their activities associated with the Sydney Telstra 500 at Homebush)The ACT Government and its Departments or Directorates
 - The State of Queensland, The Queensland Government and its Departments including Department of Natural Resources and the Primary Industries Corporation
 - Tourism Tasmania through its division known as Events Tasmania
 - State of Victoria including but not limited to the Secretary to the Department of Environment, Land, Water and Planning, Parks Victoria, VicRoads and Local Government Authorities
 - Octagon Australia Pty Ltd and CMGRP Pty Ltd
 - ACT Parks, Conservation and lands
 - AVESCO Unit Trust and AVESCO Events Unit Trust
 - V8 Supercars Australia Pty Ltd and V8 Supercars Events Pty Ltd
 - V8 Supercar Television Pty Ltd (only in relation to Sanctioned CAMS events in Australia & New Zealand)
 - V8 Supercar Unit Trust (only in relation to Sanctioned CAMS events in Australia & New Zealand)
 - Touring Car Entrants Group Australia Pty Ltd
 - Off Road Racing Commercial Development Inc
 - Rallycorp Pty Ltd

All for their respective rights and interests.

Business: Administrators, regulators, organisers and promoters of motor sport, provider of medical facilities &/or fire services &/or rescue services &/or ambulance services and all incidental activities thereto including social clubs, members services and other non-motor sport activities as agreed and declared from time to time and/or property owners and/or lessors/lessees and/or all ancillary and associated activities and activities of affiliated clubs.

Territorial Limits: Worldwide but in respect of the United States of America and Canada cover if limited to:

- a) the Insured whilst on business travel within such countries; and
- b) any accompanying family member whilst an Insured is on business travel within such countries

Period of Insurance: From: 16:00 hours on 30 September 2015
To: 16:00 hours on 01 December 2016
Local Standard Time

Insurers: XL Insurance Company SE, Liberty International Underwriting and certain underwriters at Lloyds

Limit(s) of Liability:

Section 1 – Public and Products Liability

- Public Liability (any one occurrence) \$100,000,000
- Products Liability (any one period of insurance) \$100,000,000

Section 2 – Professional Indemnity

- Professional Indemnity (any one period of insurance) \$10,000,000

Policy Excess: **Section 1 – Public and Products Liability**

\$10,000 each and every occurrence (inclusive of costs) the sole responsibility for which shall rest with CAMS

Note: The Event entity will be responsible for the first (up to \$5000) of each occurrence in respect to Property Damage only. The sole responsibility for the balance up to the policy excess of \$10,000 shall rest with CAMS

Section 2 – Professional Indemnity

\$10,000 each and every claim the sole responsibility for which shall rest with CAMS

Policy Coverage:

Section 1 – Public and Products Liability

Legal Liability to third parties for Personal Injury and/or Property Damage occurring during the period of insurance and arising in connection with the Insured's business or products.

Section 2 – Professional Indemnity

Legal Liability for claims first made against the Insured and reported to the Insurers during the period of insurance arising from a breach of professional duty in the conduct of the Insured's business.

Scope of Events:

Applicable to Section 1 only: Those activities as permitted or approved by CAMS, and any such additional events for which CAMS may elect to specifically notify to Underwriters, from time to time.

Special Comment:

The policy is deemed to be an eligible insurance contract in terms of the Terrorism Act 2003. Accordingly, whilst the Policy contains an Act of Terrorism Exclusion, then subject to all other terms and conditions of the Policy, cover is amended to the extent provided by the Terrorism Insurance Act 2003.

Signed on behalf of Arthur J. Gallagher (Aus) Ltd:


30 September 2015

Please refer to www.ajg.com.au/cams for a Policy Schedule and Insurance Information.

Notification of

ROAD CLOSURE

The following 5 kms of Mundarlo Road will be closed between the hours of **7:00am and 6:00pm on Saturday the 27th of August 2016**. The closure will be for the purpose of conducting a **High Speed Rallysprint**.

The road will be closed by means of barricading and will be permanently manned. Any attempt to enter onto the road during the period of closure is **Extremely Dangerous**.

The road closure and the approval to conduct this event has been granted by:

- Wagga Wagga City Council
- Gundagai Shire Council
- The NSW Police Service
- The Confederation of Australian Motorsport.

A detour is available via Deltroit Road and the Hume and Sturt Highways. (see map)

If you have any questions regarding the road closure please call the Clerk of the Course on 0439 313435 or Deputy Clerk of Course on 0413 249038



SUMMARY OFFENCES ACT 1988 —Sec 23

I, Debbie Quirk (name)
of 9 Darri Street, Wagga Wagga NSW 2650 (address)
on behalf of Wagga & District Car Club Inc (organisation)

on the ... 27 ... (day) of ... August ... (month), 2016 ... (year), it is intended to hold

(a) a public assembly, not being a procession, of approximately (number) persons,
which will assemble at (place)
at approximatelyam/pm and disperse at approximatelyam/pm

(b) a public assembly, being a procession of approximately 30 competitors .. (number) persons,
which will assemble at ... western end of Mundarlo Road (place)
at approximately... 7.00am am/pm, and at approximately... 6.00pm am/pm
the procession will commence and shall proceed ...as per the specified route (see maps) ...
... and as per the written event description (attached)


(Specify route, any stopping places, the approximate duration of any stop, and the approximate time of termination. A diagram may be attached).

Australian Motorsport

- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (*strike out which is not applicable*):
- (i) There will be... 30 (maximum) (number) of vehicles and/or... N/A ... (number) of floats involved.
The type and dimensions are as follows:
Production based rally cars as per Confederation of Australian Motorsport regulations
- (ii) There will be... N/A (0) ... (number) of bands, musicians, entertainers, etc which will entertain or address the assembly.
- (iii) The following number and type of animals will be involved in the assembly:
N/A (no animals)
- (iv) Other special characteristics of the proposed assembly are as follows:
Motor racing event, vehicles competing at one minute intervals against the clock
There will be one spectator point near the western end of the course - see attached instructions and course layout map

4 I take responsibility for organising and conducting the proposed assembly.

5 Notices for the purposes of the Summary Offences Act 1988 may be served upon me at the following address:
9 Darri Street,
Wagga Wagga NSW Postcode 2650
Telephone: N/A Mobile: 0439 313435

6 Signed:  (Debbie Quirk)
Capacity: Clerk of Course Date: 28/2/2016

POLICE TO COMPLETE BELOW:

7 I have been notified of the proposed event.

Signed: _____
Capacity: _____ Date: _____

NOTICE OF INTENTION TO CONDUCT A SPECIAL EVENT

To the Officer in Charge Gundagai (town) Ambulance Station

1 I ... Debbie Quirk (name)
of ... 9 Darri Street, Wagga Wagga NSW 2650 (address)
on behalf of ... Wagga & District Car Club Inc (organisation)
notify the Officer in Charge of ... Gundagai (name) Ambulance Station that
on the ... 27 ... (day) of ... August (month), 2016 ... (year), it is intended to hold
... Mundarlo Road Rallysprint (title of event).

The event will consist of approximately 30 competitors (number) persons, and will commence at
approximately ... 7.00 am am/pm and conclude at approximately ... 6.00pm am/pm.

The event will start at ... the western end of Mundarlo Road (location)
and conclude at ... 5km heading northwest (near Deltroit Road intersection) (location).

The route the event follows will be: ... as per the attached written description and location maps

-(Specify route, any stopping places, and the approximate duration of any stop. A diagram may be attached).

2 The purpose of the proposed event is ... a rallysprint motorsport event conducted under the regulations
of the Confederation of Australian Motorsport

3 I take responsibility for organising and conducting the proposed assembly.

Signed: ...  ... (Debbie Quirk)

Capacity: ... Clerk of Course

Date: ... 28/2/2015

AMBULANCE TO COMPLETE BELOW:

4 I have been notified of the proposed event.

Signed:

Capacity: Date:

NOTICE OF INTENTION TO CONDUCT A SPECIAL EVENT

To the Officer in Charge ... Mundarlo Rural Fire Brigade ... (town) Fire Brigade

1 I ... Debbie Quirk ... (name)
of ... 9 Darri Street, Wagga Wagga NSW 2650 ... (address)
on behalf of ... Wagga & District Car Club Inc ... (organisation)
notify the Officer in Charge of ... Mundarlo Rural Fire Brigade ... (name) Fire Brigade that
on the ... 27 ... (day) of ... August ... (month), 2016 ... (year), it is intended to hold
... Mundarlo Road Rallysprint ... (title of event).
The event will consist of approximately 30 competitors (number) persons, and will commence at
approximately ... 7.00 am ... am/pm and conclude at approximately ... 6.00 pm ... am/pm.
The event will start at ... western end of Mundarlo Road ... (location)
and conclude at ... 5km heading northwest (near Delroit Road intersection) ... (location).
The route the event follows will be: as per the attached written description and location maps ...
...
...
...
... (Specify route, any stopping places, and the approximate duration of any stop. A diagram may be attached).

2 The purpose of the proposed event is ... a rallysprint motorsport event conducted under the
regulations and permit of the Confederation of Australian Motorsport
...
...
...

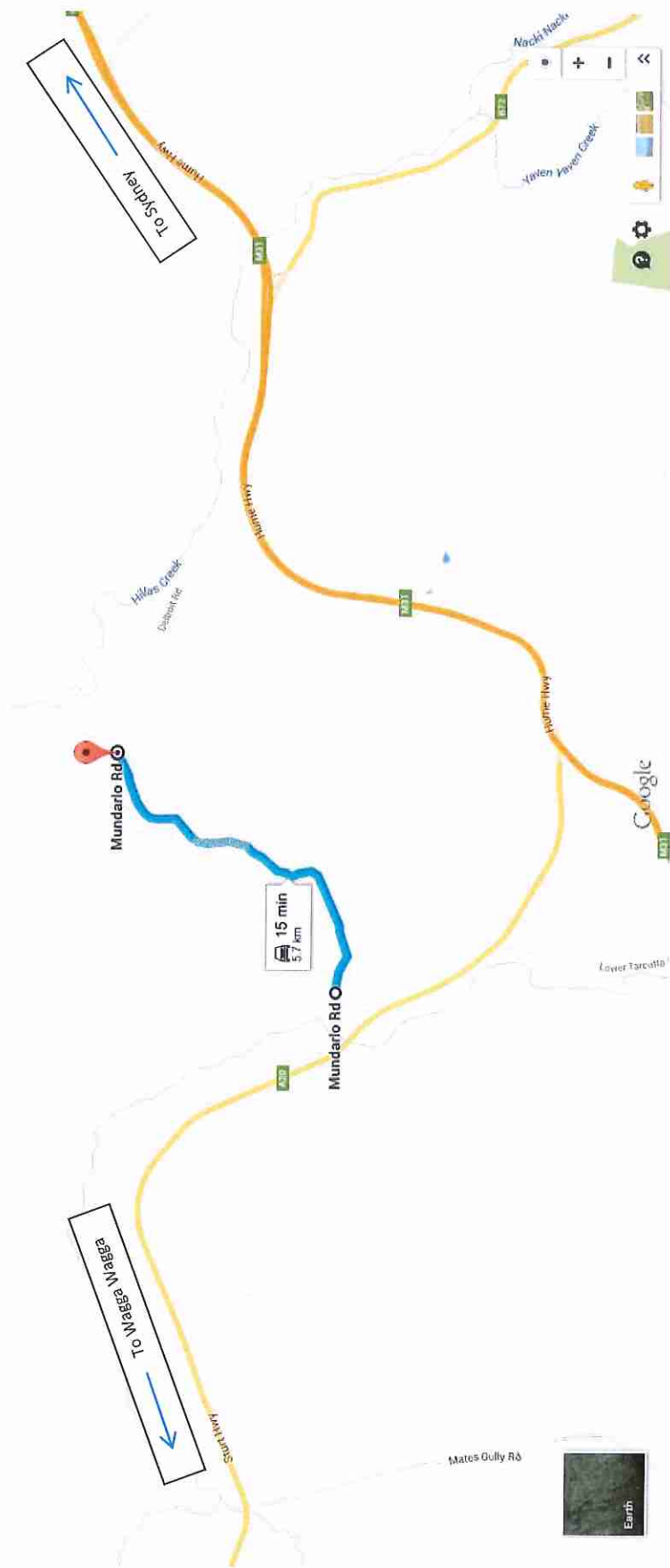
3 I take responsibility for organising and conducting the proposed assembly.
Signed: ... (Debbie Quirk)
Capacity: Clerk of Course Date: 28/2/2016

FIRE BRIGADE TO COMPLETE BELOW:

4 I have been notified of the proposed event.
Signed: ...
Capacity: ... Date: ...

MUNDARLO ROAD RALLYSPRINT LOCALITY MAP

Please note that this map indicates the location and section of Mundarlo Road that will be closed to the public. Not the actual competitive section. It is a shorter 5km section of the closed road.



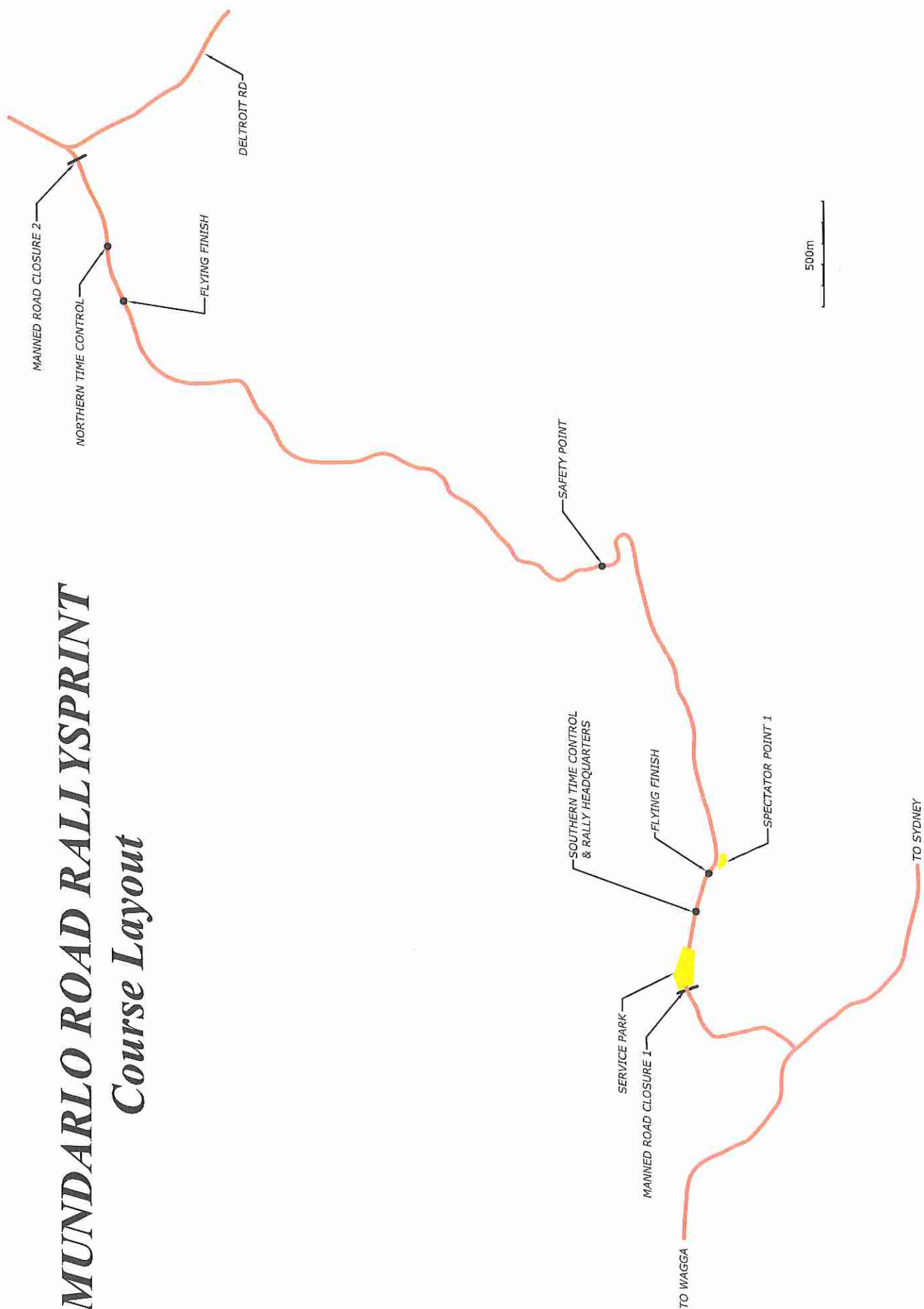
Mundarlo Road is located approximately 40kms east of Wagga Wagga on the Sturt Highway.

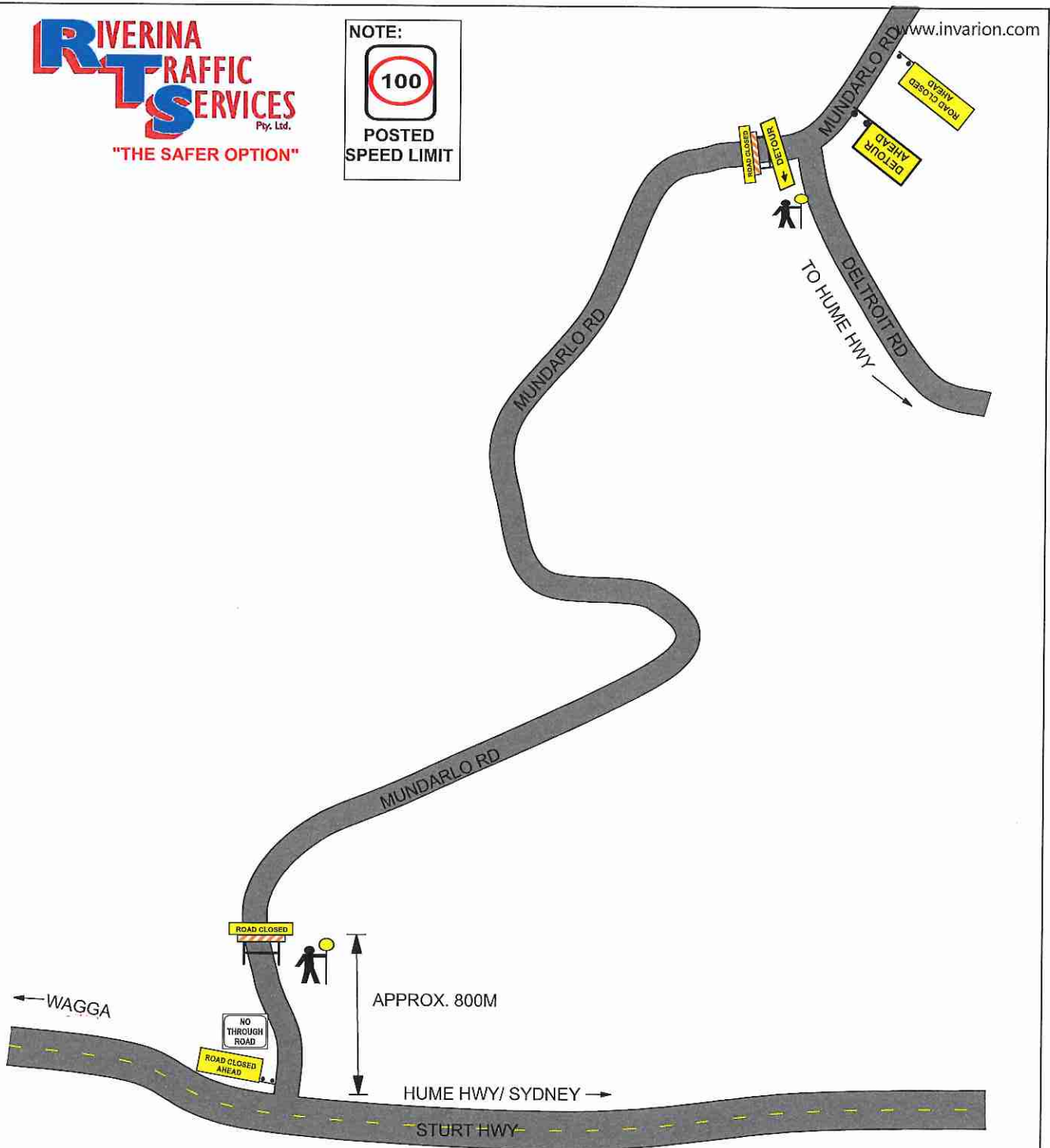
Entry to the event is via the Sturt Highway intersection.

No access will be permitted from the Hume Highway/Delroit Road.

MUNDARLO ROAD RALLYSPRINT

Course Layout





Designed By: SHANE EGAN	RTA LIC No: 5333014694	RTA Lic Exp Date: 13/12/15
AUTHORITY TO COMPILE TCP: R.T.A DESIGN AND AUDIT TRAFFIC PLANS		
TCP No: 2401	Scale: N.T.S	Date:
APPROVED BY: JAMIE CAMIN 5333014692		



**WAGGA & DISTRICT
CAR CLUB**

NOTES:

1. All signage displayed on this traffic control plan is in accordance with Australian Standard AS/NZ 1742-3 2009 & RTA Traffic Control @ WS manual V4
2. All existing speed and other signs to be covered if they conflict with TCP
3. It is the client's responsibility to have this TCP checked by a Riverina Traffic Services representative after the set up but prior to commencement of work to ensure compliance with AS/NZ 1742-3 2009 & Traffic control @ WS manual V4.
4. This Traffic Control Plan is a controlled document and as such cannot be altered without notifying the designer.

Revision:	Sheet No:	MODIFIED BY:	DATE	TIME



MUNDARLO ROAD RALLYSPRINT – 27TH AUGUST 2016

WRITTEN DESCRIPTION OF THE EVENT

Please refer to the 'Running Schedules' and the 'maps and diagrams' included in the 'Event Safety Plan' in conjunction with this written Description

The start is situated on Mundarlo Road approximately 1 km from the junction of the Sturt Highway and Mundarlo Road.

Reconnaissance

For a period of 1 hour all competitors will have the opportunity to drive over both sections of the event for the purpose of writing notes and familiarising themselves with the course. During this time competitors must not exceed a speed of 30 km per hour and must not travel in opposing direction on the road.

Section 1 - RUN 1

From the start at the Southern time control competitors follow Mundarlo Road for approximately 5 km to the Northern time control located approximately 500m before the intersection of Mundarlo & Deltroit Roads.

Section 2 – RUN 1

This run is the reverse of Section 1 - Run 1.

Section 1 - RUNS 2 & 3

These runs are the same as Section 1 – Run 1.

Section 2 - RUNS 2 & 3

These runs are the same as Section2 – Run 1.

Car 1 will start Section 1 – Run 1 from the Southern time control followed at 1 min intervals by car 2 through to car 15.

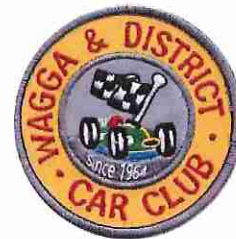
At the end of Section 1- Run 1, the first group of cars will line up and start Section 2 – Run 1, leaving at 1 minute intervals and returning to the Southern control and Service Park.

After all of the first 15 cars have completed Section 2 – Run 1, the second group of 15 cars will follow the exact same procedure.

Each group of 15 cars will continue to alternate through the above procedure until all competitors have made three attempts at each Section.

Notes:

- Depending on the number of entries, the field will be broken up into either:
 - 1 group of up to 15 competitors.
 - 2 groups of up to 10 each if there is between 16 -20 competitors
 - 2 groups of up to 15 each if there is between 21 - 30 competitors
- An Opening / Course Car will drive over each section before each group of cars starts a run. Competitors will not start the run until the Opening / Course Car has completed the section and declared it safe.
- If the number of competitors number 20 or less, competitors will have the opportunity to complete a Non-timed Practice run over each section prior to competition. If this occurs it will be conducted exactly as per the competitive runs over the sections. See event running schedules.
- After each group of cars completes each run of Section 2, they will have a service break whilst the other group of cars completes their runs over the sections.



Traffic Flow Contingency Plans – Mundarlo Road Rallysprint Saturday 27th August 2016

Below are listed possible incidents which may disrupt traffic and transport before, during and after the event and contingency plans to address the incident

Competing vehicles crashing / breaking down and blocking the road.

If a vehicle blocks the road the organisers will stop competition and remove the vehicle to a safe location in order to re-open the road.

The Clerk of Course and/or Deputy Clerk of Course and/or Assistant Clerk of Course will be responsible for and coordinate this action.

In the case of a delayed start, slow competitors or any other delay during the event.

The running schedules supplied to council are an approximation of the estimated running schedule based on previous successful running of this event. However if a situation does arise that delays the event or running of the event in some way, the organisers will not allow the event to continue past 6:00pm which the limit of the road closure request.

In the case of emergency vehicles needing access to the road or other local users with reasonable need requiring access to the road.

Event organisers will cease competition and allow access to this section of road to emergency vehicles and or other vehicles which may have a genuine need to use the road.

The Clerk of Course and/or Deputy Clerk of Course and/or Assistant Clerk of Course will be responsible for and coordinate this action.

Clerk of Course: Debbie Quirk 0439 313435

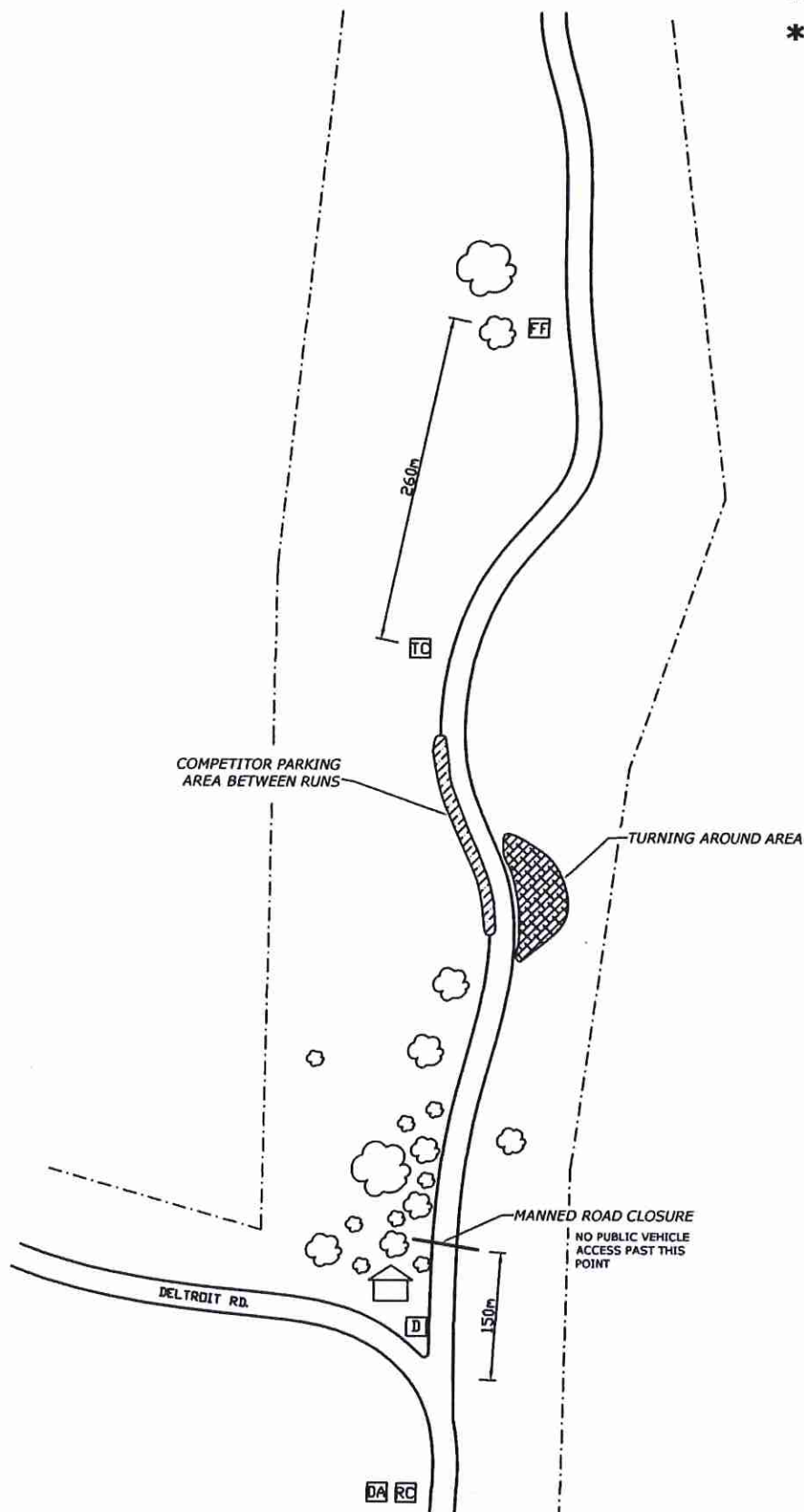
Deputy Clerk of Course Gary Stewart 0413 249038

Assistant Clerk of Course: Michael Meyer. 0447 771 243
Stage Commander Wayne Manwaring 0428 226420

MUNDARLO ROAD RALLYSPRINT

LAYOUT

- * **Northern Control**
- * **Road Closure**



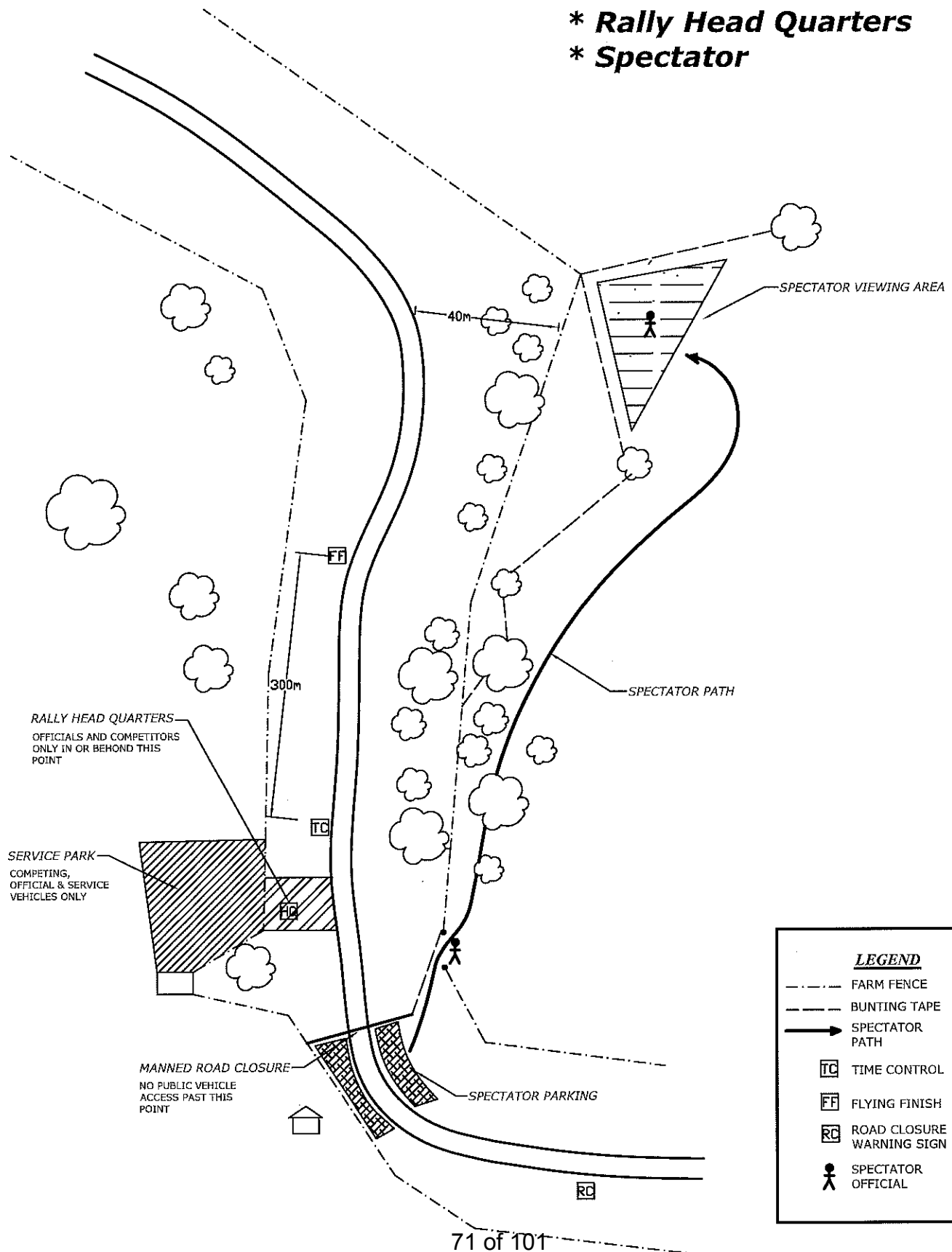
LEGEND

- FARM FENCE
- BUNTING TAPE
- TC TIME CONTROL
- FF FLYING FINISH
- RC ROAD CLOSURE WARNING SIGN
- D DETOUR SIGN
- DA DETOUR AHEAD SIGN

MUNDARLO ROAD RALLYSPRINT

LAYOUT

- * **Southern Control**
- * **Service Park**
- * **Road Closure**
- * **Rally Head Quarters**
- * **Spectator**



DOC. 226576



Transport
Roads & Maritime
Services

1 June 2016

Mr Ken Tretheway
Interim General Manager
Gundagai Council
PO Box 420
COOTAMUNDRA NSW 2590

Dear Mr Tretheway

NSW Grain Harvest Management Scheme

Further to our previous letter of 13 May 2016, I seek your formal consent to continue your participation in the NSW Grain Harvest Management Scheme (the Scheme).

As you are aware the current New South Wales Class 3 Grain Harvest Management Scheme Exemption Notice 2014 will expire on 30 June 2016. The Scheme will continue through the New South Wales Class 3 Grain Harvest Management Scheme Exemption Notice 2016 (copy circulated with our last letter and enclosed for your information with the amended information highlighted in yellow) which comes into effect on 1 July 2016.

The new Notice will contain the following changes:

- The expiry of the Notice will be extended for 5 years with an expiry date of 30 June 2021
- Schedule 1 has been removed and replaced with a link to the legally enforceable Scheme network published on the Roads and Maritime website
- 2 additional vehicle codes (reflecting 2 configurations) have been included in the eligible vehicle list:
 - Code 4 (5 axle Semitrailer)
 - Code 49 (3 axle truck with 5 axle dog trailer and 4 axle dog trailer)

The addition of the above two vehicle codes was based on stakeholder interest, concessional mass limits eligibility and calculated pavement wear at the additional Scheme masses which was found to be under the green line (refer to Austroads Report AP – R372/11 section 4:363).

An interactive map, the legally enforceable Scheme network, reflecting the participating councils, with their conditions of access and participating grain receiver sites will continue to be available at <http://www.rms.nsw.gov.au/business-industry/heavy-vehicles/maps/grain-harvest/map/index.html>.

What happens now?

1. *You may decide to continue to participate in the Scheme in accordance with the new Notice.*

Please advise Roads and Maritime of your participation consent by emailing the enclosed NHVR road access consent form directly to grainscheme@rms.nsw.gov.au.

2. *You may decide to participate in the Scheme with some road and/or travel conditions.*

If you decide to participate with conditions, please advise Roads and Maritime of this by returning the enclosed NHVR road access consent form detailing the application of, and reason for, your conditions directly to grainscheme@rms.nsw.gov.au.

3. *You may decide not to participate.*

If you decide not to continue to be part of the Scheme please advise us of your consent denial, by returning the attached NHVR road access consent form including the reasons for your decision directly to grainscheme@rms.nsw.gov.au.

Roads and Maritime Services

110 George Street Parramatta NSW 2150 | PO Box 3035 Parramatta NSW 2124 | www.rms.nsw.gov.au | 1300 782 230

If you have any questions, please contact Mr Michael Wills, Senior Manager Network Management, Heavy Vehicles Branch, Roads and Maritime on 02 8837 0992 or grainscheme@rms.nsw.gov.au.

Further details on the Scheme are available on the Roads and Maritime website at <http://www.rms.nsw.gov.au/business-industry/heavy-vehicles/grain-transport.html>.

Thank you again for your continued support as we progress this important initiative for NSW.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Patricia Grunert', with a large, stylized initial 'P'.

Patricia Grunert
General Manager
Heavy Vehicles Branch

Doc. 225904

Roads to Recovery circular 2016/3

IMS Managers – please remember you are the only people who receive this and it is your role to circulate this to everyone in your council that needs it – this includes technical, financial and administrative personnel.

Payments

We wish to thank the work done by councils to ensure that the 2015-16 funds were drawn down.

Some council's may have asked for more than the balance of their annual allocations. While we try to match council's cash flow needs this is not always possible. If you have received more than the annual allocation, the additional funds come out of the 2018-19 allocations. Those that sought extra and did not receive it can still claim it in the August quarter.

Estimated Funding Allocations 2016-17 and 2017-18

As a result of feedback received from councils about the pressure to expend all extra funds in the years 2015-16 and 2016-17, the allocations for 2016-17 and 2017-18 have been re-distributed to flatten out the payments to councils. Effectively, some of the additional funds from 2016-17 have been moved to 2017-18 increasing that allocation, and decreasing the 2016-17 allocation.

Note – your councils' life of programme amount is unchanged.

Some councils will underspend and others will overspend, which allows the Department some scope where warranted, to make payments to the councils who have budgeted for and are able to achieve the full expenditure of the extra funds in 2016-17. In addition, councils who have budgeted to spend the 23 June estimated allocations (announcement of fuel excise increase) can still do so – If we are able to we will make the full payment. If we are not, you can claim it in the first quarter of 2017-18.

If it presents a problem for you to wait for the payment until the first quarter of 2017-18 you can increase your own source expenditure in 2016-17 to cover any financial commitments. You may then utilise the averaging provision regarding own source expenditure in 2017-18.

The revised estimated allocations are available on the website at

http://investment.infrastructure.gov.au/publications/administration/pdf/R2R_Allocations_May_2016.pdf

Council Amalgamations

Councils affected by amalgamations in NSW will receive information separately regarding the process for R2R allocation distribution and calculation of new reference amounts.

Usernames and Passwords

Councils are reminded that the usernames and passwords issued to you for accessing the IMS system are allocated to an individual officer and must not under any circumstances be shared with another individual.

Administrative

Please direct Roads to Recovery inquiries to:

Allan Chisholm 02 6274 7466 or allan-g.chisholm@infrastructure.gov.au (returning 31 May)

Rachael Walker on 02 6274 7880 or rachael.walker@infrastructure.gov.au

Tui Davidson 02 6274 7350 or tui.davidson@infrastructure.gov.au

Tui Davidson
A/g Director, Roads to Recovery
26 May 2016



94 Hurley Street
PO BOX 22
COOTAMUNDRA NSW
2590

Ph: 02 6942 1330

Fax: 02 6942 4484

Email: cc-club@bigpond.net.au

General Manager
Cootamundra Shire Council

Re Cootamundra Country Club

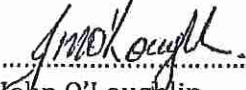
I am writing this letter on behalf of our disabled and elderly members and guests that use the car parking at the front of the Club.

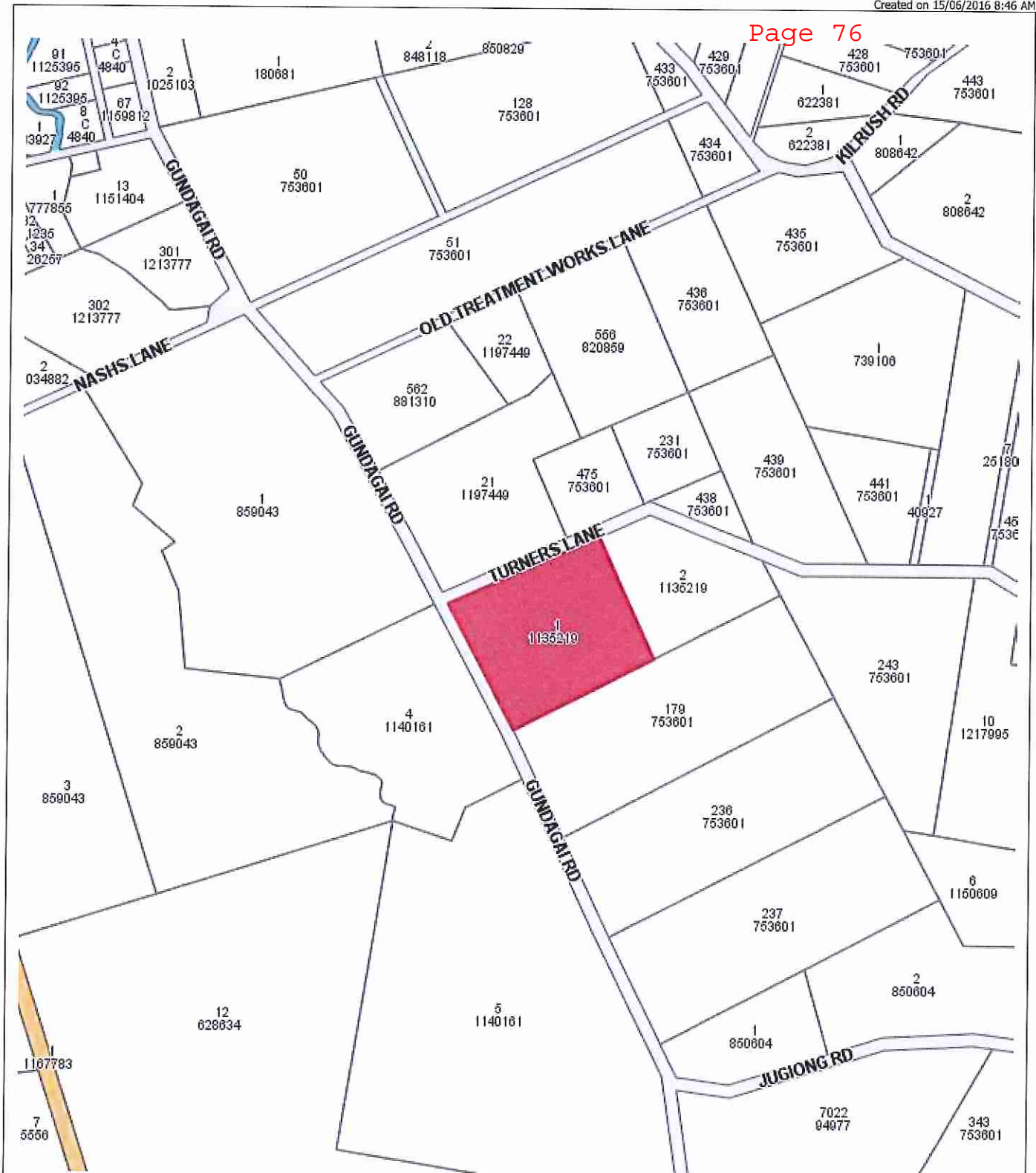
I would like to make a mutual time for the Council Safety Committee to meet with me at the Club to have a discussion about the problem that we have with the location of the parking spaces.

There are two large trees causing problems with the current parking spaces – the road is uneven and makes it unstable for our patrons when leaving their cars. Also it has been mentioned to me that it is dark area and with the uneven footpath and road.

Our patrons have asked me to enquire about what can be done for them to make the area safer.

Yours faithfully,


.....
John O'Loughlin
Chairman



Gundagai Council—
Cootamundra Office
Wallendore Street
PO Box 429
COOTAMUNDRA NSW 2590
Ph: (02) 6940 2100
Fax: (02) 6940 2127
Email: mail@gundagai.nsw.gov.au

Important Notice!

This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.

This information has been prepared for Council's internal purposes and for no other purpose. Its statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Gundagai Council nor the LPI makes any representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.

© The State of New South Wales (Land and Property Information),
© Gundagai Council.

True North, Old North and Magnetic North are shown diagonally for the centre of the former Cootamundra Local Government Area. Magnetic North is correct for 2002 moving westerly by 5.6° in about five years.

Important

This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994 (GDA94), which has superseded the Australian Geodetic Datum of 1984 (AGD84/B4). Heights are referred to the Australia Height Datum (AHD) heights. For most practical purposes GDA94 coordinates and satellite derived (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84) are the same.

Drawn By: Jan Godman

Projection: GDA94 / MGA zone 55

Date: 15/06/2016
8:46 AM

Location Plan DA 2016/50 - Proposed Industrial Subdivision Lot 1 DP1135219 Gundagai Road Cootamundra

Map Scale: 1:12749 at A4

June 2016

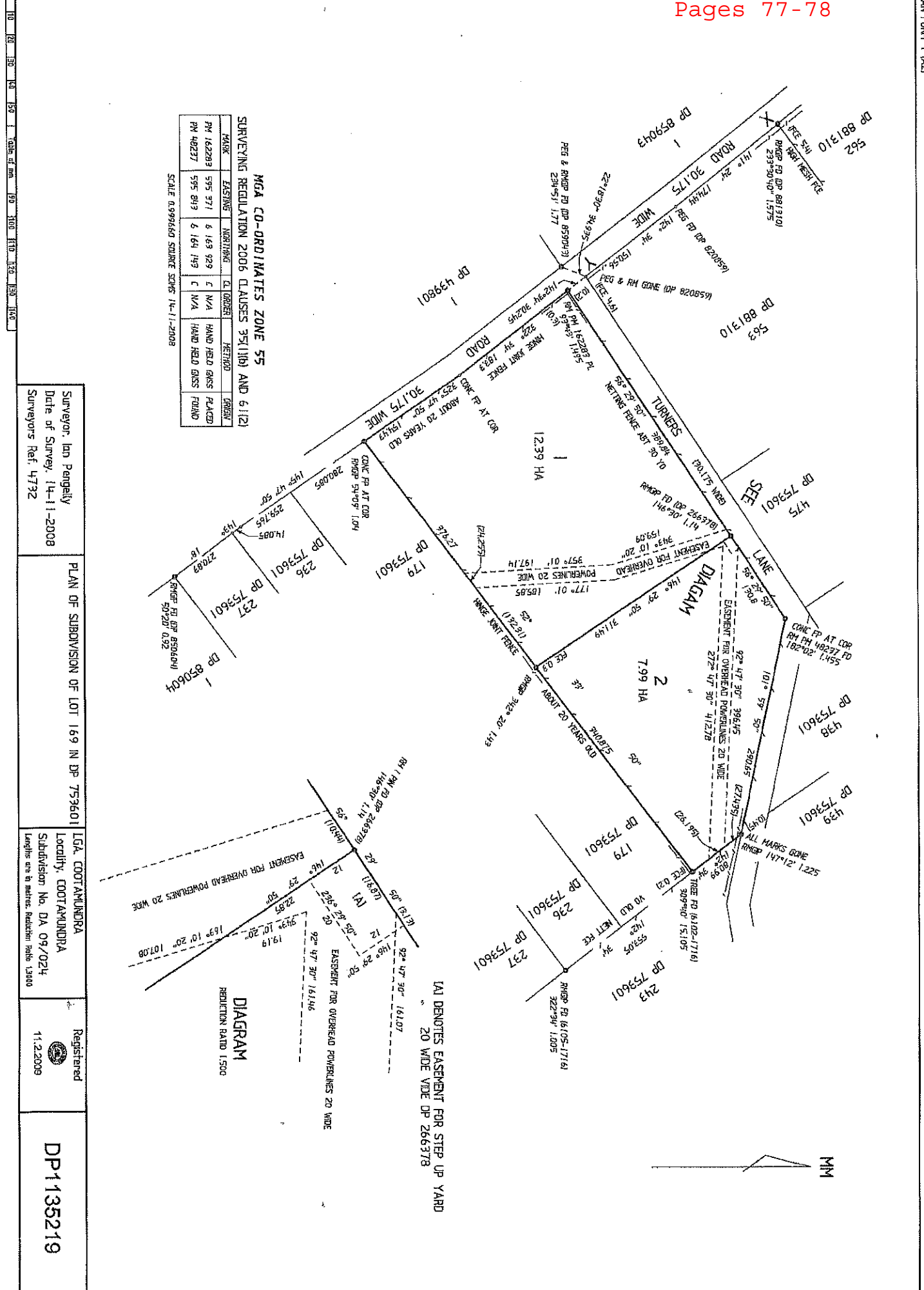
Pages 77-78

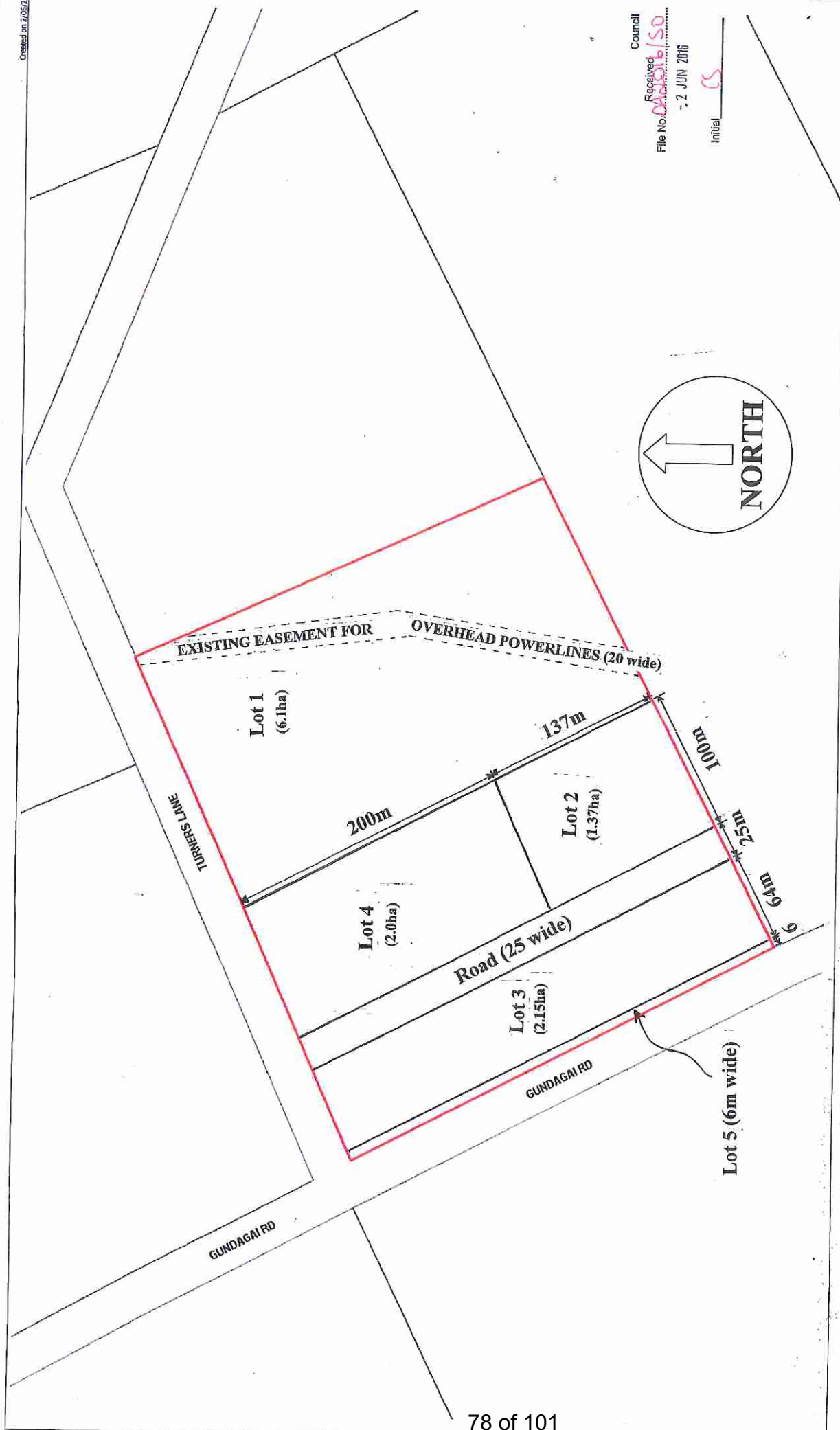
Req:R821385 /Doc:DP 1135219 P /Rev:16-Feb-2009 /Sts:SC.OK /Pgs:ALL /Prt:02-Jun-2016 16:04 /Seq:1 of 2
Ref:lg:coot-csmith Chris Imrie /Src:W

PLAN FORM 1 (A2)

WARNING: GREASING OR FOLDING WILL LEAD TO REJECTION

DP1135219 apm Sheet 1 of 1 Sheets





Council
Received
File No. DA2016/150
- 2 JUN 2016
Initial CS

Proposed Subdivision Lot 1 DP1135219

Map Scale: 1:2500 at A3

Projection: GDA94 / MGA zone 55

Date: 2/06/2016

Drawn By: Chris Imrie

True North, Grid North and Magnetic North are shown diagrammatically for the centre of the former Cootamundra Local Government Area. Magnetic North is correct for 2001 moving easterly by 0.04° in about five years.

Important

This map was prepared on the GEODESIC DATUM OF AUSTRALIA 1994 (GDA94), which is based on the Australian National Standard Datum of 1984 (MAD84). Heights are referred to the Australian Height Datum (AHD). For most practical purposes GDA94 coordinates and AHD coordinates based on the World Geodetic Datum 1984 (WGS84) are the same.

Important Notice!
This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.
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PO Box 420
COOTAMUNDRA NSW 2590
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Fax: (03) 6940 1127
Email: mail@gundagai.nsw.gov.au

RECEIVED BY
GUNDAGAI SHIRE COUNCIL
File No. R. 2L
23 JUN 2011
Ref: C.M.
Copy:
Init. Date. 24.06.11

June 2016
Reno Residence
Pages 79-80
Reno Road.
Long Tunnel Road.
Gundagai
NSW 2722

General Manager Gundagai council

COPY

Dear Sir,

We are writing to inform you that we do not wish to be listed in the phone book (white pages) as living in Jones Creek. We have been informed that an article was put in the Gundagai Independent for comments on the decision to change our address to Jones creek. We did not see the article, as we do not buy the paper very often.

We think such a big decision on your part should have required a phone call to us all or at least a letter so we could have our say of the change in address.

We the undersigned would like our address changed back to Reno or at least Gundagai.

Thankyou

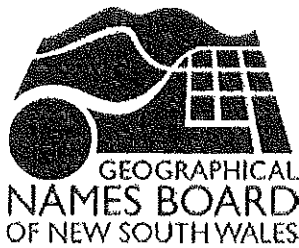
NAME	PHONE NUMBER	SIGNITURE
Dianne Williams	02) 69444805	Dianne Williams
Andrew Jacobs	69444805	Andrew Jacobs
Jill Byrne	69444552	Jill Byrne
JOAN BYRNE	69444552	Joan Byrne
Mary-ELLEN CROSSLEY	69441-883	Mary-E. Crossley
Murray Crossley	69441-883	MF Crossley
Alicia Crossley	0438400962	Alicia Crossley
Chris Monaghan	0438400962	C. Monaghan
Emma Crossley	0438369476	Emma Crossley
Tim Crossley	" "	T. Crossley
KATIE MORRIS	(02)69442 040	Katie Morris

(2)

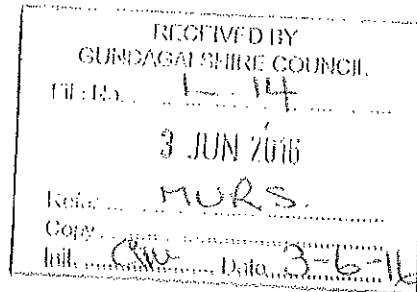
NAME	PHONE	SIGNATURE
Bill Walsh	69441985	BILL WALSH
Erene ^{moelge} Walsh	69441985	Erene Walsh
Valda Worldon	69441472	valda worldon
Clive Worldon	69441472	Clive worldon
Phillip A. Polson	69443269	Phillip A Polson
Cathy Polson	69443269	Cathy Polson
Nicole Porter	69441678	Nicole Porter

June 2016

Pages 81-85



PO Box 143 Bathurst NSW 2795
346 Panorama Avenue, Bathurst NSW 2795
Tel 1800 025 700 | 02 6332 8214 | www.gnb.nsw.gov.au



Ref: GNB3768-2-A

The General Manager
Gundagai Shire Council
PO Box 34
GUNDAGAI NSW 2722

Attention: Tulshi Shrestha

Dear Tulshi

Re: Locality Renaming – Jones Creek to Reno

The advertising period for the proposal to rename the address locality from Jones Creek to Reno has finalised.

One submission was received, please see attached. Would you please provide your comments regarding the objection in order for us to prepare a report for an upcoming Board meeting – the next is to be held on 19 July 2016.

It should be noted that the attached submission is for council's internal use only and must not be made available to any other party.

Please do not hesitate to contact me if you need any further information.

Yours sincerely

Susan Fietz
Statutory Officer
Geographical Names Board of NSW

27 May 2016

GEOGRAPHICAL NAMES BOARD
Proposal Comments

Report Generated: 23 May 2016

GUNDAGAI - LOCALITY RENAMING - RENO

Proposal advertised on 21 April 2016

Comments closed on 21 May 2016

NAME	ADDRESS	IN FAVOUR
Kathryn Reardon	217 Punch Street Gundagai 2722 NSW	NO

COMMENT SUBMISSIONS

<u>NAME</u>	<u>COMMENT SUMMARY</u>
Kathryn Reardon	See letter in file.
<u>FULL COMMENT</u>	

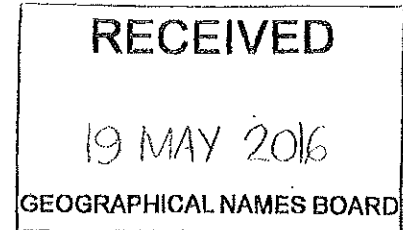
Received by L & A S

19 MAY 2016

217 Punch Street
Gundagai NSW 2722.

L.P.I. Bathurst

The Secretary
Geographical Names Board
346 Panorama Avenue
Bathurst NSW 2795



Dear Sir

I am writing in response to your request for feedback on the proposal by Gundagai Shire Council to rename the locality of Jones Creek to Reno.

Reno, situated on a steep hill, was a gold mining area which had the Prince of Wales Mine, a few solid buildings including a school and Barton's Pub, and tent dwellings. When the mine was booming there were approx 3000 residents living at Reno. After the boom of the late 19th century the town died. The land on Reno is most suitable for sheep and cattle grazing. Of late, Reno has become an appealing retreat for retirees who enjoy the beautiful views, the very generous acreage of the blocks and the proximity to town.

Jones Creek is the main watercourse, starting about 10 kms west of the town centre, which feeds into the Murrumbidgee River. Jones Creek is fed by 3 gullies: Bushman's Daughter which comes from Reno, about 5 kms from town, Spillbury, about 4kms, and Ned's Gully, about 2kms from Gundagai. The population on Jones Creek has also increased as more people have taken advantage of the land subdivisions which were within the town limits.

The original Reardon family migrated from the shores of Killarney Lakes, Ireland, in 1858 and settled on Jones Creek, Gundagai. They became prominent among the grand old pioneering pastoralist families of the district. My husband, Bryan and his brother Peter are direct descendents of that family. In the early 1960's Bryan and his family, namely his father, Peter Joseph Patrick Reardon, mother, Ena Mary Reardon, and brother Peter Owen Reardon, formed the Jones Creek Pastoral Company.

Bryan and I still graze cattle and reside at Jones Creek. All through the 1980's and 90's we had our mail addressed to us simply as "Jones Creek, Gundagai".

There are many references in local literature which refer to these two distinct areas, for example the following:

An advertisement in 1851 re a Clydesdale stallion on Gundagai Station, Jones Creek.

The Tumut and Adelong Times (NSW : 1864 - 1867; 1899 - 1950) Monday 13 August 1866 p 3 Article

The Gundagai Independent and Pastoral, Agricultural and Mining Advocate (NSW : 1898 - 1928) 4 October 1902: 2.

Bell, Oscar I: Tales of Old Gundagai, No 2, (Local History Collection at the Gundagai Library)

Jones Creek is a significant historical area reference to those of us who have lived and worked (in farming, grazing, shearing, homemaking etc) in this area for all or most of our lives. It would be a shame for current and future generations to lose that important reference.

It is understandable that the residents on Reno hill would also like to identify with the historic past of that area in its heyday. The residents of towns as steeped in history as Gundagai have the responsibility to preserve the links with our past. The area that all locals already call Reno could officially become a separate locality.

Could we not formalise the names so that they match our perceptions of these two distinct localities? My suggestion would be to keep the Jones Creek locality situated between West Street and the Burra – Reno Road intersection; and to nominate Reno as the higher country beyond that intersection.

Yours truly,

A handwritten signature in cursive script that reads "Kathryn Reardon".

Kathryn Reardon

THE WELL-KNOWN OLYMPIAN HORSE,
A J A X,
 WILL RUN WITH MAHES, in well grassed
 and watered Paddocks,
ON THE GUNDAGAI STATION,
JONES' CREEK.

TERMS:
 For each Mare..... £1 0 0
 To be paid on or before the 1st of January, 1882,
 but no responsibility incurred.
 Apply to
ROBT. DAVISON & CO.
 Gundagai, Nov. 8, 1881.

The Tumut and Adelong Times (NSW: 1864 - 1867; 1899 - 1950) Monday 13 August 1866 p 3 Article
A crushing machine is now in course of erection at Jones' Creek; this will be the second in
 that locality. I have heard that it formerly was located at Sharp's Creek, and is a very fine
 quartz crusher. A Mr. Alfred Wallis, from Adelong, I believe is engaged by the proprietary
 to superintend the mill, and as I am given to understand that he is an old mill owner I opine
 that it will be worked properly.....

Australian Town and Country Journal (Sydney, NSW: 1870 - 1907) Saturday 1 August 1891 p 24 Article
JONES'S CREEK.

.....The gold workings above described are all close to the town of Gundagai, and may be
 collectively named the Gundagai Goldfield; but the workings at Jones's Creek are eight miles
 distant. They consist of alluvial and quartz, but nothing of extent or great in yield at present.
 M'Allister and party's alluvial mine consists of a prospecting claim, and they have been working
 there for some months with varying success.....

The Gundagai Independent and Pastoral, Agricultural and Mining Advocate (NSW: 1898 - 1928) 4 October
 1902: 2.

RENO

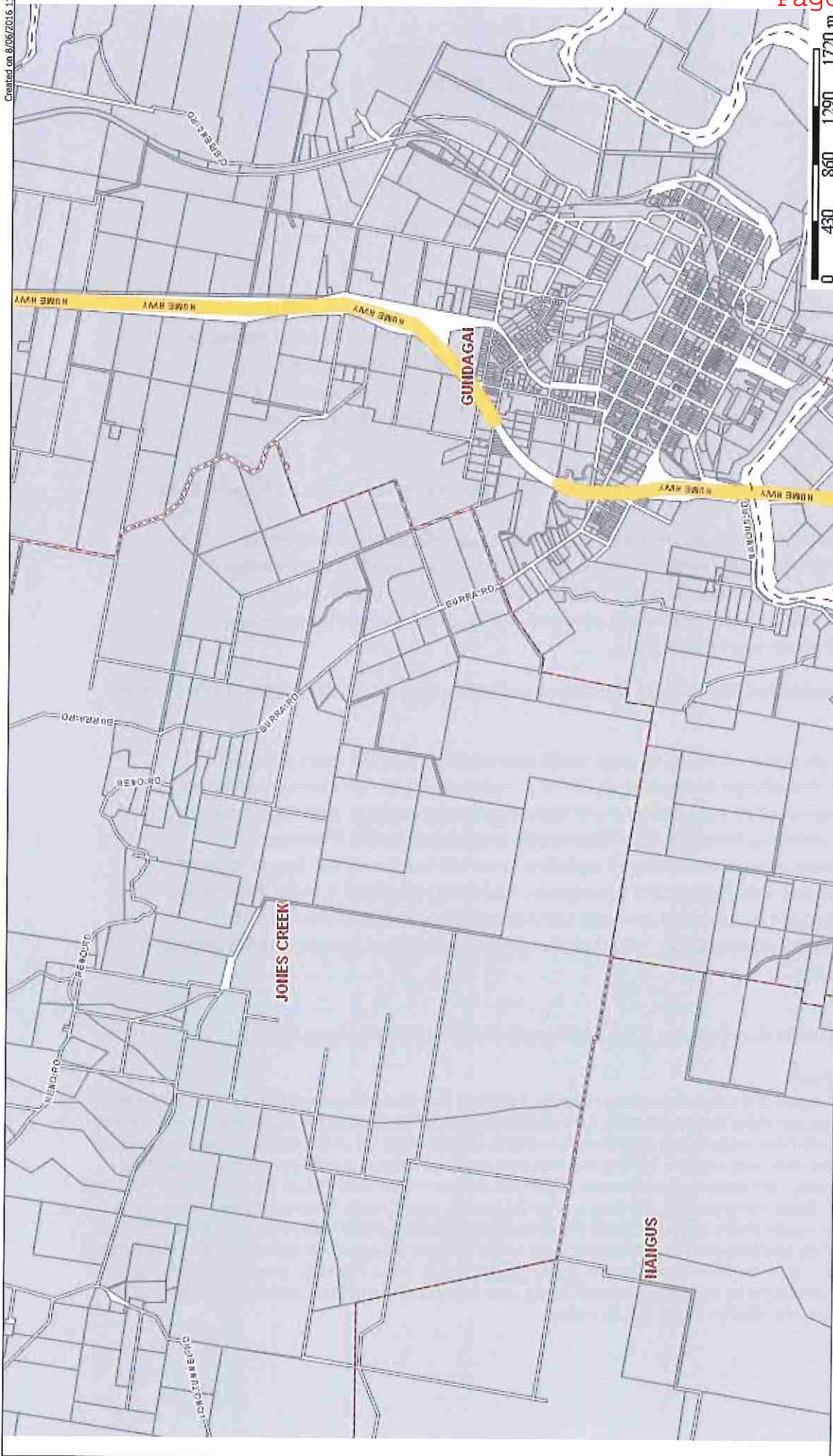
The all-absorbing topic on the hill during the past month was the disposal of the mines with their
 equipment. After much cogitation the decision arrived at is that the best interests of the shareholders will
 be served by the disposal of the mine (the Prince of Wales) as a going concern, yes? To this end
 advertisements are appearing this week in the leading daily papers of Adelaide, Brisbane,
 Melbourne, and Sydney, calling the attention of capitalists to the fact that twenty-five thousand pounds
 have been expended on the development of the property; that during the period in which the crushing
 plant has been in operation the mine has produced some seventy thousand tons of ore, yielding
 over twenty-five thousand ounces of gold, valued at over ninety-five thousand pounds, and the property
 now is for absolute sale.....

Bell, Oscar I: Tales of Old Gundagai, No 2, (Local History Collection at the Gundagai Library)

The Jack Moses Street

In the newspaper report of a Council meeting recently, I noticed that Councillors and the Engineer referred to
 Jack Moses Street as just plain Moses Street in their discussions re a fire hydrant for that street. That is wrong.
 While I was a Councillor the matter of naming three unnamed streets came up and a resolution was moved,
 seconded and carried unanimously by a full Council that this street be named Jack Moses Street in grateful
 memory of Jack Moses, who immortalised Gundagai with his poems – "The Dog Sat on the Tuckerbox" and "Bill
 the Bullocky", etc. Without these poems, the Dog on the Tuckerbox would never have come into being. To a
 tourist, Moses Street would mean nothing unless this dry street continued on into Jones Creek. We could have
 sown a lot of bulrushes and (like the Russians at stealing other Nations' thunder), tell the tourist that it was here
 on Jones Creek and not on the Nile River that the pretty little teenager, Miss Pharoah, found the dear little baby
 Moses, whom she took home to her unsuspecting Daddy, and told the story that she found him in the bull-
 rushes – and that was how Moses Street got its name.

Created on 8/06/2016 11:42 AM



Projection: GDA94 / MGA zone 55

Date: 8/06/2016

Created By: Tulshi Shrestha

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www.gundagai.nsw.gov.au

General Manager

Gundagai Shire Council

255 Sheridan St

GUNDAGAI NSW 2722

19 May 2016



Dear Sir,

I am writing regarding the Planning Proposal Amendment to the Gundagai Local Environment Plan 2011 to introduce a Tourist Zone in parts of the Coolac Village.

As a ratepayer of 2 separate lots within the area covered by the proposed zoning changes, I have concerns with the proposed amendments.

I understand that to allow the potential development of an Unmanned Refuelling Facility within Coolac, a change to the Local Environment Plan is required, with a SP3 Tourist Zone being the most appropriate zoning to achieve this. I have no objections to the zoning change for this reason and believe an unmanned refuelling facility would be of a tremendous asset to not only the Coolac community, but to the entire locality.

My concerns with the amendments are the limitations that will be placed on a very small number of lots within the proposal area. The proposed changes to the Gundagai LEP SP3 Zoning, listed on the NSW Department of Planning and Environment Website - Planning Proposal Number PP_2016_GUNDA_001_00 - will exclude any type of Residential Development within this zoning. The only habitable uses for all lands within the area will be restricted to Tourist and Visitor accommodation only.

I believe for the future viability of smaller rural villages such as Coolac, restricting land use exclusively to tourism only ventures, at the expense of residential development, is detrimental. Whilst encouraging tourism should be of importance to the community, encouraging and retaining residents should be at the very heart of priorities. The essence of Coolac lies within its residents and businesses alike, as has been demonstrated in the resilience shown to adapt, support and appreciate true village life in the aftermath of the Coolac bypass construction. The unique qualities that are found within smaller communities should never solely be measured in economic benefits – the social, housing and lifestyle benefits are the true assets that make smaller villages desirable and long lasting communities.

I thank you for your time and have hope that the village of Coolac is given every opportunity to continue to flourish.

Yours,

A handwritten signature in black ink, appearing to read 'Fiona Levett'.

Fiona Levett

PO Box 5

GUNDAGAI NSW 2722

PLANNING PROPOSAL GUNDAGAI LOCAL ENVIRONMENTAL PLAN 2011

Part 1 - Objectives or Intended Outcomes

The primary objective of the PP is:-

To amend the Gundagai LEP to rezone specified land in the Coolac locality to create a Tourist Zone and to amend the land use table under the SP3 Tourist Zone to define certain prohibited land uses, to allow a broader range of permissible uses that facilitate tourism development.

Part 2 - Explanation of Provisions

The PP would amend the Gundagai LEP in the following manner:

- (i) Amend the land use table for the SP3 Tourist zone by including at the end of item 3, permitted with consent: "Any other development not specified in item 2 or 4";
- (ii) deleting at item 4 the reference "Any development not specified in item 2 or 3" and include under item 4 the following prohibited uses:-
Air transport facilities; Boat building and repair facilities; Boat sheds; Cemeteries; Depots; Extractive industries; Heavy industrial storage establishments; Industrial retail outlets; Industrial training facilities; Industries; Mortuaries; Open cut mining; Registered clubs; Research stations; Restricted premises; Rural industries; Sex services premises; Vehicle body repair workshops; Vehicle repair stations; Waste or resource management facilities;
- (iii) Amend the land zone map – Sheet LZN_006B to detail the area to be encompassed by the SP3 Tourist zone and amend the lot size map – Sheet LSZ_006 to remove the minimum lot size over the tourist zone as shown on the attached maps and schedule of lots.

Part 3 - Justification

Section A - Need for the Planning Proposal

Q1 - Is the proposal a result of any strategic study or report?

Comment: The PP has been instigated in the first instance by a proposal from a private developer interested in developing an unmanned re-fueling facility in Coolac and a subsequent application to amend the LEP to allow such a development to be considered. This facility would be defined as a service station under the Standard Instrument definitions and as such would be prohibited in the RU1 Primary Production zone, which is the zone currently applied to the Coolac locality.

The development of the Gundagai Standard Instrument LEP involved the preparation of the Local Environmental and Planning Strategy 2008. This strategy made a number of references to the "hamlet" of Coolac and identified that its future was uncertain as a result of the proposed Hume Highway duplication, which was underway at the time of the strategy work being undertaken.

While the proposed route of the highway and subsequent by-pass of Coolac was understood, it was unclear as to the impact this would have on the area and as such it was considered a better option to not rezone the area at that time, but to wait until the highway duplication was completed with a possible option of introducing a DCP or other planning controls once an appropriate zone for the area was determined.

Subsequently it is considered that the most appropriate zone for the proposed area is that of the SP3 Tourist zone and as such there is justification to consider this zone. In addition the area to be zoned would cover some existing tourist type activities including the existing Hotel and Motel, Tea rooms, and local store. There is also a small recreation area with public amenities that would be a practical rest stop for travelers on the Hume Highway.

Q2 - Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

Comment: It is considered that the PP is the best means of achieving the objectives and intended outcomes as the current zoning may not allow certain activities such as service stations and other tourist related activities. By creating a small tourist “precinct” there may be a possibility of existing abandoned sites being re-developed for tourist related activities and as such enhancing the future viability of the Coolac locality and restoring community participation in the area.

Section B - Relationship to Strategic Planning Framework

Q3 - Is the proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?

Comment: There are no Regional or Sub-Regional strategies applicable to Gundagai at this time.

Q4 - Is the planning proposal consistent with a council's local strategy or other local strategic plan?

Comment: The proposal is consistent with the zone objectives of the Gundagai LEP, which for the SP3 Tourist zone are:

- To provide for a variety of tourist-oriented development and related uses.
- To recognise and promote the cultural significance of the “Dog on the Tuckerbox” installation at the Five Mile.

Q5 - Is the planning proposal consistent with applicable State Environmental Planning Policies?

Comment: It is considered that the PP is consistent with State Environmental Planning Policies. There are no specific SEPPs that would relate to the zoning proposal.

Q6 - Is the planning proposal consistent with applicable Ministerial Directions (s.117 directions)?

Comment: Ministerial s. 117 directions that would be relevant to this PP are:

Direction 1.2 – Rural Lands, 1 July 2009;

Direction 6.1 – Approval & Referral requirements, 1 July 2009

It is considered that the PP is consistent with the objectives of direction 6.1.

There is an inconsistency with direction 1.2(4)(a) which states that a planning proposal must not rezone land from a rural zone to a residential, business, industrial, village or tourist zone; and

(b) that a planning proposal not contain provisions that will increase the permissible density of land within a rural zone (other than land within an existing town or village).

Sub clause (5)(d) of the direction allows that a planning proposal may be inconsistent with the terms of the direction if the relevant planning authority can satisfy the Director-General of the Department of Planning that the provisions of the planning proposal that are inconsistent are of minor significance.

It is considered that the inconsistency with direction 1.2 is justified for the following reasons:

- (i) The original strategy work that was undertaken as part of the development of the Gundagai LEP recognized that there would be future needs for different planning controls for the "hamlet" of Coolac and that these would be better understood following completion of the Hume Highway duplication project;
- (ii) There is no specific Regional or Sub-Regional Strategy in place covering the subject location and therefore the planning proposal is not inconsistent with any such strategy;
- (iii) The planning proposal will not have any significant impact on rural land; and
- (iv) Given the relatively minimal area of land involved with the proposal and the presence of some existing tourist related activities it would be reasonable to determine that the proposal is of minor significance.

Section C - Environmental, social and economic impact

Q7 - Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

Comment: It is not considered that the proposal would increase any likelihood of any adverse impacts on critical habitat, threatened species, populations or ecological communities or their habitats. While the proposal contains provisions to enable certain types of development, any future applications would be assessed on their merits under the provisions of the Environmental Planning and Assessment Act 1979. The subject land consists primarily of land that has been highly disturbed as a result of various historical land uses.

Q8 - Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Comment: In general, any environmental effects would be identified and assessed as part of the determination of development applications, as part of the normal DA process. It is not considered that the objectives or intended outcomes of the PP would create any specific environmental effects by virtue of the fact that those provisions were adopted.

Q9 - Has the planning proposal adequately addressed any social and economic effects?

Comment: It is considered that social and economic effects resulting from the proposal would be substantially positive. The proposal would enhance opportunities for small scale tourist enterprises to be undertaken with potential economic benefits for residents while providing an additional opportunity for travelers on the Hume Highway to break their journey and enjoy the local area.

Q10 - Is there adequate public infrastructure for the planning proposal?

Comment: There is adequate public infrastructure to cater for the PP. It is considered that the types of activities that may be undertaken will generally be of a low impact nature and not be reliant on significant public infrastructure upgrades or provisions.

Q11 - What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway determination?

Comment: Due to the nature and extent of the PP the views of State and Commonwealth public authorities have not been sought at this time. Formal consultation will be undertaken as required by the Gateway determination when received.

Part 4 - Mapping

Comment: Mapping amendments will be required as part of the PP. The affected maps will be Map Sheet LZN_006B and Map Sheet LSZ_006. It is envisaged that the required mapping amendments will be able to be produced in-house by Council. A copy of the proposed amended maps is attached.

Part 5 - Community Consultation

Comment: Subject to the requirements of a Gateway determination, community consultation will consist of public exhibition of the proposal for a minimum period of 28 days, in conjunction with any required public authority consultations. Owners of land directly affected by the proposal will be notified in writing and invited to provide comment. Following this a determination will be made as to the necessity for any public meetings to be held. A report will be prepared for Council to consider any matters identified during the exhibition process.

Part 6 - Project Timeline

The indicative timeline for completion of the project would be approximately nine (9) months from the receipt of a Gateway Determination authorizing the project to proceed. This timeline would be subject to any particular time requirements imposed under the Gateway Determination. It is considered this timeline would allow an adequate period to receive comments from agency consultations and undertake community consultation on the project.

SCHEDULE OF LAND AFFECTED

Lot D	DP 411988
Lot E	DP 411988
Lot A	DP 394628
Lot B	DP 394628
Lot 21	DP 1187297
Lot 22	DP 1187297
Lot 1	DP 409642
Lot 1	DP 384612
Lot 2	DP 384612
Part Lot 21	DP 1049165
Lot 1	DP 909446
Lot 316	DP 753599
Lot 237	DP 753599
Lot 262	DP 665914
Lot 263	DP 665914
Lot 1	DP 1131786
Lot 830	DP 1178634
Lot 127	DP 753599
Lot 2	DP 591526
Lot 3	DP 591526
Part Lot 4	DP 1125835
Lot 1	DP 830101
Lot 82	DP 1178672
Lot 1	DP 1119876



Gateway Determination

Planning proposal (Department Ref: PP_2016_GUNDA_001_00) to:

1. amend the land use table for the SP3 Tourist Zone by including in alphabetical order in Item 3, permitted with consent, the following additional uses: "Emergency services facility", "Filming", "Garden centre", and "Temporary structure"; and
2. amend the land zone map – Sheet LZN_006B to detail the area to be encompassed by the SP3 Tourist zone and amend the lot size map – Sheet LSZ_006 to apply the existing minimum lot size of 1500m² for the area across the full proposed tourist zone area.

I, the Acting Director Regions, Southern at the Department of Planning and Environment as delegate of the Minister for Planning, have determined under section 56(2) of the *Environmental Planning and Assessment Act 1979* that an amendment to the Gundagai Shire Council Local Environmental Plan (LEP) 2011 to amend the LEP as noted above should proceed subject to the following conditions:

1. Community consultation is required under sections 56(2)(c) and 57 of the *Environmental Planning and Assessment Act 1979* (the Act) as follows:
 - (a) the planning proposal must be made publicly available for a minimum of 28 days; and
 - (b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of *A Guide to Preparing LEPs (Department of Planning and Environment 2013)*.

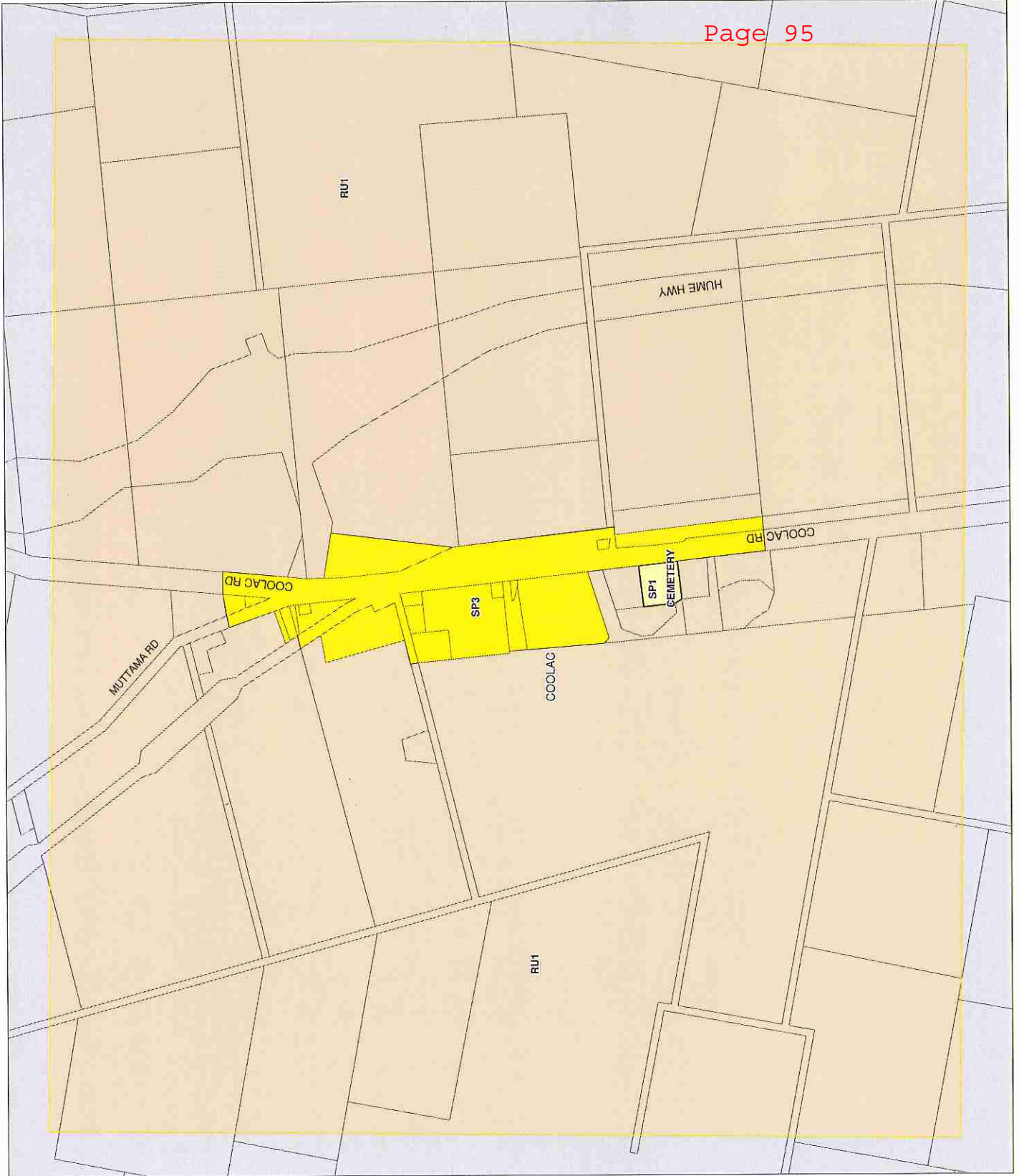
No consultation is required with public authorities under section 56(2)(d) of the Act

2. A public hearing is not required to be held into the matter by any person or body under section 56(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
3. The timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway determination.

Dated 5th day of April 2016

Linda Davis
Acting Director Regions, Southern
Planning Services
Department of Planning and Environment

Delegate of the Minister for Planning



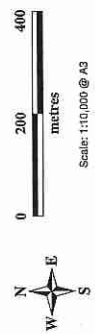
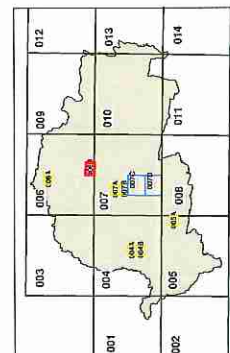
**Gundagai
Local
Environmental
Plan 2011**



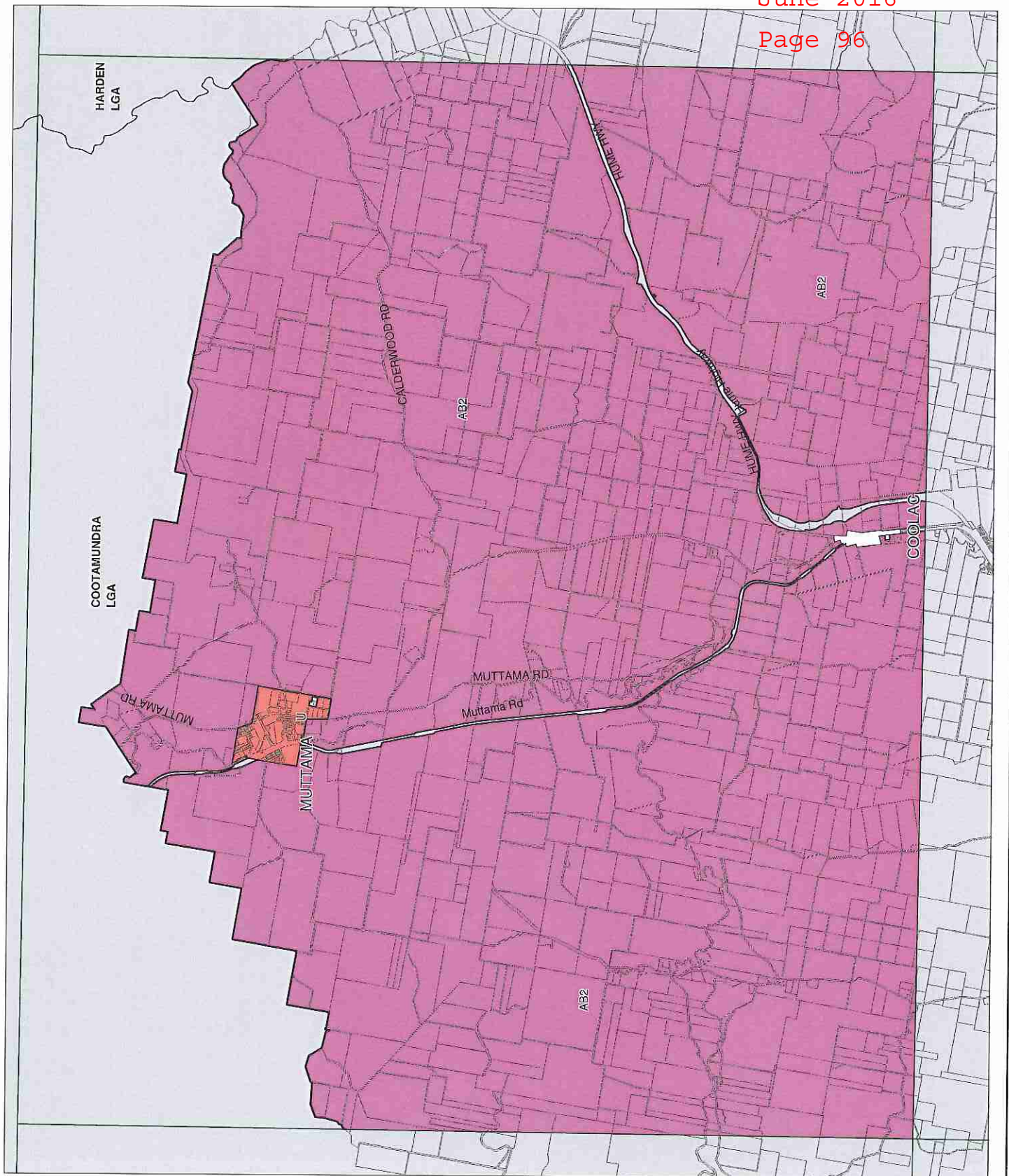
Land Zoning Map - Sheet LZN_006B

- Zone**
- B2 Local Centre
 - B4 Mixed Use
 - E1 National Parks and Nature Reserves
 - IN1 General Industrial
 - R1 General Residential
 - R3 Medium Density Residential
 - R5 Large Lot Residential
 - RE1 Public Recreation
 - RE2 Private Recreation
 - RU1 Primary Production
 - RU3 Forestry
 - RU4 Primary Production Small Lots
 - RU5 Village
 - SP1 Special Activities
 - SP3 Tourist
 - W1 Natural Waterways

Cadastre
Cadastre 22/01/10 © NSW LPM



Map Identification Number
3500_COV_LZN_006B_010_2010122



**Gundagai
Local
Environmental
Plan 2011**



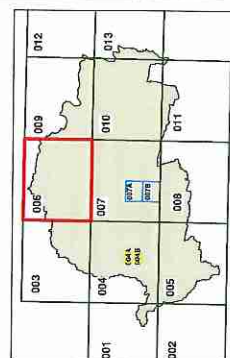
Lot Size Map - Sheet LSZ_006

Minimum Lot Size (sq m)

- 500m2
- 1500m2
- 1ha
- 10ha
- 40ha

Cadastre

Cadastre 22/01/10 © NSW LPMA



Scale: 1:50,000 @ A3

Projection: 1994
Zone: 55

Map Identification Number
3500_COM_LSZ_006_006_20100123

Cootamundra Local Environmental Plan 2013

Land Use Table Zone IN3

Zone IN3 Heavy Industrial

1 Objectives of zone

- To provide suitable areas for those industries that need to be separated from other land uses.
- To encourage employment opportunities.
- To minimise any adverse effect of heavy industry on other land uses.
- To support and protect industrial land for industrial uses.

2 Permitted without consent

Nil

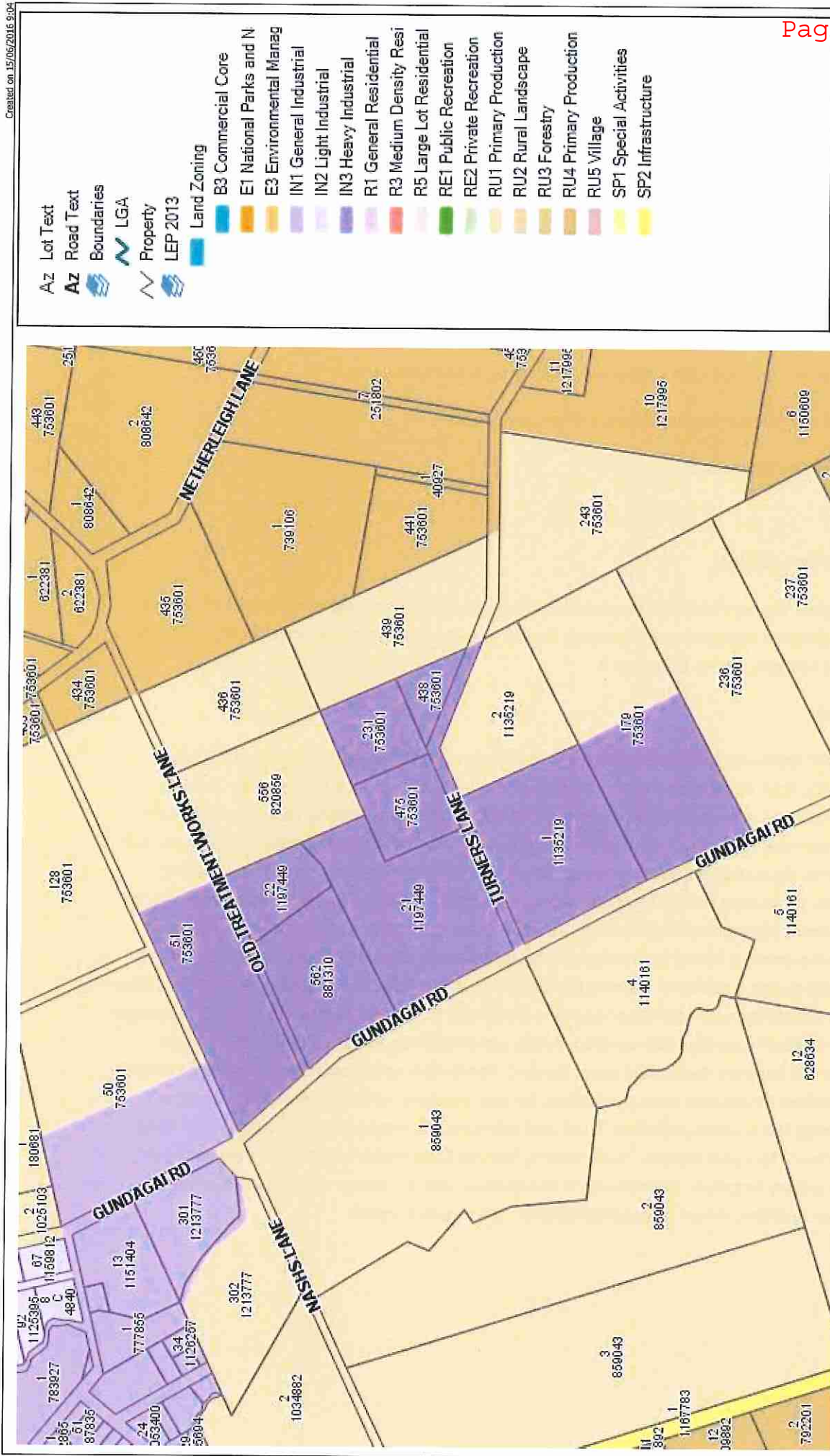
3 Permitted with consent

Depots; Freight transport facilities; General industries; Hazardous storage establishments; Heavy industries; Offensive storage establishments; Roads; Warehouse or distribution centres; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Car parks; Caravan parks; Cemeteries; Charter and tourism boating facilities; Child care centres; Commercial premises; Community facilities; Correctional centres; Crematoria; Depots; Eco-tourist facilities; Educational establishments; Entertainment facilities; Environmental facilities; Environmental protection works; Exhibition homes; Exhibition villages; Extractive industries; Farm buildings; Flood mitigation works; Forestry; Function centres; Health services facilities; Helipads; Highway service centres; Home businesses; Home occupations; Home occupations (sex services); Industrial retail outlets; Industrial training facilities; Industries; Information and education facilities; Jetties; Light industries; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Passenger transport facilities; Places of public worship; Public administration buildings; Recreation areas; Recreation areas (indoor); Recreation areas (major); Recreation areas (outdoor); Registered clubs; Research stations; Residential accommodation; Respite day care centres; Restricted premises; Service stations; Sex services premises; Stock and sale yards; Storage premises; Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Water recreation structures; Water storage facilities; Wharf or boating facilities; Wholesale supplies

Created on 15/06/2016 9:04 AM



Important Notice!
This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.
This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the information is accurate, the Council does not warrant the accuracy, reliability, completeness, suitability or fitness for any purpose. The Council disclaims all responsibility and all liability (including indirect or consequential damage) and costs which you might incur, losses, damages (including indirect or consequential damage) and costs which you might incur, arising from the use of this information in any way and for any reason.
© The State of New South Wales (Land and Property Information), © Cootamundra Council.

True North, Grid North and Magnetic North are shown diagrammatically for the centre of the former Cootamundra Local Government Area. Magnetic North is correct for 2008 moving easterly by 0.4° in about five years.
Important: This map is produced on the GEOCENTRIC DATUM OF AUSTRALIA 1984 (GDA84), which has superseded the Australian Geodetic Datum of 1984 (AGD84/81). Heights are referenced to the Australian Height Datum (AHD). For most practical purposes GDA84 coordinates and satellite derived (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84) are the same.

Location Plan
Zone IN3 Heavy Industrial
Cootamundra LEP 2013

Cootamundra Council -
Cootamundra Office
PO Box 420
COOTAMUNDRA NSW 2590
Ph: 03 6942 2100
Fax: 03 6942 2109
Email: mail@cootamundra.nsw.gov.au

INVESTMENT REPORT 31 MAY, 2016

The Responsible Accounting Officer, Deborah Coombe reports :-
Details of Investments held by Council as at

31-May-16 are set out below

Date Invested	Interest Rate	Term Days	Investment Amount	Anticipated Interest	Date Matures	Held With	Investment Number
5 Jan 2016	3.06	154	\$516,530.50	\$6,668.76	7 Jun 2016	NAB	6
22 Dec 2015	3.08	182	\$522,491.22	\$8,024.32	21 Jun 2016	NAB	13
15 Mar 2016	3.10	112	\$3,000,000.00	\$28,536.99	5 Jul 2016	Bankwest	15
5 Jan 2016	3.05	182	\$1,015,041.10	\$15,436.97	5 Jul 2016	NAB	22
11 Feb 2016	3.05	152	\$1,500,000.00	\$19,052.06	12 Jul 2016	NAB	17
23 Feb 2016	3.04	154	\$500,000.00	\$6,413.16	26 Jul 2016	NAB	12
2 Dec 2015	3.05	244	\$500,000.00	\$10,194.52	2 Aug 2016	ME Bank	25
9 Feb 2016	3.07	182	\$1,500,000.00	\$22,961.92	9 Aug 2016	NAB	9
17 Feb 2016	3.00	181	\$1,014,301.37	\$15,089.47	16 Aug 2016	AMP	8
29 Mar 2016	3.14	182	\$1,043,568.94	\$16,339.15	27 Sep 2016	NAB	11
17 May 2016	3.00	154	\$528,884.07	\$6,694.37	18 Oct 2016	NAB	14
19 Apr 2016	3.15	182	\$1,014,480.00	\$15,934.28	18 Oct 2016	BQL	18
27 Apr 2016	3.14	181	\$1,000,000.00	\$15,570.96	25 Oct 2016	BQL	3
17 May 2016	2.90	182	\$507,363.97	\$7,336.62	15 Nov 2016	BQL	2
18 Feb 2016	3.00	271	\$1,000,000.00	\$22,273.97	15 Nov 2016	ING	4
24 May 2016	3.00	182	\$898,521.24	\$13,440.90	22 Nov 2016	NAB	7
18 Feb 2016	3.08	369	\$500,000.00	\$15,568.77	21 Feb 2017	ME Bank	5
31 May 2016	3.00	364	\$800,000.00	\$23,934.25	30 May 2017	AMP	10
2 Jun 2009	1.30	BOS	\$863,849.15		At Call	CBA	1
25 Nov 2010	1.30	BOS	\$24,519.33		At Call	CBA	19 - Stock School
7 Mar 2011	1.30	BOS	\$24,472.69		At Call	CBA	20 - HCMS
			\$18,274,023.58	\$269,471.44			
Internal Loans				Annual Interest			
31 Dec 2009	3.69	365	\$82,234.81	\$1,517.23	30 Jun 2024	C.S.C	Aerodrome Refueller
1 Jul 2010	5.64	365	\$61,832.80	\$3,487.37	29 Jun 2022	C.S.C	Swimming Pool Design
			\$144,067.61	\$5,004.60			
Deferred debtors							
1 Sep 2011	Average Int	10 yrs	\$9,043.89		31 Aug 2021	C.S.C	Loan to C.C.A.C.G.
			\$18,427,135.08	\$274,476.04			

Interest on Investments YTD

\$588,230.04

Interest on above investments to be
received at maturity

\$245,537.20

Financial Institution Summary

	Amount Held	of Total
CBA	\$912,841.17	4.95%
Bankwest	\$3,000,000.00	16.28%
NAB	\$8,025,037.07	43.55%
ING	\$1,000,000.00	5.43%
AMP Bank	\$1,814,301.37	9.85%
Bank of Qld	\$2,521,843.97	13.69%
ME Bank	\$1,000,000.00	5.43%
Cootamundra Shire Council	\$144,067.61	0.78%
Deferred Debtors	\$9,043.89	0.05%

\$18,427,135.08 100%

This report is produced in accordance with
section 625 of the Local Government Act 1993
and all Investments have been made in accordance
with the Act & the Regulations.

Signed

Responsible Accounting Officer

D. G. Coombe
Deborah Coombe

BENCHMARK
(for term investments)

BBSW ave. 90-day
rate for may + 1% :
3.01%

GUNDAGAI COUNCIL (GUNDAGAI AREA)
LIST OF COUNCIL FUNDS INVESTED AS AT 31 MAY 2016

<u>Investee</u>	<u>Date</u> <u>Invested</u>	<u>Type</u>	<u>Yield \$</u>	<u>Yield %</u>	<u>Benchmark</u> <u>BBSW %</u>	<u>Term days</u>	<u>Due date</u>	<u>Amount \$</u>
NAB	Var	Cash Max.		Variable		<i>At Call Daily</i>		\$ 744,374.46
NAB	09.03.16	Term	\$ 2,326.11	3.11	2.33	91	08.06.16	\$ 300,000.00
NAB	09.12.15	Term	\$ 12,369.86	3.00	2.41	215	11.07.16	\$ 700,000.00
NAB	07.12.15	Term	\$ 6,768.49	3.00	2.39	183	07.06.16	\$ 450,000.00
NAB	11.03.16	Term	\$ 15,557.26	3.12	2.45	182	09.09.16	\$ 1,000,000.00
NAB	15.02.16	Term	\$ 4,989.18	3.01	2.31	121	15.06.16	\$ 500,000.00
NAB	12.06.15	Term	\$ 15,100.00	3.02	2.26	365	12.06.16	\$ 500,000.00
NAB	01.03.16	Term	\$ 3,054.90	3.03	2.29	92	01.06.16	\$ 400,000.00
NAB	21.02.16	Term	\$ 5,063.84	3.03	2.33	122	22.06.16	\$ 500,000.00
NAB	08.04.16	Term	\$ 3,821.92	3.10	2.43	180	05.10.16	\$ 250,000.00
NAB	19.02.16	Term	\$ 5,088.49	3.02	2.33	123	21.06.16	\$ 500,000.00
NAB	11.02.16	Term	\$ 20,054.79	3.05	2.33	120	10.06.16	\$ 2,000,000.00
Bananacoast CU	18.05.16	Term	\$ 1,847.26	2.90	1.99	93	18.08.16	\$ 250,000.00
Bank of Sydney	14.10.15	Term	\$ 6,875.00	2.75	2.23	365	18.10.16	\$ 250,000.00
Bendigo Bank G'gai	22.07.15	Term	\$ 7,125.00	2.85	2.25	365	22.07.16	\$ 250,000.00
Bank of QLD	14.01.16	Term	\$ 3,821.92	3.10	2.44	180	14.07.16	\$ 250,000.00
ECU	24.06.15	Term	\$ 7,375.00	2.95	2.26	365	24.06.16	\$ 250,000.00
ME Bank	18.05.16	Term	\$ 1,827.40	2.90	1.99	92	18.08.16	\$ 250,000.00
Railways CU	20.04.16	Term	\$ 2,013.70	3.00	2.27	98	27.07.16	\$ 250,000.00
MyState Bank Ltd	07.12.15	Term	\$ 4,479.45	3.00	2.39	218	12.07.16	\$ 250,000.00
								\$ 9,844,374.46

SUMMARY OF INVESTMENTS

	<u>31.05.15</u>	<u>31.05.16</u>
Term Deposits	8,150,000	9,100,000
Call/CRI/Other	1,964,817	744,374
	<u>10,114,817</u>	<u>9,844,374</u>
Cash Manag.(NAB)	400,259	425,060
	<u>10,515,076</u>	<u>10,269,434</u>

CERTIFICATE OF INVESTMENTS:

In accordance with Regulation 212 of Local Government (General) Regulation 2005, I hereby certify the abovementioned investments have been made in accordance with the Local Government Act 1993, the Regulations and Council's Investment Policy.



Southern Sports Academy

PO Box 8545, Koorlingal NSW 2650
p: 02 6931 8111 | f: 02 6931 8011 | w: www.ssa-nsw.org.au
ABN 15 193 274 996

Tabled Document 25

June 2016

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Wednesday, 18 May 2016

Mr Phillip McMurray
General Manager
Gundagai Shire Council
PO Box 34
Gundagai 2722

RECEIVED BY	
GUNDAGAI SHIRE COUNCIL	
FILE NO.	Db
24 MAY 2016	
Re	FOR COUNCIL JUNE 2016
Copy	(6M)
Init	CRW
Date	24-05-16

Dear Phillip,

The Southern Sports Academy continues to provide elite young athletes from Southern NSW with cutting edge development programs designed to assist them in their pursuit of higher level sporting achievements. The Academy has built on its focus of ensuring that athletes that graduate from the Academy do so as more rounded individuals possessing the necessary sporting and life skills to excel in the next phase of their lives.

We have continued to produce athletes of the highest calibre, evidenced by the numbers of athletes who have gone on to represent their sport at State, National and International competition. In doing so, these athletes remain great ambassadors for the regions in which they emanate.

Since the inception of the Academy in 1992, the collective contributions of LGA's from around the region have been vital not only to the success of the Academy, but also to its survival. Historically The Academy has invited you to contribute to the development of athletes from your Local Government Area by contributing \$200 per athlete to the Southern Sports Academy. We have found that there have been an increased number of councils that have declined to provide assistance, sadly putting at risk the sustainability of the Academy on a broader scale, as such we are extremely appreciative of your continued support.

Your area is currently represented in the Academy by:

Given	Surname	Town	Sport	LGA
Chaz	Bishop	Gundagai 2722	Basketball	Gundagai

On behalf of athletes from your region, we look forward to your continued support.

Yours sincerely,

Terrey Kiss

Terrey Kiss
Chairman



Proudly sponsored by



Charles Sturt University



sureway

jinj

Reach Your Goals!